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TRI-CITY MENTAL HEALTH AUTHORITY

AGENDA

GOVERNING BOARD ADJOURNED REGULAR MEETING

WEDNESDAY, AUGUST 9, 2023 AT 5:00 P.M.

MHSA ADMINISTRATION BUILDING

2001 NORTH GAREY AVENUE, POMONA, CA 91767

To join the meeting on-line click on the following link:

<https://tricitymhs-org.zoom.us/j/84827467254?pwd=a0hMZWgySklsWFhwNW96WINqcEtTZz09>

Passcode: awFL+Wy4

Founded in 1960
by the residents

of Pomona,
Claremont and La
Verne.

GOVERNING BOARD

Jed Leano, Chair
(Claremont)

John Nolte, Vice-Chair
(Pomona)

Carolyn Cockrell, Board
Member (La Verne)

Paula Lantz, Board
Member (Pomona)

Wendy Lau, Board
Member (La Verne)

Elizabeth Ontiveros-Cole,
Board Member (Pomona)

Ronald T. Vera, Board
Member (Claremont)

Administrative Office

1717 North Indian Hill
Boulevard, Suite B
Claremont, CA 91711
Phone (909) 623-6131
Fax (909) 623-4073

Clinical Office / Adult

2008 North Garey Avenue
Pomona, CA 91767
Phone (909) 623-6131
Fax (909) 865-9281

Clinical Office / Child & Fam

1900 Royalty Drive, Suite 180
Pomona, CA 91767
Phone (909) 766-7340
Fax (909) 865-0730

MHSA Administrative Office

2001 North Garey Avenue
Pomona, CA 91767
Phone (909) 623-6131
Fax (909) 326-4690

Wellness Center

1403 North Garey Avenue
Pomona, CA 91767
Phone (909) 242-7600
Fax (909) 242-7691

Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Governing Board on any item of interest to the public, before or during the consideration of the item, that is within the subject matter jurisdiction of the Governing Board. Therefore, members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section. **No action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.**

In-person participation: raise your hand when the Governing Board Chair invites the public to speak.

Online participation: you may provide audio public comment by connecting to the meeting online through the zoom link provided; and use the Raise Hand feature to request to speak.

Please note that virtual attendance is a courtesy offering and that technical difficulties shall not require that a meeting be postponed.

Written participation: you may also submit a comment by writing an email to molmos@tricitymhs.org. All email messages received by 3:00 p.m. will be shared with the Governing Board before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Authority to all or a majority of the Governing Board less than 72 hours prior to this meeting, are available for public inspection at 1717 N. Indian Hill Blvd., Suite B, in Claremont during normal business hours.

In compliance with the American Disabilities Act, any person with a disability who requires an accommodation in order to participate in a meeting should contact JPA Administrator/Clerk Mica Olmos at (909) 451-6421 at least 48 hours prior to the meeting.

CALL TO ORDER

Chair Leano calls the meeting to Order.

ROLL CALL

Board Members Carolyn Cockrell, Paula Lantz, Wendy Lau, Elizabeth Ontiveros-Cole, and Ron Vera; Vice-Chair John Nolte; and Chair Jed Leano.

POSTING OF AGENDA

The Agenda is posted 72 hours prior to each meeting at the following Tri-City locations: Adult Clinical Facility, 2008 N. Garey Avenue in Pomona; Wellness Center, 1403 N. Garey Avenue in Pomona; Children Clinical Facility, 1900 Royalty Drive #180/280 in Pomona; MHSA Office, 2001 N. Garey Avenue in Pomona; and on the TCMHA's website: <http://www.tricitymhs.org>

PUBLIC COMMENT

The public can make a comment on a matter within the subject matter jurisdiction of the Governing Board. No action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

CONTINUED BUSINESS**8. CONSIDERATION OF RESOLUTION NO. 719 ADOPTING THE AUTHORITY'S PROPOSED OPERATING BUDGET & CASH FLOW BUDGET FOR FY 2023-24**

Recommendation: "A motion to approve Resolution No. 719 adopting TCMHA's FY 2023-24 Operating Budget and Cash Flow Budget."

ADJOURNMENT

The next Regular Meeting of the **Governing Board** will be held on **Wednesday, September 20, 2023 at 5:00 p.m.**, in the MHSA Administrative Office, 2001 North Garey Avenue, Pomona, California. The Governing Board is Dark during the month of August.

MICAELA P. OLMOS
JPA ADMINISTRATOR/CLERK



**Tri-City Mental Health Authority
MONTHLY STAFF REPORT**

DATE: August 9, 2023

TO: Governing Board of Tri-City Mental Health Authority

FROM: Rimmi Hundal, Executive Director

BY: Diana Acosta, CPA, Chief Financial Officer
Trevor Bogle, Controller

SUBJECT: Approval of Resolution No. 719 Adopting the Proposed Operating Budget and Cash Flow Budget for Fiscal Year 2023-24

The proposed operating and cash flow budget presented herein provides projected revenues and expenses for fiscal year 2023-24. This document presents all of the proposed activity in a consolidated basis (TCMH Clinic activity and MHSA activity), and individually for the TCMH Clinic and Mental Health Services Act (MHSA) activities. A detailed budget is also presented for each of the respective programs within TCMH Clinic (i.e. Child/Family and Adult Outpatient Services), and each of the programs related to the five MHSA plans (CSS, PEI, INN, WET and CFTN).

The preparation of the budget involved communication with the executive team, and department managers as deemed necessary in order to gather information regarding their respective departments and programs specifically relating to their department personnel needs and operating cost needs. In addition, Tri-City gathered information from various sources, including the California Behavioral Health Directors Association (CBHDA), Los Angeles County and from the state Department of Health Care Services (DHCS), which assisted in the development of projected revenues and expenditures.

As explained throughout the budget document and as previously communicated over the past couple of years, payment reform as a result of Cal-AIM has become effective as of July 1, 2023. Payment reform has changed what services are eligible for payment and the rate at which the services are paid. Specifically, Cal-AIM's payment reform includes the transition from a cost reimbursement payment model to a fixed fee-for-service payment model using rates established by the State. Additionally, certain services previously eligible for cost reimbursement are no longer eligible and only direct client care services will be eligible for payment.

These changes are significant and are expected to significantly impact revenues to Tri-City, especially throughout the first year of transition. As noted in this budget, initial projected deficits (excess of expenses over revenues) totaling \$3.1 million in the Clinical Operations and \$2.1 million in the MHSA FSP Programs are the direct result of the implementation of Cal-AIM. However, these deficits have the potential to decrease (improve) should the actual direct client care hours differ from initial projections.

Modifications to clinical operations continue to be implemented to further improve access to and provision of direct client care. The revenues projected in this budget are straight-forward and calculated using actual known *direct* units of service provided over the past year as a basis, then multiplied by the rates established by the State (Department of Health Care Services or DHCS) and provided to Tri-City from Los Angeles County Department of Mental Health.

Revenues

As noted in the Consolidated and Consolidating operating budgets, the most significant revenues consist of Medi-Cal FFP, Realignment and MHSA revenues. Medi-Cal FFP revenues were projected using information that is based on past experience and projected through the analysis of units of service anticipated to be billed and consisting of projected direct service hours only, multiplied by the new Cal-AIM rates referred to above. Realignment revenue is typically consistent from year to year with only slight increases experienced, however this is based on sales tax generated by the State and is subject to change from year to year. As such Tri-City has projected that the Realignment funding in fiscal 2023-24 to be consistent with prior year's actuals which includes the guaranteed minimum distribution from the State's Mental Health Sub-account as well as an additional amount of growth consistent with prior years' receipts. MHSA funding recognized as revenue and reflected in the operating budget as revenues varies from year to year. The amount of MHSA revenue of \$15.5 million that is recognized in the FY 2023-24 budget is based on approved MHSA plans and the respective program costs projected to be funded in the upcoming fiscal year and differ from the \$23.7 million. Actual MHSA cash receipts expected to be collected during the fiscal are reflected within the Cash Flow Statement and are further discussed below under the caption Cash Flows.

Other revenues are projected not only based on prior results or contracted revenues (such as grants), but on assumptions made from information currently available.

Expenses

Expenses are primarily projected through analysis of current expense data, and known events or transactions either in the prior year or in the upcoming year. Expenses specifically relating to MHSA programs are projected with the use of the MHSA Plan Updates as approved through the stakeholder process, in order to ensure proper planning of costs and to meet program goals and objectives. Careful consideration is made in planning and projecting costs to ensure all program goals are met and the staffing requirements are properly planned for. The following two tables present a comparison of expenses by category of the current year budgeted amounts to the prior year budgeted amounts in addition to the Prior Year Projected Actuals.

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Table 1: Current Year Budget Comparison to Prior Year Budget

Total Agency Budgeted Expenses	Current Year Budget FY 2023-24	Prior Year Budget FY 2022-23	Budget to Budget Comparison
Salary Costs	\$ 30,058,944	\$ 27,683,424	\$ 2,375,520
Facility Costs	710,066	1,028,408	(318,342)
Equipment Costs	411,192	382,252	28,940
Other Services & Supplies	2,427,526	2,547,877	(120,351)
Specific Costs	2,931,739	2,710,125	221,614
Depreciation & Amortization	918,171	598,328	319,843
Total Costs	\$ 37,457,638	\$ 34,950,414	\$ 2,507,224

Table 2: Current Year Budget Comparison to Prior Year Projected Actuals

Total Agency Budgeted Expenses	Current Year Budget FY 2023-24	Projected Actuals FY 2022-23	Budget to Actuals Comparison
Salary Costs	\$ 30,058,944	\$ 22,676,239	\$ 7,382,705
Facility Costs	710,066	689,385	20,681
Equipment Costs	411,192	406,353	4,839
Other Services & Supplies	2,427,526	2,591,755	(164,229)
Specific Costs	2,931,739	1,178,978	1,752,761
Depreciation & Amortization	918,171	593,478	324,693
Total Costs	\$ 37,457,638	\$ 28,136,188	\$ 9,321,450

The significant changes from the prior year budget to the current year budget as noted above are highlighted as follows:

- **Salary Costs:** Total salary and benefits related costs in the FY 2023-24 Budget are projected to be approximately \$7.4 million higher than the projected actuals for FY 2022-23 which is primarily due to unfilled vacancies during fiscal year 2022-23 and additional positions to be included in the proposed FY 2023-24 Budget. When compared to the FY 2022-23 Budget, the increase is approximately \$2.4 million and is primarily due to additional positions (approximately 4 FTE's), and normal annual increases to wages and benefits which include projected merit increases as well as the anticipated final implementation of the compensation and classification study.
- **Facility Costs:** Overall facilities costs are projected to be approximately \$21 thousand higher in the FY 2023-24 Budget than projected actuals. The primary reason for the increase is anticipation of increased costs for maintenance, repairs and upkeep for all of Tri-City buildings. However, when comparing the prior year budget to the current year budget, there is a net decrease noted in the approximate amount of \$328 thousand. This overall projected decrease is primarily due to how rent expense is captured in the financial statements as a result of implementing GASB Statement No 87 in the prior year. A reduction of cost was not the result

however GASB Statement No. 87 changed how certain leases are recognized and presented.

- Other Services and Supplies: The overall decrease from projected actuals in FY 2022-23 and the FY 2023-24 Budget is approximately \$164 thousand which is primarily the result of projected decreases in clients costs, insurance premiums and anticipated savings in telephone costs and then offset by increases to conference & seminar related expenses. However, when comparing the prior year budget to the FY 2023-24 budget, the primary reasons for the overall decrease in this category are due to anticipated decreases client related costs, data processing costs and IT related costs due to the previous transition to a new electronic healthcare record system. However these decreases were also offset by increases to additional security services, insurance costs, and various increases to dues and subscriptions to various professional memberships.
- Specific Costs: The budget reflects an overall increase of \$1.8 million in this category when comparing the projected actuals for FY 2022-23 to the FY 2023-24 budget. This increase is primarily related to \$1.2 million in “Unique MHSA Program Related Costs” in the WET, INN and CFTN Plans that were approved in the annual MHSA planning process which have not yet been expended however being re-budgeted in the FY 2023-24 budget. Those expenditures include capital projects that are projected to be completed in FY 2023-24 such as the office remodel project at the 2001 Garey location and the completion of the Garden Project. Additionally, expenditures for the new INN PADS program have been included in this budget accounting for approximately \$200 thousand of the increase.

Cash Flows

As presented in the Consolidated and the Consolidating Cash Flow Budget, an overall increase to cash in the approximate amount of \$8.2 million is projected for the fiscal year ending 2023-24. Approximately \$673 thousand is related to the TCMH Clinic and approximately \$7.6 million of the increase is related to MHSA. The projected increase in cash for TCMH of approximately \$673 thousand is primarily the result of projected collections of prior year receivables and of course clinical operations along with some anticipated growth in 1991 Realignment. The projected increase in cash for MHSA is primarily the result of a projected influx of MHSA funding during fiscal year. As mentioned on a couple of occasions, and announced by CBHDA, a one-time favorable adjustment to MHSA funding is expected in FY 2023-24. Additionally, MHSA funding that was to be received in FY 2022-23 was postponed and delayed as a result delayed tax return filings in FY 2022-2023 due to severe weather in certain counties in California. As noted within the budget document, the MHSA cash flow budget also includes, expected costs associated with CFTN one-time projects in the approximate amount of \$1 million. Also attributing to the cash flow projections for both TCMH and MHSA in fiscal 2023-24 include increased costs for operations, mostly associated with the expected increase in costs for salaries and wages.

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Recommendation

Staff hereby recommends that the Governing Board approve Resolution No. 719 adopting TCMHA's FY 2023-24 Operating Budget and Cash Flow Budget.

Attachments:

Attachment 8-A: Resolution No. 719 - DRAFT

Attachment 8-B: Proposed Operating Budget and Cash Flow Budget for Fiscal Year 2023-24

RESOLUTION NO. 719

A RESOLUTION OF THE GOVERNING BOARD OF THE TRI-CITY MENTAL HEALTH AUTHORITY ADOPTING ITS OPERATING BUDGET AND CASH FLOW BUDGET FOR FISCAL YEAR 2023-24

The Governing Board of the Tri-City Mental Health Authority does resolve as follows:

1. Findings. The Governing Board hereby finds and declares the following:

A. Tri-City Mental Health Authority (“Authority” or “TCMHA”) desires to adopt the Authority’s Operating and Cash Flow Budget for Fiscal Year 2023-24.

2. Action

A. The Governing Board approves the Authority’s Operating Budget and Cash Flow Budget Fiscal Year 2023-24 as presented.

B. The Governing Board authorizes the Executive Director and/or Chief Financial Officer to prepare and submit any and all reports related thereto.

3. Adoption

PASSED AND ADOPTED at an adjourned regular meeting of the Governing Board held on August 9, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

JED LEANO, CHAIR

APPROVED AS TO FORM:
STEVEN L. FLOWER, GENERAL COUNSEL

ATTEST:
MICAELA P. OLMOS, RECORDING SECRETARY

By: _____

By: _____

TRI-CITY MENTAL HEALTH AUTHORITY
PROPOSED
OPERATING BUDGET AND CASH FLOW BUDGET
FISCAL YEAR 2023-24

TRI-CITY MENTAL HEALTH AUTHORITY BUDGET FOR THE FISCAL YEAR 2023-24 ASSUMPTIONS

The following Operating and Cash Flow Budget reflects Tri-City Mental Health Authority's (Tri-City's) estimated revenues and expenditures for the fiscal year ending June 30, 2024. The budget is divided into two main sections 1) the Tri-City Mental Health Outpatient Clinic Budget and 2) the Mental Health Services Act (MHSA) Budget.

ABOUT TRI-CITY

Tri-City Mental Health Authority ("Tri-City") was formed on June 21, 1960 and established through a Joint Powers Authority Agreement between the Cities of Pomona, Claremont and La Verne pursuant to the provisions of the Joint Exercise of Powers Act, Article 1, Chapter 5, Division 7, Title 1 of the Government Code of the State of California, Section 6500, et seq. relating to the joint exercise of powers common to public agencies, and the provisions of the Bronzan-McCorquodale Act/Short-Doyle Act, Part 2, Section 5600, et seq., of the Welfare and Institutions Code (WIC) of the State of California, to deliver mental health services to the residents of the three Cities. This action was taken out of a desire on the part of officials from the three Cities to provide the highest quality services for local residents. For approximately sixty three years, Tri-City has cared for and served local children, youth, adults and older adults.

Pursuant to the Joint Powers Authority Agreement, Tri-City is a quasipublic agency governed by a Governing Board ("Board) composed of seven members. The Governing Board has the powers common to public agencies as enumerated in the Joint Exercise of Powers Act, and the authority deemed necessary and required for the operation and maintenance of Tri-City to serve those individuals residing in the three Cities.

As the Mental Health Authority, Tri-City is limited to and responsible only for providing outpatient speciality mental health services to residents of the cities of LaVerne, Pomona, and Claremont. Tri-City is not a Mental Health Plan (MHP) and therefore not bound by the MHP provisions of Title 9 CCR. Tri-City is one of two cities that are not considered to be MHPs that receive Realignment Revenues from the State of California and also directly receive Mental Health Services Act (MHSA) funds which are used in its MHSA program, which is separate and apart from the MHSA program of Los Angeles County. Because Tri-City has not been reflected in waivers between the State of California and the federal government, namely Centers for Medicare & Medicaid Services (CMS), and to be consistent with 42 CFR 438.60, the State has required Tri-City to contract with Los Angeles County through a Legal Entity Agreement so that the State may pay State General Funds and Federal Financial Participation funds relating to Tri-City's Non-EPSDT (i.e. Adult and Expanded Medi-Cal) and EPSDT services to a MHP, in this case Los Angeles County, who then passes through those funds to Tri-City. This agreement provides Tri-City the mechanism to drawdown federal and state Medi-Cal funding as well as EPSDT funding.

Since Tri-City's formation as the Mental Health Authority, Tri-City is responsible for and has provided outpatient specialty mental health care services for the residents of Pomona, Claremont and LaVerne. These services are provided to all age groups including children (0-15), transition age youth (16-25), adults (26-59) and older adults (60+), and in most cases the consumers are eligible under the Medi-Cal programs or are indigent. As further described

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below and throughout this budget document, with the passage of Proposition 63, and through the approval of Tri-City's MHSA Plan, Tri-City receives MHSA funds to provide an array of mental health services. Over the past ten plus years, Tri-City has continued to develop and expand its system of care for the residents of the three cities. This includes the continuation of Tri-City's outpatient clinics and the implementation of programs approved through the Mental Health Service Act (MHSA).

ABOUT MHSA

In November 2004, California voters approved Ballot Proposition 63 and the Mental Health Services Act (MHSA) became State law effective January 1, 2005. The MHSA addresses a broad continuum of prevention, early intervention and service needs, as well as new innovative programs to treat mental illness. In addition, MHSA provides funding for necessary infrastructure, technology and training elements that will effectively support this system, with the purpose of promoting recovery for individuals with serious mental illness. The MHSA is funded through the imposition of a 1% State income tax on personal income in excess of \$1 million.

As a result of the passage of Proposition 63, in addition to the outpatient clinical operations, Tri-City has operations established through the Mental Health Services Act (MHSA). Tri-City Mental Health Authority's staff and community partners continue to grow the system of care for the residents of the three cities through the maturing of its MHSA programs approved as part of its five Plans that include Community Services and Support (CSS), Prevention and Early Intervention (PEI), Workforce, Education and Training (WET), Innovation (INN) and Capital Facilities and Technology Needs (CFTN).

These plans include the establishment of group services available to the community at both the outpatient clinics and the Wellness Center, with the Wellness Center programs continuing to be a central focus. Tri-City continues to experience the integration of services between its Full Service Partnerships, Navigators and Community building programs and continues to expand its office space to accommodate additional FSP staff in existing buildings and to centrally locate most of the staff related to other MHSA programs, including PEI, INN and WET. This includes rented office space and a building, which was purchased back in 2015-16 in order to house MHSA staff. During 2015-16, Tri-City also purchased a home in Claremont which was utilized to provide housing for Tri-City clients, however this specific property is now scheduled to become part of a recently approved larger project in the near future that will house more clients.

With regard to the history of approved plans, the original MHSA Plans were all approved separately and in different years as follows: Initial CSS programs were approved in June 2009; PEI programs were initially approved in March 2010; the initial Innovations programs were approved in fiscal 2011-12 and completed in fiscal 2014-15, while two new Innovation programs began implementation in the second quarter of fiscal 2014-15; In November 2012, the Workforce, Education and Training (WET) Plan was approved; and in May 2013 the Technology Needs projects under CFTN were approved.

CFTN and WET funds are considered one-time dollars and in order to continue programs or projects within these two plans, transfers must be made from the CSS plan and must be completed through a stakeholder process. As initial funding for these two plans have since been exhausted, over the years several transfers have been approved to continue these two programs with the latest transfer approved in Fiscal Year 2022-23. Additionally, a transfer of \$2.5 million was included in the 2023-24 MHSA Plan.

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In order to continue to support the ongoing MHSA programs noted above, Tri-City continues to allocate the executive team's time spent on the MHSA functions to the MHSA budget, thereby appropriately sharing the administrative burden with the outpatient clinic's budget. The costs of the MHSA programs are separately funded from the State of California as required by Proposition 63 legislation. The MHSA funds received by Tri-City can only be used for programs established under Tri-City's approved CSS, PEI, INN, WET and CFTN plans or any future approved programs/projects under these MHSA plans.

Further information on these plans can be found in this budget document under the respective plan tabs/sections.

GENERAL

Annually, Tri-City participates in training and continually strives to stay abreast of legislation and various changes that may financially impact the agency or the services we provide. California's Advancing Innovation in Medi-Cal (CalAIM) is the State's long-term commitment to transform and strengthen Medi-Cal. The goal is to provide Californians with more equitable, coordinated and person-centered care. As part of this implementation, the key priorities are to improve quality outcomes and drive delivery system transformation through value-based initiatives, modernization of systems and payment reform. While the state continues to advance and fully implement the initiatives of CalAIM, Tri-City continues to attend monthly meetings with CBHDA for key updates. Tri-City is also currently continuing to work with LA DMH during this transition.

During Fiscal Year 2021-22 various resolutions were approved by the Governing Board including updates to salary schedules as part of a comprehensive classification and compensation study that began during Fiscal Year 2020-21 however, it has not yet been fully implemented. This budget includes the partial implementation of this study and has included projected salaries in this budget. The following paragraphs include significant updated information that has previously impacted Tri-City or continues to impact either Tri-City's funding or the services we provide.

On January 1, 2014, the Affordable Care Act became effective, including the expansion of Medicaid (Medi-Cal) services to single adults ages 19 to 64. Tri-City continues to be a major partner with its community and LA County Department of Mental Health (LA DMH) to ensure that all Tri-City residents seeking services that become eligible under expanded Medi-Cal (MCE) will be served. The cost of services provided by Tri-City for residents qualifying under MCE and through the Federal Financial Participation (FFP) were to be reimbursed at 100% for the first three years (calendar years 2014 through 2016), and beginning January 2017 the reimbursement rate was reduced to 95%, to 94% in January of 2018, to 93% in January of 2019 and then finally to 90% in January of 2020 and going forward. In order to ensure proper reimbursement, Tri-City's current agreement with LA DMH includes language regarding MCE and Tri-City's authority to bill for such services through LA DMH.

Considering the initial negative economic impact lead by the COVID-19 crisis and based on information previously obtained from CBHDA, the State's 2021-22 budget was expected to affect not only the allocation of 1991 Realignment dollars provided to Tri-City but the allocation of MHSA funds as well. As such, Tri-City has continued to closely watch for changes in projections of these funding sources and projections monitored by CBHDA. The California Behavioral Health Directors Association (CBHDA) is a non-profit advocacy association

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representing the behavioral health directors from each of California's 58 counties, as well as two cities (Berkeley and Tri-City). At the beginning of the pandemic, preliminary projections provided by CBHDA indicated MHSA funding would likely not reach the previously expected levels due to delay in tax return filings. As such while the end of fiscal year 2019-20 experienced a decline in MHSA receipts, a temporary increase in MHSA receipts was experienced in fiscal year 2020-21 however, in 2021-22 Tri-City experienced a significant increase with MHSA funds reaching \$17.3 million. CBHDA had also previously predicted a significant decline in MHSA dollars during fiscal year 2022-23 however, these projections were then updated by CBHDA which indicated MHSA funds will be more in line with funds received in fiscal 2021-22 and before the end of Fiscal year 2022-23 and due to the severe weather, tax returns were once again delayed. As a result amounts closer to \$11 million were collected in fiscal Year 2022-23. Also due to the delayed tax returns, and a reported one-time adjustment reported by CBHDA Tri-City is expecting a significant increase in MHSA revenue in Fiscal Year 2023-24. Tri-City has included a projected \$23.7 million in MHSA Funds in Fiscal Year 2023-24.

With respect to 1991 Realignment, CBHDA has advised county behavioral health agencies to expect the base and minimal growth for approximately three to five years. Over the last four years Tri-City has received a minimum of \$3.9 million in 1991 Realignment Funding which is in excess of the base. In line with this information, Tri-City has projected that in addition to the base of approximately \$3.6 million, Tri-City is anticipating an additional \$800 thousand in growth in 1991 Realignment will be received during fiscal year 2023-24.

Based on the information noted above with regard to MHSA funding, MHSA funding projected to be received in Fiscal 2023-24 is \$23.7 million which is included in the Cash Flow Budget, while the amount that is recognized as revenue in the Operating Budget (amounts to be expended for the CSS, PEI and INN Plans) is \$15.5 million. With regard to transfers from CSS to WET or CFTN, in years when amounts are transferred, these amounts would not appear in the revenue section of the budget as these types of transfers are made from previously recognized and therefore would also not appear in the cash flow section as these funds have already been received. The amounts to be expended in fiscal year 2023-24 are in line with the MHSA Update recommended for approval by both the Stakeholders and Mental Health Commission, and then approved by the Governing Board in April 2023.

During fiscal 2016-17 a new program was approved in California's budget by Governor Brown which will reduce MHSA funding to all counties for several years, including Tri-City, by 7% for the purpose of funding a new program titled No place Like Home. The 7% reduction in funding has appropriately been reflected in this budget.

Clinical training and best practices standards remain to be a top priority to ensure that the best quality control policies and documentation requirements are met as well as ensuring that clinical outcome objectives are met. The quality assurance and improvement teams continue to work with both existing and new clinical staff to ensure proper training on the electronic health record systems, collaborative documentation, writing progress notes and billing requirements, especially during these unprecedented times. This training is an ongoing process for clinical staff and other affected staff to ensure that changes related to the electronic health records/billing system that are either mandated by the State or County or a result of improvement in Tri-City's systems are implemented. As expected, the corona virus crisis continues to impact how service is provided and as noted above, documentation of progress notes and training remain a top priority. In May of 2021, the Governing Board approved a new Capital Facilities & Technology Needs (CFTN) Plan to implement a new electronic health record

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system which has now been implemented. Those approved expenditures were captured in prior year budget.

To date and during fiscal 2023-24, Tri-City provided mental health services to approximately 2,256 unduplicated clients who were served under both MHSA Full Service Partnership programs and Tri-City's outpatient clinic programs. The outpatient clinic operations depend on the funding from Realignment and Medi-Cal reimbursement. Realignment, which is funded through dedicated State taxes (including sales taxes), is the only source of funds that can be used to provide outpatient Medi-Cal services provided in the outpatient clinics, which are then reimbursed through Medi-Cal claim submission. Realignment is also the only source of funds for non Medi-Cal/non MHSA program outpatient clinic services. As a direct result of COVID-19, sales tax had been previously impacted not only by the economic halt, but also the postponement of sales tax payments by retailers in California in fiscal year 2020-21. However, the experience of realignment funding has been higher than expected and despite this experience, this budget has projected that realignment funding will be limited to the basic base projected by CBHDA. Medi-Cal FFP, which is considered a reimbursement of eligible costs incurred, provides funding for 50% of costs incurred, for services provided to eligible clients under Full Scope Medi-Cal (Short-Doyle/Medi-Cal) and 90% for services provided to eligible clients under MCE. As noted throughout the comprehensive budget document, payment reform under CalAIM will become effective July 1, 2023. Specifically, rates at which services will be reimbursed are changing and going from a cost reimbursement model to set rates and for specific services only. The revenue estimated in this budget have been projected using the rates provided to Tri-City from LADMH.

Effective May 1, 2016, undocumented children under age 19 became eligible for full-scope Medi-Cal health benefits regardless of their immigration status, which would include mental health services. Starting in January 1, 2020 full scope Medi-Cal was made available to young adults under the age of 26 regardless of immigration status (provided all other Medi-Cal eligibility rules are met). In addition, the State provides Medi-Cal match dollars for Early Periodic Screening Diagnosis and Treatment services provided to Medi-Cal eligible clients under the age of 21. Therefore, it is important that Tri-City manages its level of services to produce the appropriate level of State and Federal reimbursement and ensure that unreimbursed costs do not exceed the Realignment base of funds.

As the Executive Director has previously mentioned in a monthly staff report, the Governor has announced a proposed ballot measure that would dramatically alter MHSA funding and how Counties, along with Tri-City, would be required to utilize it. Although Management is closely following this proposal, its development, and potential requirements that come with it, as of today we are still compelled to follow the existing legislative requirements of MHSA law as it exists today.

Operating Budget

The operating budget (income/loss statement) presented herein has been prepared to take into consideration expected revenues and expenses associated with Tri-City's total Agency operations. This includes the outpatient clinic operations, which provide services to Medi-Cal eligible residents under Tri-City's agreement with LA DMH, and outpatient services to non-funded residents. In addition, this budget includes all MHSA services under the approved CSS, PEI, INN, WET and CFTN Programs/Projects as well as anticipated MHSA planning and administrative costs.

Tri-City Mental Health Authority
Budget For The Fiscal Year 2023-24
Assumptions

The operating budget is organized to show the projected 2023-24 operating budget for the Agency as a whole and for each major component of Tri-City's operations and compared to ending fiscal 2022-23 **projected and unaudited** operating results.

