

Tricitymhs.org

Tri-City Mental Health Authority
Administration Office
1717 North Indian Hill Boulevard, Suite B,
Claremont, CA 91711-2788
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Founded by Pomona, Claremont, and La Verne
in 1960



Robin Carder (La Verne), Chair
Ronald T. Vera (Claremont), Vice-Chair
Carolyn Cockrell (La Verne), Board Member
Rubio R. Gonzalez (Pomona), Board Member
Jed Leano (Claremont), Board Member
Elizabeth Ontiveros-Cole (Pomona), Board Member
Mona Sparks Johnson (Pomona), Board Member

GOVERNING BOARD AGENDA

WEDNESDAY, MARCH 20, 2019

**MHSA ADMINISTRATION BUILDING
2001 NORTH GAREY AVENUE, POMONA, CA
5:00 P.M.**

Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Governing Board on any item of interest to the public, before or during the consideration of the item, that is within the subject matter jurisdiction of the Governing Board. Therefore, members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board less than 72 hours prior to this meeting are available for public inspection at 1717 N. Indian Hill Blvd., Suite B, in Claremont during normal business hours.

In compliance with the American Disabilities Act, any person with a disability who requires an accommodation in order to participate in a meeting should contact JPA Administrator/Clerk Mica Olmos at (909) 451-6421 at least 48 hours prior to the meeting.

CALL TO ORDER

ROLL CALL

Board Member Cockrell, Board Member Gonzalez, Board Member Leano, Board Member Ontiveros-Cole, Board Member Sparks Johnson; Vice-Chair Vera, and Chair Carder.

POSTING OF AGENDA

The Agenda is posted 72 hours prior to each meeting at the following Tri-City locations: Administrative Office, 1717 N. Indian Hill Blvd. #B in Claremont; Clinical Facility, 2008 N. Garey Avenue in Pomona; Wellness Center, 1403 N. Garey Avenue in Pomona; Royalty Offices, 1900 Royalty Drive #180/280 in Pomona; MHSA Office, 2001 N. Garey Avenue in Pomona; and on the Tri-City's website: <http://www.tricitymhs.org>

CONSENT CALENDAR**1. APPROVAL OF THE MINUTES OF THE GOVERNING BOARD MEETING OF FEBRUARY 20, 2019**

Recommendation: “A motion to approve the Minutes of the Governing Board Meeting of February 20, 2019.”

2. APPROVAL OF REVISED USE OF PERSONAL AND AGENCY VEHICLES FOR AGENCY BUSINESS POLICY

Recommendation: “A motion to approve the revised Use of Personal and Agency Vehicles for Agency Business Policy.”

3. APPROVAL OF RESOLUTION NO. 473 ADOPTING CLASS SPECIFICATION AND SALARY RANGE FOR THE POSITION OF MASTER OF SOCIAL WORK (MSW) INTERN

Recommendation: “A motion to adopt Resolution No. 473 establishing and adding the position of Master of Social Work Intern to the classifications of General Service Employees.”

NEW BUSINESS**4. AWARD OF BID FOR PARKING LOT EXPANSION DEVELOPMENT PROJECT AT 2008 AND 2108 N. GAREY AVENUE IN POMONA, CALIFORNIA**

Recommendation: “Staff recommends that the Governing Board Award the Parking Lot Expansion Development Project for 2008 & 2108 N. Garey Avenue in Pomona, California, to TSR Construction in the amount of \$155,085.00 for general construction and to TSR Construction in the amount of \$39,700.00 for landscaping.”

5. APPROVAL OF RESOLUTION NO. 474 APPROVING AN AGREEMENT WITH PROTOTYPES FOR SUBSTANCE USE DISORDER FIELD-BASED SERVICES AT TRI-CITY LOCATIONS AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT

Recommendation: “Staff recommends that the Governing Board adopt Resolution No. 474 approving the Agreement with Prototypes for Substance Use Disorder Field-Based Services at Tri-City Locations and authorizing the Executive Director to execute the Agreement.”

- 6. APPROVAL OF RESOLUTION NO. 475 APPROVING A STUDENT FIELD PLACEMENT AGREEMENT WITH THE TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY (CSU) ON BEHALF OF CALIFORNIA STATE UNIVERSITY LONG BEACH, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND ANY AMENDMENTS THEREAFTER**

Recommendation: “Staff recommends that the Governing Board adopt Resolution No. 475 approving the Agreement with the Trustees of the CSU on behalf of CSULB and authorizing the Executive Director to execute the Agreement, and any amendments thereafter.”

- 7. APPROVAL OF RESOLUTION NO. 476 AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE LEASE AGREEMENTS WITH 1900 ROYALTY DRIVE, LLC, FOR OFFICE SPACE LOCATED AT 1900 ROYALTY DRIVE IN POMONA, CALIFORNIA**

Recommendation: “Staff recommends that the Governing Board adopt Resolution No. 476 approving the Lease Agreements for leasing 2 additional suites (160,205) located at 1900 Royalty Drive in Pomona, CA; extending all Lease Agreements for suites 170,180/280 and 290 through June 30, 2025; and authorizing the Executive Director to negotiate and execute these Lease Agreements with 1900 Royalty Drive, LLC.”

MONTHLY STAFF REPORTS

- 8. TONI NAVARRO, EXECUTIVE DIRECTOR REPORT**
- 9. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT**
- 10. NANCY GILL, CHIEF OPERATIONS OFFICER REPORT**
- 11. ANGELA IGRISAN, DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT**
- 12. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT**
- 13. RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT**
- 14. NATALIE MAJORS, CHIEF COMPLIANCE OFFICER REPORT**

Recommendation: “A motion to receive and file the month of March staff reports.”

GOVERNING BOARD COMMENTS

Members of the Governing Board may make brief comments or request information about mental health needs, services, facilities, or special problems that may need to be placed on a future Governing Board Agenda.

PUBLIC COMMENT

The Public may at this time speak regarding any Tri-City related issue, provided that no action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

CLOSED SESSION

The Governing Board will recess to a Closed Session pursuant to:

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Gov't Code § 54956.9(d)(2) & (e)(1))

Facts and circumstances might result in litigation not yet known to plaintiffs.

No. of cases: 1

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov't Code § 54957)

Title of Position of Employee Being Evaluated: Executive Director

RECONVENE TO OPEN SESSION

The Governing Board will reconvene to an Open Session.

CLOSED SESSION REPORT

Any reportable action taken is announced.

ADJOURNMENT

The next Regular Meeting of the Governing Board will be held on **Wednesday, April 17, 2019 at 5:00 p.m.**, in the MHSA Administrative Office, 2001 North Garey Avenue, Pomona, California.

MICAELA P. OLMOS
JPA ADMINISTRATOR/CLERK