

[Tricitymhs.org](http://Tricitymhs.org)

**Tri-City Mental Health Services  
Administration Office**  
1717 North Indian Hill Boulevard, Suite B,  
Claremont, CA 91711-2788  
909.623.6131 p / 909.623.4073 f

*Founded by Pomona, Claremont, and La Verne  
in 1960*



Robin Carder (La Verne), Chair  
Ronald T. Vera (Claremont), Vice-Chair  
Carolyn Cockrell (La Verne), Board Member  
Rubio R. Gonzalez (Pomona), Board Member  
Jed Leano (Claremont), Board Member  
Elizabeth Ontiveros-Cole (Pomona), Board Member  
Mona Sparks Johnson (Pomona), Board Member

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## **GOVERNING BOARD AGENDA**

**WEDNESDAY, JANUARY 16, 2019**

**MHSA ADMINISTRATION BUILDING  
2001 NORTH GAREY AVENUE, POMONA, CA  
5:00 P.M.**

*Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Governing Board and or the Mental Health Commission on any item of interest to the public, before or during the consideration of the item, that is within the subject matter jurisdiction of the Governing Board and/or Mental Health Commission. Therefore, members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board and Mental Health Commission less than 72 hours prior to this meeting are available for public inspection at 1717 N. Indian Hill Blvd., Suite B, in Claremont during normal business hours.*

*In compliance with the American Disabilities Act, any person with a disability who requires an accommodation in order to participate in a meeting should contact JPA Administrator/Clerk Mica Olmos at (909) 451-6421 at least 48 hours prior to the meeting.*

### **CALL TO ORDER**

### **ROLL CALL**

Board Member Cockrell, Board Member Gonzalez, Board Member Leano, Board Member Ontiveros-Cole, Board Member Sparks Johnson; Vice-Chair Vera, and Chair Carder.

### **POSTING OF AGENDA**

The Agenda is posted 72 hours prior to each meeting at the following Tri-City locations: Administrative Office, 1717 N. Indian Hill Blvd. #B in Claremont; Clinical Facility, 2008 N. Garey Avenue in Pomona; Wellness Center, 1403 N. Garey Avenue in Pomona; Royalty Offices, 1900 Royalty Drive #180/280 in Pomona; MHSA Office, 2001 N. Garey Avenue in Pomona; and on the Tri-City's website: <http://www.tricitymhs.org>

**OATH OF OFFICE**

**AN OATH OF OFFICE WILL BE ADMINISTERED TO NEWLY APPOINTED GOVERNING BOARD MEMBER JED LEANO – CITY OF CLAREMONT COUNCIL MEMBER**

**PRESENTATION**

**AN AWARD OF RECOGNITION WILL BE PRESENTED TO OUTGOING DIRECTOR OF CLINICAL PROGRAM SERVICES ELIZABETH OWENS FOR HER LEADERSHIP AND DEDICATED SERVICE TO TRI-CITY SINCE 2008**

**CONSENT CALENDAR**

**1. APPROVAL OF THE MINUTES OF THE GOVERNING BOARD AND MENTAL HEALTH COMMISSION JOINT MEETING OF DECEMBER 19, 2018**

Recommendation: “A motion to approve the Minutes of the Governing Board and Mental Health Commission Regular Joint Meeting of December 19, 2018.”

**2. APPROVAL OF RESOLUTION NO. 470 OF THE GOVERNING BOARD OF TRI-CITY MENTAL HEALTH AUTHORITY ADOPTING ITS 2019 MEETING SCHEDULE**

Recommendation: “A motion to approve Resolution No. 470, adopting the Governing Board & MHC 2019 Meeting Schedule.”

**MONTHLY STAFF REPORTS**

**3. TONI NAVARRO, EXECUTIVE DIRECTOR REPORT**

**4. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT**

**5. NANCY GILL, CHIEF OPERATIONS OFFICER REPORT**

6. **ELIZABETH OWENS, DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT**
7. **SEYAM TEIMOORI, MEDICAL DIRECTOR REPORT**
8. **RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT**
9. **NATALIE MAJORS, CHIEF COMPLIANCE OFFICER REPORT**

Recommendation: “A motion to receive and file the month of January staff reports.”

### **NEW BUSINESS**

10. **ELECTION OF OFFICERS FOR THE 2019 CALENDAR YEAR AS REQUIRED BY THE JOINT POWERS AGREEMENT BETWEEN THE CITIES OF POMONA, CLAREMONT, AND LA VERNE**

Recommendation: “That the Governing Board considers the election or re-election of a chairperson and vice chairperson.”

11. **APPROVAL OF RESOLUTION NO. 471 APPROVING AN AGREEMENT WITH LUCAS AND HOLLINGSWORTH REAL ESTATE MANAGEMENT COMPANY FOR PROPERTY MANAGEMENT SERVICES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT**

Recommendation: “Staff recommends that the Governing Board adopt Resolution No. 471 approving the Agreement with Lucas and Hollingsworth and authorizing the Executive Director to execute the Agreement.”

12. **DISCUSSION ABOUT THE FORMAT FOR THE EXECUTIVE DIRECTOR EVALUATION FORM**

Recommendation: “Governing Board will discuss the format for the Executive Director Evaluation Form.”

### **GOVERNING BOARD COMMENTS**

Members of the Governing Board may make brief comments or request information about mental health needs, services, facilities, or special problems that may need to be placed on a future Governing Board Agenda.

### **PUBLIC COMMENT**

The Public may at this time speak regarding any Tri-City related issue, provided that no action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

**CLOSED SESSION**

The Governing Board will recess to a Closed Session pursuant to:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't Code § 54957)

Title of Position of Employee Being Evaluated: Executive Director

**RECONVENE TO OPEN SESSION**

The Governing Board will reconvene to an Open Session.

**CLOSED SESSION REPORT**

Any reportable action taken is announced.

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**ADJOURNMENT**

The next Regular Meeting of the Governing Board will be held on **Wednesday, February 20, 2019 at 5:00 p.m.**, in the MHSA Administrative Office, 2001 North Garey Avenue, Pomona, California.

MICAELA P. OLMOS  
JPA ADMINISTRATOR/CLERK