1. **Consolidated and Consolidating Operating Budgets.** This section presents the combination of the Clinic and MHSA operations into consolidated**ed** and consolidat**ing** formats in order to see Tri-City's projected operating budget in totality.
 - The consolidated**ed** operating budget presents the combined total fiscal 2023-24 budget by quarters and the full year and compared to the prior fiscal year 2022-23 **projected and unaudited** results of operations.
 - The consolidat**ing** operating budget presents the total 2023-24 fiscal year budgeted for TCMH Clinic, MHSA and each component's prior fiscal year 2022-23 **projected and unaudited** results of operations.
2. **TCMH Clinic or TCMH.** Tri-City's existing clinical operations located at 2008 N. Garey Avenue and 1900 Royalty Street in Pomona consist of the following programs:
 - Children Outpatient Program
 - Adult Outpatient Program
 - Grant Programs (includes various one-time grants received by Tri-City)
 - Administration
3. **MHSA.** Operations under Tri-City's approved Mental Health Services Act Plans currently consist of the following programs:

Community Services and Support (CSS):

- Full Service Partnerships (FSP) – Children, TAY, Adult and Older Adult
- Community Navigators
- Wellness Center
- Supplemental Crisis Services
- Field Capable Clinical Services For Older Adults
- Permanent Supportive Housing
- Access to Care
- CSS Administration for the CSS programs above

Prevention and Early Intervention (PEI):

- Community Capacity Building Programs (Community Wellbeing, Stigma Reduction and Suicide Prevention, and Community Mental Health Training/Trainers)
- Older Adult Wellbeing (Peer Mentor)
- Transition-Age Youth Wellbeing (Peer Mentor)

Tri-City Mental Health Authority
Budget For The Fiscal Year 2023-24
Assumptions

- Family Wellbeing
- NAMI Community Capacity Building Program (Ending the Silence)
- Housing Stability Program
- Therapeutic Community Gardening
- Early Psychosis Program
- School Based Services Program
- PEI Administration for the PEI programs above

Innovation (INN):

- Help @ Hand Tech Suite Project
- Psychiatric Advance Directive (PADS) Multicounty Collaborative
- Administration for the INN programs above

Workforce, Education and Training (WET):

- A Systematic Approach to Learning and Improvement
- Engaging Volunteers and Future Employees
- Administration for the WET programs above

Capital Facilities and Technology Needs Projects (CFTN): With regard to the CFTN Plan, CFTN funds are one-time use funds and in order to continue projects in the CFTN plan, transfers of MHSA CSS Plan must be made into the CFTN Plan. These transfers must first be approved by the stakeholders. Over the years several transfers have been made into the CFTN plan to fund various projects with the most recent transfers approved in the Fiscal Year 2022-23 Annual Update in the total amount of \$2.7 million and \$2.5 million in the Fiscal Year 2023-24 Annual Update.

The following projects are either on-going, scheduled to begin during Fiscal Year 2022-23 or are near completion during Fiscal Year 2023-24 and as such are included in this budget respectively.

- Office Space Remodel (Included in the 2020 CFTN Plan)
- Capital Improvements to Therapeutic Community Garden (Included in the 2020 CFTN Plan)
- IT Infrastructural Needs Plan, Including but Not Limited to Computer Turnover & Network Refresh (Included in the 2022 CFTN Plan)
- Administrative Professional Building (Only the remaining depreciation expense related to this project have been included in this budget)
- Administration for the CFTN Projects

Cash Flow Budget

The cash flow budget presented herein has been prepared to take into consideration expected funding and costs associated with Tri-City's operations including revenues passed through to Tri-City through its agreement with LA DMH for the provision of outpatient mental health services for Medi-Cal eligible Tri-City residents, and the MHSA CSS, PEI, INN, WET and CFTN approved plans. It should be noted that the funding sources from MHSA can only be used for the approved MHSA programs/projects and planning costs.

The Realignment funding is only used for Tri-City's outpatient clinic and other costs relating to the provision of mental health care that does not fall under any MHSA programs. Medi-Cal funding reimburses costs incurred to provide Medi-Cal services to Medi-Cal eligible consumers. Therefore, this budget includes Medi-Cal reimbursement for the outpatient clinic operations as well as Medi-Cal services provided through the Full Service Partnership ("FSP") and although the Field Capable Services for Older Adults program has the potential to generate some Medi-Cal reimbursement revenue, only a minimal amount is currently projected to be collected in fiscal 2023-24.

The projected cash flow is susceptible to change and represents a broad overview of Tri-City's cash flow. The respective cash flows for Tri-City's clinical operations (TCMH) and MHSA programs are based on management's best estimates of when various events may take place, some of which may not always be within Tri-City's control, including the following:

1. Receipt of funds for Medi-Cal services billed through the LA DMH system.
2. Receipt of remaining Medi-Cal reimbursements previously withheld by LA DMH.
3. Purchasing of capital items.
4. Funding of awards issued under the MHSA PEI programs.
5. Timing of expenditures under the MHSA programs/projects.
6. Receipt of projected MHSA funding.

The cash flow budget is organized to show the projected cash flow budget for the Agency as a whole and for each major component of Tri-City's operations as follows:

Consolidated and Consolidating Cash Flow Budgets. This section presents the combination of the Clinic and MHSA operations into consolidated^{**ed**} and consolidating^{**ing**} formats in order to see Tri-City's projected cash flow budget in totality.

- The consolidated^{**ed**} cash flow budget presents the combined total budget by quarters and the full year and compared to the prior fiscal year 2022-23 **projected** cash flow.
- The consolidating^{**ing**} cash flow budget presents the total fiscal year budgeted for TCMH Clinic, MHSA and Total, and compared to the prior fiscal year 2022-23 **projected** cash flow.

TRI-CITY MENTAL HEALTH AUTHORITY

Proposed

CONSOLIDATED AND CONSOLIDATING OPERATIONS

OPERATING BUDGET AND CASH FLOW BUDGET

FISCAL YEAR 2023-24

**TRI-CITY MENTAL HEALTH AUTHORITY-TOTAL AGENCY
CONSOLIDATED OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 2023-24 QUARTERS				BUDGET FY 2023-24	% to Rev	PROJECTED FY 2022-23 (Note)	% to Rev	\$\$\$ Variance
	1ST QRT	2ND QRT	3RD QRT	4TH QRT					
REVENUE									
MEDI-CAL ADULT FFP	\$ 1,206,256	\$ 1,206,256	\$ 1,206,256	\$ 1,206,256	\$ 4,825,023	16.3%	\$ 4,334,336	14.2%	\$ 490,687
MEDI-CAL CHILDREN FFP	668,850	668,850	668,850	668,850	2,675,401	9.0%	2,318,786	7.6%	356,615
MEDI-CAL CHILDREN EPSDT--STATE	-	-	-	-	-	0.0%	1,400,818	4.6%	(1,400,818)
REALIGNMENT	1,100,000	1,100,000	1,100,000	1,100,000	4,400,000	14.9%	4,443,190	14.6%	(43,190)
MEDICARE	1,775	1,775	1,775	1,775	7,100	0.0%	7,300	0.0%	(200)
PATIENT FEES/INSURANCE	250	250	250	250	1,000	0.0%	1,000	0.0%	-
MHSA FUNDING	3,884,836	3,884,836	3,884,836	3,884,836	15,539,345	52.5%	16,505,170	54.1%	(965,825)
CITY SHARE - LA VERNE	-	-	14,561	-	12,000	0.0%	12,000	0.0%	-
CITY SHARE - CLAREMONT	-	-	43,675	-	14,561	0.0%	14,561	0.0%	-
CITY SHARE - POMONA	-	-	43,675	-	43,675	0.1%	43,675	0.1%	-
GRANTS	259,065	259,065	259,065	259,065	1,036,261	3.5%	438,934	1.4%	597,327
INTEREST INCOME	226,606	226,606	226,606	226,606	906,423	3.1%	473,775	1.6%	432,648
RENTAL AND OTHER INCOME	27,547	27,547	27,547	27,547	110,188	0.4%	102,390	0.3%	7,798
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-	0.0%	433,576	1.4%	(433,576)
TOTAL REVENUES	7,375,185	7,375,185	7,445,421	7,375,185	29,570,977	100.0%	30,529,511	100.0%	(958,534)
EXPENSES									
SALARY COSTS									
SALARY AND WAGES	5,500,073	5,500,073	5,500,073	5,500,073	22,000,293	74.4%	17,665,200	57.9%	4,335,093
INSURANCE-Health/workers comp/life	865,567	865,567	865,567	865,567	3,462,269	11.7%	2,281,033	7.5%	1,181,236
RETIREMENT COSTS	887,194	887,194	887,194	887,194	3,548,775	12.0%	2,102,752	6.9%	1,446,023
PAYROLL TAXES	132,057	132,057	132,057	132,057	528,227	1.8%	309,746	1.0%	218,481
MISC COSTS	129,845	129,845	129,845	129,845	519,380	1.8%	317,508	1.0%	201,872
	7,514,736	7,514,736	7,514,736	7,514,736	30,058,944	101.7%	22,676,239	74.3%	7,382,705
FACILITY COSTS									
STORAGE LEASES	16,834	16,834	16,834	16,834	67,337	0.2%	65,376	0.2%	1,961
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-	0.0%	-	0.0%	-
FACILITY RENT	64,541	64,541	64,541	64,541	258,162	0.9%	250,642	0.8%	7,520
UTILITIES	26,230	26,230	26,230	26,230	104,918	0.4%	101,861	0.3%	3,057
BUILDING REPAIRS AND MAINTENANCE	38,602	38,602	38,602	38,602	154,408	0.5%	149,911	0.5%	4,497
JANITORIAL SERVICES & SUPPLIES	25,986	25,986	25,986	25,986	103,942	0.4%	100,914	0.3%	3,028
WASTE DISPOSAL	5,325	5,325	5,325	5,325	21,299	0.1%	20,681	0.1%	618
	177,517	177,517	177,517	177,517	710,066	2.4%	689,385	2.3%	20,681
EQUIPMENT COSTS									
EQUIPMENT RENTAL/LEASE	31,364	31,364	31,364	31,364	125,456	0.4%	121,807	0.4%	3,649
EQUIP MAINT/REPAIRS	5,222	5,222	5,222	5,222	20,886	0.1%	20,277	0.1%	609
EQUIP/FURNITURE PURCHASES EXPENSED	8,933	8,933	8,933	8,933	35,731	0.1%	36,958	0.1%	(1,227)
AUTO EXPENSES	3,762	3,762	3,762	3,762	15,048	0.1%	14,669	0.0%	379
AUTO INSURANCE	13,178	13,178	13,178	13,178	52,710	0.2%	53,727	0.2%	(1,017)
CELLULAR/PAGER LEASES	40,340	40,340	40,340	40,340	161,361	0.5%	158,915	0.5%	2,446
	102,798	102,798	102,798	102,798	411,192	1.4%	406,353	1.3%	4,839

**TRI-CITY MENTAL HEALTH AUTHORITY-TOTAL AGENCY
CONSOLIDATED OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 2023-24 QUARTERS				BUDGET	% to	PROJECTED	% to	Variance
	1ST QRT	2ND QRT	3RD QRT	4TH QRT	FY 2023-24	Rev	FY 2022-23	Rev	\$
OTHER SERVICES AND SUPPLIES	41,280	41,280	41,280	41,280	165,120	0.6%	124,361	0.4%	40,759
CONFERENCES, SEMINARS & RELATED COSTS	2,536	2,536	2,536	2,536	10,142	0.0%	9,848	0.0%	294
MILEAGE REIMBURSEMENT	17,854	17,854	17,854	17,854	71,414	0.2%	72,119	0.2%	(705)
PERSONNEL ADS	86,557	86,557	86,557	86,557	346,226	1.2%	543,262	1.8%	(197,036)
PROFESSIONAL LIABILITY INSURANCE	157,619	157,619	157,619	157,619	630,476	2.1%	612,113	2.0%	18,363
SECURITY	46,305	46,305	46,305	46,305	185,220	0.6%	179,825	0.6%	5,395
DUES & SUBSCRIPTIONS	13,280	13,280	13,280	13,280	53,118	0.2%	51,758	0.2%	1,360
OTHER SUPPLIES	1,816	1,816	1,816	1,816	7,263	0.0%	7,158	0.0%	105
PRINTING	9,681	9,681	9,681	9,681	38,725	0.1%	194,600	0.6%	(155,875)
CLIENT EXPENSES	1,685	1,685	1,685	1,685	6,740	0.0%	6,544	0.0%	196
LAB COST	1,940	1,940	1,940	1,940	7,761	0.0%	7,535	0.0%	226
AMBULANCE COSTS	7,306	7,306	7,306	7,306	29,224	0.1%	28,991	0.1%	233
OFFICE SUPPLIES	844	844	844	844	3,377	0.0%	3,279	0.0%	98
POSTAGE	3,035	3,035	3,035	3,035	12,138	0.0%	11,784	0.0%	354
RECORD DESTRUCTION	95,580	95,580	95,580	95,580	382,320	1.3%	420,233	1.4%	(37,913)
TELEPHONE EXPENSES	63,609	63,609	63,609	63,609	254,435	0.9%	249,694	0.8%	4,741
COMPUTER SYSTEMS & SOFTWARE	42,099	42,099	42,099	42,099	168,394	0.6%	163,489	0.5%	4,905
DATA PROCESSING/LICENSES	13,858	13,858	13,858	13,858	55,433	0.2%	(94,838)	-0.3%	150,271
MISCELLANEOUS	606,882	606,882	606,882	606,882	2,427,526	8.2%	2,591,755	8.5%	(164,229)
SPECIFIC COSTS									
PROGRAMS:									
CLIENT SUPPORT COSTS	132,299	132,299	132,299	132,299	529,197	1.8%	439,366	1.4%	89,831
UNIQUE MHSA PROGRAM RELATED COSTS	396,766	396,766	396,766	396,766	1,587,064	5.4%	1,672	0.0%	1,585,392
COMMUNITY GRANTS	30,000	30,000	30,000	30,000	120,000	0.4%	75,667	0.2%	44,333
WET-LEARNING & OUTREACH	24,345	24,345	24,345	24,345	97,381	0.3%	94,545	0.3%	2,836
PROFESSIONAL SERVICES	64,639	64,639	64,639	64,639	258,557	0.9%	253,781	0.8%	4,776
ADMINISTRATIVE:									
DIRECTORS & OFFICERS INSURANCE	7,473	7,473	7,473	7,473	29,890	0.1%	29,019	0.1%	871
PROFESSIONAL SERVICES	12,219	12,219	12,219	12,219	48,875	0.2%	31,748	0.1%	17,127
ATTORNEY FEES	49,284	49,284	49,284	49,284	197,134	0.7%	191,392	0.6%	5,742
BANK FEES	3,403	3,403	3,403	3,403	13,613	0.0%	13,217	0.0%	396
AUDIT FEES	12,507	12,507	12,507	12,507	50,028	0.2%	48,571	0.2%	1,457
	732,935	732,935	732,935	732,935	2,931,739	9.9%	1,178,978	3.9%	1,752,761
DEPRECIATION AND AMORT	229,543	229,543	229,543	229,543	918,171	3.1%	593,478	1.9%	324,693
TOTAL COSTS	9,364,410	9,364,410	9,364,410	9,364,410	37,457,638	126.7%	28,136,188	92.2%	9,321,450
INCOME (LOSS) FROM OPERATIONS	\$ (1,989,224)	\$ (1,989,224)	\$ (1,918,988)	\$ (1,989,224)	\$ (7,886,661)	-26.7%	\$ 2,393,323	7.8%	\$ (10,279,984)

NOTE: The fiscal year 2022-23 amounts are UNAUDITED and PRELIMINARY based on 9 months results through March 31, 2023.

Such amounts are subject to further review and audit and are presented herein for comparison purposes only.

TRI-CITY MENTAL HEALTH AUTHORITY
CONSOLIDATING OPERATING BUDGET
FISCAL YEAR 2023-24

	FY 2023-24 BUDGET			FY 2022-23 PROJECTED (Note)			2024 BUDGET vs 2023 PROJECTED		
	TCMH CLINIC (REALIGNMENT)	MHSA	TOTAL	TCMH CLINIC (REALIGNMENT)	MHSA	TOTAL	TCMH CLINIC (REALIGNMENT)	MHSA	TOTAL
REVENUE									
MEDI-CAL ADULT FFP	1,866,856	2,958,167	4,825,023	1,694,736	2,639,600	4,334,336	172,120	318,567	490,687
MEDI-CAL CHILDREN FFP	1,275,822	1,399,579	2,675,401	1,088,067	1,230,719	2,318,786	187,755	168,860	356,615
MEDI-CAL CHILDREN EPSDT--STATE	-	-	-	685,319	715,499	1,400,818	(685,319)	(715,499)	(1,400,818)
REALIGNMENT	4,400,000	-	4,400,000	4,443,190	-	4,443,190	(43,190)	-	(43,190)
MEDICARE	5,000	2,100	7,100	5,000	2,300	7,300	-	(200)	(200)
PATIENT FEES/INSURANCE	1,000	-	1,000	1,000	-	1,000	-	-	-
MHSA FUNDING	-	15,539,345	15,539,345	-	16,505,170	16,505,170	-	(965,825)	(965,825)
CITY SHARE - LA VERNE	12,000	-	12,000	12,000	-	12,000	-	-	-
CITY SHARE - CLAREMONT	14,561	-	14,561	14,561	-	14,561	-	-	-
CITY SHARE - POMONA	43,675	-	43,675	43,675	-	43,675	-	-	-
GRANTS	1,036,261	-	1,036,261	438,934	-	438,934	597,327	-	597,327
INTEREST INCOME	130,500	775,923	906,423	76,489	397,286	473,775	54,011	378,637	432,648
RENTAL AND OTHER INCOME	12,188	98,000	110,188	6,505	95,885	102,390	5,683	2,115	7,798
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	320,063	113,513	433,576	(320,063)	(113,513)	(433,576)
TOTAL REVENUES	8,797,863	20,773,114	29,570,977	8,829,539	21,699,972	30,529,511	(31,676)	(926,856)	(958,534)
EXPENSES									
SALARY COSTS									
FTE's	83.2	167.5	250.7	76.7	119.3	196.0	6.5	48.2	54.7
SALARY AND WAGES	7,024,100	14,376,133	22,000,293	6,088,658	11,576,542	17,665,200	1,555,442	2,799,661	4,335,093
INSURANCE-Health/workers comp/life	1,198,189	2,264,080	3,462,269	767,851	1,513,182	2,281,033	430,338	750,898	1,181,236
RETIREMENT COSTS	1,242,409	2,306,366	3,548,775	751,052	1,351,700	2,102,752	491,357	954,666	1,446,023
PAYROLL TAXES	182,832	345,395	528,227	113,082	196,664	309,746	69,750	148,731	218,481
MISC COSTS	178,903	340,477	519,380	123,275	194,233	317,508	55,628	146,244	201,872
FACILITY COSTS	10,426,433	19,632,511	30,058,944	7,843,918	14,832,321	22,676,239	2,582,515	4,800,190	7,382,705
STORAGE LEASES	32,831	34,506	67,337	31,875	33,501	65,376	956	1,005	1,961
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-	-	-	-	-
FACILITY RENT	101,913	156,249	258,162	98,944	151,698	250,642	2,969	4,551	7,520
INTERCOMPANY FACILITY CHARGES	(43,907)	43,907	-	(42,628)	42,628	-	(1,279)	1,279	-
UTILITIES	25,716	79,202	104,918	24,967	76,894	101,861	749	2,308	3,057
BUILDING REPAIRS AND MAINTENANCE	46,966	107,442	154,408	45,599	104,312	149,911	1,367	3,130	4,497
JANITORIAL SERVICES & SUPPLIES	29,963	73,979	103,942	29,090	71,824	100,914	873	2,155	3,028
WASTE DISPOSAL	4,496	16,803	21,299	4,365	16,316	20,681	131	487	618
EQUIPMENT COSTS	197,978	512,088	710,066	192,212	497,173	689,385	5,766	14,915	20,661
EQUIPMENT RENTAL/LEASE	42,466	82,990	125,456	41,230	80,577	121,807	1,236	2,413	3,649
EQUIP MAINT/REPAIRS	7,196	13,690	20,886	6,986	13,291	20,277	210	399	609
EQUIP/FURNITURE PURCHASES EXPENSED	10,362	25,369	35,731	12,326	24,632	36,968	(1,964)	737	(1,227)
AUTO EXPENSES	615	14,433	15,048	657	14,012	14,669	(42)	421	379
AUTO INSURANCE	7,185	45,525	52,710	9,528	44,199	53,727	(2,343)	1,326	(1,017)
CELLULAR/PAGER LEASES	52,453	108,908	161,361	53,177	105,738	158,915	(724)	3,170	2,446
	120,277	290,916	411,193	123,904	282,449	406,353	(3,627)	8,467	4,840

**TRI-CITY MENTAL HEALTH AUTHORITY
CONSOLIDATING OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 2023-24 BUDGET			FY 2022-23 PROJECTED (Note)			INCREASE (DECREASE) 2024 BUDGET vs 2023 PROJECTED		
	TCMH CLINIC (REALIGNMENT)	MHSA	TOTAL	TCMH CLINIC (REALIGNMENT)	MHSA	TOTAL	TCMH CLINIC (REALIGNMENT)	MHSA	TOTAL
OTHER SERVICES AND SUPPLIES									
CONFERENCES, SEMINARS & RELATED COSTS	4,689	160,431	165,120	5,246	119,115	124,361	(557)	41,316	40,759
MILEAGE REIMBURSEMENT	668	9,474	10,142	649	9,199	9,848	19	275	294
PERSONNEL ADS	29,516	41,898	71,414	31,442	40,677	72,119	(1,926)	1,221	(705)
PROFESSIONAL LIABILITY INSURANCE	112,731	233,495	346,226	316,567	226,695	543,262	(203,836)	6,800	(197,036)
SECURITY	155,384	475,092	630,476	150,859	461,254	612,113	4,525	13,858	18,363
DUES & SUBSCRIPTIONS	20,781	164,439	185,220	20,175	159,650	179,825	606	4,789	5,395
OTHER SUPPLIES	15,271	37,847	53,118	15,011	36,747	51,758	260	1,100	1,360
PRINTING	2,777	4,486	7,263	2,801	4,357	7,158	(24)	129	105
CLIENT EXPENSES	2,284	36,441	38,725	84,802	109,798	194,600	(82,518)	(73,357)	(155,875)
LAB COST	6,081	659	6,740	5,904	640	6,544	177	19	196
AMBULANCE COSTS	5,419	2,342	7,761	5,261	2,274	7,535	158	68	226
OFFICE SUPPLIES	10,381	18,843	29,224	10,697	18,294	28,991	(316)	549	233
POSTAGE	1,276	2,101	3,377	1,239	2,040	3,279	37	61	98
RECORD DESTRUCTION	6,433	5,705	12,138	6,245	5,539	11,784	188	166	354
TELEPHONE EXPENSES	132,924	249,396	382,320	129,053	291,180	420,233	3,871	(41,784)	(37,913)
COMPUTER SYSTEMS & SOFTWARE	96,553	157,882	254,435	96,409	153,285	249,694	144	4,597	4,741
DATA PROCESSING/LICENSES	80,041	88,353	168,394	77,710	85,779	163,489	2,331	2,574	4,905
MISCELLANEOUS	13,865	41,568	55,433	(135,195)	40,357	(94,838)	149,060	1,211	150,271
	697,074	1,730,452	2,427,526	824,875	1,766,880	2,591,755	(127,801)	(36,428)	(164,229)
SPECIFIC COSTS									
PROGRAMS:									
CLIENT SUPPORT COSTS	-	529,197	529,197	-	439,366	439,366	-	89,831	89,831
UNIQUE MHSA PROGRAM RELATED COSTS	-	1,587,064	1,587,064	-	1,672	1,672	-	1,585,392	1,585,392
COMMUNITY GRANTS	-	120,000	120,000	-	75,667	75,667	-	44,333	44,333
GRANTS	-	-	-	-	-	-	-	-	-
WET--LEARNING & OUTREACH	-	97,381	97,381	-	94,545	94,545	-	2,836	2,836
PROFESSIONAL SERVICES	39,704	218,853	258,557	4,999	248,782	253,781	34,705	(29,929)	4,776
ADMINISTRATIVE:									
DIRECTORS & OFFICERS INSURANCE	11,256	18,634	29,890	10,928	18,091	29,019	328	543	871
PROFESSIONAL SERVICES	28,771	20,104	48,875	12,230	19,518	31,748	16,541	586	17,127
ATTORNEY FEES	72,381	124,753	197,134	70,272	121,120	191,392	2,109	3,633	5,742
BANK FEES	7,555	6,058	13,613	7,335	5,882	13,217	220	176	396
AUDIT FEES	18,841	31,187	50,028	18,292	30,279	48,571	549	908	1,457
	178,508	2,753,231	2,931,739	124,056	1,054,922	1,178,978	54,452	1,698,309	1,752,761
DEPRECIATION AND AMORT									
	283,888	634,283	918,171	171,248	422,230	593,478	112,640	212,053	324,693
TOTAL COSTS	11,904,158	25,553,481	37,457,639	9,280,213	18,855,975	28,136,188	2,623,945	6,697,506	9,321,451
INCOME (LOSS) FROM OPERATIONS	\$ (3,106,295)	\$ (4,780,367)	\$ (7,886,662)	\$ (450,674)	\$ 2,843,997	\$ 2,393,323	\$ (2,655,621)	\$ (7,624,364)	\$ (10,279,985)

NOTE: The fiscal year 2022-23 amounts are UNAUDITED and PRELIMINARY based on nine months results through March 31, 2023.

Such amounts are subject to further review and audit and are presented herein for comparison purposes only.

**TRI-CITY MENTAL HEALTH AUTHORITY--TOTAL AGENCY
CONSOLIDATED CASH FLOW BUDGET
FISCAL YEAR 2023-24**

	FY 2023-24 QUARTERS				BUDGET FY 2023-24	PROJECTED FY 2022-23
	1ST QRT	2ND QRT	3RD QRT	4TH QRT		
CASH FLOWS FROM OPERATING ACTIVITIES						
CASH RECEIVED FROM AND ON BEHALF OF PATIENTS	\$ 1,783,376	\$ 3,300,664	\$ 3,185,735	\$ 7,204,739	\$ 15,474,513	\$ 8,453,147
CASH PAYMENTS TO SUPPLIERS AND CONTRACTORS	(1,620,131)	(1,620,131)	(1,620,131)	(1,620,131)	(6,480,523)	(5,050,523)
PAYMENTS TO OR ON BEHALF OF EMPLOYEES	(7,514,736)	(7,514,736)	(7,514,736)	(7,514,736)	(30,058,944)	(22,208,054)
NET CASH USED BY OPERATING ACTIVITIES	(7,351,491)	(5,834,203)	(5,949,132)	(1,930,128)	(21,064,954)	(18,805,430)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES						
MHSA FUNDING	5,920,450	4,736,360	7,104,540	5,920,450	23,681,800	11,464,557
REALIGNMENT	1,100,000	1,100,000	1,100,000	1,100,000	4,400,000	5,101,411
GRANTS	259,065	259,065	259,065	259,065	1,036,261	489,844
CONTRIBUTIONS FROM MEMBER CITIES					70,236	70,236
NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES	7,279,515	6,095,425	8,533,841	7,279,515	29,188,297	17,126,048
CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES						
PURCHASE OF CAPITAL ASSETS:						
BUILDING AND IMPROVEMENTS	(207,384)	(159,788)	(112,192)	(64,596)	(543,960)	(15,000)
LAND						
OFFICE FURNITURE, EQUIPMENT & VEHICLES	(10,000)	(10,000)	(10,000)	(10,000)	(40,000)	(77,271)
IT EQUIPMENT, HARDWARE AND SOFTWARE LICENSES	(106,000)	(68,000)	(68,000)	(68,000)	(310,000)	-
VEHICLES						
NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES	(323,384)	(237,788)	(190,192)	(142,596)	(893,960)	(92,271)
CASH FLOW FROM INVESTING ACTIVITIES						
INTEREST RECEIVED	226,606	226,606	226,606	226,606	906,423	757,479
OTHER INCOME RECEIVED	27,547	27,547	27,547	27,547	110,188	-
NET CASH PROVIDED BY INVESTING ACTIVITIES	254,153	254,153	254,153	254,153	1,016,611	757,479
NET CHANGE IN CASH	(141,207)	277,587	2,648,670	5,460,944	8,245,994	(1,014,175)
CASH BEGINNING BALANCE (Projected)	38,877,374	38,736,167	39,013,754	41,662,424	38,877,374	39,891,549
CASH ENDING BALANCE	\$ 38,736,167	\$ 39,013,754	\$ 41,662,424	\$ 47,123,368	\$ 47,123,368	\$ 38,877,374
CASH RECAP:						
FUNDS AVAILABLE FOR TCMH-CLINICAL OPERATIONS	\$ 8,084,220	\$ 8,391,953	\$ 8,657,830	\$ 9,560,810	\$ 9,560,810	\$ 8,887,687
FUNDS AVAILABLE FOR MHSA OPERATIONS	30,651,948	30,621,801	33,004,594	37,562,558	37,562,558	29,989,687
	\$ 38,736,167	\$ 39,013,754	\$ 41,662,424	\$ 47,123,368	\$ 47,123,368	\$ 38,877,374

NOTE: The fiscal year 2022-23 amounts are UNAUDITED and PRELIMINARY based on nine months results through March 31, 2023. Such amounts are subject to further review and audit and are presented herein for comparison purposes only.

38,877,374

TRI-CITY MENTAL HEALTH AUTHORITY
CONSOLIDATING CASH FLOW BUDGET
FISCAL YEAR 2023-24

	FY 2023-24 BUDGET			PROJECTED FY 2022-23 (Note)		
	TCMH CLINIC (REALIGNMENT)	MHSA	TOTAL	TCMH CLINIC (REALIGNMENT)	MHSA	TOTAL
CASH FLOWS FROM OPERATING ACTIVITIES						
CASH RECEIVED FROM AND ON BEHALF OF PATIENTS	\$ 6,808,301	\$ 8,666,212	\$ 15,474,513	\$ 4,147,080	\$ 4,306,067	\$ 8,453,147
CASH PAYMENTS TO SUPPLIERS AND CONTRACTORS	(1,193,837)	(5,286,686)	(6,480,523)	(1,423,166)	(3,627,356)	(5,050,523)
PAYMENTS TO OR ON BEHALF OF EMPLOYEES	(10,426,433)	(19,632,511)	(30,058,944)	(7,278,474)	(14,929,580)	(22,208,054)
NET CASH USED BY OPERATING ACTIVITIES	(4,811,969)	(16,252,985)	(21,064,954)	(4,554,560)	(14,250,870)	(18,805,430)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES						
MHSA FUNDING	-	23,681,800	23,681,800	-	11,464,557	11,464,557
REALIGNMENT	4,400,000	-	4,400,000	5,101,411	-	5,101,411
GRANTS	1,036,261	-	1,036,261	489,844	-	489,844
CONTRIBUTIONS FROM MEMBER CITIES	70,236	-	70,236	70,236	-	70,236
NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES	5,506,497	23,681,800	29,188,297	5,661,491	11,464,557	17,126,048
CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES						
PURCHASE OF CAPITAL ASSETS:						
BUILDING AND IMPROVEMENTS	(68,000)	(475,960)	(543,960)	(15,000)	-	(15,000)
LAND	-	-	-	-	-	-
OFFICE FURNITURE, EQUIPMENT & VEHICLES	(20,000)	(20,000)	(40,000)	(12,007)	(65,264)	(77,271)
IT EQUIPMENT, HARDWARE AND SOFTWARE LICENSES	(120,000)	(190,000)	(310,000)	-	-	-
VEHICLES	-	-	-	-	-	-
RECEIPT/PAYMENT OF INTERCOMPANY ADVANCES BETWEEN OPERATIONS	43,907	(43,907)	-	(705,022)	705,022	-
NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES	(164,093)	(729,867)	(893,960)	(732,029)	639,758	(92,271)
CASH FLOW FROM INVESTING ACTIVITIES						
INTEREST RECEIVED	130,500	775,923	906,423	126,027	631,452	757,479
OTHER INCOME RECEIVED	12,188	98,000	110,188	-	-	-
NET CASH PROVIDED BY INVESTING ACTIVITIES	142,688	873,923	1,016,611	126,027	631,452	757,479
NET CHANGE IN CASH	673,123	7,572,871	8,245,994	500,928	(1,515,103)	(1,014,175)
CASH BEGINNING BALANCE (Projected)	8,887,687	29,989,687	38,877,374	8,386,759	31,504,790	39,891,549
CASH ENDING BALANCE	\$ 9,560,810	\$ 37,562,558	\$ 47,123,368	\$ 8,887,687	\$ 29,989,687	\$ 38,877,374

NOTE: The fiscal year 2022-23 amounts are UNAUDITED and PRELIMINARY based on nine months results through March 31, 2023. Such amounts are subject to further review and audit and are presented herein for comparison purposes only.

