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Tri-City Mental Health Services  
Administration Office  
1717 North Indian Hill Boulevard, Suite B,  
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Founded by Pomona, Claremont, and La Verne  
in 1960



Paula Lantz (Pomona), Chair  
Chuck Leeb, Ph.D. (Claremont), Vice-Chair  
Robin Carder (La Verne), Board Member  
Carolyn Cockrell (La Verne), Board Member  
Joseph M. Lyons, Ph.D. (Claremont), Board Member  
Edina Martinez, Psy.D.(Pomona), Board Member  
John Nolte (Pomona), Board Member

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## AGENDA

### GOVERNING BOARD / MENTAL HEALTH COMMISSION JOINT MEETING

WEDNESDAY, DECEMBER 17, 2014  
TRI-CITY MENTAL HEALTH CENTER  
2008 NORTH GAREY AVE, SUITE 1B – POMONA, CA  
4:45 P.M.

*Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Governing Board and or the Mental Health Commission on any item of interest to the public, before or during the consideration of the item, that is within the subject matter jurisdiction of the Governing Board and/or Mental Health Commission. Therefore, members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board and Mental Health Commission less than 72 hours prior to this meeting are available for public inspection at 2008 N. Garey Avenue in Suite 1C during normal business hours.*

*In compliance with the American Disabilities Act, any person with a disability who requires an accommodation in order to participate in a meeting should contact Executive Assistant Mica Olmos at (909) 451-6421 at least 48 hours prior to the meeting.*

### CALL TO ORDER

### GOVERNING BOARD ROLL CALL

Board Member Robin Carder, Board Member Carolyn Cockrell, Board Member Joseph M. Lyons, Board Member Edina Martinez, Board Member John Nolte, Vice-Chair Chuck Leeb, and Chair Paula Lantz.

### MENTAL HEALTH COMMISSION ROLL CALL

Commissioner Cheryl Berezny, Commissioner Paul Capraro, Commissioner Ashley Nielsen, Commissioner Donald R. Perez, Commissioner Twila L. Stephens, Commissioner Toni L. Watson, Commissioner Davetta Williams, Secretary Betsey MacLaren, Vice-Chair Sylvia Whitlock, and Chair Army Bloom.

## **POSTING OF AGENDA**

The Agenda is posted 72 hours prior to each meeting at the following Tri-City locations: Administrative Office, 1717 N. Indian Hill Blvd. #B in Claremont; Clinical Facility, 2008 N. Garey Avenue in Pomona; Wellness Center, 1403 N. Garey Avenue in Pomona; Royalty Offices, 1900 Royalty Drive #180/280 in Pomona; and on the Tri-City's website: <http://www.tricitymhs.org>

### **MINUTES**

#### **1. APPROVAL OF MINUTES – MENTAL HEALTH COMMISSION MEETING OF NOVEMBER 11, 2014**

Recommendation: MENTAL HEALTH COMMISSION: “A motion to approve the Mental Health Commission Minutes of its Regular Meeting of November 11, 2014.”

#### **2. APPROVAL OF MINUTES – GOVERNING BOARD MEETING OF NOVEMBER 19, 2014**

Recommendation: GOVERNING BOARD: “A motion to approve the Governing Board Minutes of its Regular Meeting of November 19, 2014.”

### **CONSENT CALENDAR**

*All items listed under the Consent Calendar are considered to be routine and will be enacted at one time by one motion. Governing Board members may pull an item for discussion and remove the item from the Consent Calendar for separate consideration. Anyone wishing to speak to items on the Consent Calendar, whether a member of the Board, Commission or public, is requested to do so at this time.*

#### **3. APPROVAL OF RESOLUTION NO. 394 ADOPTING REVISED JOB DESCRIPTION AND SALARY RANGE FOR THE POSITION OF SUPPLEMENTAL CRISIS SERVICES CLINICIAN**

Recommendation: “A motion to approve Resolution No. 394 revising the job description and salary range of the Supplemental Crisis Services Clinician position.”

#### **4. APPROVAL OF RESOLUTION NO. 395 ADOPTING CLASS SPECIFICATION AND SALARY RANGE FOR THE POSITION OF MEDICAL DIRECTOR; AND REVISION TO PSYCHIATRIST I, II AND LEAD POSITIONS**

Recommendation: “A motion to approve Resolution No. 395 establishing the Medical Director position on the listing of General Service Employee classification; and revising the Psychiatrist I, II, and Lead positions.”

**5. APPROVAL OF RESOLUTION NO. 396 ADOPTING CLASS SPECIFICATION AND SALARY RANGE FOR THE POSITION OF RESIDENTIAL SERVICES COORDINATOR**

Recommendation: “A motion to approve Resolution No. 396 establishing the Residential Services Coordinator position on the listing of General Service Employee classification.”

**MONTHLY STAFF REPORTS**

**6. EXECUTIVE DIRECTOR REPORT**

**7. CHIEF FINANCIAL OFFICER REPORT**

**8. DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT**

**9. CHIEF OPERATIONS OFFICER REPORT**

**10. MANAGER OF BEST PRACTICES REPORT**

**11. MHSA MANAGER REPORT**

Recommendation: “A motion to receive and file the month of December staff reports.”

**GOVERNING BOARD / MENTAL HEALTH COMMISSION COMMENTS**

Members of the Governing Board or Mental Health Commission may make brief comments or request information about mental health needs, services, facilities, or special problems that may need to be placed on a future Governing Board or Mental Health Commission Agenda.

**PUBLIC COMMENT**

The Public may at this time speak regarding any Tri-City related issue, provided that no action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

**ADJOURNMENT**

The next Regular Meeting of the Mental Health Commission will be held on **Tuesday, January 13, 2015**, in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.

The next Regular Meeting of the Governing Board will be held on **Wednesday, January 21, 2015 at 4:45 p.m.** in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.

MICA OLMOS  
EXECUTIVE ASSISTANT