TRI-CITY MENTAL HEALTH AUTHORITY
TCMH - HISTORICAL OUTPATIENT CLINICAL OPERATIONS
PROPOSED
OPERATING BUDGET AND CASH FLOW BUDGET
FISCAL YEAR 2023-24

TCMH – HISTORICAL OUTPATIENT CLINICAL OPERATIONS

BUDGETED OPERATING INCOME

GENERAL INFORMATION

The Outpatient Clinical (TCMH) budget includes the projected funding and operating costs of the Adult Outpatient Clinic Program, the Child and Family Outpatient Clinic Program, the associated Administration of these programs and the various Grant programs currently being administered by Tri-City.

Revenues for these programs, as previously noted, include 1991 Realignment, Medi-Cal cost reimbursement from FFP and State EPSDT Medi-Cal as well as a few State and Local grants. These revenues were projected based on Tri-City's past experience, expected increases to service requests and projected state revenue information obtained from the California Behavioral Health Director Association. As previously introduced and further explained below, CalAIM initiatives include payment reform which transforms how patient care services are paid for by the State of California. Effective July 1, 2023, FFP and State EPSDT eligible services will be paid to Tri-City through a Fee-For-Service model with set rates which is a change from a cost reimbursement payment model. Specifically, increased costs that have previously been compensated through an annual true-up process is being eliminated and replaced by a set fee structure. Tri-City will continue to receive payment for services as a passthrough from the County of Los Angeles Department of Mental Health as in past years.

Total budgeted costs for the above noted Outpatient programs of \$11.9 million include salaries and benefits of approximately \$10.4 million and approximately \$1.5 million in other operating costs including cost for facilities, equipment, and other services and supplies. This budget assumes various vacancies will be fully occupied throughout the fiscal year, however actual experience will differ. For fiscal 2023-24, the salaries and benefits associated with Tri-City's Executive team, Senior Management team, and administrative staff who serve the entire Agency, are anticipated to spend approximately 31% of their time on TCMH programs. This budget includes a total of 26.0 FTEs of allocated time for these staff which have been allocated to reflect the staffing proportions of the Agency.

The program descriptions for each of the programs included in the Outpatient Clinic Budget are discussed below:

- Children and Family Outpatient Program
- Adult Outpatient Program
- Grant Programs
- Administration

CHILDREN AND FAMILY OUTPATIENT PROGRAM

Since 1960, Tri-City Mental Health has been providing outpatient specialty mental services for the residents of Pomona, Laverne and Claremont. These services are provided to children and youth ages 0 to 21 at the children's outpatient clinic located in Pomona (the Royalty Building). Funding for this program includes 1991 Realignment, and Federal and State Medi-Cal funding. Medi-Cal funds are made up of Federal Financial Participation (FFP) and the State's match, Early and Periodic Screening, Diagnostic and Treatment (EPSDT). 1991 Realignment is derived from State Vehicle License Fees and Sales Tax collected at the State level. As explained previously, payment reform under CalAim will become effective July 1, 2023 and what this means for Tri-City specifically is that rates at which services will be reimbursed are changing and going from a cost reimbursement model to pre-set rates and for specific services only.

ADULT OUTPATIENT PROGRAM

Since 1960, Tri-City Mental Health has been providing outpatient specialty mental services for the residents of Pomona, Laverne and Claremont. These services are provided to adults age 18 and over at the adult outpatient clinic also located in Pomona (the Garey Building). Funding for this program includes 1991 Realignment and Medi-Cal funding, Federal Financial Participation (FFP). 1991 Realignment is derived from State Vehicle License Fees and Sales Tax collected at the State level.

GRANT PROGRAMS

On occasion, Tri-City is the recipient of grants for specific programs or purposes and typically include one-time funding or limited and short-term in nature. Within the Grants Programs caption, various grant funds and corresponding expenditures have been budgeted to include the following described programs:

Crisis Care Mobile Units (CCMU) - The CCMU program integrates monies from state general funds that are part of the Behavioral Health Continuum Infrastructure Program, and from DHCS funding from Substance Abuse Mental Health Services Administration through the Coronavirus Response and Relief Supplemental Appropriations Act. The funding seeks to prioritize services to individuals 25 and younger, which may include activities such as conducting needs assessments for youth services; placing mobile units near schools and universities, outreach, public education campaigns, and taking measurable steps towards addressing the youth and young adult crisis needs within the community. Tri-City Mental Health Authority submitted a proposal that was accepted and funded for the amount of \$200,000.00. The grant is for developing an action plan to expand mobile crisis response for youth in the Tri-City catchment area. The planning phase of this program began during fiscal year 2021-22 and the remaining portion of this planning grant is included in this budget (2023-24). In addition, during fiscal year 2022-23 an infrastructure grant in the amount of \$300,000 has been awarded to Tri-City and in the process of awaiting acceptance by our Governing Board. The plan will be to purchase vehicles for the program with this infrastructure grant.

Mental Health Student Services Act (MHSSA) - The Mental Health Services Oversight & Accountability Commission (Commission) Strategic Plan includes the priorities and objectives for the years 2020-2023. One of these objectives is to “promote school mental health as a prime opportunity to reach and serve at-risk children, families and neighborhoods.” This will be accomplished through the implementation of the Mental Health Student Services Act (MHSSA) as the Commission will have the opportunity to work with grantees who can share lessons learned and identify areas for improvement.

The MHSSA is intended to foster stronger school-community mental health partnerships that can leverage resources to help students succeed by authorizing counties and local educational agencies to enter into partnerships to create programs that include targeted interventions for pupils with identified social-emotional, behavioral, and academic needs. School-community mental health partnerships offer an opportunity to reach children and youth in an environment where they are comfortable and that is accessible. During fiscal year 2022-23 Tri- City Mental Health Authority submitted a proposal that was accepted and the awarded funding for this program will be a total of \$3,820,932.00 over the course of four years. The planning phase of this program has begun during fiscal year 2022-23.

ADMINISTRATION

These costs include the administrative functions required to oversee the various programs primarily funded through 1991 Realignment within the Tri-City Mental Health Outpatient Budget. The outpatient budget includes salary costs, professional fees, attorney fees, information system costs, equipment costs, and supply costs. Personnel costs include 83.2 FTEs of various personnel who directly work on with the varying programs, in addition to allocated time of Executive/Senior Management, as well as data collection, billing and accounting personnel.

REVENUES

Revenues were projected based on existing program funding, including Realignment funding, Medi-Cal cost reimbursement from the Federal Medicaid Program and California Departments of Health Care Services (“DCHS” or “State”), and other funding and sometimes grant funds.

Tri-City submits its Medi-Cal claims through LAC DMH and receives FFP cost reimbursement for all qualifying mental health services, as well as additional cost reimbursement from State Mental Health Funds (SMHF) for qualifying mental health services to children and youth under age 21 through Early Periodic Screening Diagnosis and Treatment services funding (EPSDT/SMHF). The Medi-Cal FFP and EPSDT/SMHF revenues are estimated based on projected level of service hours to be provided by care providers employed or to be hired by Tri-City.

Annually, Tri-City participates in training and continually strives to stay abreast of legislation and various changes that may financially impact the agency or the services we provide. California’s Advancing Innovation in Medi-Cal (CalAIM) is the State’s long-term commitment to transform and strengthen Medi-Cal. The goal is to provide Californians with more equitable, coordinated and person-centered care. As part of this implementation, the key priorities are to improve quality outcomes and drive delivery system transformation through value-based initiatives, modernization of systems and payment reform. While the state continues to advance and fully implement the initiatives of CalAIM, Tri-City continues to attend monthly meetings with CBHDA for key updates. Specifically, Tri-City’s finance department continues to closely follow any

updates related to payment reform and continues to prepare for comprehensive changes to reimbursable service rates, and while some information has been made available, not all details have been finalized. As indicated above, one of the key priorities of CalAIM is payment reform which specifically, transitions the payment for services from Cost Reimbursement to a Fee-For-Service model. Thus far, the fee for service rates have been disclosed which were utilized for the preparation of this budget. The rates provided are considered gross and before Tri-City's match as noted below.

1. **Realignment.** The estimated \$4.4 million is based on the most current information obtained from the California Behavioral Health Directors Association's (CBHDA) analysis of the state budget. Realignment funding in Fiscal 2023-24 collections are still expected to be in line with what was collected by Tri-City in 2022-23 and Tri-City is budgeting realignment revenue up to the minimum baseline plus anticipated growth for a total of \$4.4 million.

Tri-City's Realignment funds come from dedicated State taxes allocated to the State's Mental Health Fund and are considered tax funds that qualify to be used for public expenditures. Therefore, these funds must be used in the provision of Medi-Cal services in order for Tri-City to receive FFP reimbursement, or they must be used to "match" the FFP. Available realignment funds not used as Medi-Cal match can be used to:

- a. Provide mental health services and costs that are not covered by the Medi-Cal program – primarily indigent care;
- b. Cover program costs in excess of revenues
- c. Cover administrative costs not covered by the Medi-Cal program; and
- d. Provide for capital expenditures

The projected Realignment funds received in fiscal year 2023-24 will be used to "match" Medi-Cal costs, cover indigent care and Non-Covered portion of MCE. Realignment funds will also be used to cover any program costs in excess of revenues including administrative, capital and operating expenditures.

2. **Medi-Cal Adult FFP.** Medi-Cal FFP for the adult outpatient program is estimated based on the projected level of service hours to be provided by care providers employed or to be hired by Tri-City. This level of service is measured in units of service which are multiplied by the Fee-For-Service rates, by provider, less Tri-City's match. The related charges/costs are assumed to be covered by Federal reimbursement (FFP) and Realignment. The Federal reimbursement (FFP) will be 50% of the costs/rate to provide services to those individuals that qualify under the original Short-Doyle/MC program. The remaining 50% of the rate will be covered by Realignment. In addition, due to the expanded Medi-Cal program (MCE) under the Affordable Healthcare Act for single adults ages 19 to 64, projected revenues include the FFP reimbursement for the MCE services provided will be reimbursed at the rate of 90% of the costs, thereby replenishing the majority of the upfront realignment used to provide the services. The FFP reimbursement rate under MCE was originally 100% for the first three calendar years (2014 thru 2016), 95% as of January 1, 2017, 94% as of January 1, 2018, 93% as of January 1, 2019, and finally the reimbursement was reduced to 90% beginning January 1, 2020. Additionally, as previously noted, starting January 1, 2020, a new California law will provide full scope Medi-Cal to young adults under the age of 26 regardless of immigration status.

3. **Medi-Cal Children FFP.** Medi-Cal FFP for the children outpatient programs is estimated based on the projected level of service hours to be provided by care providers employed or to be hired by Tri-City. This level of service is measured in units of service which are multiplied by the Fee-For-Service rates, by provider, less Tri-City's match. The related charges/costs are assumed to be covered by Federal (FFP) and State (EPSDT/SMHF) reimbursement. The Federal reimbursement (FFP) rate is currently at 50% of the costs/rates, and the other 50% is projected to be covered by EPSDT State Mental Health Funds as noted below.
4. **Medi-Cal Children EPSDT – State.** Based on the State budget and the analysis of CBHDA it is projected that the EPSDT allocation rates from the State for fiscal year 2023-24 will range from 43% to 50% of the new reimbursement rate.
5. **Medicare.** This represents the expected reimbursement for mental health services provided to consumers that qualify under Medicare. The projected amount is based on prior experience and amounts collected in prior years.
6. **City Share.** This funding is based on the "Local Realignment Maintenance of Effort Funds (SB681)" required for Tri-City to receive realignment. The projected city shares are based on amounts received in prior years as well as the minimum required for realignment purposes.
7. **Grants.** These funds represent expected amounts to be received for various grant programs as previously described, which may be one-time, limited term grants or on-going programs.
8. **Interest Income.** These funds represent interest earned on cash invested in the Local Agency Investment Fund ("LAIF"), as well as other interest bearing operating bank accounts. The amount budgeted for interest income for FY 2023-23 is based on the projected interest from current clinic operation cash balances and based on past experience and projected current rates.
9. **Medi-Cal Denials/Disallowances:** This allowance represents a conservative 10% reserve for disallowances of FFP and State EPSDT Medi-Cal claims billed.

OPERATING EXPENSES

1. **Salary Costs.** Salary costs of \$10.4 million include salaries and wages of \$7.6 million and employee benefits of \$2.8 million. These salaries and benefits include \$7.9 million of clinical and direct staff, \$1.7 million of administrative personnel, and \$775 thousand for grant funded programs. The costs were based on the Agency's actual current employee roster (as of February 2023) plus any vacant or new positions projected for fiscal year 2023-24. Clinical staff salaries are budgeted to increase from the projected actuals from fiscal 2022-23 due to expected filling of several positions that were vacant during the year and increases that are projected to result from the comprehensive classification and compensation study currently being conducted, however not yet completed.

Salaries and benefits associated with Tri-City's Executive team, Senior Management team, and administrative staff who serve the entire Agency, are allocated to TCMH and MHSA at

the rate of 31% and 69%, respectively. This allocation of costs for these staff, are reflective of the staffing proportions of the Agency.

Employee benefits, including insurance, retirement, and payroll taxes are based on the historical cost as a relationship to base salary and wages. The average percentage of employee benefits agency wide is estimated at approximately 36.17%.

2. **Facility Costs.** Facility costs for the 2023-24 Budget include the costs of maintaining Tri-City's adult outpatient clinic operations at 2008 N. Garey Avenue, the rent and related costs for the children's outpatient clinic operations at 1900 Royalty Street, and allocation of the rent and maintenance costs associated with the administrative offices in Claremont. The intercompany facility charges and income reflected under the Adult O/P program relates to costs of the 2008 N. Garey building that will be allocated to MHSA operations also located at the facility (primarily staffing for FSP Adult and FSP Older Adults). The amounts charged to the MHSA programs are consistent with the prior year and are based on actual costs and allocated by square foot.

The costs for storage leases include the rental of space for archiving documents that are legally required to be retained, and are primarily fixed costs with minor increases to rates. Storage costs that do fluctuate are associated with the storage of medical records and will fluctuate based on usage/access of these documents.

3. **Equipment Costs.** This amount reflects the anticipated equipment costs, such as equipment rentals, leases, repairs, non-capital equipment and furniture purchases, desk phones and maintenance fees.
4. **Other Service and Supply Costs.** Other service and supply costs are projected based on actual costs incurred in FY 2022-23 and adjusted for inflation and for specific known increases or decreases. The most significant of these costs are explained as follows:
 - a. Conference, Seminars & Related Costs. These budgeted costs reflect the Agency's commitment to keep staff up-to-date on all new regulations under the Affordable Care Act, expanded Medi-Cal, new billing requirements and the related client outcome and meaningful use programs. As such it is important that staff continue to attend conferences and seminars.
 - b. Professional Liability Insurance. These costs represent necessary insurance for general claims, if any, against Tri-City and other insurance coverages.
 - c. Security Expense. These budgeted costs include the cost of having security guards at several Tri-City locations and are projected based on past experience.
 - d. Client Costs. These costs represent varying miscellaneous costs used to support clients during their care.
 - e. Office Supplies, Other Supplies and Telephone Costs. These costs are projected based on Tri-City's historical percentage relationship of costs as a percent of salary cost.
 - f. Dues and Subscriptions. These costs include dues for industry associations, dues and renewals for professional licenses and dues for computer program support.

TCMH – Historical Outpatient Clinical Operations
Operating and Cash Flow Budget For The Fiscal Year 2023-24
Assumptions

- g. Lab and Med Costs. These projected costs relate directly to the implementation of meaningful use outcomes which include monitoring of physical systems as well as mental diagnosis.
 - h. Data Processing/Licenses. These budgeted costs include costs for required licensing and continued support for data base programs.
5. **Specific Costs**. These costs are mostly comprised of costs identified solely as administrative in nature, with the exception of client support expenses described below.
- a. Directors and Officers Insurance. These administrative insurance costs are allocated between the Clinic and MHSA operations.
 - b. Professional Services. These costs include various professional services including media and communication costs and other costs anticipated for special projects including the continued implementation of a new electronic health record system. This amount also includes a general allowance for unforeseen professional services. During fiscal 2022-23 some one-time costs for professional services were budgeted but were not incurred. Some of these costs are re-budgeted for fiscal 2023-24.

Professional Services costs generally vary from year to year and although the budgeted 2023-24 amount shows an increase from the amount budgeted in 2022-23, it is in line with prior years' budgeted amounts. Additionally, this budget also allows for unexpected services to be required.

- c. Attorney Fees. These costs include the legal fees expected to be incurred for services to be provided by the General Counsel for normal operating items as well as miscellaneous legal fees in connection with human resources/employment matters. The amount budgeted for 2023-24 is in line with prior years' budgeted amounts for legal fees and considered prudent to allow for unexpected matters should they arise.
- d. Audit Fees. These costs represent the fees incurred for the outside independent auditor, which are allocated between Clinic Operations and MHSA operations.

BUDGETED CASH FLOW

GENERAL

The budgeted cash flow for Tri-City's clinical operations for fiscal 2023-24 reflects a net increase to cash of approximately \$673 thousand, thereby estimating a cash balance of approximately \$8.6 million at June 30, 2024. The primary reason for the expected net increase to cash is the projected collection of outstanding receivables due from LADMH which also includes collection of prior years' receivables and as a result of operations from the clinic. The detail of the cash flow activity is described below.

CASH FLOWS FROM OPERATING ACTIVITIES

There are three major components to cash flows from operating activities:

1. Cash received from and on behalf of patients includes the following:
 - a. Expected receipts of Medi-Cal FFP and Medi-Cal EPSDT/SMHF for the budgeted fiscal period 2023-24 includes reimbursement received for current year services as well as collection of prior years' FFP and EPSDT. The receipts budgeted for claims relating to fiscal year 2023-24 services are anticipated to be received approximately 60 to 120 days after submission of claims due to the time it takes LAC DMH and State DMH to process and pay the claims including delays anticipated as a result of the implementation of CalAIM which will be effective as of July 1, 2023. Amounts associated with Medi-Cal audit and cost report settlements are also included. These audits or settlements are now only taking between 18 to 24 months and most recently they have been caught up noting that through the end of fiscal 2022-23, the only outstanding Medi-Cal audit or settlements were for fiscal years 2020-21 and 2021-22. One of the resulting benefits of CalAIM's payment reform will include the elimination of the cost report process going forward.
 - b. Collection of receipts for billed services within the last quarter of the current fiscal year, 2022-23.
 - c. Other collections, including patient fees, client rental payments, and any grant funds.
2. Cash payments to suppliers and contractors.

3. Payments to or on behalf of employees. This amount includes the gross salaries plus benefits for both active employees and projected but presently vacant positions.

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

There are two major components to cash flows from noncapital financing activities:

1. Realignment. As previously discussed Realignment funds are projected based on prior year receipts, and on information obtained from State Budget Projections.
2. Contribution from member cities.

CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES

This section reflects TCMH's projected capital needs for fiscal year 2023-24 including potential investments to the facility located at 2008 N. Garey Avenue and leasehold improvements at the Royalty suites as well as projected furniture and equipment needs. The projected purchases include the following:

1. The amount of \$68 thousand is being budgeted this year for building and leasehold improvements. This amount represents the projected cost for expected and unexpected improvements that may be required at the 2008 Garey site as well as any necessary leasehold improvements to the Royalty suites occupied by the Children and Family programs. These costs include the projected costs of replacing air conditioning units, anticipated improvement to lighting fixtures, as well as other necessary improvements to accommodate additional space for employees as deemed necessary throughout the year.
2. The amount of \$20 thousand is being budgeted for office furniture, and equipment and include estimated for costs related to replacement of miscellaneous equipment, furniture as needed throughout the year.
3. Approximately \$120 thousand has been projected for the replacement and improvement of hardware and software during fiscal 2023-24. However the majority of anticipated costs are included in the operating budget for non-capitalized items under the capital Computer Systems & Software. This includes continual improvement or scheduled replacement of servers, renewal of software licenses, replacement of aged computers and replacement and improvement of various information technology related equipment.

CASH FLOW FROM INVESTING ACTIVITIES

This section reflects TCMH's projected interest income from the cash deposited in Tri-City's current investment portfolio.

**TRI-CITY MENTAL HEALTH AUTHORITY
CLINIC OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 23-24 QUARTERS				BUDGET	% to	PROJECTED	% to	\$\$\$
	1ST QRT	2ND QRT	3RD QRT	4TH QRT	FY 2023-24	Rev	FY 2022-23	Rev	Variance
REVENUE									
MEDI-CAL ADULT FFP	\$ 466,714	\$ 466,714	\$ 466,714	\$ 466,714	\$ 1,866,856	21.2%	\$ 1,694,736	19.2%	\$ 172,120
MEDI-CAL CHILDREN FFP	318,956	318,956	318,956	318,956	1,275,822	14.5%	1,088,067	12.3%	187,755
MEDI-CAL CHILDREN EPSDT --STATE	-	-	-	-	-	0.0%	685,319	7.8%	(685,319)
REALIGNMENT	1,100,000	1,100,000	1,100,000	1,100,000	4,400,000	50.0%	4,443,190	50.3%	(43,190)
MEDICARE	1,250	1,250	1,250	1,250	5,000	0.1%	5,000	0.1%	-
PATIENT FEES/INSURANCE	250	250	250	250	1,000	0.0%	1,000	0.0%	-
MHSA FUNDING	-	-	-	-	-	0.0%	-	0.0%	-
CITY SHARE - LA VERNE	-	-	12,000	-	12,000	0.1%	12,000	0.1%	-
CITY SHARE - CLAREMONT	-	-	14,561	-	14,561	0.2%	14,561	0.2%	-
CITY SHARE - POMONA	-	-	43,675	-	43,675	0.5%	43,675	0.5%	-
GRANTS	259,065	259,065	259,065	259,065	1,036,261	11.8%	438,934	5.0%	597,327
INTEREST INCOME	32,625	32,625	32,625	32,625	130,500	1.5%	76,489	0.9%	54,011
RENTAL AND OTHER INCOME	3,047	3,047	3,047	3,047	12,188	0.1%	6,505	0.1%	5,683
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-	0.0%	320,063	3.6%	(320,063)
TOTAL REVENUES	2,181,907	2,181,907	2,252,143	2,181,907	8,797,863	100.0%	8,829,539	100.0%	(31,676)
EXPENSES									
SALARY COSTS									
SALARY AND WAGES	1,906,025	1,906,025	1,906,025	1,906,025	7,624,100	86.7%	6,088,658	69.0%	1,535,442
INSURANCE-Health/workers comp/life	299,547	299,547	299,547	299,547	1,198,189	13.6%	767,851	8.7%	430,338
RETIREMENT COSTS	310,602	310,602	310,602	310,602	1,242,409	14.1%	751,052	8.5%	491,357
PAYROLL TAXES	45,708	45,708	45,708	45,708	182,832	2.1%	113,082	1.3%	69,750
MISC COSTS	44,726	44,726	44,726	44,726	178,903	2.0%	123,275	1.4%	55,628
FACILITY COSTS	2,606,608	2,606,608	2,606,608	2,606,608	10,426,433	118.5%	7,843,918	88.8%	2,582,515
STORAGE LEASES	8,208	8,208	8,208	8,208	32,831	0.4%	31,875	0.4%	956
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-	0.0%	-	0.0%	-
FACILITY RENT	25,478	25,478	25,478	25,478	101,913	1.2%	98,944	1.1%	2,969
INTERCOMPANY FACILITY CHARGES	(10,977)	(10,977)	(10,977)	(10,977)	(43,907)	-0.5%	(42,628)	-0.5%	(1,279)
UTILITIES	6,429	6,429	6,429	6,429	25,716	0.3%	24,967	0.3%	749
BUILDING REPAIRS AND MAINTENANCE	11,742	11,742	11,742	11,742	46,966	0.5%	45,599	0.5%	1,367
JANITORIAL SERVICES & SUPPLIES	7,491	7,491	7,491	7,491	29,963	0.3%	29,090	0.3%	873
WASTE DISPOSAL	1,124	1,124	1,124	1,124	4,496	0.1%	4,365	0.0%	131
EQUIPMENT COSTS	49,495	49,495	49,495	49,495	197,978	2.3%	192,212	2.2%	5,766
EQUIPMENT RENTAL/LEASE	10,617	10,617	10,617	10,617	42,466	0.5%	41,230	0.5%	1,236
EQUIP MAINT/REPAIRS	1,799	1,799	1,799	1,799	7,196	0.1%	6,986	0.1%	210
EQUIP/FURNITURE PURCHASES EXPENSED	2,591	2,591	2,591	2,591	10,362	0.1%	12,326	0.1%	(1,964)
AUTO EXPENSES	154	154	154	154	615	0.0%	657	0.0%	(42)
AUTO INSURANCE	1,796	1,796	1,796	1,796	7,185	0.1%	9,528	0.1%	(2,343)
CELLULAR/PAGER LEASES	13,113	13,113	13,113	13,113	52,453	0.6%	53,177	0.6%	(724)
TOTAL EXPENSES	30,069	30,069	30,069	30,069	120,277	1.4%	123,904	1.4%	(3,627)

**TRI-CITY MENTAL HEALTH AUTHORITY
CLINIC OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 23-24 QUARTERS				BUDGET FY 2023-24	% to Rev	PROJECTED FY 2022-23 (Note)	% to Rev	\$\$ Variance
	1ST QRT	2ND QRT	3RD QRT	4TH QRT					
OTHER SERVICES AND SUPPLIES	1,172	1,172	1,172	1,172	4,689	0.1%	5,246	0.1%	(557)
CONFERENCES, SEMINARS & RELATED COSTS	167	167	167	167	668	0.0%	649	0.0%	19
MILEAGE REIMBURSEMENT	7,379	7,379	7,379	7,379	29,516	0.3%	31,442	0.4%	(1,926)
PERSONNEL ADS	28,183	28,183	28,183	28,183	112,731	1.3%	316,567	3.6%	(203,836)
PROFESSIONAL LIABILITY INSURANCE	38,846	38,846	38,846	38,846	155,384	1.8%	150,859	1.7%	4,525
SECURITY EXPENSE	5,195	5,195	5,195	5,195	20,781	0.2%	20,175	0.2%	606
DUES & SUBSCRIPTIONS	3,818	3,818	3,818	3,818	15,271	0.2%	15,011	0.2%	260
OTHER SUPPLIES	694	694	694	694	2,777	0.0%	2,801	0.0%	(24)
PRINTING	571	571	571	571	2,284	0.0%	84,802	1.0%	(82,518)
CLIENT EXPENSES	1,520	1,520	1,520	1,520	6,081	0.1%	5,904	0.1%	177
LAB/IMED COST	1,355	1,355	1,355	1,355	5,419	0.1%	5,261	0.1%	158
AMBULANCE COSTS	2,595	2,595	2,595	2,595	10,381	0.1%	10,697	0.1%	(316)
OFFICE SUPPLIES	319	319	319	319	1,276	0.0%	1,239	0.0%	37
POSTAGE	1,608	1,608	1,608	1,608	6,433	0.1%	6,245	0.1%	188
RECORD DESTRUCTION	33,231	33,231	33,231	33,231	132,924	1.5%	129,053	1.5%	3,871
TELEPHONE EXPENSES	24,138	24,138	24,138	24,138	96,553	1.1%	96,409	1.1%	144
COMPUTER SYSTEMS & SOFTWARE	20,010	20,010	20,010	20,010	80,041	0.9%	77,710	0.9%	2,331
DATA PROCESSING/LICENSES	3,466	3,466	3,466	3,466	13,865	0.2%	(135,195)	-1.5%	149,060
MISCELLANEOUS	174,269	174,269	174,269	174,269	697,074	7.9%	824,875	9.3%	(127,801)
SPECIFIC COSTS									
PROGRAMS:									
CLIENT SUPPORT COSTS	-	-	-	-	-	0.0%	-	0.0%	-
UNIQUE MHSA PROGRAM RELATED COSTS	-	-	-	-	-	0.0%	-	0.0%	-
WET--LEARNING & OUTREACH	-	-	-	-	-	0.0%	-	0.0%	-
PROFESSIONAL SERVICES	9,926	9,926	9,926	9,926	39,704	0.0%	4,999	0.1%	34,705
ADMINISTRATIVE:									
DIRECTORS & OFFICERS INSURANCE	2,814	2,814	2,814	2,814	11,256	0.1%	10,928	0.1%	328
PROFESSIONAL SERVICES	7,193	7,193	7,193	7,193	28,771	0.3%	12,230	0.1%	16,541
ATTORNEY FEES	18,095	18,095	18,095	18,095	72,381	0.8%	70,272	0.8%	2,109
BANK FEES	1,889	1,889	1,889	1,889	7,555	0.1%	7,335	0.1%	220
AUDIT FEES	4,710	4,710	4,710	4,710	18,841	0.2%	18,292	0.2%	549
DEPRECIATION AND AMORT	44,627	44,627	44,627	44,627	178,508	2.0%	124,056	1.4%	54,452
TOTAL COSTS	70,972	70,972	70,972	70,972	283,888	3.2%	171,248	1.9%	112,640
INCOME (LOSS) FROM OPERATIONS	2,976,040	2,976,040	2,976,040	2,976,040	11,904,158	135.3%	9,280,213	105.1%	2,623,945
	\$ (794,133)	\$ (794,133)	\$ (723,897)	\$ (794,133)	\$ (3,106,295)	-35.3%	\$ (450,674)	-5.1%	\$ (2,655,621)

NOTE: The fiscal year 2022-23 amounts are UNAUDITED and PRELIMINARY based on nine months results through March 31, 2023. Such amounts are subject to further review and audit and are presented herein for comparison purposes only.

**TRI-CITY MENTAL HEALTH AUTHORITY
CLINIC CONSOLIDATING OPERATING BUDGET BY PROGRAM
FISCAL YEAR 2023-24**

	CHILD OP	ADULT OP	GRANTS	ADMIN	TOTAL
REVENUE					
MEDI-CAL ADULT FFP	-	\$ 1,866,856	\$ -	-	\$ 1,866,856
MEDI-CAL CHILDREN FFP	1,275,822	-	-	-	1,275,822
MEDI-CAL - STATE	-	-	-	-	-
REALIGNMENT	528,000	2,992,000	-	880,000	4,400,000
MEDICARE	-	5,000	-	-	5,000
PATIENT FEES/INSURANCE	-	1,000	-	-	1,000
MHSA FUNDING	-	-	-	-	-
CITY SHARE - LA VERNE	-	12,000	-	-	12,000
CITY SHARE - CLAREMONT	-	14,561	-	-	14,561
CITY SHARE - POMONA	-	43,675	-	-	43,675
GRANTS	20,000	-	1,016,261	-	1,036,261
INTEREST INCOME	-	-	-	130,500	130,500
RENTAL AND OTHER INCOME	100	1,000	-	11,088	12,188
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-
TOTAL REVENUES	1,823,922	4,936,092	1,016,261	1,021,588	8,797,863
EXPENSES					
SALARY COSTS					
FTE's	19.9	43.5	8.0	11.8	83.2
SALARY AND WAGES	1,720,957	4,094,796	571,595	1,236,752	7,624,100
INSURANCE-Health/workers comp/life	273,416	642,799	87,026	194,948	1,198,189
RETIREMENT COSTS	282,550	678,151	89,844	191,864	1,242,409
PAYROLL TAXES	41,731	98,232	13,672	29,197	182,832
MISC COSTS	40,682	96,115	13,226	28,880	178,903
FACILITY COSTS	2,359,336	5,610,093	775,363	1,681,641	10,426,433
STORAGE LEASES	7,725	17,864	-	7,242	32,831
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-
FACILITY RENT	37,892	9,995	-	54,026	101,913
INTERCOMPANY FACILITY CHARGES	-	(43,907)	-	-	(43,907)
UTILITIES	-	25,039	-	677	25,716
BUILDING REPAIRS AND MAINTENANCE	5,585	39,331	-	2,050	46,966
JANITORIAL SERVICES & SUPPLIES	8,161	16,985	-	4,817	29,963
WASTE DISPOSAL	1,891	2,564	-	41	4,496
EQUIPMENT COSTS	61,254	67,871	-	68,853	197,978
EQUIPMENT RENTAL/LEASE	8,924	25,274	-	8,268	42,466
EQUIP MAINT/REPAIRS	1,678	4,150	-	1,368	7,196
EQUIP/FURNITURE PURCHASES EXPENSED	770	7,616	-	1,976	10,362
AUTO EXPENSES	1,286	(1,132)	-	461	615
AUTO INSURANCE	2,934	2,471	-	1,780	7,185
CELLULAR/PAGER LEASES	11,558	28,333	-	12,562	52,453
	27,150	66,712	-	26,415	120,277

**TRI-CITY MENTAL HEALTH AUTHORITY
CLINIC CONSOLIDATING OPERATING BUDGET BY PROGRAM
FISCAL YEAR 2023-24**

	CHILD OP	ADULT OP	GRANTS	ADMIN	TOTAL
OTHER SERVICES AND SUPPLIES	392	1,189	-	3,108	4,689
CONFERENCES, SEMINARS & RELATED COSTS	355	246	-	67	668
MILEAGE REIMBURSEMENT	898	25,345	-	3,273	29,516
PERSONNEL ADS	25,327	66,788	-	20,616	112,731
PROFESSIONAL LIABILITY INSURANCE	19,229	120,804	-	15,351	155,384
SECURITY EXPENSE	366	332	-	20,083	20,781
DUES & SUBSCRIPTIONS	1,557	11,456	-	2,258	15,271
OTHER SUPPLIES	355	1,885	-	537	2,777
PRINTING	366	1,918	-	-	2,284
CLIENT EXPENSES	416	5,665	-	-	6,081
LAB/MED COST	-	5,419	-	-	5,419
AMBULANCE COSTS	1,966	5,626	-	2,789	10,381
OFFICE SUPPLIES	-	-	-	1,276	1,276
POSTAGE	1,942	4,491	-	-	6,433
RECORD DESTRUCTION	27,130	68,996	-	36,798	132,924
TELEPHONE EXPENSES	9,187	20,795	-	66,571	96,553
COMPUTER SYSTEMS & SOFTWARE	23,042	53,830	-	3,169	80,041
DATA PROCESSING/LICENSES	240	1,504	-	12,121	13,865
MISCELLANEOUS	112,768	396,289	-	188,017	697,074
SPECIFIC COSTS					
PROGRAMS:					
CLIENT SUPPORT COSTS	-	-	-	-	-
UNIQUE MHSA PROGRAM RELATED COSTS	-	-	-	-	-
COMMUNITY GRANTS	-	-	-	-	-
GRANTS	-	-	-	-	-
WET--LEARNING & OUTREACH	-	-	-	-	-
PROFESSIONAL SERVICES	-	172	39,532	-	39,704
ADMINISTRATIVE:					
DIRECTORS & OFFICERS INSURANCE	-	-	-	11,256	11,256
PROFESSIONAL SERVICES	-	-	-	28,771	28,771
ATTORNEY FEES	-	2,972	-	69,409	72,381
BANK FEES	-	-	-	7,555	7,555
AUDIT FEES	-	-	-	18,841	18,841
DEPRECIATION AND AMORT	-	3,144	39,532	135,832	178,508
ALLOCATION OF ADMINISTRATIVE COSTS (15% OF DIRECT COSTS)	117,575	100,538	2,855	62,920	283,888
	401,712	936,697	122,663	(1,461,072)	-
TOTAL COSTS	3,079,795	7,181,344	940,413	702,606	11,904,158
INCOME (LOSS) FROM OPERATIONS	\$ (1,255,873)	\$ (2,245,252)	\$ 75,849	\$ 318,982	\$ (3,106,295)

**TRI-CITY MENTAL HEALTH AUTHORITY
CLINIC CASH FLOW BUDGET
FISCAL YEAR 2023-24**

	FY 2023-24 QUARTERS				BUDGET FY 2023-24
	1ST QRT	2ND QRT	3RD QRT	4TH QRT	
CASH FLOWS FROM OPERATING ACTIVITIES					
CASH RECEIVED FROM AND ON BEHALF OF PATIENTS	\$ 747,886	\$ 1,859,087	\$ 1,746,994	\$ 2,454,334	\$ 6,808,301
CASH PAYMENTS TO SUPPLIERS AND CONTRACTORS	(298,459)	(298,459)	(298,459)	(298,459)	(1,193,837)
PAYMENTS TO OR ON BEHALF OF EMPLOYEES	(2,606,608)	(2,606,608)	(2,606,608)	(2,606,608)	(10,426,433)
NET CASH USED BY OPERATING ACTIVITIES	(2,157,181)	(1,045,980)	(1,158,073)	(450,733)	(4,811,969)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES					
REALIGNMENT	1,100,000	1,100,000	1,100,000	1,100,000	4,400,000
CONTRIBUTIONS FROM MEMBER CITIES	-	-	70,236	-	70,236
GRANTS	259,065	259,065	259,065	259,065	1,036,261
NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES	1,359,065	1,359,065	1,429,301	1,359,065	5,506,497
CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
PURCHASE OF CAPITAL ASSETS:					
BUILDING AND IMPROVEMENTS	(17,000)	(17,000)	(17,000)	(17,000)	(68,000)
OFFICE FURNITURE, EQUIPMENT & VEHICLES	(5,000)	(5,000)	(5,000)	(5,000)	(20,000)
IT EQUIPMENT, HARDWARE AND SOFTWARE LICENSES	(30,000)	(30,000)	(30,000)	(30,000)	(120,000)
PRINCIPAL PAYMENTS ON CAPITAL DEBT	-	-	-	-	-
INTEREST PAID ON CAPITAL DEBT	-	-	-	-	-
RECEIPT/PAYMENT OF INTERCOMPANY ADVANCES BETWEEN OPERATION	10,977	10,977	10,977	10,977	43,907
NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES	(41,023)	(41,023)	(41,023)	(41,023)	(164,093)
CASH FLOW FROM INVESTING ACTIVITIES					
INTEREST RECEIVED	32,625	32,625	32,625	32,625	130,500
OTHER INCOME RECEIVED	3,047	3,047	3,047	3,047	12,188
NET CASH PROVIDED BY INVESTING ACTIVITIES	35,672	35,672	35,672	35,672	142,688
NET CHANGE IN CASH	(803,467)	307,734	265,877	902,981	673,123
CASH BEGINNING BALANCE (Projected)	8,887,687	8,084,220	8,391,953	8,657,830	8,887,687
CASH ENDING BALANCE	\$ 8,084,220	\$ 8,391,953	\$ 8,657,830	\$ 9,560,810	\$ 9,560,810

TRI-CITY MENTAL HEALTH AUTHORITY
MHSA – MENTAL HEALTH SERVICES ACT PROGRAM OPERATIONS
PROPOSED
OPERATING BUDGET AND CASH FLOW BUDGET
FISCAL YEAR 2023-24

MHSA – MENTAL HEALTH SERVICES ACT PROGRAMS

BUDGETED OPERATING INCOME

GENERAL INFORMATION

The Mental Health Services Act (“MHSA”) budget includes the projected funding and operating costs of the approved MHSA Plans including the Community Services and Supports (“CSS”) programs, the Prevention and Early Intervention (“PEI”) programs, the Innovations (“INN”) programs, the Workforce, Education & Training (WET) programs and the Capital Facilities and Technology Needs projects (CFTN). Tri-City receives its share of MHSA funding directly from the State, which is then required to be allocated to three plans: 5% to the INN Plan; and then the remainder to the CSS Plan (80% or 76% of the total allocation) and the PEI Plan (20% or 19% of the total allocation).

Revenues within the MHSA plans include MHSA funding and Medi-Cal cost reimbursement from FFP and State EPSDT. These revenues were projected based on Tri-City’s approved MHSA Plans and reflect the estimated budgets included in the respective plans and updates.

Total budgeted costs for MHSA programs of \$25.5 million reflect an increase of approximately \$3.6 million when compared to the prior year’s budget of \$21.9 million. However, the projected final costs of \$18.9 million for fiscal 2022-23 when compared to the fiscal 2023-24 budget, the increase is approximately \$6.6 million, which is primarily the result of increased salaries and benefits and assumes that programs will be fully staffed. For fiscal 2023-24, the salaries and benefits associated with Tri-City’s Executive team, Senior Management team, and administrative staff who serve the entire Agency, are anticipated to spend approximately 62% of their time on MHSA programs. This budget includes a total of 37.9 FTEs of allocated time for these staff which have been allocated to reflect the staffing proportions of the Agency.

The program descriptions for each of the five plans included herein are discussed below:

COMMUNITY SERVICES AND SUPPORTS PLAN

This plan includes the following programs:

1. **Full Service Partnerships (FSP).** This program represents individualized services and supports that are required to assist person(s)/family(s) in achieving the goals identified in their wellness/recovery plan. Full Service Partnership (FSPs) are for people who are experiencing severe mental illness and are homeless or at risk of homelessness or other devastating consequences. Based on past experience and current data, the number of anticipated FSP clients to be served (active clients at any given time) during fiscal 2022-23 is broken into four age groups.
 - a. Children ages 0-15
 - b. Transitional Age Youth (TAY) ages 16-25
 - c. Adult ages 26-59
 - d. Older Adult ages 60 and over

The operation of the FSP program has been in full swing since 2009-10. As a result of the level of required services, approximately 21 vacant FSP dedicated personnel positions are

currently budgeted to include Therapists, Psychiatrists, Psychiatric Technicians, program support and Clinical Wellness Advocates.

The Clinical Wellness Advocates mentioned above were new positions approved in fiscal 2016-17 whose role has been to provide advocacy, guidance, feedback, outreach and support to help clients and families access and work more effectively with the systems involved, and to build on the continuity of care for those clients receiving formal treatment services.

This budget reflects the direct costs of approximately \$9.2 million incurred by Tri-City to provide FSP services to all FSP clients. These services are reflected in the natural expense classifications. The majority of Tri-City's FSP costs consist of salaries and benefits of approximately \$7.8 million (63.0 FTEs), projected client support costs (FLEX funds) of approximately \$446 thousand.

2. **Access to Care.** Access to Care (ATC) is a clinical adjunct service that acts as a gateway to the intake process for Tri-City's outpatient clinics. Individuals interested in Tri-City services can access care either by calling, walk-in or via referral. A mental health professional assesses the individual seeking services and recommends the most appropriate level of care and services.
3. **Community Navigators.** The Community Navigators program includes a team of 9 individuals that develop relationships with all manner of organizations and social service agencies throughout the three cities' region. The goal is to assist individuals who need services to help them quickly identify currently available services and/or refer them to the Tri-City system of care.
4. **Wellness Center.** The Wellness Center facility was completed and opened at the beginning of November 2011. The Wellness Center was conceived as a place of support for people who struggle with mental health issues so that they could accelerate their movement toward independence, recovery and wellness. The Wellness Center provides self-help groups, peer and family support services, educational and employment resources, recreational and cultural activities, assessment and linkage services and provides programs as an adjunct and/or stepdown from formal treatment services. Virtual meetings are currently being held and expect to grow and management is continually considering adding new group programs to assist the community. As a result of the continued needs of the community, the FTEs included in this budget include 13.5 FTEs for fiscal 2023-24.
5. **Supplemental Crisis Services.** This program provides crisis response services in three distinct ways which includes the after-hour crisis support, walk-in crisis services, and field based intensive outreach and engagement services for those who are not currently enrolled as Tri-City clients. The Supplemental Crisis Services System provides clinical support for the person in crisis, their family members, police, and/or others present. All of these services work collaboratively with the "Access to Care" team and the Community Navigator Programs to improve the likelihood that persons in crisis will be enrolled for ongoing treatment services. This budget includes both crisis services and the provision of ambulance services. This program includes a budget for clinicians to work after-hours and during the weekend, with the total hours available equaling up to 7.1 FTEs.

6. **Field Capable Clinical Services for Older Adults.** This program involves clinicians spending time engaging with seniors who have serious mental health issues, either in their home, in senior centers, or other locations where seniors are present, to provide clinical services and connectivity to other providers of senior services in the Tri-City area. The budget includes 1.0 FTE of clinical employees for outreach and engagement of seniors in the area as well as to train new and existing staff on specialized mental health needs of older adults.
7. **CSS Permanent Supportive Housing.** This program is designed to help people with mental illness maintain their current housing or find a more appropriate place of residence. This program was established through the CSS Housing Plan approved by the Governing Board in fiscal 2011-12. The costs included in this budget reflect salary costs and professional fees anticipated to continue to support the various housing CalHFA projects, in addition to the continued costs associated with maintaining properties owned by Tri-City, which provide housing. The rental income reflected on the CSS Housing budget reflects the anticipated rents from these housing projects.

Tri-City Mental Health Authority (Tri-City), its MHSA Stakeholders, and its Mental Health Commission recommended that Tri-City's Governing Board approve a transfer of \$1.2 million in unspent Community Services and Supports (CSS) funds to the Permanent Supportive Housing Program. In January of 2017 the Governing Board approved this transfer of \$1.2 million of CSS dollars to CSS Housing. The purpose of this transfer of funds was to allow Tri-City to be proactive and responsive to potential housing project needs and the pending implementation of the 'No Place Like Home' (NPLH) program which was originally scheduled to begin in July of 2017. Additionally, in April of 2019, another \$1.6 million of CSS dollars was also recommended for transfer to the Permanent Supportive Housing Program which was presented to the Governing Board and was approved at the May 2019 Governing Board meeting. In Fiscal Year 2020-21 the total of \$2.8 million in designated housing funds was expended for the West Mission Housing Project.

8. **Administrative CSS Costs.** These costs include the administrative functions required to oversee the various programs included in the CSS plan and includes salary costs, professional fees, attorney fees, information system costs, equipment costs, and supply costs. Personnel costs include 20.7 FTEs of various personnel who indirectly work on CSS programs which includes allocated time of Executive/Senior Management, as well as data collection, billing and accounting personnel.

PREVENTION AND EARLY INTERVENTION PLAN

1. **Community Capacity Building.** This project supports under-served cultural communities and individuals across the three cities through three main projects:
 - a. Community Wellbeing
 - b. Community Mental Health Trainers
 - c. Stigma Reduction and Suicide Prevention

The *Community Wellbeing* project supports initiatives for unserved and under-served communities to promote the wellbeing of their members. Over the past twelve years, the

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Agency has granted approximately \$1.5 million in community grants to support local community groups to promote wellbeing of their members and it is projected that an additional \$120 thousand will be granted in fiscal 2023-24. The focus of this program in 2023-24 will continue to be on children and TAY ages 0-25. In line with community capacity building, communities that receive the funds are trained in Results-Based Accountability, which assists communities in identifying the benefits of their efforts.

The *Community Mental Health Training* Project was initially implemented in fiscal 2010-2011 and in its first two years certified over 70 Mental Health First Aid instructors (MHFA). Over the course of seven years, almost 4,000 individuals had been trained across the three cities who are prepared to offer support to anyone they encounter who is experiencing mental or emotional distress. Although Mental Health First Aid was considered a highly successful program since its inception, a steady decline in the number of trainings requested was noted over a few years and therefore the full-time trainers were eventually eliminated in fiscal 2017-18. Since then, Tri-City has continued to provide trainings conducted by existing staff, even adding new trainings. Tri-City has expanded the program to include additional trainings beyond the core MHFA curriculum, such as workshops on Everyday Mental Health, the Recovery Model, Non-Suicidal Self-Harm and parenting classes. Additionally, in FY 2018-19, Tri-City expanded its training programs with the addition of a new Trauma Training: Adverse Childhood Experiences (ACEs). With the increase in requests for trainings and the expansion of the program, the need for a full-time trainer was supported by the stakeholders.

Tri-City's Stigma Reduction program also known as Room for Everyone began in fiscal 2013-14. Activities offered in this program include stigma reduction efforts, suicide prevention training, a speakers bureau and a community art gallery located at Tri-City's 2001 N. Garey Ave. site.

The total budget for the Community Capacity Building program includes costs of approximately \$500 thousand. The main components of the budgeted expenses are salaries and benefits of approximately \$353 thousand for 3.3 FTEs, \$120 thousand in Community grants, approximately \$6 thousand for facility and equipment costs and approximately \$47 thousand on various services and supplies.

2. **Older Adult Wellbeing.** This project focuses on older adults, and in particular, the disparities in access to mental health services experienced by older adults, as well as the high risk of suicide for this age group. This program includes two main projects:
 - a. Peer Mentoring, and
 - b. Specialty Groups/Programming Offered at the Wellness Center

The *Peer Mentoring* Project, a prevention and early intervention program, provides peer counseling and peer support groups for older adults from unserved and under-served communities through the engagement of partners in the communities across the three cities to identify older adults who could benefit from these programs. The Peer Mentor Program provides free services to individuals, who may not be ready to receive mental health services, do not meet criteria for normal services or are transitioning out of formal services. This project trains volunteers from the Tri-City area who want to learn how to provide support to peers who are in emotional distress. Once trained, peer mentors can offer both

individual and group mentoring, and additional support through linkages to age and culturally-appropriate resources.

This budget includes costs of approximately \$160 thousand. The main components of the budgeted expenses are salaries and benefits of approximately \$155 thousand for 1.3 FTE. The remaining costs include supplies, equipment costs, training and other miscellaneous expenses.

3. **TAY-Adult Wellbeing.** This project focuses on transitional-aged young adults, including young adults from under-served cultural populations, young adults at risk of serious psychiatric illness, young adults exposed to trauma, young adults in stressed families, and others. This program includes two projects:

- a. Peer Mentoring, *and*

- b. Specialty Groups/Programming Offered at the Wellness Center

The Peer Mentors Support Program provides peer counseling and peer support groups for transitional-aged young adults from unserved and under-served communities through the engagement of partners in the communities across the three cities to identify young adults who could benefit from the programs under this project. The Peer Mentor Program provides free services to individuals, who may not be ready to receive mental health services, do not meet criteria for normal services or are transitioning out of formal services. The Peer Mentoring Program also trains volunteers from the Tri-City area who want to learn how to provide support to peers who are in emotional distress. Once trained, peer mentors can offer both individual and group mentoring, and additional support through linkages to age and culturally-appropriate resources.

This budget includes costs of approximately \$172 thousand. The main components of the budgeted expenses are salaries and benefits of approximately \$155 thousand for 1.3 FTE. The remaining costs include training and other miscellaneous expenses.

4. **Family Wellbeing.** This project focuses on family members and caregivers, particularly of young children, as a way of providing support to children and youth in stressed families, including family members from unserved and under-served cultural populations. The Family Wellbeing Project is building trusting relationships and provides supports to family members and caregivers of people who participate in the Wellness Center, the Peer Support Programs, and other PEI programs. Families who need these supports will be identified through the engagement of partners in the communities across the three cities including schools, colleges, health clinics, and other primary care providers and organizations.

This budget includes costs of approximately \$130 thousand. The main components of the budgeted expenses are salaries and benefits of approximately \$128 thousand for 1.0 FTE. The remaining costs include other miscellaneous expenses.

5. **School Based Services.** School-Based Services (SBS), provides services to students directly on local school campuses during school hours. Tri-City provides services to students attending schools whose districts are within its jurisdiction including Bonita Unified School District, Claremont Unified School District and Pomona Unified School District.

6. **NAMI.** This program was originally approved in fiscal 2010-11 in Tri-City's MHSA 2011-12 Annual Update. In FY 2011-12, NAMI Pomona Valley entered into a partnership under Tri-City's PEI plan to provide training in schools located in the cities of Claremont, La Verne and Pomona. The original program budget provided funding to NAMI Pomona Valley to support their community capacity building programs with the "Inter-Faith Collaboration on Mental Illness" and "Parents and Teachers as Allies" communities. In July 2019, Parents and Teachers as Allies (PTAA) was replaced by a more comprehensive training called Ending the Silence (ETS), which included the same components as PTAA as well as a component dedicated to training students to recognize early warning signs of mental illness. Of these programs, Ending the Silence was the only program that was continued during fiscal 2020-21 by NAMI. In April of 2021, stakeholders unanimously agreed to add NAMI 101 to the existing Ending the Silence program thereby creating two training options for community members. The original funding allocation for ETS of \$35,500 per year will remain the same and NAMI Pomona Valley will now be able to submit invoices for both programs under this revised plan. This program modification was made part of the MHSA Annual Update for FY 2021-22 and was approved by the Governing Board in June 2021. The resulting NAMI budget for fiscal 2023-24 is approximately \$11.8 thousand which includes amounts for professional services for the NAMI programs and related stipends and amounts for miscellaneous expenses for training conferences. As would be expected, the trainings and conferences offered by NAMI Pomona Valley are being provided through video and teleconferencing as a direct result of COVID-19.

7. **Housing Stability (previously Building Bridges between Landlords, Mental health Providers and Clients—AKA Landlords).** This program was approved by the Governing Board in the PEI Update submitted in fiscal 2011-12 to expand and strengthen the system of care towards community wellbeing by focusing on ways that landlords and Tri-City Mental Health Authority can work together to 1) identify mental health needs; and 2) provide assistance in ways that allow Tri-City Mental Health Authority clients to access or maintain their housing arrangement. In addition, due to the recent housing projects that were completed in 2015-16 and completed during 2017-18, major efforts continue to take place to assure that clients in need of housing will be signed up to apply for this housing. This budget includes costs of approximately \$208 thousand. The main components of the budgeted expenses are salaries and benefits of approximately \$177 thousand for 1.8 FTEs. The remaining costs include facility costs, equipment costs and other services and supplies.

8. **Therapeutic Community Gardening.** This program was originally approved by the Governing Board in the Annual MHSA 2012-13 Update submitted in fiscal 2011-12. This project seeks to increase access to mental health services and supports for select populations through a community-wide urban farm. The project originally focused on three priority populations who suffer isolation from friends, family and the broader community -- veterans, school-aged children and their families, and youth transitioning out of foster care. During the 2014-15 MHSA update, it was determined that the Therapeutic Community Gardening should be open to all qualifying clients. As a result of the success of this program, more groups have been added over the past several years and therefore, Tri-City had increased the budget for one additional clinical staff. This has remained consistent for fiscal year 2023-24. This budget includes costs of approximately \$547 thousand. The main components of the budgeted expenses are salaries and benefits of approximately \$462 thousand for 3.9 FTEs.

- 9. Early Psychosis Costs.** In 2018 the Mental Health Service Act was amended to include specific prevention and intervention program priorities and this included the establishment of an Early Psychosis program. This program was established by Tri-City in Fiscal Year 2018-19 which was also recommended as part of the Stakeholder process for the 2018-19 MHSA Plan Update. The purpose of this project was to develop an early psychosis program in order to address the identification and diagnosis of individuals ages 16 to 25, who are suffering from psychosis and are not currently enrolled in mental health services. The original amount of \$240 thousand in funds were designated for a two-year project that utilized one-time PEI dollars on program development and early implementation. As a result of the development of this project, Tri-City identified the PIER (Prevention, Intervention, Enforcement and Reentry) model as the most comprehensive and effective to meet the needs of Tri-City clients and community members. This evidence-based treatment uses three key components – community outreach, assessment, and treatment to reduce symptoms, improved function and decrease relapse. Tri-City staff will focus on hosting early psychosis trainings with the goal of informing community partners of this opportunity and hopefully increasing interest in attendance.

This budget includes total costs of approximately \$144 thousand. The main components of the budgeted expenses are salaries and benefits of approximately \$135 thousand for approximately 1.0 FTEs and other anticipated costs associated with developing and implementing the program such as training and professional services.

- 10. Administrative PEI Costs.** These costs include the administrative functions required to oversee the various programs included in the PEI plan and includes salary costs, facility costs, attorney fees, and other miscellaneous costs. Personnel costs include 3.7 FTEs for the PEI Coordinator and allocated time of data collection, billing, and accounting personnel and allocated Executive/Senior Management team time.

INNOVATIONS PLAN

The purpose of the Innovation projects is to promote learning through innovative programs and processes in order to increase access to underserved groups and increase the quality of services provided and identifying if better outcomes result. INN projects are three-year projects that may be extended up to 5 years, and are evaluated at the end of the project to determine if the learning from the projects can be implemented into other MHSA programs. In January 2012, the initial Innovation Plan was approved by the Governing Board and included two projects, 1) Modified Cognitive Enhancement Therapy and 2) Integrated Care Project. These two projects were completed in fiscal 2014-15.

In May 2014, the Governing Board approved two additional innovations projects, 1) Cognitive Remediation Therapy and 2) Employment Stability, which have also been completed. The Employment Stability Program was completed during Fiscal Year 2017-18 and the Cognitive Remediation Therapy Program which was completed during Fiscal Year 2018-19.

At the May 2018 MHSA Public Hearing, the Stakeholders and the Mental Health Commission recommended that the Governing Board approve the INN Technology Suite project (now named Help at Hand). This project was approved by the Governing Board at the June 2018 Governing Board meeting and was also subsequently presented to and approved by the Mental Health Oversight and Accountability Commission (OAC) in September of 2018. The Help at Hand (formerly named the Technology Suite) project and the Multi-County Psychiatric Advance Directives (PADs) project are the two approved projects included in this budget.

The current program descriptions are noted as follows:

1. **INN Technology Suite Project.** This project was originally proposed as a three year project (and later extended to a five year project) and the intention of the project is to engage in a joint, multi-county Innovation project which explores the impact and effectiveness of a technology-based mental health approach to providing services. The primary purpose of this project is to increase access to mental health care by providing a non-traditional system for individuals who may be reluctant to access services through a more formal clinical setting. Through the use of computers, tablets and smartphones, community members will be able to access a suite of technology-based mental health services focused on prevention, early intervention, and family and social support with the intent to: decrease emergency care services; reduce psychiatric hospitalizations; and reduce the duration of untreated mental illness. More details are included in the New Innovation Project Proposed document posted on Tri-City's website.

This budget includes projected costs of approximately \$303 thousand. The main components of the budgeted expenses for this program include \$109 thousand in salaries and benefits for staff time of personnel who will be working on implementing the program. In addition, the amount of \$179 thousand is for professional services specifically related to the INN Technology Suite Project and is estimated for it's implementation, and will be paid to a third party via a Participation Agreement with the California Mental Health Services Authority which was authorized at the Governing Board Meeting on November 14, 2018.

2. **Psychiatric Advance Directives (PADs).** This three-year project is a multi-county cloud-based technology platform which operates in real-time, where consumer can create, access, store and share their PAD with their appointed advocate, loved ones, and providers. It is a shared system for Healthcare providers and first responder to allow immediate access to consumer's PAD during crisis.

The project was endorsed by the Tri-City's MHSA Stakeholders and was presented and approved by the Governing Board on April 20, 2022 and later approved by the Mental Health Services Oversight and Accountability Commission (MHSAOAC.)

3. **Administrative INN Costs.** These costs include the administrative functions required to oversee INN programs included in the INN plan and includes salary costs, facility costs, and other miscellaneous costs. Personnel costs of \$74 thousand include .3 FTEs for the allocated time of Management as well as data collection, billing, and accounting personnel, and for costs of staff allocated to work on INN Programs administratively.

WORKFORCE, EDUCATION & TRAINING PLAN

This plan was originally approved in November 2012 and began implementation in the third quarter of fiscal 2012-13. The purpose of the WET programs is to promote learning and staff development as well as to provide a means to educate the community and to develop a base for future employees and volunteers in the provision of community mental health. WET funding is considered one-time funding and, once exhausted, in order to continue programming in the WET Plan, transfers of available funding from the CSS Plan are required. As noted in prior years' budgets, several transfers have been made to continue the programs in WET. The most recent transfer approved was included within the Fiscal Year 2023-24 Annual Update in the total amount of \$2.5 million (\$2.0M to CFTN and \$500K to WET). As these have now been approved, these transfers are now scheduled to take place during Fiscal Year 2023-24.

As with other county mental health agencies, Tri-City was facing a resignation and hiring crisis. To ensure future mental health personnel, Tri-City has identified the need to develop a more effective recruitment and retention strategy. Therefore, during a virtual stakeholders meeting in August 2021, a proposal to amend the MHSA Annual Update FY2021-22 was approved by stakeholders to 1) create two new staff position in WET; Social Media Specialist to enhance Tri-City's web promoting employment, and Diversity Equity and Inclusion Coordinator focus on ensuring an inclusive and equitable presentation within Tri-City's system and 2) to develop a loan repayment program.

Included in the initial WET plan, was the implementation of two projects/programs (that to date have been continued as a result of transfers) and those projects/programs are described as follows:

1. **Learning and Improvement.** This project supports the development and training of current staff to enable better service to Tri-City's clients. This program provides all staff the opportunity to attend a myriad of trainings covering various topics including clinical best practices, HR related issues, facilities, project management, IT, front office, etc. Other specific trainings include online and live classes and seminars presented by Fred Pryor Seminars and Relias Learning. During the last several years, Tri-City brought to the existing workforce specialized trainings on a variety of topics including trauma treatment, motivational interviewing, co-occurring disorders treatment, leadership development and most recently, training on Adverse Childhood Experiences (ACES). These specific types of training will continue in fiscal 2023-24.

This budget includes costs of approximately \$523 thousand. The main components of the budgeted expenses are salaries and benefits of approximately \$292 thousand for 2.8 FTEs, \$115 thousand for conferences and related costs, and \$95 thousand in costs relating to training and the development and/or purchase of educational software. These expenditures will continue to support the Learning and Improvement programs noted above by providing training opportunities to staff on leadership and management, purchase and make online training libraries available, and provide specialized trainings on a variety of topics including how-to engage difficult clients and the Trauma Resiliency Model.

2. **Volunteers & Future Employees.** This project focuses on outreach to the community to educate and train a pool of future employees and volunteers for the provision of community health. The WET Supervisor has in the past recruited approximately 237 volunteers during fiscal years 2013-14 through 2018-19, and approximately 20 volunteers in 2019-20 for

different programs at Tri-City which included students from the local colleges, public high schools, and private high schools and as well as community members within the three cities. During fiscal 2013-14 the WET Supervisor started the WISH program (Working Independence Skills Helping) which trains current and former Tri-City clients on skills to prepare them for formal volunteer work both within and outside the Tri-City system of care. The WET Supervisor has participated in various community outreach events to introduce careers in mental health. There are a number of volunteers on a waiting list at Tri-City to be trained and placed within the system of care. As might be expected, and due to Covid-19 restrictions, the consistency of volunteers has been limited. In addition to the prior success of the program, during fiscal 2014-15 Tri-City began publishing the “Vital Volunteer” monthly newsletter that features one volunteer’s story about how volunteering at Tri-City has played a role in their life. Although this practice is expected to continue, due to the significant interruption by the pandemic, the publishing of the Vital Volunteer newsletter is currently on hold.

This year’s budget includes costs of approximately \$284 thousand that are expected to cover the costs to continue community outreach events. The main components of the budgeted expenses are salaries and benefits of approximately \$32 thousand for 0.3 FTE, and \$250 thousand for the employee loan forgiveness program. Tri-City continues to pursue partnering with Claremont High School and Pomona Unified School District to be a part of their career day events for high school students (when permitted as a result of COVID-19). Also, Tri-City will continue to outreach to the High Schools in La Verne to provide presentations on careers in mental health. Tri-City will also continue to partner with ULV in their service learning class to provide volunteer opportunities for 15-20 students per semester and as noted above, continue the W.I.S.H program to train individuals with lived experience to prepare for volunteer and work opportunities in field of mental health.

3. **Administrative WET Costs.** These costs include .5 FTE of administrative staff support.

CAPITAL FACILITIES/TECHNOLOGY NEEDS PROJECTS

In May 2013 the Governing Board approved the initial CFTN plan which included Technology Needs projects at a total projected expenditure of approximately \$1.1 million. This initial plan approved three technology projects to 1) improve the Agency’s infrastructure, 2) create better consumer access to computing resources, and 3) provide systems to monitor programs and provide service outcome support. Implementations of all these projects began in June 2013 and were completed by the end of fiscal 2015-16. CFTN funds are considered one-time use funds and in order to continue projects in the CFTN plan, transfers of MHSA CSS Plan funds must be made into the CFTN Plan. These transfers must first be approved by the stakeholders and then by the Mental Health Commission and the Governing Board. Over the years several transfers have been made into the CFTN plan to fund various projects and the following are projects that are either underway or currently active:

1. **MHSA Administrative Professional Building.** In March 2015, the CFTN plan was updated and approved by the Governing Board which included a new Capital Facilities project for the purchase (including required improvements) of an office building for MHSA Administrative Professional staff. The purchase of an office building was completed in July of 2015 at which time Tri-City commenced the renovations and improvements. The Capital

Facilities plan, after amendments, included a total cost of approximately \$1.7 million for the acquisition and improvements. The renovation of the building was completed during fiscal 2015-16 and was fully occupied in May of 2016. The costs of operating the building (not including depreciation associated with the building and building improvements) are allocated to the appropriate MHSA programs based on the staff that occupy the building, which include programs such as Community Capacity, Stigma Reduction, Community Mental Health Trainers, Employment Stability, Learning and Improvement, Volunteers and Future Employees, and various other PEI and CSS related programs including Administrative support staff directly working on MHSA programs. As such, the only costs presented in this budget related to this project include only the annual depreciation of approximately \$73 thousand for the building and related improvements.

2. **Electrical Upgrade and Office Remodel at the MHSA Administrative Building.** With the continuing expansion of Agency personnel, it was determined that additional office space may be created by reconfiguring a large space located at the MHSA Administrative Building. In addition, the electrical panel required updating so that the building could safely accommodate increased staffing, appliances, emergency generator and a separate air conditioning panel. On January 8, 2020, community stakeholders gathered to review the CFTN projects proposed and the proposal was subsequently posted for a 30-day comment period beginning on January 31, 2020. This project was subsequently approved by the Governing Board in March 2020. Additionally, this project was included in the fiscal year 2020-21 MHSA 3-Year Plan which was approved by the Governing board on June 17, 2020. Preliminary estimates for this project totaled \$509 thousand and as of June of 2022, the Electrical project is complete while the Office Remodel portion of the project is moving forward in fiscal year 2023-24.
3. **Improvements to the Therapeutic Community Garden.** In June 2016 community stakeholders and local Mental Health Commission recommended to Tri-City's Governing Board, who in turn, approved the transfer of \$500,000 from Community Services and Supports (CSS) to Capital Facilities and Technology Needs to enhance the Therapeutic Community Gardening Program. This request was made to establish a permanent garden site consisting of planting beds and construction of an outdoor structure/room designed to accommodate year-round garden activities and support groups. In addition to serving individuals participating in the Therapeutic Community Garden program, this space will be used for the benefit of clients participating in other MHSA programs including Full Service Partnerships and the Peer Mentoring program. On January 8, 2020, community stakeholders gathered to review the CFTN projects proposed and the proposal was subsequently posted for a 30-day comment period beginning on January 31, 2020. This project was subsequently approved by the Governing Board in March 2020. Additionally, this project was included in the fiscal year 2020-21 MHSA 3-Year Plan which was approved by the Governing board on June 17, 2020. This project is currently in progress.
4. **IT Infrastructural Needs Plan.** In May 2022, a new CFTN plan was posted for a 30 day public comment period. In order to maintain high operational computers and network, increase system security and compliance, provide reliable data backup, etc., in June of 2022, the Governing Board approved an amount of \$767 thousand in CFTN funds to implement those IT Infrastructure Needs projects. The funding for this plan will come out of the \$1.7 million that was approved to be transferred from the CSS plan to the CFTN plan in April 2022. The amounts included in this budget are only a portion of the \$767 thousand projected to be expended.

BUDGETED CASH FLOWS

GENERAL COMMENTS

The projected cash flow for MHSA operations include expected inflows of cash from the receipt of MHSA funding received from the State and Medi-Cal reimbursement. The budget includes Medi-Cal reimbursement for services provided to Medi-Cal eligible clients served in the Full Service Partnership program, and a minimal amount related to the Field Capable Services program.

History of MHSA Cash Flow: Although the MHSA legislation began implementation in fiscal 2005-06, Tri-City began applying for MHSA funds at the end of fiscal 2008-09 after emergence from bankruptcy. As a result of the late start, funds that had been allocated to Tri-City in fiscal 2006-07, 2007-08 and 2008-09 were available for use when Tri-City filed its initial CSS plan in April 2009. Funds are considered available for spending upon approval of plans and Tri-City's first three-year plan was approved in May 2009 which included the process of requesting funds from the State to fund the plan. This process continued through fiscal 2009-10 whereby funds requested for the next year's operations were actually received in the year requested.

In fiscal 2010-11 the State decided to transfer to the counties (including Tri-City) all MHSA allocations that were not previously requested. Therefore, Tri-City began receiving unrequested and unapproved funds for all MHSA components from the State as a monthly allocation. Beginning in fiscal 2011-12 the State began to transfer MHSA funds based on tax collections. As such the receipt of these funds does not correlate to the funds approved to be expended in the MHSA updates or submission of new plans. The funds received by Tri-City that have not been approved for expenditure are reflected as deferred revenues (deferred inflows of resources). However, the Cash Flow Statements reflect the actual cash receipt of MHSA funds when they are received. As existing MHSA programs and new Plans are approved, the funds received in prior years in addition to funds to be received in fiscal 2023-24 can be used to fund the new approved expenditures in fiscal 2023-24.

As previously mentioned, during fiscal 2016-17 a new program was created by legislation known as NPLH which reduced MHSA funding to all counties, including Tri-City, by 7% for the purpose of funding a new program titled No place Like Home. The 7% reduction in funding was expected to take effect until fiscal 2020-21 and as such this reduction has been reflected in this budget.

Annually, Tri-City participates in training and continually strives to stay abreast of legislation and various changes that may financially impact the agency or the services we provide. California's Advancing Innovation in Medi-Cal (CalAIM) is the State's long-term commitment to transform and strengthen Medi-Cal. The goal is to provide Californians with more equitable, coordinated and person-centered care. As part of this implementation, the key priorities are to improve quality outcomes and drive delivery system transformation through value-based initiatives, modernization of systems and payment reform. While the state continues to advance and fully implement the initiatives of CalAIM, Tri-City continues to attend monthly meetings with CBHDA for key updates.

CASH FLOWS FROM OPERATING ACTIVITIES

There are three major components to cash flows from operating activities:

1. Cash received from and on behalf of patients includes the following.
 - a. Expected receipts of Medi-Cal FFP for Medi-Cal services performed under the Full Service Partnerships (FSP). This includes FFP reimbursement for Medi-Cal eligible clients, clients that were previously un-funded but now qualify for Medi-Cal under Medi-Cal Expansion and coverage of undocumented children under the age 19 as previously approved in the Governor's budget. As previously noted, young adults under the age of 26 are now eligible for full scope Medi-Cal.
 - b. Expected receipts of Medi-Cal State EPSDT for Medi-Cal services performed under FSP for children and youth under age 21.
 - c. Collection of client rental payments.
2. Cash payments to suppliers and contractors. These amounts include costs of operating all MHSA related programs.
3. Payments to or on behalf of employees. This amount includes the gross salaries plus benefits.

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

MHSA funding is the only component to cash flows from non-capital financing activities. The amount included in the budget reflects the estimated State 2022-23 allocations that were included in the MHSA 2022-23 Annual Update proposed at the April 12, 2022 Public Hearing and presented and approved at the April 20, 2022 Governing Board Meeting. These funds are released by the State based on dedicated State tax revenues collected by the State and put into the State's Mental Health Fund. As noted previously, and as a direct result of COVID-19, the projections for MHSA funding had been directly impacted. However, the most significant impact was experienced in FY 2020-21 and as of most recent, it is projected that slightly more funding will come in FY 2023-24. These increased revenues are expected to be collected during the first, third and fourth quarters of the year. It should also be noted that the amounts projected to be received were based on the projections provided by the California Behavioral Health Directors Association (CBHDA) as of the most recent projections in February of 2023 and then updated through June 2023.

CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES

This section reflects MHSA's projected investments in capital facilities, equipment or general capital purchases for the MHSA programs. The projected purchases include the following:

1. Approximately \$190 thousand has been projected for the replacement and improvement of hardware and software during fiscal 2023-24. This includes continual improvement or scheduled replacement of servers, renewal of software licenses, replacement of aged

MHSA – Mental Health Services Act Programs
Operating and Cash Flow Budget For The Fiscal Year 2023-24
Assumptions

computers and replacement and improvement of various information technology related equipment. Although other IT related infrastructure related costs are projected to be expended, they are not all located in the cash flow budget and instead located in the operating budget under CFTN due to the uncertainty of whether or not they will be capitalized at this time.

2. The amount of \$20 thousand is being budgeted for general and capitalizable projected needs of office furniture, office equipment, and other equipment related purchases required for various programs. These costs also include amounts to essentially account for unanticipated purchases as these programs may continue to grow, including FSP, the Wellness Center, the Therapeutic Community Garden and other PEI programs.
3. Approximately \$475 thousand has been included in the cash flow budget for various capital upgrades. In addition, as indicated earlier in this document, the Capital Facilities and Technology (CFTN) plan included projects to be completed in fiscal year 2023-24 which included improvements to the MHSA Administrative Building and improvement to the Therapeutic Community Garden. The total estimated costs for these projects is approximately \$900 thousand and are included in this Cash Flow Budget.

CASH FLOW FROM INVESTING ACTIVITIES

This section reflects MHSA's projected interest income from the cash deposited in the LAIF account and money market and savings accounts. The amount projected is based on the current interest rates.

**TRI-CITY MENTAL HEALTH AUTHORITY
MENTAL HEALTH SERVICES ACT (MHSA) OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 23-24 QUARTERS				BUDGET	% to	PROJECTED	% to	\$\$\$
	1ST QRT	2ND QRT	3RD QRT	4TH QRT	FY 2023-24	Rev	2022-23	Rev	Variance
REVENUE									
MEDI-CAL ADULT FFP	739,542	739,542	739,542	739,542	2,958,167	14.2%	2,639,600	12.2%	\$ 318,567
MEDI-CAL CHILDREN FFP	349,895	349,895	349,895	349,895	1,399,579	6.7%	1,230,719	5.7%	168,860
MEDI-CAL CHILDREN EPSDT--STATE	-	-	-	-	-	0.0%	715,499	3.3%	(715,499)
REALIGNMENT	-	-	-	-	-	0.0%	-	0.0%	-
MEDICARE	525	525	525	525	2,100	0.0%	2,300	0.0%	(200)
PATIENT FEES/INSURANCE	-	-	-	-	-	0.0%	-	0.0%	-
MHSA FUNDING	3,884,836	3,884,836	3,884,836	3,884,836	15,539,345	74.8%	16,505,170	76.1%	(965,825)
CITY SHARE - LA VERNE	-	-	-	-	-	0.0%	-	0.0%	-
CITY SHARE - CLAREMONT	-	-	-	-	-	0.0%	-	0.0%	-
CITY SHARE - POMONA	-	-	-	-	-	0.0%	-	0.0%	-
GRANTS	-	-	-	-	-	0.0%	-	0.0%	-
INTEREST INCOME	193,981	193,981	193,981	193,981	775,923	3.7%	397,286	1.8%	378,637
RENTAL AND OTHER INCOME	24,500	24,500	24,500	24,500	98,000	0.5%	95,885	0.4%	2,115
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-	0.0%	113,513	0.5%	(113,513)
TOTAL REVENUES	5,193,279	5,193,279	5,193,279	5,193,279	20,773,114	100.0%	21,699,972	100.0%	(926,858)
EXPENSES									
SALARY COSTS									
SALARY AND WAGES	3,594,048	3,594,048	3,594,048	3,594,048	14,376,193	69.2%	11,576,542	53.3%	2,799,651
INSURANCE-Health/workers comp/life	566,020	566,020	566,020	566,020	2,264,080	10.9%	1,513,182	7.0%	750,898
RETIREMENT COSTS	576,592	576,592	576,592	576,592	2,306,366	11.1%	1,351,700	6.2%	954,666
PAYROLL TAXES	86,349	86,349	86,349	86,349	345,395	1.7%	196,664	0.9%	148,731
MISC COSTS	85,119	85,119	85,119	85,119	340,477	1.6%	194,233	0.9%	146,244
FACILITY COSTS	4,908,128	4,908,128	4,908,128	4,908,128	19,632,511	94.5%	14,832,321	68.4%	4,800,190
STORAGE LEASES	8,627	8,627	8,627	8,627	34,506	0.2%	33,501	0.2%	1,005
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-	0.0%	-	0.0%	-
FACILITY RENT	39,062	39,062	39,062	39,062	156,249	0.8%	151,698	0.7%	4,551
INTERCOMPANY FACILITY CHARGES	10,977	10,977	10,977	10,977	43,907	0.2%	42,628	0.2%	1,279
UTILITIES	19,801	19,801	19,801	19,801	79,202	0.4%	76,894	0.4%	2,308
BUILDING REPAIRS AND MAINTENANCE	26,861	26,861	26,861	26,861	107,442	0.5%	104,312	0.5%	3,130
JANITORIAL SERVICES & SUPPLIES	18,495	18,495	18,495	18,495	73,979	0.4%	71,824	0.3%	2,155
WASTE DISPOSAL	4,201	4,201	4,201	4,201	16,803	0.1%	16,316	0.1%	487
EQUIPMENT COSTS	128,022	128,022	128,022	128,022	512,088	2.5%	497,173	2.3%	14,915
EQUIPMENT RENTAL/LEASE	20,748	20,748	20,748	20,748	82,990	0.4%	80,577	0.4%	2,413
EQUIP MAINT/REPAIRS	3,423	3,423	3,423	3,423	13,690	0.1%	13,291	0.1%	399
EQUIP/FURNITURE PURCHASES EXPENSED	6,342	6,342	6,342	6,342	25,369	0.1%	24,632	0.1%	737
AUTO EXPENSES	3,608	3,608	3,608	3,608	14,433	0.1%	14,012	0.1%	421
AUTO INSURANCE	11,381	11,381	11,381	11,381	45,525	0.2%	44,199	0.2%	1,326
CELLULAR/PAGER LEASES	27,227	27,227	27,227	27,227	108,908	0.5%	105,738	0.5%	3,170
	72,729	72,729	72,729	72,729	290,915	1.4%	282,449	1.3%	8,466

**TRI-CITY MENTAL HEALTH AUTHORITY
MENTAL HEALTH SERVICES ACT (MHSA) OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 23-24 QUARTERS				BUDGET	% to		PROJECTED	% to		\$\$\$
	1ST QRT	2ND QRT	3RD QRT	4TH QRT	FY 2023-24	Rev	Rev	2022-23	Rev	Variance	
OTHER SERVICES AND SUPPLIES	40,108	40,108	40,108	40,108	160,431	0.8%	119,115	0.5%	41,316		
CONFERENCES, SEMINARS & RELATED COSTS	2,369	2,369	2,369	2,369	9,474	0.0%	9,199	0.0%	275		
MILEAGE REIMBURSEMENT	-	-	-	-	-	0.0%	-	0.0%	-		
PERSONNEL ADS	10,475	10,475	10,475	10,475	41,898	0.2%	40,677	0.2%	1,221		
PROFESSIONAL LIABILITY INSURANCE	58,374	58,374	58,374	58,374	233,495	1.1%	226,695	1.0%	6,800		
SECURITY EXPENSE	118,773	118,773	118,773	118,773	475,092	2.3%	461,254	2.1%	13,838		
DUES & SUBSCRIPTIONS	41,110	41,110	41,110	41,110	164,439	0.8%	159,650	0.7%	4,789		
OTHER SUPPLIES	9,462	9,462	9,462	9,462	37,847	0.2%	36,747	0.2%	1,100		
PRINTING	1,122	1,122	1,122	1,122	4,486	0.0%	4,357	0.0%	129		
CLIENT EXPENSES	9,110	9,110	9,110	9,110	36,441	0.2%	109,798	0.5%	(73,357)		
LAB COST	165	165	165	165	659	0.0%	640	0.0%	19		
AMBULANCE COSTS	586	586	586	586	2,342	0.0%	2,274	0.0%	68		
OFFICE SUPPLIES	4,711	4,711	4,711	4,711	18,843	0.1%	18,294	0.1%	549		
POSTAGE	525	525	525	525	2,101	0.0%	2,040	0.0%	61		
RECORD DESTRUCTION	1,426	1,426	1,426	1,426	5,705	0.0%	5,539	0.0%	166		
TELEPHONE EXPENSES	62,349	62,349	62,349	62,349	249,396	1.2%	291,180	1.3%	(41,784)		
COMPUTER SYSTEMS & SOFTWARE	39,471	39,471	39,471	39,471	157,882	0.8%	153,285	0.7%	4,597		
DATA PROCESSING/LICENSES	22,088	22,088	22,088	22,088	88,353	0.4%	85,779	0.4%	2,574		
MISCELLANEOUS	10,392	10,392	10,392	10,392	41,568	0.2%	40,357	0.2%	1,211		
	432,613	432,613	432,613	432,613	1,730,452	8.3%	1,766,880	8.1%	(36,428)		
SPECIFIC COSTS PROGRAMS:											
CLIENT SUPPORT COSTS	132,299	132,299	132,299	132,299	529,197	2.5%	439,366	2.0%	89,831		
UNIQUE MHSA PROGRAM RELATED COSTS	396,766	396,766	396,766	396,766	1,587,064	7.6%	1,672	0.0%	1,585,392		
COMMUNITY GRANTS	30,000	30,000	30,000	30,000	120,000	0.6%	75,667	0.3%	44,333		
WET-LEARNING & OUTREACH	24,345	24,345	24,345	24,345	97,381	0.5%	94,545	0.4%	2,836		
PROFESSIONAL SERVICES	54,713	54,713	54,713	54,713	218,853	1.1%	248,782	1.1%	(29,929)		
ADMINISTRATIVE:											
DIRECTORS & OFFICERS INSURANCE	4,659	4,659	4,659	4,659	18,634	0.1%	18,091	0.1%	543		
PROFESSIONAL SERVICES	5,026	5,026	5,026	5,026	20,104	0.1%	19,518	0.1%	586		
ATTORNEY FEES	31,188	31,188	31,188	31,188	124,753	0.6%	121,120	0.6%	3,633		
BANK FEES	1,515	1,515	1,515	1,515	6,058	0.0%	5,882	0.0%	176		
AUDIT FEES	7,797	7,797	7,797	7,797	31,187	0.2%	30,279	0.1%	908		
	688,308	688,308	688,308	688,308	2,753,231	13.3%	1,054,922	4.9%	1,698,309		
DEPRECIATION AND AMORT	158,571	158,571	158,571	158,571	634,283	3.1%	422,230	1.9%	212,053		
TOTAL COSTS	6,388,370	6,388,370	6,388,370	6,388,370	25,553,480	123.0%	18,855,975	86.9%	6,697,505		
INCOME (LOSS) FROM OPERATIONS	\$(1,195,092)	\$(1,195,092)	\$(1,195,092)	\$(1,195,092)	\$(4,780,366)	-23.0%	\$ 2,843,997	13.1%	\$(7,624,363)		

NOTE: The fiscal year 2022-23 amounts are UNAUDITED and PRELIMINARY based on nine months results through March 31, 2023. Such amounts are subject to further review and audit and are presented herein for comparison purposes only.

TRI-CITY MENTAL HEALTH AUTHORITY
MHSA CONSOLIDATING BUDGET
FISCAL YEAR 2023-24

	CSS PROGRAMS	PEI PROGRAMS	INN PROGRAMS	WET PROGRAMS	CFTN PROJECTS	TOTAL
REVENUE						
MEDI-CAL ADULT FFP	2,958,167	\$ -	-	-	\$ -	2,958,167
MEDI-CAL CHILDREN FFP	1,399,579	-	-	-	-	1,399,579
MEDI-CAL CHILDREN EPSDT--STATE	-	-	-	-	-	-
REALIGNMENT	-	-	-	-	-	-
MEDICARE	2,100	-	-	-	-	2,100
PATIENT FEES/INSURANCE	-	-	-	-	-	-
MHSA FUNDING	11,610,705	3,336,068	592,572	-	-	15,539,345
CITY SHARE - LA VERNE	-	-	-	-	-	-
CITY SHARE - CLAREMONT	-	-	-	-	-	-
CITY SHARE - POMONA	-	-	-	-	-	-
GRANTS	-	-	-	-	-	-
INTEREST INCOME	542,413	141,552	42,753	25,291	23,914	775,923
RENTAL AND OTHER INCOME	98,000	-	-	-	-	98,000
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-	-
TOTAL REVENUES	16,610,964	3,477,620	635,325	25,291	23,914	20,773,114
EXPENSES						
SALARY COSTS						
FTE's	137.1	24.8	1.9	3.7	-	167.5
SALARY AND WAGES	11,548,036	2,279,330	256,484	292,343	-	14,376,193
INSURANCE-Health/workers comp/life	1,824,274	353,791	40,895	45,120	-	2,264,080
RETIREMENT COSTS	1,866,038	355,178	38,771	46,379	-	2,306,366
PAYROLL TAXES	278,733	54,051	5,554	7,057	-	345,395
MISC COSTS	273,903	54,032	5,580	6,962	-	340,477
	15,790,984	3,096,382	347,284	397,861	-	19,632,511
FACILITY COSTS						
STORAGE LEASES	32,330	1,478	376	322	-	34,506
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-	-
FACILITY RENT	128,098	23,061	2,713	2,377	-	156,249
INTERCOMPANY FACILITY CHARGES	41,172	2,655	40	40	-	43,907
UTILITIES	73,988	4,386	365	463	-	79,202
BUILDING REPAIRS AND MAINTENANCE	97,335	7,084	1,362	1,661	-	107,442
JANITORIAL SERVICES & SUPPLIES	61,485	9,757	1,232	1,505	-	73,979
WASTE DISPOSAL	14,301	2,224	122	156	-	16,803
	448,709	50,645	6,210	6,524	-	512,088
EQUIPMENT COSTS						
EQUIPMENT RENTAL/LEASE	70,153	9,682	1,364	1,791	-	82,990
EQUIP MAINT/REPAIRS	11,314	1,932	202	242	-	13,690
EQUIP/FURNITURE PURCHASES EXPENSED	15,739	9,025	440	165	-	25,369
AUTO EXPENSES	14,096	258	46	33	-	14,433
AUTO INSURANCE	42,153	3,074	158	140	-	45,525
CELLULAR/PAGER LEASES	81,615	23,731	1,357	2,205	-	108,908
	235,071	47,702	3,567	4,576	-	290,916

TRI-CITY MENTAL HEALTH AUTHORITY
MHSA CONSOLIDATING BUDGET
FISCAL YEAR 2023-24

	CSS PROGRAMS	PEI PROGRAMS	INN PROGRAMS	WET PROGRAMS	CFTN PROJECTS	TOTAL
OTHER SERVICES AND SUPPLIES						
CONFERENCES, SEMINARS & RELATED COSTS	40,780	4,351	156	115,144	-	160,431
MILEAGE REIMBURSEMENT	8,728	712	5	29	-	9,474
PERSONNEL ADS	35,485	3,600	353	2,460	-	41,898
PROFESSIONAL LIABILITY INSURANCE	193,818	31,816	3,582	4,279	-	233,495
SECURITY EXPENSE	384,527	80,776	4,583	5,206	-	475,092
DUES & SUBSCRIPTIONS	29,411	133,556	706	766	-	164,439
OTHER SUPPLIES	29,551	7,289	447	560	-	37,847
PRINTING	3,397	930	27	132	-	4,486
CLIENT EXPENSES	34,587	1,854	-	-	-	36,441
LAB COST	659	-	-	-	-	659
AMBULANCE COSTS	2,342	-	-	-	-	2,342
OFFICE SUPPLIES	15,424	2,759	334	326	-	18,843
POSTAGE	1,919	182	-	-	-	2,101
RECORD DESTRUCTION	5,705	-	-	-	-	5,705
TELEPHONE EXPENSES	208,556	31,772	4,287	4,781	-	249,396
COMPUTER SYSTEMS & SOFTWARE	135,276	16,729	3,099	2,778	-	157,882
DATA PROCESSING/LICENSES	82,835	4,472	494	552	-	88,353
MISCELLANEOUS	17,927	22,594	441	606	-	41,568
	1,230,927	343,392	18,514	137,619	-	1,730,452
SPECIFIC COSTS						
PROGRAMS:						
CLIENT SUPPORT COSTS	529,197	-	-	-	-	529,197
UNIQUE MHSA PROGRAM RELATED COSTS	-	1,722	354,642	250,000	980,700	1,587,064
COMMUNITY GRANTS	-	120,000	-	-	-	120,000
WET--LEARNING & OUTREACH	-	-	-	97,381	-	97,381
PROFESSIONAL SERVICES	19,751	19,249	179,853	-	-	218,853
ADMINISTRATIVE:						
DIRECTORS & OFFICERS INSURANCE	16,640	1,994	-	-	-	18,634
PROFESSIONAL SERVICES	16,689	2,534	370	511	-	20,104
ATTORNEY FEES	102,643	14,122	4,041	3,947	-	124,753
BANK FEES	4,976	732	182	168	-	6,058
AUDIT FEES	27,850	3,337	-	-	-	31,187
	717,746	163,690	539,088	352,007	980,700	2,753,231
DEPRECIATION AND AMORT						
	524,633	29,726	3,940	2,929	73,055	634,283
TOTAL COSTS	18,948,070	3,731,537	918,603	901,516	1,053,755	25,553,481
INCOME (LOSS) FROM OPERATIONS	\$ (2,337,106)	\$ (253,917)	\$ (283,278)	\$ (876,225)	\$ (1,029,841)	\$ (4,780,367)

OTHER SERVICES AND SUPPLIES
CONFERENCES, SEMINARS & RELATED COSTS
MILEAGE REIMBURSEMENT
PERSONNEL ADS
PROFESSIONAL LIABILITY INSURANCE
SECURITY EXPENSE
DUES & SUBSCRIPTIONS
OTHER SUPPLIES
PRINTING
CLIENT EXPENSES
LAB COST
AMBULANCE COSTS
OFFICE SUPPLIES
POSTAGE
RECORD DESTRUCTION
TELEPHONE EXPENSES
COMPUTER SYSTEMS & SOFTWARE
DATA PROCESSING/LICENSES
MISCELLANEOUS

SPECIFIC COSTS
PROGRAMS:
CLIENT SUPPORT COSTS
UNIQUE MHSA PROGRAM RELATED COSTS
COMMUNITY GRANTS
WET--LEARNING & OUTREACH
PROFESSIONAL SERVICES
ADMINISTRATIVE:
DIRECTORS & OFFICERS INSURANCE
PROFESSIONAL SERVICES
ATTORNEY FEES
BANK FEES
AUDIT FEES

DEPRECIATION AND AMORT

TOTAL COSTS

INCOME (LOSS) FROM OPERATIONS

INCOME (LOSS) FROM OPERATIONS

NOTES: CSS=COMMUNITY SERVICES AND SUPPORT PEI=PREVENTION AND EARLY INTERVENTION INN=INNOVATION WET=WORKFORCE EDUCATION AND TRAINING
CFTN=TECHNOLOGY (PART OF THE MHSA FUNDS ALLOTTED TO CAPITAL FACILITIES AND TECHNOLOGY)

**TRI-CITY MENTAL HEALTH AUTHORITY
MENTAL HEALTH SERVICES ACT PROGRAMS CASH FLOW BUDGET
FISCAL YEAR 2023-24**

	FY 2023-24 QUARTERS				BUDGET
	1ST QRT	2ND QRT	3RD QRT	4TH QRT	FY 2023-24
CASH FLOWS FROM OPERATING ACTIVITIES					
CASH RECEIVED FROM AND ON BEHALF OF PATIENTS	\$ 1,035,490	\$ 1,441,577	\$ 1,438,741	\$ 4,750,405	\$ 8,666,212
CASH PAYMENTS TO SUPPLIERS AND CONTRACTORS	(1,321,672)	(1,321,672)	(1,321,672)	(1,321,672)	(5,286,686)
PAYMENTS TO OR ON BEHALF OF EMPLOYEES	(4,908,128)	(4,908,128)	(4,908,128)	(4,908,128)	(19,632,511)
NET CASH USED BY OPERATING ACTIVITIES	(5,194,310)	(4,788,223)	(4,791,059)	(1,479,395)	(16,252,985)
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES					
MHSA FUNDING	5,920,450	4,736,360	7,104,540	5,920,450	23,681,800
OTHER DONATIONS	-	-	-	-	-
NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES	5,920,450	4,736,360	7,104,540	5,920,450	23,681,800
CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES					
PURCHASE OF CAPITAL ASSETS:					
BUILDING AND IMPROVEMENTS	(190,384)	(142,788)	(95,192)	(47,596)	(475,960)
LAND	-	-	-	-	-
OFFICE FURNITURE, EQUIPMENT & VEHICLES	(5,000)	(5,000)	(5,000)	(5,000)	(20,000)
IT EQUIPMENT, HARDWARE AND SOFTWARE LICENSES	(76,000)	(38,000)	(38,000)	(38,000)	(190,000)
PRINCIPAL PAYMENTS ON CAPITAL DEBT	-	-	-	-	-
INTEREST PAID ON CAPITAL DEBT	-	-	-	-	-
RECEIPT/PAYMENT OF INTERCOMPANY ADVANCES BETWEEN OPERATIONS	(10,977)	(10,977)	(10,977)	(10,977)	(43,907)
NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES	(282,361)	(196,765)	(149,169)	(101,573)	(729,867)
CASH FLOW FROM INVESTING ACTIVITIES					
INTEREST RECEIVED	193,981	193,981	193,981	193,981	775,923
OTHER INCOME RECEIVED	24,500	24,500	24,500	24,500	98,000
NET CASH PROVIDED BY INVESTING ACTIVITIES	218,481	218,481	218,481	218,481	873,923
NET CHANGE IN CASH	662,260	(30,147)	2,382,793	4,557,963	7,572,871
CASH BEGINNING BALANCE (Projected)	29,989,687	30,651,948	30,621,801	33,004,594	29,989,687
CASH ENDING BALANCE	\$ 30,651,948	\$ 30,621,801	\$ 33,004,594	\$ 37,562,558	\$ 37,562,558

CASH FLOWS FROM OPERATING ACTIVITIES

CASH RECEIVED FROM AND ON BEHALF OF PATIENTS
CASH PAYMENTS TO SUPPLIERS AND CONTRACTORS
PAYMENTS TO OR ON BEHALF OF EMPLOYEES
NET CASH USED BY OPERATING ACTIVITIES

CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES

MHSA FUNDING
OTHER DONATIONS
NET CASH PROVIDED BY NONCAPITAL FINANCING ACTIVITIES

CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES

PURCHASE OF CAPITAL ASSETS:
BUILDING AND IMPROVEMENTS
LAND
OFFICE FURNITURE, EQUIPMENT & VEHICLES
IT EQUIPMENT, HARDWARE AND SOFTWARE LICENSES
PRINCIPAL PAYMENTS ON CAPITAL DEBT
INTEREST PAID ON CAPITAL DEBT
RECEIPT/PAYMENT OF INTERCOMPANY ADVANCES BETWEEN OPERATIONS
NET CASH USED BY CAPITAL AND RELATED FINANCING ACTIVITIES

CASH FLOW FROM INVESTING ACTIVITIES

INTEREST RECEIVED
OTHER INCOME RECEIVED
NET CASH PROVIDED BY INVESTING ACTIVITIES

NET CHANGE IN CASH

CASH BEGINNING BALANCE (Projected)
CASH ENDING BALANCE

**TRI-CITY MENTAL HEALTH AUTHORITY
COMMUNITY SERVICES AND SUPPORTS (CSS) PROGRAM**

PROPOSED

OPERATING BUDGET

FISCAL YEAR 2023-24

COMMUNITY SERVICES AND SUPPORTS PLAN

OPERATING BUDGET

GENERAL & HISTORICAL INFORMATION

Over the past fourteen years, Tri-City has received approximately \$109.5 million in CSS plan funds. The approved funds have been used to establish Prudent Reserves, fund prior year costs and are expected to cover projected fiscal year 2023-24 operating and capital costs for the CSS programs. In addition, it is expected that additional funds of approximately \$18.0 million relating to the State's 2023-24 allocation will be received throughout the new fiscal year. These funds would be available for use as required based on approval of Tri-City's MHSA Fiscal 2023-24 Annual Update. In accordance with Government Accounting Standards, the unapproved funds will not be reflected as MHSA revenue but will be deferred and recognized as revenue when new plans have been approved and the funds are available for expenditure. The revenue that is deferred (as noted above) will be identified under the caption Deferred Inflows of Resources as MHSA Revenues Restricted for Future Period, on the Statement of Net Position in Tri-City's financial statements.

The current CSS Plan includes six programs:

- Full Service Partnerships (FSP) – Children, TAY, Adult and Older Adult
- Community Navigators
- Wellness Center
- Supplemental Crisis Support
- Field Capable Clinical Services for Older Adults
- Permanent Supportive Housing
- Access to Care

REVENUE

1. **MHSA Funding.** MHSA funding represents the amount of funds approved through the MHSA 2023-24 Annual Plan process and available to be expended for CSS programs. As noted above, only the revenue that is approved for expenditures is recognized as revenue. In accordance with Government Accounting Standards, the unapproved funds will not be reflected as MHSA revenue but will be deferred and only recognized as revenue when new plans have been approved and the funds are available for expenditure.
2. **Medi-Cal Adult and Children FFP.** Medi-Cal FFP represents anticipated Federal reimbursement for Medi-Cal eligible costs that will be incurred under the Full Service Partnership (FSP) and Field Capable Clinical Services for Older Adult programs in the CSS plan that are being served by Tri-City staff. The amounts are based on estimated Medi-Cal billings and projected hours of services to be provided by clinical staff. This level of service is measured in hourly units of service, by practitioner, which are multiplied by the practitioner's hourly rate as prescribed by LADMH.

The CSS 2023-24 budget assumes that enrollment in the FSP program will continue to increase to its full capacity. As noted previously in this budget, as of May 1, 2016, undocumented children under age 19 are eligible to receive full coverage and as such Tri-City anticipates that the number of unfunded clients will continue to slightly decrease. As a result of Medi-Cal Expansion (MCE), it is projected that the non Medi-Cal clients will continue to decrease.

It is expected that a percentage of the clients that are provided services by Tri-City will not qualify for Medi-Cal reimbursement and therefore, 100% of those service costs within these CSS programs will be funded by MHSA funds. This budget assumes that Tri-City will receive Federal Financial Participation funding (FFP) for services provided to clients that do qualify for Medi-Cal. 50% FFP reimbursement is projected for the cost of services provided to children and youth under the age of 21 and adults 21 and over that qualify for Medi-Cal under the original Short-Doyle M/C. As previously noted, as a result of Medi-Cal Expansion (MCE), approximately 90% FFP reimbursement is projected for the cost of services provided to single adults between the age of 18 and 65 that qualify. The budget also assumes that Tri-City will receive approximately 50% of the cost to provide Medi-Cal services to children and youth under the age of 21 years through the State EPSDT program. The remaining unreimbursed Medi-Cal service costs (i.e. local match) will be covered through the MHSA funding as noted above.

In October of 2015 Governor Brown approved Medi-Cal Expansion in the 2015 State Budget which provided for full coverage, as of May 1, 2016, to all low-income children in the state, regardless of their immigration status. These expanded services include mental health treatment. Additionally, starting January 1, 2020, a new California law allows for young adults under the age of 26 to be eligible for full scope Medi-Cal regardless of immigration status.

3. **Interest Income.** Interest income is projected based on expected average cash balances.

OPERATING EXPENSES

1. **Salary Costs.** Salary and Benefits of \$15.8 million include \$12.8 million of direct provider/clinical staff salaries and \$3.0 million of administrative salaries. These costs were based on the historical staffing requirements of each program as determined by the Clinical Director and Program Managers. The costs include vacancies for approximately 8.85 FTE FSP positions which have been projected to be required in continuing to accommodate the FSP clients as well as the continued increase in clients resulting from expanded Medi-Cal eligibility. Tri-City is also projecting that there will be a greater need for services as a direct result of COVID-19. The projected staffing is as follows:
 - a. Full Service Partnerships
 - (1) Children – 11.6 Full Time Equivalent (FTEs)
 - (2) TAY – 17.6 FTEs
 - (3) Adult – 28.9 FTEs
 - (4) Older Adult – 4.9 FTEs

Community Services and Supports Plan
Operating Budget For The Fiscal Year 2023-24
Assumptions

- b. Community Navigators – 9.0 FTEs
- c. Access to Care – 18.7 FTEs
- d. Wellness Center – 13.5 FTEs
- e. Supplemental Crisis Support – 7.1 FTEs
- f. Field Capable Clinical Services for Older Adults – 1.0 FTEs
- g. Permanent Supportive Housing Program – 4.2 FTEs
- h. Administration CSS – 20.7 FTE's, includes direct CSS Administration costs which include allocated time of the MHSA Manager and MHSA Director, as well as allocated time of data collection and quality control personnel, and billing and accounting personnel. In addition, Tri-City's Executive and Senior Management team and administrative staff who serve the entire Agency, are anticipated to spend approximately 62% of their time on MHSA programs, including CSS programs.

All other salary costs, including insurance, retirement, and payroll taxes are based on the historical cost as a relationship to base salary and wages.

2. **Facility Costs.** Facility costs represent the costs of maintaining space to house the current staff and any projected new staffing. The major portion of costs represents outside rental charges (leasing of office space), and intercompany facility charges that represent the allocation of costs to own and operate the administrative building located at 2001 N. Garey Ave. in Pomona and the clinic at 2008 N. Garey in Pomona. The costs are either reflected on the specific line item or are allocated to programs through the intercompany facility charge. Facility costs also include utilities, building repairs and maintenance costs and were projected based on actual historical costs per square foot and expected space required by each program.

The costs for storage leases include the rental of space for archiving documents that are legally required to be retained, and are primarily fixed costs with minor increases to rates. Storage costs that do fluctuate are associated with the storage of medical and financial records and will fluctuate based on usage/access of these documents as needed throughout the year.

3. **Equipment Costs.** This amount reflects the anticipated costs for equipment needs for each program.
4. **Other Service and Supply Costs.** Other service and supply costs are projected based on Tri-City's historical percentage relationship of costs incurred and/or as a percentage of salary costs. In addition, certain projected costs include non-recurring costs for training. The major costs included in this category are as follows:
- a. Conference, Seminar & Related Costs. These costs represent anticipated supplemental training of FSP and Wellness Center personnel, as well as the requirement of the MHSA administrative staff attending MHSA conferences and seminars. As might be

Community Services and Supports Plan
Operating Budget For The Fiscal Year 2023-24
Assumptions

anticipated, a significant number of trainings will be continued to be attended online and few will be in-person during fiscal year 2023-24.

- b. Transportation and Mileage Costs. These costs include the anticipated costs to be incurred by the Community Navigators and FSP personnel, since these positions require going out to the client to provide the required services. Transportation and mileage costs also include transportation costs associated with conferences, seminars and trainings. As might be anticipated, most trainings will be conducted online and few will be in-person during fiscal year 2023-24.
 - c. Professional Liability Costs. These costs represent the anticipated cost of professional liability insurance for clinical and support staff and are based on Tri-City's historical cost as it relates to salary costs.
 - d. Security Expense. These costs represent the cost of contracting on-site security guards during business hours at various Tri-City locations. The costs are then proportionately allocated to each of the programs by location and staff.
 - e. Client Costs. These costs represent varying miscellaneous costs used to support clients during their care.
 - f. Office Supplies, Other Supplies and Telephone Costs. These costs are projected based on Tri-City's historical percentage relationship of costs as a percent of salary cost. In addition, other supply costs include program supplies anticipated to be required for the Wellness Center.
 - g. Data Processing/Licenses, Computer Systems. The data processing costs relate to the expected monthly charges to be allocated for Medi-Cal billing and statistical data reporting. The computer systems/IT related expenses represent the cost of upgrading hardware and connectivity. This includes the professional fees that may be paid to IT specialists.
5. **Specific Costs**. These costs are specific to certain programs and administrative expenditures.
- a. Client Support Costs. These are generally costs that do not qualify as mental health expenditures for Medi-Cal reimbursement but are necessary to assist a client in achieving their goals. These costs are primarily for housing, however generally include food, clothing, and education/employment training, and are called FLEX funds under the Full Service Partnership program. The FLEX funds are based on past experience, the current and projected need for the upcoming year and the number of Medi-Cal FSP clients receiving direct services.
 - b. Professional Services. These costs include consulting and professional services which include services related to the comprehensive compensation study currently being completed. These costs would include services provided to the Wellness Center by NAMI, recruitment fees, personnel related consultants, housing related professional fees and other general consulting and media costs. The budgeted professional service costs also allows for unexpected services to be required.

Community Services and Supports Plan
Operating Budget For The Fiscal Year 2023-24
Assumptions

- c. Attorney Fees. These costs included in the CSS administrative budget represent general legal fees expected in conjunction with the day-to-day program operations including contracting and human resources. The amount projected for 2023-24, is in line with prior years' budgeted amounts for legal fees and considered prudent to allow for unexpected matters to arise.

- d. Directors & Officers Insurance and Audit Fees. These are costs allocated to the CSS program.

TRI-CITY MENTAL HEALTH AUTHORITY
 MHSA--CSS OPERATING BUDGET
 FISCAL YEAR 2023-24

	FY 23-24 QUARTERS				BUDGET	% to
	1ST QRT	2ND QRT	3RD QRT	4TH QRT	FY 2023-24	
REVENUE						
MEDI-CAL ADULT FFP	\$ 739,542	\$ 739,542	\$ 739,542	\$ 739,542	\$ 2,958,167	17.8%
MEDI-CAL CHILDREN FFP	349,895	349,895	349,895	349,895	1,399,579	8.4%
MEDI-CAL CHILDREN EPSDT--STATE	-	-	-	-	-	0.0%
REALIGNMENT	-	-	-	-	-	0.0%
MEDICARE	525	525	525	525	2,100	0.0%
PATIENT FEES/INSURANCE	-	-	-	-	-	0.0%
MHSA FUNDING	2,902,676	2,902,676	2,902,676	2,902,676	11,610,705	69.9%
CITY SHARE - LA VERNE	-	-	-	-	-	0.0%
CITY SHARE - CLAREMONT	-	-	-	-	-	0.0%
CITY SHARE - POMONA	-	-	-	-	-	0.0%
GRANTS	-	-	-	-	-	0.0%
INTEREST INCOME	135,603	135,603	135,603	135,603	542,413	3.3%
RENTAL AND OTHER INCOME	24,500	24,500	24,500	24,500	98,000	0.6%
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-	0.0%
TOTAL REVENUES	4,152,741	4,152,741	4,152,741	4,152,741	16,610,964	100.0%
EXPENSES						
SALARY COSTS						
SALARY AND WAGES	2,887,009	2,887,009	2,887,009	2,887,009	11,548,036	69.5%
INSURANCE-Health/workers comp/life	456,069	456,069	456,069	456,069	1,824,274	11.0%
RETIREMENT COSTS	466,510	466,510	466,510	466,510	1,866,038	11.2%
PAYROLL TAXES	69,683	69,683	69,683	69,683	278,733	1.7%
MISC COSTS	68,476	68,476	68,476	68,476	273,903	1.6%
	3,947,746	3,947,746	3,947,746	3,947,746	15,790,984	95.1%
FACILITY COSTS						
STORAGE LEASES	8,083	8,083	8,083	8,083	32,330	0.2%
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-	0.0%
FACILITY RENT	32,025	32,025	32,025	32,025	128,098	0.8%
INTERCOMPANY FACILITY CHARGES	10,293	10,293	10,293	10,293	41,172	0.2%
UTILITIES	18,497	18,497	18,497	18,497	73,988	0.4%
BUILDING REPAIRS AND MAINTENANCE	24,334	24,334	24,334	24,334	97,335	0.6%
JANITORIAL SERVICES & SUPPLIES	15,371	15,371	15,371	15,371	61,485	0.4%
WASTE DISPOSAL	3,575	3,575	3,575	3,575	14,301	0.1%
	112,177	112,177	112,177	112,177	448,709	2.7%
EQUIPMENT COSTS						
EQUIPMENT RENTAL/LEASE	17,538	17,538	17,538	17,538	70,153	0.4%
EQUIP MAINT/REPAIRS	2,829	2,829	2,829	2,829	11,314	0.1%
EQUIP/FURNITURE PURCHASES EXPENSED	3,935	3,935	3,935	3,935	15,739	0.1%
INTERCOMPANY EQUIP/SOFTWARE CHARGES (INCOME)	-	-	-	-	-	0.0%
AUTO EXPENSES	3,524	3,524	3,524	3,524	14,096	0.1%
AUTO INSURANCE	10,538	10,538	10,538	10,538	42,153	0.3%
CELLULAR/PAGER LEASES	20,404	20,404	20,404	20,404	81,615	0.5%
	58,768	58,768	58,768	58,768	235,070	1.4%

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-CSS OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 23-24 QUARTERS				BUDGET	% to
	1ST QRT	2ND QRT	3RD QRT	4TH QRT	FY 2023-24	
OTHER SERVICES AND SUPPLIES	10,195	10,195	10,195	10,195	40,780	0.2%
CONFERENCES, SEMINARS & RELATED COSTS	2,182	2,182	2,182	2,182	8,728	0.1%
MILEAGE REIMBURSEMENT	8,871	8,871	8,871	8,871	35,485	0.2%
PERSONNEL ADS	48,455	48,455	48,455	48,455	193,818	1.2%
PROFESSIONAL LIABILITY INSURANCE	96,132	96,132	96,132	96,132	384,527	2.3%
SECURITY EXPENSE	7,353	7,353	7,353	7,353	29,411	0.2%
DUES & SUBSCRIPTIONS	7,388	7,388	7,388	7,388	29,551	0.2%
OTHER SUPPLIES	849	849	849	849	3,397	0.0%
PRINTING	8,647	8,647	8,647	8,647	34,587	0.2%
CLIENT EXPENSES	165	165	165	165	659	0.0%
LAB COST	586	586	586	586	2,342	0.0%
AMBULANCE COSTS	3,856	3,856	3,856	3,856	15,424	0.1%
OFFICE SUPPLIES	480	480	480	480	1,919	0.0%
POSTAGE	1,426	1,426	1,426	1,426	5,705	0.0%
RECORD DESTRUCTION	52,139	52,139	52,139	52,139	208,556	1.3%
TELEPHONE EXPENSES	33,819	33,819	33,819	33,819	135,276	0.8%
COMPUTER SYSTEMS CONNECTIONS	20,709	20,709	20,709	20,709	82,835	0.5%
DATA PROCESSING/LICENSES	-	-	-	-	-	0.0%
IT RELATED EXPENSES-Consulting/Training	4,482	4,482	4,482	4,482	17,927	0.1%
MISCELLANEOUS (OPERATING RESERVE)	307,732	307,732	307,732	307,732	1,230,927	7.4%
SPECIFIC COSTS						
PROGRAMS:						
CLIENT SUPPORT COSTS	132,299	132,299	132,299	132,299	529,197	3.2%
UNIQUE MHSA PROGRAM RELATED COSTS	-	-	-	-	-	0.0%
COMMUNITY GRANTS	-	-	-	-	-	0.0%
WET--LEARNING & OUTREACH	-	-	-	-	-	0.0%
PROFESSIONAL SERVICES	4,938	4,938	4,938	4,938	19,751	0.1%
ADMINISTRATIVE:						
DIRECTORS & OFFICERS INSURANCE	4,160	4,160	4,160	4,160	16,640	0.1%
PROFESSIONAL SERVICES	4,172	4,172	4,172	4,172	16,689	0.1%
ATTORNEY FEES	25,661	25,661	25,661	25,661	102,643	0.6%
BANK FEES	1,244	1,244	1,244	1,244	4,976	0.0%
AUDIT FEES	6,963	6,963	6,963	6,963	27,850	0.2%
	179,437	179,437	179,437	179,437	717,746	4.3%
DEPRECIATION AND AMORT	131,158	131,158	131,158	131,158	524,633	3.2%
TOTAL COSTS	4,737,017	4,737,017	4,737,017	4,737,017	18,948,069	114.1%
INCOME (LOSS) FROM OPERATIONS	\$ (584,276) \$	(584,276) \$	(584,276) \$	(584,276) \$	\$ (2,337,105)	-14.1%

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-COMMUNITY SERVICES AND SUPPORT (CSS) OPERATING BUDGET BY PROGRAM
FISCAL YEAR 2023-24**

REVENUE	CHILD FSP	TAY FSP	ADULT FSP	ADULT-FSP	ATC	NAVI-GATORS	WELLNESS CENTER	SUPP SUPPORT	FIELD CAPABLE-- OLDER AD	CSS HOUSING	CSS ADMIN	TOTAL
MEDI-CAL ADULT FFP		\$ -	\$ 1,829,353	\$ 252,764	\$ 756,793	\$ -	\$ -	\$ -	\$ 119,257	\$ -	\$ -	\$ 2,958,167
MEDI-CAL CHILDREN FFP	624,035	775,544	-	-	-	-	-	-	-	-	-	1,399,579
MEDI-CAL-STATE	-	-	-	-	-	-	-	-	-	-	-	-
REALIGNMENT	-	-	-	-	-	-	-	-	-	-	-	-
MEDICARE	-	-	1,500	-	-	-	-	-	500	-	-	2,100
PATIENT FEES/INSURANCE	-	-	-	-	-	-	-	-	-	-	-	-
MHSA FUNDING	489,270	683,060	2,099,616	373,178	1,765,735	434,159	1,309,197	879,110	26,739	420,615	3,130,026	11,610,705
GRANTS	-	-	-	-	-	-	-	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-	-	-	-	-	-	-	-
RENTAL AND OTHER INCOME	-	-	-	-	-	-	-	-	-	-	542,413	542,413
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-	-	-	-	-	98,000	-	98,000
TOTAL REVENUES	1,113,305	1,458,604	3,930,469	626,042	2,522,528	434,159	1,309,197	879,110	146,496	518,615	3,672,439	16,610,964
EXPENSES												
SALARY COSTS	11.6	17.6	28.9	4.9	18.7	9.0	13.5	7.1	1.0	4.2	20.7	137.1
SALARY AND WAGES	1,022,630	1,487,922	2,707,179	449,409	1,384,464	522,331	814,842	584,410	102,686	269,173	2,202,990	11,548,036
INSURANCE-Health/workers comp/life	165,719	239,904	422,835	70,093	212,591	83,865	133,001	94,860	15,447	42,976	342,983	1,824,274
RETIREMENT COSTS	189,031	245,046	445,312	73,912	221,918	83,567	130,054	93,741	16,307	42,801	344,349	1,866,038
PAYROLL TAXES	25,056	36,442	64,572	10,724	33,770	12,717	19,791	14,265	2,482	6,513	52,401	278,733
MISC COSTS	24,480	35,564	63,502	10,538	32,669	12,931	19,454	14,446	2,401	6,580	51,338	273,903
FACILITY COSTS	1,406,916	2,044,878	3,703,400	614,676	1,885,412	715,411	1,117,142	801,722	139,323	388,043	2,994,061	15,790,984
STORAGE LEASES	4,346	5,311	11,104	1,931	-	-	-	-	-	-	9,638	32,330
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-	-	-	-	-	-	-	-
FACILITY RENT	20,583	32,332	5,195	-	-	-	-	-	-	-	69,988	128,098
INTERCOMPANY FACILITY CHARGES	-	-	25,856	4,974	1,789	-	-	7,314	-	-	1,239	41,172
UTILITIES	-	-	19,055	3,666	903	1,208	38,921	5,365	-	3,211	1,659	73,988
BUILDING REPAIRS AND MAINTENANCE	1,719	1,937	4,066	773	317	4,501	22,381	1,137	-	55,064	5,440	97,335
JANITORIAL SERVICES & SUPPLIES	5,452	8,039	11,812	2,160	337	3,696	15,972	3,151	-	2,753	8,113	61,485
WASTE DISPOSAL	-	-	2,090	219	34	438	3,989	1,269	-	5,940	322	14,301
EQUIPMENT COSTS	32,100	47,619	79,178	13,723	3,380	9,843	81,263	18,236	-	66,968	96,399	448,709
EQUIPMENT RENTAL/LEASE	4,635	6,745	18,207	3,293	644	3,773	11,976	4,808	-	2,796	13,276	70,153
EQUIP MAINT/REPAIRS	1,223	1,692	3,000	577	112	545	1,317	821	-	291	1,736	11,314
EQUIP/FURNITURE PURCHASES EXPENSED	958	140	5,621	1,034	491	1,940	521	1,132	-	1,154	2,748	15,739
AUTO EXPENSES	710	226	4,877	-	-	-	1,462	5,367	267	199	988	14,096
AUTO INSURANCE	4,797	2,471	9,139	-	-	-	7,263	9,683	2,513	2,156	4,131	42,153
CELLULAR/PAGER LEASES	8,249	10,332	20,031	1,785	1,710	5,367	8,689	5,575	638	3,193	16,046	81,615
TOTAL	20,572	21,606	60,875	6,689	2,958	11,625	31,228	27,386	3,418	9,789	38,925	235,071

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-COMMUNITY SERVICES AND SUPPORT (CSS) OPERATING BUDGET BY PROGRAM
FISCAL YEAR 2023-24**

	CHILD FSP	TAY FSP	ADULT FSP	ADULT FSP	OLDER ADULT-FSP	ATC	NAVI-GATORS	WELLNESS CENTER	SUPP CRISIS SUPPORT	FIELD CAPABLE-- OLDER AD	CSS HOUSING	CSS ADMIN	TOTAL
OTHER SERVICES AND SUPPLIES	952	1,479	13,196	7,875	-	-	-	453	12,684	-	-	4,141	40,780
CONFERENCES, SEMINARS & RELATED COSTS	924	1,177	3,472	564	1	2,468	-	-	-	-	34	88	8,728
MILEAGE REIMBURSEMENT	1,628	2,073	18,272	2,969	1,470	1,982	-	1,677	-	-	448	4,966	35,485
PERSONNEL ADS	18,467	25,672	48,588	9,312	3,697	10,041	-	28,380	13,389	-	8,784	27,488	193,818
PROFESSIONAL LIABILITY INSURANCE	13,220	19,524	89,025	16,847	3,065	13,082	-	151,442	24,601	-	26,938	26,783	384,527
SECURITY EXPENSE	366	613	341	359	-	5	-	-	-	-	316	27,411	29,411
DUES & SUBSCRIPTIONS	3,132	3,445	8,402	4,536	210	1,358	-	2,253	1,699	-	1,200	3,316	29,551
OTHER SUPPLIES	450	597	833	248	238	67	-	141	141	-	115	708	3,397
PRINTING	487	487	809	718	151	73	-	242	2,299	141	29,180	-	34,587
CLIENT EXPENSES	-	-	-	-	-	-	-	-	444	215	-	-	659
LAB COST	1,078	-	1,264	-	-	-	-	-	-	-	-	-	2,342
AMBULANCE COSTS	1,324	1,925	3,266	889	83	1,767	-	-	622	-	788	3,918	15,424
OFFICE SUPPLIES	-	-	20	-	-	-	-	-	-	-	169	1,730	1,919
POSTAGE	1,092	1,335	2,792	486	-	-	-	-	-	-	-	-	5,705
RECORD DESTRUCTION	15,228	20,439	42,249	8,022	1,429	9,022	-	43,396	11,525	28	6,027	51,191	208,556
TELEPHONE EXPENSES	5,239	6,170	13,629	2,602	311	17,700	-	416	100	-	141	88,968	135,276
COMPUTER SYSTEMS CONNECTIONS	13,614	17,097	34,496	6,126	614	1,262	-	3,049	1,900	-	673	4,004	82,835
DATA PROCESSING/LICENSES	-	-	-	-	-	-	-	-	-	-	-	-	-
IT RELATED EXPENSES-Consulting/Training	240	240	240	240	-	34	-	965	-	-	126	15,842	17,927
MISCELLANEOUS (OPERATING RESERVE)	77,441	102,273	280,894	61,793	11,031	58,102	-	234,112	69,404	384	74,939	260,554	1,230,927
SPECIFIC COSTS													
PROGRAMS:													
CLIENT SUPPORT COSTS	152	2,803	381,439	61,892	-	-	-	-	-	-	82,911.00	-	529,197
UNIQUE MHSA PROGRAM RELATED COSTS	-	-	-	-	-	-	-	-	-	-	-	-	-
COMMUNITY GRANTS	-	-	-	-	-	-	-	-	-	-	-	-	-
WET--LEARNING & OUTREACH	-	-	-	-	-	-	-	-	-	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-	-	-	14,300	-	-	-	5,451	-	19,751
ADMINISTRATIVE:	-	-	-	-	-	-	-	-	-	-	-	-	-
DIRECTORS & OFFICERS INSURANCE	-	-	-	-	-	-	-	-	-	-	-	16,640	16,640
PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-	-	-	-	16,689	16,689
ATTORNEY FEES	-	-	5,299	-	-	-	-	-	-	-	5,335	92,009	102,643
BANK FEES	-	-	-	-	-	-	-	-	-	-	185	4,791	4,976
AUDIT FEES	-	-	-	-	-	-	-	-	-	-	-	27,850	27,850
DEPRECIATION AND AMORT	152	2,803	386,738	61,892	-	-	-	14,300	-	-	93,882	157,979	717,746
TOTAL COSTS	60,081	90,919	34,376	8,041	-	787	173,202	20,674	20,674	6,948	46,661	82,944	524,633
INCOME (LOSS) FROM OPERATIONS	1,597,262	2,310,098	4,545,461	766,814	1,902,781	795,768	1,651,247	937,422	150,073	660,282	3,630,862	18,948,070	\$ (483,957)
	\$ (851,494)	\$ (614,992)	\$ (140,772)	\$ 619,747	\$ (361,609)	\$ (342,050)	\$ (58,312)	\$ (3,577)	\$ (141,667)	\$ 41,577	\$ (2,337,106)		

**TRI-CITY MENTAL HEALTH AUTHORITY
PREVENTION AND EARLY INTERVENTION (PEI) PROGRAM**

PROPOSED

OPERATING BUDGET

FISCAL YEAR 2023-24

PREVENTION AND EARLY INTERVENTION PLAN

OPERATING BUDGET

GENERAL & HISTORICAL INFORMATION

Over the past approximate fifteen years (including Fiscal 2022-23), Tri-City has received approximately \$28.9 million in PEI plan funds. These funds have been used to fund prudent reserves of approximately \$638 thousand and prior years' program costs, and it is estimated that it will be used to cover approximately \$3.7 million of the projected fiscal year 2023-24 operating and capital costs for the PEI programs. In addition, it is expected that additional funds of approximately \$4.5 million relating to the State's 2023-24 allocation will be received throughout the new fiscal year. A portion of the funds will be used for the approved 2023-24 expenditures and the remaining funds, will be available for use when the subsequent MHSa Fiscal 2024-25 Annual Update or interim update is submitted and approved by the Governing Board. In accordance with Government Accounting Standards, the unapproved funds will not be reflected as MHSa revenue but will be deferred and only recognized as revenue when new plans have been approved and the funds are available for expenditure. The revenue that is deferred will be identified under the caption of Deferred Inflows of Resources as MHSa Revenues Restricted for Future Period, on the Statement of Net Position in Tri-City's Financial Statements.

The current PEI Plan includes nine programs:

- Community Capacity Building (Community Wellbeing, Stigma Reduction and Suicide Prevention and Community Mental Health Training)
- Older Adult Wellbeing (Peer Mentor)
- Transition Age Youth (TAY) Wellbeing (Peer Mentor)
- Family Wellbeing
- School Based Services (new to the PEI plan effective 7/1/2022)
- NAMI Community Capacity Building Program (Ending the Silence)
- Housing Stability Program
- Therapeutic Community Gardening
- Early Psychosis

REVENUE

1. **MHSa Funding.** MHSa funding represents the amount of funds approved through the MHSa 2023-24 Annual Update and available to be expended for PEI programs. As noted above, only the revenue that is approved for expenditures is recognized as revenue. In accordance with Government Accounting Standards, the unapproved funds will not be reflected as MHSa revenue but will be deferred and only recognized as revenue when new plans have been approved and the funds are available for expenditure.
2. **Interest Income.** Interest income is projected based on expected average cash balances.

OPERATING EXPENSES

1. **Salary Costs.** Salary and benefits of \$3.1 million include \$2.5 million of direct provider/clinical staff salaries and \$585 thousand of administrative salaries. The costs were based on the historical staffing requirements of each program as determined by the MHSA Director. In addition, salaries and benefits for Tri-City's Executive and Senior Management team and administrative staff who serve the entire Agency, have been allocated to PEI programs, based on a methodology that reflects the staffing proportions of the Agency. The projected staffing is as follows:

- a. Community Capacity Building – 3.3 FTEs
- b. Older Adult and TAY-Adult Wellbeing programs – 2.6 FTE (1.3 FTE each)
- c. Family Wellbeing – 1.0 FTE
- d. School Based Services – 7.5 FTE
- e. NAMI -- 0 FTE
- f. Housing Stability – 1.8 FTE
- g. Therapeutic Community Gardening – 3.9 FTE
- h. Early Psychosis – 1.0 FTE which includes one full-time Psychologist
- i. Administration-PEI – 0.3 FTE

All other salary costs, including insurance, retirement, and payroll taxes are based on the historical cost as a relationship to base salary and wages.

2. **Facility Costs.** Facility costs represent the costs of maintaining space to house staffing and include rent, intercompany facility charges, utilities, and maintenance costs. These costs were projected based on historical costs per square foot and expected space required for each program.

3. **Equipment Costs.** This amount reflects the anticipated equipment costs including computers, cellular phones and other equipment and related fees and rental expenses required for each program.

4. **Other Service and Supply Costs.** Other service and supply costs are projected based on Tri-City's historical percentage relationship of costs incurred and allocated as a percentage to salary costs. In addition, amounts have been projected for seminars and training costs. The major costs included in this category are as follows:

- a. Conference, Seminar & Related Costs. These costs represent anticipated conferences/training of personnel in the Community Capacity Building project, as well as personnel in the Wellbeing programs. In addition, MHSA administrative staff will also be

Prevention and Early Intervention Plan
Operating Budget For The Fiscal Year 2023-24
Assumptions

- attending MHA conferences and seminars. As might be anticipated, some trainings will be conducted online and more will be in-person during fiscal year 2023-24.
- b. Transportation and Mileage Costs. These costs include the anticipated costs to be incurred by the PEI program staff and PEI administrative personnel, since these positions require going out to the community to provide the required services.
 - c. Professional Liability Costs. These costs represent the anticipated cost of professional liability insurance for staff and are based on Tri-City's historical cost and allocated as it relates to salary costs.
 - d. Security Expense. These costs represent the cost of contracting on-site security guards during business hours at various Tri-City locations including the Clinics. The costs are then proportionately allocated to each of the programs by location and staff.
 - e. Dues and Subscriptions. These costs include dues for industry associations, dues and renewals for professional licenses and dues for computer program support.
 - f. Office Supplies, Other Supplies and Telephone Costs. These costs are projected based on Tri-City's historical percentage relationship of costs and allocated as a percent of salary cost.
 - g. Computer Systems Connections. The computer systems/IT related expenses represent the estimated cost specifically associated with the projected computer systems that will be required to operate programs.
 - h. Miscellaneous Costs. This amount is projected for use on operating categories that may be in excess of the original budgeted amount and estimated based on past experience.
5. **Specific Costs.** This includes amounts identified as specific program expenses and administrative costs.
- a. Community Grants. This is the expected award of community grants in fiscal 2023-24 as established through the Community Capacity Building programs.
 - b. Professional Services. These costs include contract fees and stipends for the NAMI programs (1) Ending the Silence Program (formerly Parents and Teachers as Allies program) and (2) NAMI 101, and other general professional fees that may be required during the year such as potential project management or consulting fees for miscellaneous projects. These costs generally vary from year to year and amounts budgeted are in line with prior years' budgeted amounts and allow for unexpected services to be required.
 - c. Directors & Officers Insurance and Audit Fees. These are the costs allocated to the PEI program as a percentage of salary costs.

TRI-CITY MENTAL HEALTH AUTHORITY
 MHSA-PEI OPERATING BUDGET
 FISCAL YEAR 2023-24

	FY 23-24 QUARTERS				Budget	% to
	1ST QRT	2ND QRT	3RD QRT	4TH QRT	FY 23-24	Rev
REVENUE						
MEDI-CAL ADULT FFP	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
MEDI-CAL CHILDREN FFP	-	-	-	-	-	0.0%
MEDI-CAL CHILDREN EPSDT--STATE	-	-	-	-	-	0.0%
REALIGNMENT	-	-	-	-	-	0.0%
MEDICARE	-	-	-	-	-	0.0%
PATIENT FEES/INSURANCE	-	-	-	-	-	0.0%
MHSA FUNDING	834,017	834,017	834,017	834,017	3,336,068	95.9%
GRANTS	-	-	-	-	-	0.0%
INTEREST INCOME	35,388	35,388	35,388	35,388	141,552	4.1%
RENTAL AND OTHER INCOME	-	-	-	-	-	0.0%
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-	0.0%
TOTAL REVENUES	869,405	869,405	869,405	869,405	3,477,620	100.0%
EXPENSES						
SALARY COSTS						
SALARY AND WAGES	569,833	569,833	569,833	569,833	2,279,330	65.5%
INSURANCE-Health/workers comp/life	88,448	88,448	88,448	88,448	353,791	10.2%
RETIREMENT COSTS	88,795	88,795	88,795	88,795	355,178	10.2%
PAYROLL TAXES	13,513	13,513	13,513	13,513	54,051	1.6%
MISC COSTS	13,508	13,508	13,508	13,508	54,032	1.6%
	774,096	774,096	774,096	774,096	3,096,382	89.0%
FACILITY COSTS						
STORAGE LEASES	370	370	370	370	1,478	0.0%
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-	0.0%
FACILITY RENT	5,765	5,765	5,765	5,765	23,061	0.7%
INTERCOMPANY FACILITY CHARGES	664	664	664	664	2,655	0.1%
UTILITIES	1,097	1,097	1,097	1,097	4,386	0.1%
BUILDING REPAIRS AND MAINTENANCE	1,771	1,771	1,771	1,771	7,084	0.2%
JANITORIAL SERVICES & SUPPLIES	2,439	2,439	2,439	2,439	9,757	0.3%
WASTE DISPOSAL	556	556	556	556	2,224	0.1%
	12,661	12,661	12,661	12,661	50,645	1.5%
EQUIPMENT COSTS						
EQUIPMENT RENTAL/LEASE	2,421	2,421	2,421	2,421	9,682	0.3%
EQUIP MAINT/REPAIRS	483	483	483	483	1,932	0.1%
EQUIP/FURNITURE PURCHASES EXPENSED	2,256	2,256	2,256	2,256	9,025	0.3%
AUTO EXPENSES	65	65	65	65	258	0.0%
AUTO INSURANCE	769	769	769	769	3,074	0.1%
CELLULAR/PAGER LEASES	5,933	5,933	5,933	5,933	23,731	0.7%
	11,926	11,926	11,926	11,926	47,702	1.4%

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-PEI OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 23-24 QUARTERS				Budget	% to
	1ST QRT	2ND QRT	3RD QRT	4TH QRT	FY 23-24	Rev
OTHER SERVICES AND SUPPLIES	1,088	1,088	1,088	1,088	4,351	0.1%
CONFERENCES, SEMINARS & RELATED COSTS	178	178	178	178	712	0.0%
MILEAGE REIMBURSEMENT	900	900	900	900	3,600	0.1%
PERSONNEL ADS	7,954	7,954	7,954	7,954	31,816	0.9%
PROFESSIONAL LIABILITY INSURANCE	20,194	20,194	20,194	20,194	80,776	2.3%
SECURITY EXPENSE	33,389	33,389	33,389	33,389	133,556	3.8%
DUES & SUBSCRIPTIONS	1,822	1,822	1,822	1,822	7,289	0.2%
OTHER SUPPLIES	233	233	233	233	930	0.0%
PRINTING	464	464	464	464	1,854	0.1%
CLIENT EXPENSES	-	-	-	-	-	0.0%
LAB COST	-	-	-	-	-	0.0%
AMBULANCE COSTS	690	690	690	690	2,759	0.1%
OFFICE SUPPLIES	46	46	46	46	182	0.0%
POSTAGE	-	-	-	-	-	0.0%
RECORD DESTRUCTION	7,943	7,943	7,943	7,943	31,772	0.9%
TELEPHONE EXPENSES	4,182	4,182	4,182	4,182	16,729	0.5%
COMPUTER SYSTEMS CONNECTIONS	1,118	1,118	1,118	1,118	4,472	0.1%
DATA PROCESSING/LICENSES	-	-	-	-	-	0.0%
IT RELATED EXPENSES-Consulting/Training	5,649	5,649	5,649	5,649	22,594	0.6%
MISCELLANEOUS (OPERATING RESERVE)	85,848	85,848	85,848	85,848	343,392	9.9%
SPECIFIC COSTS	-	-	-	-	-	0.0%
PROGRAMS:	431	431	431	431	1,722	0.0%
CLIENT SUPPORT COSTS	30,000	30,000	30,000	30,000	120,000	3.5%
UNIQUE MHSA PROGRAM RELATED COSTS	-	-	-	-	-	0.0%
COMMUNITY GRANTS	4,812	4,812	4,812	4,812	19,249	0.6%
WET-LEARNING & OUTREACH	499	499	499	499	1,994	0.1%
PROFESSIONAL SERVICES	634	634	634	634	2,534	0.1%
ADMINISTRATIVE:	3,531	3,531	3,531	3,531	14,122	0.4%
DIRECTORS & OFFICERS INSURANCE	183	183	183	183	732	0.0%
PROFESSIONAL SERVICES	834	834	834	834	3,337	0.1%
ATTORNEY FEES	40,923	40,923	40,923	40,923	163,690	4.7%
BANK FEES	-	-	-	-	-	0.0%
AUDIT FEES	-	-	-	-	-	0.0%
DEPRECIATION AND AMORT	7,432	7,432	7,432	7,432	29,726	0.9%
TOTAL COSTS	932,884	932,884	932,884	932,884	3,731,537	107.3%
INCOME (LOSS) FROM OPERATIONS	\$ (63,479)	\$ (63,479)	\$ (63,479)	\$ (63,479)	\$ (253,917)	-7.3%

TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-PREVENTION AND EARLY INTERVENTION (PEI) OPERATING BUDGET BY PROGRAM
FISCAL YEAR 2023-24

	COMMUNITY CAPACITY BUILDING	OLDER ADULT WELLBEING	TAY-ADULT WELLBEING	FAMILY WELLBEING	SCHOOL BASED SERVICES	NAMI	HOUSING STABILITY	THERAPEUTIC COMMUNITY GARDENING	EARLY PSYCHOSIS	ADMIN PEI	TOTAL
REVENUE											
MEDICAL ADULT FFP											\$ -
MEDI-CAL CHILDREN FFP											
MEDI-CAL CHILDREN EPSDT--STATE REALIGNMENT											
PATIENT FEES/INSURANCE											
MHSA FUNDING	448,367	147,252	140,084	94,178	1,140,956	11,833	216,468	326,676	192,926	617,328	3,336,068
CITY SHARE - LA VERNE											
CITY SHARE - CLAREMONT											
CITY SHARE - POMONA											
GRANTS											
INTEREST INCOME											
RENTAL AND OTHER INCOME											
ESTIMATED M/C DENIALS/DISALLOWANCE											
TOTAL REVENUES	448,367	147,252	140,084	94,178	1,140,956	11,833	216,468	326,676	192,926	758,880	3,477,620
EXPENSES											
SALARY COSTS	3.3	1.3	1.3	1.0	7.5		1.8	3.9	1.0	3.7	24.8
FTE's	114,396	114,396	114,396	94,525	669,134		130,517	339,237	98,222	429,976	2,279,330
SALARY AND WAGES	40,678	17,393	17,393	15,386	106,952		20,194	52,806	16,118	66,871	353,791
INSURANCE-Health/workers comp/life	40,592	17,387	17,387	14,290	107,920		20,382	53,882	15,903	67,435	355,178
RETIREMENT COSTS	6,177	2,646	2,646	2,175	16,423		3,102	8,200	2,420	10,262	54,051
PAYROLL TAXES	6,737	2,765	2,765	2,211	15,993		3,042	8,080	2,363	10,076	54,032
MISC COSTS	353,111	154,587	154,587	128,587	946,422		177,237	462,205	135,026	584,620	3,096,382
FACILITY COSTS											
STORAGE LEASES											1,478
MORTGAGE INTEREST (2008 Garey)											
FACILITY RENT					10,827				1,522	10,712	23,061
INTERCOMPANY FACILITY CHARGES								2,467		188	2,655
UTILITIES	706		302				363	2,756		259	4,386
BUILDING REPAIRS AND MAINTENANCE	2,624		1,124		182		1,350	384	608	812	7,084
JANITORIAL SERVICES & SUPPLIES	2,156		924		2,817		1,108	1,063	449	1,240	9,757
WASTE DISPOSAL	255		110				132	1,678		49	2,224
EQUIPMENT COSTS	5,741		2,460		13,826		2,953	8,348	2,579	14,738	50,645
EQUIPMENT RENTAL/LEASE	2,215		927		1,084		1,132	1,621	652	2,051	9,682
EQUIP MAINT/REPAIRS	432				590		164	259		487	1,932
EQUIP/FURNITURE PURCHASES EXPENSED	197	71	384	454	5,148		65	2,179	21	506	9,025
AUTO EXPENSES							115			143	258
AUTO INSURANCE							2,443			631	3,074
CELLULAR/PAGER LEASES	2,753	2,698	5,474	654	3,947		1,760	3,237	621	2,587	23,731
	5,597	2,769	6,785	1,108	10,769		5,679	7,296	1,294	6,405	47,702

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-PREVENTION AND EARLY INTERVENTION (PEI) OPERATING BUDGET BY PROGRAM
FISCAL YEAR 2023-24**

COMMUNITY CAPACITY BUILDING	OLDER ADULT WELLBEING	TAY-ADULT WELLBEING	FAMILY WELLBEING	SCHOOL BASED SERVICES	NAMI	HOUSING STABILITY	THERAPEUTIC COMMUNITY GARDENING	EARLY PSYCHOSIS	ADMIN PEI	TOTAL
3,433	140	140	-	-	-	-	-	-	638	4,351
184	-	-	63	313	-	-	135	-	13	712
-	-	771	-	1,326	-	4	166	-	767	3,600
7,499	-	553	-	9,010	-	3,003	4,256	79	7,416	31,816
7,631	-	3,271	-	6,853	-	3,925	53,843	1,055	4,198	80,776
-	-	-	-	-	-	-	341	-	133,215	133,556
864	-	329	-	594	-	401	4,507	74	520	7,289
114	45	45	-	291	-	107	197	7	124	930
8	-	-	997	87	-	32	730	-	-	1,854
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
724	26	143	104	614	-	199	252	71	626	2,759
-	-	-	-	-	-	-	-	-	182	182
-	-	-	-	-	-	-	-	-	-	-
7,017	-	1,435	-	6,998	-	2,707	3,779	645	9,191	31,772
111	-	46	-	21	-	2,660	34	3	13,854	16,729
998	-	-	-	1,367	-	379	598	-	1,130	4,472
-	-	-	-	-	-	-	-	-	-	-
18,450	623	623	-	-	-	-	28	-	2,870	22,594
47,033	834	7,356	1,164	27,474	-	13,987	68,866	1,934	174,744	343,392
-	-	-	-	-	-	-	-	-	-	-
1,722	-	-	-	-	-	-	-	-	-	1,722
120,000	-	-	-	-	-	-	-	-	-	120,000
-	-	-	-	-	-	-	-	-	-	-
7,416	-	-	-	-	11,833	-	-	-	-	19,249
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	1,994	1,994
-	-	-	-	-	-	-	-	-	2,534	2,534
-	-	-	-	-	-	-	-	-	14,122	14,122
-	-	-	-	-	-	-	-	-	732	732
-	-	-	-	-	-	-	-	-	3,337	3,337
129,138	-	-	-	-	11,833	-	-	-	22,719	163,690
2,204	1,808	387	-	-	-	8,450	1,060	3,684	12,113	29,726
542,824	159,998	171,575	130,859	998,491	11,833	208,306	547,795	144,517	815,339	3,731,537
\$ (94,457)	\$ (12,746)	\$ (31,491)	\$ (36,681)	\$ 142,465	\$ -	\$ 8,162	\$ (221,119)	\$ 48,409	\$ (56,459)	\$ (253,917)

OTHER SERVICES AND SUPPLIES
 CONFERENCES, SEMINARS & RELATED COSTS
 MILEAGE REIMBURSEMENT
 PERSONNEL ADS
 PROFESSIONAL LIABILITY INSURANCE
 SECURITY EXPENSE
 DUES & SUBSCRIPTIONS
 OTHER SUPPLIES
 PRINTING
 LAB COST
 LAB COST
 AMBULANCE COSTS
 OFFICE SUPPLIES
 POSTAGE
 RECORD DESTRUCTION
 TELEPHONE EXPENSES
 COMPUTER SYSTEMS CONNECTIONS
 DATA PROCESSING/LICENSES
 IT RELATED EXPENSES-Consulting/Training
 MISCELLANEOUS (OPERATING RESERVE)

SPECIFIC COSTS
 PROGRAMS:
 CLIENT SUPPORT COSTS
 UNIQUE MHSA PROGRAM RELATED COSTS
 COMMUNITY GRANTS
 GRANTS
 WET--LEARNING & OUTREACH
 PROFESSIONAL SERVICES
 ADMINISTRATIVE:
 DIRECTORS & OFFICERS INSURANCE
 PROFESSIONAL SERVICES
 ATTORNEY FEES
 BANK FEES
 AUDIT FEES

DEPRECIATION AND AMORT
 TOTAL COSTS
 INCOME (LOSS) FROM OPERATIONS

TRI-CITY MENTAL HEALTH AUTHORITY

INNOVATION (INN) PROGRAM

PROPOSED

OPERATING BUDGET

FISCAL YEAR 2023-24

INNOVATION PLAN

OPERATING BUDGET

GENERAL & HISTORICAL INFORMATION

As noted in prior years, there are several INN programs that have been approved, implemented and subsequently completed. INN projects are funded through the 5% of MHSA funds received and that are required to be allocated to INN annually. It is estimated that an additional \$1.2 million will be received/allocated to INN in fiscal 2023-24. As prescribed by code, prior to commencing expenditures on a specific project, the project must be approved not only by the Stakeholders and the Governing Board, but also by the State's Mental Health Services Oversight and Accountability Commission (OAC).

This current Innovation budget includes two approved projects.

- Help at Hand (formerly Technology Suite)
- Psychiatric Advance Directives (PADS)- A Multi-County Collaborative

Help at Hand

The Help at Hand project was approved by the Governing Board in June 2018 and approved by the State's Mental Health Services Oversight and Accountability Commission (OAC) in September of 2018. The name of this project is the INN Help at Hand and originally named Technology Suite project.

The INN Help at Hand (Technology Suite) project was originally approved by the OAC as a three-year project (and then later extended to a 5-year project by the OAC) and the intention of the project is to engage in a joint, multi-county Innovation project which explores the impact and effectiveness of a technology-based mental health approach to providing services. The primary purpose of this project is to increase access to mental health care by providing a non-traditional system for individuals who may be reluctant to access services through a more formal clinical setting. Through the use of computers, tablets and smartphones, community members will be able to access a suite of technology-based mental health services focused on prevention, early intervention, and family and social support with the intent to: decrease emergency care services; reduce psychiatric hospitalizations; and reduce the duration of untreated mental illness. More details are included in the Innovation Project Plan document posted on Tri-City's website.

As mentioned above as for the timeline of the project, Tri-City will continue to support community members and clients through the Help at Hand project until December 31, 2023.

Psychiatric Advance Directives (PADS)

PADs are a form of Supportive Decision-Making (SDM), a decision-making methodology where people work with friends, family members, and professionals who help them understand the situations and choices they face so they may make their own informed decisions and direct their lives. The process of developing a PAD, with support from, among others, county mental health professionals, can help people clarify their preferences for treatment so that they will receive appropriate support and care, especially during mental health crises. When handled skillfully, a PAD is a powerful tool to increase a person's quality of care within the mental health and justice-involved settings.

The PADS program was endorsed by Tri-City's MHSA stakeholder and eventually approved by Tri-City's Mental Health Commission and the Governing Board in April of 2022 and then was approved by the Mental Health Services Oversight and Accountability Commission (MHSOAC).

Tri-City is currently working with Syracuse University to develop and implement the multi-county collaborative PADs where Tri-City will partner with local first responders, law enforcement, crisis teams, and hospital staff as well as local colleges to roll out the PADs program effectively.

REVENUE

1. **MHSA Funding.** MHSA funding represents the amount of funds projected to be expended in fiscal 2023-24 and are amounts that are within the overall Innovation Plans that have been approved by the Governing Board.
2. **Interest Income.** Interest income is projected based on expected average cash balances.

OPERATING EXPENSES

1. **Salary Costs.** Salary and benefits of \$347 thousand include \$231 thousand of direct staff salaries and \$74 thousand of administrative salaries. The costs were based on expected staffing requirements of each program, which includes projected staff time to be spent in conjunction with the development of INN programs. In addition, salaries and benefits for Tri-City's Executive and Senior Management team and administrative staff who serve the entire Agency, have been allocated to INN programs, based on a methodology that reflects the staffing proportions of the Agency. The projected staffing in FTEs are projected as follows:
 - a. INN Technology Suite – 0.8 FTEs
 - b. PADs Program - 0.8 FTEs
 - b. Administration-INN – .3 FTEs

All other salary costs, including insurance, retirement, and payroll taxes are based on the historical cost as a relationship to base salary and wages.

2. **Facility Costs.** Facility costs represent the costs of maintaining space to house the projected staffing and include intercompany facility charges for use of facilities, and maintenance costs. These costs were projected based on market rate per square foot and expected space required for each program by FTE.

3. **Equipment Costs.** This amount reflects the anticipated equipment costs of cellular phones and related fees required for each program.
4. **Other Service and Supply Costs.** Other service and supply costs are projected based on Tri-City's historical percentage relationship of costs incurred as a percentage to salary costs. In addition, certain projected costs include costs for seminars and training related costs for employees working on INN programs. The major costs included in this category are as follows:
 - a. Professional Liability Insurance. These costs represent the anticipated cost of professional liability insurance for staff based on Tri-City's history cost and salary allocation.
 - b. Security Expense. These costs represent the cost of contracting on-site security guards during business hours at various Tri-City locations including the Clinics. The costs are then proportionately allocated to each of the programs by location and staff.
 - c. Dues and Subscriptions. These costs include dues for industry associations, dues and renewals for professional licenses and dues for computer program support.
 - d. Office Supplies, Other Supplies and Telephone Costs. These costs are projected based on Tri-City's historical percentage relationship of costs as a percent of salary cost.
 - e. Computer Systems Connections. The computer systems/IT related expenses represent the estimated cost specifically associated with the projected computer systems that will be required for the current project.
 - f. Miscellaneous Costs. This amount is primarily used for any operating category that may be in excess of the original budgeted amount. This amount was also estimated as administrative costs that will be associated with implementing new INN projects.
5. **Specific Costs.** This includes amounts identified as specific program expenses and administrative costs.
 - a. Professional Services. This amount for professional services is specifically related to the INN Technology Suite Project and are estimated for its implementation, and will be paid to a third party via a Participation Agreement with the California Mental Health Services Authority which was authorized at the Governing Board Meeting on November 14, 2018. The \$180 thousand in costs identified within the INN Technology Suite are estimated for the peer salaries and stipends for listeners and liaisons related directly with the implementation of the Help at Hand/Technology Suite Project.
 - b. Unique MHSA Program Related Costs. Costs totaling \$355 thousand represents the planning cost and implementation cost of the approved PAD's program operating budget.

TRI-CITY MENTAL HEALTH AUTHORITY
 MHSA-INN OPERATING BUDGET
 FISCAL YEAR 2023-24

	FY 23-24 QUARTERS				Budget FY 23-24	% to Rev
	1ST QRT	2ND QRT	3RD QRT	4TH QRT		
REVENUE						
MEDI-CAL ADULT FFP	-	\$ -	\$ -	\$ -	-	0.0%
MEDI-CAL CHILDREN FFP	-	-	-	-	-	0.0%
MEDI-CAL CHILDREN EPSDT--STATE	-	-	-	-	-	0.0%
REALIGNMENT	-	-	-	-	-	0.0%
MEDICARE	-	-	-	-	-	0.0%
PATIENT FEES/INSURANCE	-	-	-	-	-	0.0%
MHSA FUNDING	148,143	148,143	148,143	148,143	592,572	93.3%
GRANTS	-	-	-	-	-	0.0%
INTEREST INCOME	10,688	10,688	10,688	10,688	42,753	6.7%
RENTAL AND OTHER INCOME	-	-	-	-	-	0.0%
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-	0.0%
TOTAL REVENUES	158,831	158,831	158,831	158,831	635,325	100.0%
EXPENSES						
SALARY COSTS						
SALARY AND WAGES	64,121	64,121	64,121	64,121	256,484	40.4%
INSURANCE-Health/workers comp/life	10,224	10,224	10,224	10,224	40,895	6.4%
RETIREMENT COSTS	9,693	9,693	9,693	9,693	38,771	6.1%
PAYROLL TAXES	1,389	1,389	1,389	1,389	5,554	0.9%
MISC COSTS	1,395	1,395	1,395	1,395	5,580	0.9%
	86,821	86,821	86,821	86,821	347,284	54.7%
FACILITY COSTS						
STORAGE LEASES	94	94	94	94	376	0.1%
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-	0.0%
FACILITY RENT	678	678	678	678	2,713	0.4%
INTERCOMPANY FACILITY CHARGES	10	10	10	10	40	0.0%
UTILITIES	91	91	91	91	365	0.1%
BUILDING REPAIRS AND MAINTENANCE	341	341	341	341	1,362	0.2%
JANITORIAL SERVICES & SUPPLIES	308	308	308	308	1,232	0.2%
WASTE DISPOSAL	31	31	31	31	122	0.0%
	1,553	1,553	1,553	1,553	6,210	1.0%
EQUIPMENT COSTS						
EQUIPMENT RENTAL/LEASE	341	341	341	341	1,364	0.2%
EQUIP MAINT/REPAIRS	51	51	51	51	202	0.0%
EQUIP/FURNITURE PURCHASES EXPENSED	110	110	110	110	440	0.1%
INTERCOMPANY EQUIP/SOFTWARE CHARGES (INCOME)	-	-	-	-	-	0.0%
AUTO EXPENSES	12	12	12	12	46	0.0%
AUTO INSURANCE	40	40	40	40	158	0.0%
CELLULAR/PAGER LEASES	339	339	339	339	1,357	0.2%
	892	892	892	892	3,567	0.6%

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-INN OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 23-24 QUARTERS				Budget FY 23-24	% to Rev
	1ST QRT	2ND QRT	3RD QRT	4TH QRT		
OTHER SERVICES AND SUPPLIES						
CONFERENCES, SEMINARS & RELATED COSTS	39	39	39	39	156	0.0%
MILEAGE REIMBURSEMENT	1	1	1	1	5	0.0%
PERSONNEL ADS	88	88	88	88	353	0.1%
PROFESSIONAL LIABILITY INSURANCE	896	896	896	896	3,582	0.6%
SECURITY EXPENSE	1,146	1,146	1,146	1,146	4,583	0.7%
DUES & SUBSCRIPTIONS	177	177	177	177	706	0.1%
OTHER SUPPLIES	112	112	112	112	447	0.1%
PRINTING	7	7	7	7	27	0.0%
CLIENT EXPENSES	-	-	-	-	-	0.0%
LAB COST	-	-	-	-	-	0.0%
AMBULANCE COSTS	-	-	-	-	-	0.0%
OFFICE SUPPLIES	84	84	84	84	334	0.1%
POSTAGE	-	-	-	-	-	0.0%
RECORD DESTRUCTION	-	-	-	-	-	0.0%
TELEPHONE EXPENSES	1,072	1,072	1,072	1,072	4,287	0.7%
COMPUTER SYSTEMS CONNECTIONS	775	775	775	775	3,099	0.5%
DATA PROCESSING/LICENSES	124	124	124	124	494	0.1%
IT RELATED EXPENSES-Consulting/Training	-	-	-	-	-	0.0%
MISCELLANEOUS (OPERATING RESERVE)	110	110	110	110	441	0.1%
	4,629	4,629	4,629	4,629	18,514	2.9%
SPECIFIC COSTS						
PROGRAMS:						
CLIENT SUPPORT COSTS	-	-	-	-	-	0.0%
UNIQUE MHSA PROGRAM RELATED COSTS	88,661	88,661	88,661	88,661	354,642	55.8%
COMMUNITY GRANTS	-	-	-	-	-	0.0%
WET--LEARNING & OUTREACH	-	-	-	-	-	0.0%
PROFESSIONAL SERVICES	44,963	44,963	44,963	44,963	179,853	28.3%
ADMINISTRATIVE:						
DIRECTORS & OFFICERS INSURANCE	-	-	-	-	-	0.0%
PROFESSIONAL SERVICES	93	93	93	93	370	0.1%
ATTORNEY FEES	1,010	1,010	1,010	1,010	4,041	0.6%
BANK FEES	46	46	46	46	182	0.0%
AUDIT FEES	-	-	-	-	-	0.0%
	134,772	134,772	134,772	134,772	539,088	84.9%
DEPRECIATION AND AMORT	985	985	985	985	3,940	0.6%
TOTAL COSTS	229,651	229,651	229,651	229,651	918,603	144.6%
INCOME (LOSS) FROM OPERATIONS	\$ (70,820)	\$ (70,820)	\$ (70,820)	\$ (70,820)	\$ (283,278)	-44.6%

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-INNOVATIONS (INN) OPERATING BUDGET BY PROGRAM
FISCAL YEAR 2023-24**

	PADS	Technology Suite	INN ADMIN	TOTAL
REVENUE				
MEDI-CAL ADULT FFP	-	-	-	-
MEDI-CAL CHILDREN FFP	-	-	-	-
MEDI-CAL CHILDREN EPSDT--STATE	-	-	-	-
REALIGNMENT	-	-	-	-
MEDICARE	-	-	-	-
PATIENT FEES/INSURANCE	-	-	-	-
MHSA FUNDING	519,366	-	73,206	592,572
GRANTS	-	-	-	-
INTEREST INCOME	-	-	42,753	42,753
RENTAL AND OTHER INCOME	-	-	-	-
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-
TOTAL REVENUES	519,366	-	115,959	635,325
EXPENSES				
SALARY COSTS FTE's	<i>0.8</i>	<i>0.8</i>	<i>0.3</i>	<i>1.9</i>
SALARY AND WAGES	122,018	80,040	54,426	256,484
INSURANCE-Health/workers comp/life	19,523	12,799	8,573	40,895
RETIREMENT COSTS	18,303	12,092	8,376	38,771
PAYROLL TAXES	2,440	1,840	1,274	5,554
MISC COSTS	2,440	1,887	1,253	5,580
	164,724	108,658	73,902	347,284
FACILITY COSTS				
STORAGE LEASES	-	-	376	376
MORTGAGE INTEREST (2008 Garey)	-	-	-	-
FACILITY RENT	-	-	2,713	2,713
INTERCOMPANY FACILITY CHARGES	-	-	40	40
UTILITIES	-	302	63	365
BUILDING REPAIRS AND MAINTENANCE	-	1,124	238	1,362
JANITORIAL SERVICES & SUPPLIES	-	924	308	1,232
WASTE DISPOSAL	-	110	12	122
	-	2,460	3,750	6,210
EQUIPMENT COSTS				
EQUIPMENT RENTAL/LEASE	-	943	421	1,364
EQUIP MAINT/REPAIRS	-	136	66	202
EQUIP/FURNITURE PURCHASES EXPENSED	-	328	112	440
AUTO EXPENSES	-	-	46	46
AUTO INSURANCE	-	-	158	158
CELLULAR/PAGER LEASES	-	726	631	1,357
	-	2,133	1,434	3,567

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-INNOVATIONS (INN) OPERATING BUDGET BY PROGRAM
FISCAL YEAR 2023-24**

	PADS	Technology Suite	INN ADMIN	TOTAL
OTHER SERVICES AND SUPPLIES	-	-	156	156
CONFERENCES, SEMINARS & RELATED COSTS	-	-	5	5
MILEAGE REIMBURSEMENT	-	193	160	353
PERSONNEL ADS	-	2,526	1,056	3,582
PROFESSIONAL LIABILITY INSURANCE	-	3,270	1,313	4,583
SECURITY EXPENSE	-	-	706	706
DUES & SUBSCRIPTIONS	-	334	113	447
OTHER SUPPLIES	-	7	20	27
PRINTING	-	-	-	-
CLIENT EXPENSES	-	-	-	-
LAB COST	-	-	-	-
AMBULANCE COSTS	-	-	-	-
OFFICE SUPPLIES	-	144	190	334
POSTAGE	-	-	-	-
RECORD DESTRUCTION	-	-	-	-
TELEPHONE EXPENSES	-	2,255	2,032	4,287
COMPUTER SYSTEMS CONNECTIONS	-	46	3,053	3,099
DATA PROCESSING/LICENSES	-	316	178	494
IT RELATED EXPENSES-Consulting/Training	-	-	-	-
MISCELLANEOUS (OPERATING RESERVE)	-	102	339	441
	-	9,193	9,321	18,514
SPECIFIC COSTS				
PROGRAMS:				
CLIENT SUPPORT COSTS	-	-	-	-
UNIQUE MHSA PROGRAM RELATED COSTS	354,642	-	-	354,642
COMMUNITY GRANTS	-	-	-	-
WET--LEARNING & OUTREACH	-	-	-	-
PROFESSIONAL SERVICES	-	179,853	-	179,853
ADMINISTRATIVE:				
DIRECTORS & OFFICERS INSURANCE	-	-	-	-
PROFESSIONAL SERVICES	-	-	370	370
ATTORNEY FEES	-	-	4,041	4,041
BANK FEES	-	-	182	182
AUDIT FEES	-	-	-	-
	354,642	179,853	4,593	539,088
DEPRECIATION AND AMORT	-	874	3,066	3,940
TOTAL COSTS	519,366	303,171	96,066	918,603
INCOME (LOSS) FROM OPERATIONS	\$ -	\$ (303,171)	\$ 19,893	\$ (283,278)

TRI-CITY MENTAL HEALTH AUTHORITY
WORKFORCE, EDUCATION AND TRAINING (WET) PROGRAM

PROPOSED

OPERATING BUDGET

FISCAL YEAR 2023-24

WET PLAN

OPERATING BUDGET

GENERAL & HISTORICAL INFORMATION

As noted previously, the WET Plan includes two programs that were originally approved in fiscal 2012-13 and began implementation in the third quarter of fiscal 2012-13 (refer to the MHSA Program Operations document for program descriptions):

- Learning and Improvement
- Volunteers and Future Employees

The funding for these programs included initial funds that had been previously transferred to the WET Plan from the CSS Plan. At the end of fiscal 2010-11, Tri-City received approximately \$1.1 million of one-time WET MHSA allocations. The original approved WET plan included two programs and through MHSA Annual Updates and annual Stakeholder involvement, the original \$1.1 million were approved and expended over several years by the end of fiscal 2015-16. Once these funds had been exhausted, a new transfer would have been required to continue the existing programs. As such, through MHSA Annual Updates and the Stakeholder process, the amount of \$450 thousand was transferred from the CSS Plan to the WET Plan during the Fiscal Year 2016-17 MHSA Annual Update process, and \$400 thousand during the Fiscal Year 2018-19 Annual Update process. These transfers were recommended and approved to continue the above noted programs and to provide continuing training and hire additional staff to support workforce development. This would also include specialized training needed due to continuing changes in county mental health/specialty mental health and as a result of the Affordable Care Act and Medicaid reform.

WET funds are considered one-time use funds and in order to continue projects within the WET plan, transfers of MHSA CSS Plan funding must be made into the WET Plan. These transfers must first be approved by the stakeholders. Over the years several transfers have been into the WET Plan to continue the programs initially started as noted above and to fund various projects including the following:

- Toward the end of fiscal year 2018-19, an additional transfer of \$600,000 from the CSS Plan to the WET Plan was approved by the stakeholders and the Governing Board. This transfer was made as a result of one-time excess funds identified.
- In November 2021, as an amendment to the MHSA Annual Update FY2021-22, the stakeholders and the Governing Board approved an additional transfer of \$900,000 from the CSS Plan to the WET Plan to fund the following: (1) two new staff positions in WET: Social Media Specialist and Diversity Equity and Inclusion Coordinator and (2) develop a student loan repayment program.
- The most recent transfers approved were included within the Fiscal Year 2022-23 Annual Update in the total amount of \$2.7 million (\$1.7M to CFTN and \$1.0M to WET) and the amount of \$2.5 million (\$500 thousand to WET and \$2.0 million to CFTN) included in the Fiscal Year 2023-24 Annual Update.

REVENUE

Tri-City's operating budget is prepared using the full-accrual method of accounting. Revenues reflected within the operating budget section represent revenues projected to be generated during this budget fiscal year and do not necessarily represent actual inflows of cash, however the Cash Flow Budget would reflect actual cash projected to be collected. Existing funds already on hand would not be reflected as new or generated revenues in the operating budget as transfers made into WET are made using previously recognized or collected MHSA dollars.

1. **MHSA Funding.** MHSA funding represents the amount of funds approved to be expended in fiscal 2023-24. Although there are funds available for spending in the WET Plan, these amounts have already been previously recognized as revenue within the CSS Plan. As noted above, dollars allocated to the WET Plan are one-time funds and in order to continue programs within the WET Plan, funds are required to be transferred in from the CSS plan. Pursuant to the Welfare and Institutions Code Section 5892(b), Counties may use a portion of their CSS funds for WET. Recognition of revenue occurs during the time period in which the funds received were originally approved for use, and as such, the actual expenditures may lag and occur at a later time. As a result, no revenues are expected to be presented in the operating budget for the WET Plan, with the exception of interest revenue projected to be earned in fiscal year 2023-24.
2. **Interest Income.** Interest income is projected based on expected average cash balances.

OPERATING EXPENSES

1. **Salary Costs.** Salary and benefits of \$398 thousand include \$324 thousand of direct provider staff salaries and \$74 thousand of administrative salaries. The costs were based on expected staffing requirements of each program and as considered during the stakeholder's process and included in the WET plan. In addition, salaries and benefits for Tri-City's Executive and Senior Management team and administrative staff who serve the entire Agency, have been allocated to WET programs based on staffing proportions of the Agency and by specific program. The projected staffing is as follows:
 - a. Learning and Improvement – 2.8 FTE for the WET Supervisor, Social Media Specialist and Diversity Equity and Inclusion Coordinator.
 - b. Volunteers & Future Employees– 0.3 FTE includes an allocation of the WET Supervisor.
 - c. Administration-WET – 0.5 FTE includes an allocation of Administrative support which includes an allocation of combined executive and administrative personnel costs.

All other salary costs, including insurance, retirement, and payroll taxes are based on the historical cost as a relationship to base salary and wages.

2. **Facility Costs.** Facility costs represent the allocation of rent and other facility related expenses for the space required for current staffing.
3. **Equipment Costs.** This amount reflects the anticipated costs of equipment, cellular phones and related fees required for each program.

4. **Other Service and Supply Costs.** Other service and supply costs are projected based on Tri-City's best estimates however primarily utilizing past experience. The major costs included in this category are as follows:
 - a. Conference, Seminar & Related Costs. These costs represent anticipated supplemental training of personnel, as well as the requirement of the MHPA administrative staff attending educational and MHPA specific conferences and seminars, in addition to travel costs related to these trainings.
 - b. Personnel Ads. These projected costs are consistent with prior year and are for the recruitment of volunteers and future employees.
 - c. Professional Liability Insurance Costs. These costs represent the anticipated cost of professional liability insurance for staff and are based on Tri-City's historical cost as it relates to salary costs.
 - d. Security Expense. These costs represent the cost of contracting on-site security guards during business hours at various Tri-City locations. The costs are then proportionately allocated to each of the programs by location and staff.
 - e. Computer Systems Connections. The computer systems expenses represent the cost of upgrading hardware and connectivity. This includes the professional fees that may be paid to IT specialists. This would also include fees associated with a risk assessment of IT systems (for both software and hardware) which are included in IT Related Expenses, in order to comply with recent regulations.
 - f. Miscellaneous Costs. This amount is projected for use on operating categories that may be in excess of the original budgeted amount and estimated based on past experience.
5. **Specific Costs.** This includes amounts identified as specific program expenses.
 - a. WET Program Learning and Outreach (Staff Development and Mental Health Recruitment Costs). These costs include costs to 1) train the Tri-City clinical staff and enhance their development in the provision of mental health services, 2) to implement and continue outreach programs to colleges and schools to educate and recruit future community mental health workers, and 3) to fund a student loan repayment program that will pay up to \$7,500 on behalf of staff who have student loan debt upon completion of a year of employment. The student loan repayment program was approved as part of the FY 2022-23 Annual update after going through the stakeholder process and approved by the Governing Board. In addition, these amounts include costs of software updates required for data collection and educational programs.

TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-WET OPERATING BUDGET
FISCAL YEAR 2023-24

	FY 23-24 QUARTERS				Budget FY 23-24	% to Rev
	1ST QRT	2ND QRT	3RD QRT	4TH QRT		
REVENUE						
MEDI-CAL ADULT FFP		\$ -	\$ -	\$ -		0.0%
MEDI-CAL CHILDREN FFP		-	-	-		0.0%
MEDI-CAL CHILDREN EPSDT--STATE		-	-	-		0.0%
REALIGNMENT		-	-	-		0.0%
MEDICARE		-	-	-		0.0%
PATIENT FEES/INSURANCE		-	-	-		0.0%
MHSA FUNDING		-	-	-		0.0%
GRANTS		-	-	-		0.0%
INTEREST INCOME	6,323	6,323	6,323	6,323	25,291	100.0%
RENTAL AND OTHER INCOME	-	-	-	-		0.0%
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-		0.0%
TOTAL REVENUES	6,323	6,323	6,323	6,323	25,291	100.0%
EXPENSES						
SALARY COSTS						
SALARY AND WAGES	73,086	73,086	73,086	73,086	292,343	1155.9%
INSURANCE-Health/workers comp/life	11,280	11,280	11,280	11,280	45,120	178.4%
RETIREMENT COSTS	11,595	11,595	11,595	11,595	46,379	183.4%
PAYROLL TAXES	1,764	1,764	1,764	1,764	7,057	27.9%
MISC COSTS	1,741	1,741	1,741	1,741	6,962	27.5%
	99,465	99,465	99,465	99,465	397,861	1573.1%
FACILITY COSTS						
STORAGE LEASES	81	81	81	81	322	1.3%
MORTGAGE INTEREST (2008 Garey)	-	-	-	-		0.0%
FACILITY RENT	594	594	594	594	2,377	9.4%
INTERCOMPANY FACILITY CHARGES	10	10	10	10	40	0.2%
UTILITIES	116	116	116	116	463	1.8%
BUILDING REPAIRS AND MAINTENANCE	415	415	415	415	1,661	6.6%
JANITORIAL SERVICES & SUPPLIES	376	376	376	376	1,505	6.0%
WASTE DISPOSAL	39	39	39	39	156	0.6%
	1,631	1,631	1,631	1,631	6,524	25.8%
EQUIPMENT COSTS						
EQUIPMENT RENTAL/LEASE	448	448	448	448	1,791	7.1%
EQUIP MAINT/REPAIRS	61	61	61	61	242	1.0%
EQUIP/FURNITURE PURCHASES EXPENSED	41	41	41	41	165	0.7%
INTERCOMPANY EQUIP/SOFTWARE CHARGES (INCOME)	-	-	-	-		0.0%
AUTO EXPENSES	8	8	8	8	33	0.1%
AUTO INSURANCE	35	35	35	35	140	0.6%
CELLULAR/PAGER LEASES	551	551	551	551	2,205	8.7%
	1,144	1,144	1,144	1,144	4,576	18.1%

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-WET OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 23-24 QUARTERS				Budget	% to
	1ST QRT	2ND QRT	3RD QRT	4TH QRT	FY 23-24	Rev
OTHER SERVICES AND SUPPLIES	28,786	28,786	28,786	28,786	115,144	455.3%
CONFERENCES, SEMINARS & RELATED COSTS	7	7	7	7	29	0.1%
MILEAGE REIMBURSEMENT						
PERSONNEL ADS	615	615	615	615	2,460	9.7%
PROFESSIONAL LIABILITY INSURANCE	1,070	1,070	1,070	1,070	4,279	16.9%
SECURITY EXPENSE	1,302	1,302	1,302	1,302	5,206	20.6%
DUES & SUBSCRIPTIONS	192	192	192	192	766	3.0%
OTHER SUPPLIES	140	140	140	140	560	2.2%
PRINTING	33	33	33	33	132	0.5%
CLIENT EXPENSES						0.0%
LAB COST						0.0%
AMBULANCE COSTS						0.0%
OFFICE SUPPLIES						0.0%
POSTAGE	82	82	82	82	326	1.3%
RECORD DESTRUCTION						0.0%
TELEPHONE EXPENSES						0.0%
COMPUTER SYSTEMS CONNECTIONS	1,195	1,195	1,195	1,195	4,781	18.9%
DATA PROCESSING/LICENSES	695	695	695	695	2,778	11.0%
IT RELATED EXPENSES-Consulting/Training	138	138	138	138	552	2.2%
MISCELLANEOUS (OPERATING RESERVE)	152	152	152	152	606	0.0%
	34,405	34,405	34,405	34,405	137,619	544.1%
SPECIFIC COSTS						
PROGRAMS:						
CLIENT SUPPORT COSTS						0.0%
UNIQUE MHSA PROGRAM RELATED COSTS	62,500	62,500	62,500	62,500	250,000	988.5%
COMMUNITY GRANTS						0.0%
WET--LEARNING & OUTREACH	24,345	24,345	24,345	24,345	97,381	385.0%
PROFESSIONAL SERVICES						0.0%
ADMINISTRATIVE:						
DIRECTORS & OFFICERS INSURANCE						0.0%
PROFESSIONAL SERVICES	128	128	128	128	511	2.0%
ATTORNEY FEES	987	987	987	987	3,947	15.6%
BANK FEES	42	42	42	42	168	0.7%
AUDIT FEES						0.0%
DEPRECIATION AND AMORT	88,002	88,002	88,002	88,002	352,007	1391.8%
	732	732	732	732	2,929	11.6%
TOTAL COSTS	225,379	225,379	225,379	225,379	901,516	3564.6%
INCOME (LOSS) FROM OPERATIONS	\$ (219,056)	\$ (219,056)	\$ (219,056)	\$ (219,056)	\$ (876,225)	-3464.6%

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-WORKFORCE EDUCATION AND TRAINING (WET) OPERATING BUDGET BY PROGRAM
FISCAL YEAR 2023-24**

	VOLUNTEERS				
REVENUE	LEARNING & IMPROVEMENT	& FUTURE EMPLOYEES	WET ADMIN	TOTAL	
MEDI-CAL ADULT FFP	-	-	-	-	\$ -
MEDI-CAL CHILDREN FFP	-	-	-	-	-
MEDI-CAL CHILDREN EPSDT --STATE	-	-	-	-	-
REALIGNMENT	-	-	-	-	-
MEDICARE	-	-	-	-	-
PATIENT FEES/INSURANCE	-	-	-	-	-
MHSA FUNDING	-	-	-	-	-
CITY SHARE - LA VERNE	-	-	-	-	-
CITY SHARE - CLAREMONT	-	-	-	-	-
CITY SHARE - POMONA	-	-	-	-	-
GRANTS	-	-	-	-	-
INTEREST INCOME	-	-	25,291	-	25,291
RENTAL AND OTHER INCOME	-	-	-	-	-
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-
TOTAL REVENUES	-	-	25,291	-	25,291
EXPENSES	2.8	0.3	0.5	3.7	
SALARY COSTS	214,726	23,405	54,212	292,343	
SALARY AND WAGES	33,050	3,570	8,500	45,120	
INSURANCE-Health/workers comp/life	34,249	3,754	8,376	46,379	
RETIREMENT COSTS	5,212	571	1,274	7,057	
PAYROLL TAXES	5,123	581	1,258	6,962	
MISC COSTS	292,360	31,881	73,620	397,861	
FACILITY COSTS	-	-	322	322	
STORAGE LEASES	-	-	-	-	
MORTGAGE INTEREST (2008 Garey)	-	-	2,377	2,377	
FACILITY RENT	-	-	40	40	
INTERCOMPANY FACILITY CHARGES	404	-	59	463	
UTILITIES	1,500	-	161	1,661	
BUILDING REPAIRS AND MAINTENANCE	1,232	-	273	1,505	
JANITORIAL SERVICES & SUPPLIES	145	-	11	156	
WASTE DISPOSAL	3,281	-	3,243	6,524	
EQUIPMENT COSTS	1,258	-	533	1,791	
EQUIPMENT RENTAL/LEASE	181	-	61	242	
EQUIP MAINT/REPAIRS	72	-	93	165	
EQUIP/FURNITURE PURCHASES EXPENSED	-	-	-	-	
INTERCOMPANY EQUIP/SOFTWARE CHARGES (INCOME)	-	-	-	-	
AUTO EXPENSES	-	-	33	33	
AUTO INSURANCE	-	-	140	140	
CELLULAR/PAGER LEASES	1,621	-	584	2,205	
	3,132	-	1,444	4,576	

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-WORKFORCE EDUCATION AND TRAINING (WET) OPERATING BUDGET BY PROGRAM
FISCAL YEAR 2023-24**

	VOLUNTEERS & FUTURE			
	LEARNING & IMPROVEMENT	EMPLOYEES	WET ADMIN	TOTAL
OTHER SERVICES AND SUPPLIES	115,005	-	139	115,144
CONFERENCES, SEMINARS & RELATED COSTS	26	-	3	29
MILEAGE REIMBURSEMENT	-	2,258	202	2,460
PERSONNEL ADS	3,349	-	930	4,279
PROFESSIONAL LIABILITY INSURANCE	4,360	-	846	5,206
SECURITY EXPENSE	-	-	766	766
DUES & SUBSCRIPTIONS	446	-	114	560
OTHER SUPPLIES	110	-	22	132
PRINTING	-	-	-	-
CLIENT EXPENSES	-	-	-	-
LAB COST	-	-	-	-
AMBULANCE COSTS	-	-	-	-
OFFICE SUPPLIES	193	-	133	326
POSTAGE	-	-	-	-
RECORD DESTRUCTION	-	-	-	-
TELEPHONE EXPENSES	3,008	-	1,773	4,781
COMPUTER SYSTEMS CONNECTIONS	45	-	2,733	2,778
DATA PROCESSING/LICENSES	420	-	132	552
IT RELATED EXPENSES-Consulting/Training	-	-	-	-
MISCELLANEOUS (OPERATING RESERVE)	-	-	606	606
	126,962	2,258	8,399	137,619
SPECIFIC COSTS				
PROGRAMS:				
CLIENT SUPPORT COSTS	-	-	-	-
UNIQUE MHSA PROGRAM RELATED COSTS	-	250,000	-	250,000
COMMUNITY GRANTS	-	-	-	-
WET-LEARNING & OUTREACH	97,381	-	-	97,381
PROFESSIONAL SERVICES	-	-	-	-
ADMINISTRATIVE:				
DIRECTORS & OFFICERS INSURANCE	-	-	-	-
PROFESSIONAL SERVICES	-	-	511	511
ATTORNEY FEES	427	-	3,520	3,947
BANK FEES	-	-	168	168
AUDIT FEES	-	-	-	-
	97,808	250,000	4,199	352,007
DEPRECIATION AND AMORT	263	-	2,666	2,929
TOTAL COSTS	523,806	284,139	93,571	901,516
INCOME (LOSS) FROM OPERATIONS	\$ (523,806)	\$ (284,139)	\$ (68,280)	\$ (876,225)

TRI-CITY MENTAL HEALTH AUTHORITY
CAPITAL FACILITIES & TECHNOLOGY NEEDS PLAN (CFTN)

PROPOSED

OPERATING BUDGET

FISCAL YEAR 2023-24

CAPITAL FACILITIES & TECHNOLOGY NEEDS PLAN (CFTN)

OPERATING BUDGET

GENERAL & HISTORICAL INFORMATION

At the end of fiscal 2010-11, Tri-City had received approximately \$2.7 million of CFTN MHSA allocations to be used for approved Capital Facility and Technology Needs projects. In May 2013 the Governing Board approved the initial CFTN plan which included three Technology Needs projects at a total projected expenditure of approximately \$1.1 million. Implementation of these projects began in June 2013 and were completed by the end of fiscal 2015-16. These initial projects *were*:

- Electronic Health Record Improvement and Systems Enhancement
- Consumer Access to Computing Resources
- Program Monitoring and Service Outcome Support

CFTN funds are considered one-time use funds and in order to continue projects in the CFTN plan, transfers of MHSA CSS Plan must be made into the CFTN Plan. These transfers must first be approved by the stakeholders. Over the years several transfers have been into the CFTN plan to fund various projects which include the following:

- In March 2015 and in July of 2015, the CFTN plan was updated and approved by the Governing Board to utilize the remaining funds of approximately \$1.6 million for the purpose of a new Capital Facilities project which included the purchase and required improvements of an office building for MHSA Administrative Professional staff. This project was completed during fiscal 2015-16.
- As part of the MHSA 2016-17 update, the amount of \$500 thousand was approved for transfer to the CFTN plan from the CSS plan. This amount was to be set aside for future capital facilities and technology projects that would need to first be identified and would be subject to approval by the Stakeholders and Governing Board. Toward the end of fiscal year 2018-19, an additional transfer of \$700,000 from the CSS Plan to the CFTN Plan was approved by the stakeholders and the Governing Board. This transfer was made as a result of one-time excess funds identified that would potentially be used for one-time capital improvement projects.
- During Fiscal 2019-20 two separate projects were identified and proposed as CTFN projects. The two projects including an Electrical Upgrade & Office Remodel, as well the Capital Improvements to the Therapeutic Community Garden. On March 18, 2020, the Governing Board approved Resolution 524, authorizing the expenditure of \$970,968 from its Capital Facilities and Technology Needs (CFTN) plan funds for an Electrical Upgrade project, an Office Space Remodel project and other Capital Improvements. In November of 2021, due to the rising cost of materials and labor, the stakeholders and the Governing Board approved an additional transfer of \$400,000 from the CSS plan to the CFTN plan to ensure the completion of the pre-approved projects from the Fiscal Year 2019-20. Since then, the Electrical Upgrade project at the 2001 N. Garey Avenue has been completed. This budget includes the proposed and approved remaining estimated expenditures to complete the Office Space Remodel as well as the

CFTN Plan
Proposed Operating Budget For The Fiscal Year 2023-24
Assumptions

Improvements to the Therapeutic Community Garden. These projects have begun however continue moving forward and are expected to complete during this fiscal year (2023-24).

- In May of 2021, the Governing Board approved a Capital Facilities & Technology Needs (CFTN) Plan to expend approximately \$300,436 to begin the implementation of a new electronic health record system and a new client referral management platform. These amounts are not included in this budget as these funds were expended in the prior year. This project was been fully incurred and expended during the same fiscal year.
- In June of 2022 the Governing Board Approved a CFTN Plan for IT Infrastructural Needs Plan, Including but Not Limited to Computer Turnover & Network Refresh in the total amount of \$767 thousand. This budget includes \$767 thousand for various technology infrastructure related expenditures.
- In 2023, a transfer was approved within the Fiscal Year 2022-23 Annual Update in the total amount of \$2.7 million (\$1.7M to CFTN and \$1.0M to WET).
- The most recent transfer was approved within the Fiscal Year 2023-24 Annual Update in the total amount of \$2.5 million (\$500 thousand to WET and \$2.0 Million to CFTN). Transfers into the CFTN plan are for the potential future purchase of a building which would require a separate CFTN Plan and approval by the Stakeholders and the Governing Board.

REVENUE

Tri-City's operating budget is prepared using the full-accrual method of accounting. Revenues reflected within the operating budget section represent revenues projected to be generated during this budget fiscal year and do not necessarily represent actual inflows of cash, however the Cash Flow Budget would reflect actual cash projected to be collected and cash projected to be expended. Existing funds already on hand would then not be reflected as new or generated revenues in the operating budget.

1. **MHSA Funding.** MHSA funding represents any additional amount of funds that have been approved for capital facilities or technology related projects. Although there is approximately \$1.0M dollars available to fund CTFN projects, these amounts have already been previously recognized as revenue within the CSS Plan. Recognition of revenue occurs during the time period in which the funds received were originally approved for use, as such, the actual expenditures may lag and occur at a later time. Accordingly, no revenues are reflected within the CFTN plan in this budget, with the exception of interest revenue, and no other revenues are projected to be recognized or collected for fiscal 2023-24.
2. **Interest Income.** Interest income, if any, is projected based on expected average cash balances.

OPERATING EXPENSES

1. **Depreciation Expense.** Depreciation expense is projected to be approximately \$73 thousand which represents the remaining depreciation of equipment and furniture purchased and capitalized over the past years as well as the current projection of depreciation for the recent purchase of the office building and improvements.

CAPITAL EXPENSES

1. **Capital Expenses.** The majority of the expenses that are expected to be incurred to implement the above noted projects are expected to be either capital related or Unique MHSa Program Related and therefore would be presented within the Cash Flow Budget under the caption titled "Cash Flow From Capital and Related Financing Activities" or within the operating expenses section of the Budget. Expenses approximately \$1.0M are reflected under these captions for two main projects currently underway which include the improvements to the Therapeutic Community Garden, the Office Space Remodel and IT Infrastructural needs.

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-CAPITAL FACILITIES & TECHNOLOGY (CFTN) OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 23-24 QUARTERS				Budget	% to
REVENUE	1ST QRT	2ND QRT	3RD QRT	4TH QRT	FY 23-24	Rev
MEDI-CAL ADULT FFP	-	\$	-	\$	-	0.0%
MEDI-CAL CHILDREN FFP	-	-	-	-	-	0.0%
MEDI-CAL CHILDREN EPSDT--STATE	-	-	-	-	-	0.0%
REALIGNMENT	-	-	-	-	-	0.0%
MEDICARE	-	-	-	-	-	0.0%
PATIENT FEES/INSURANCE	-	-	-	-	-	0.0%
MHSA FUNDING	-	-	-	-	-	0.0%
GRANTS	-	-	-	-	-	0.0%
INTEREST INCOME	5,979	5,979	5,979	5,979	23,914	100.0%
RENTAL AND OTHER INCOME	-	-	-	-	-	0.0%
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-	0.0%
TOTAL REVENUES	5,979	5,979	5,979	5,979	23,914	100.0%
EXPENSES						
SALARY COSTS						
SALARY AND WAGES	-	-	-	-	-	0.0%
INSURANCE-Health/workers comp/life	-	-	-	-	-	0.0%
RETIREMENT COSTS	-	-	-	-	-	0.0%
PAYROLL TAXES	-	-	-	-	-	0.0%
MISC COSTS	-	-	-	-	-	0.0%
FACILITY COSTS						
STORAGE LEASES	-	-	-	-	-	0.0%
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-	0.0%
FACILITY RENT	-	-	-	-	-	0.0%
INTERCOMPANY FACILITY CHARGES	-	-	-	-	-	0.0%
UTILITIES	-	-	-	-	-	0.0%
BUILDING REPAIRS AND MAINTENANCE	-	-	-	-	-	0.0%
JANITORIAL SERVICES & SUPPLIES	-	-	-	-	-	0.0%
WASTE DISPOSAL	-	-	-	-	-	0.0%
EQUIPMENT COSTS						
EQUIPMENT RENTAL/LEASE	-	-	-	-	-	0.0%
EQUIP MAINT/REPAIRS	-	-	-	-	-	0.0%
EQUIP/FURNITURE PURCHASES EXPENSED	-	-	-	-	-	0.0%
INTERCOMPANY EQUIP/SOFTWARE CHARGES (INCOME)	-	-	-	-	-	0.0%
AUTO EXPENSES	-	-	-	-	-	0.0%
AUTO INSURANCE	-	-	-	-	-	0.0%
CELLULAR/PAGER LEASES	-	-	-	-	-	0.0%

**TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-CAPITAL FACILITIES & TECHNOLOGY (CFTN) OPERATING BUDGET
FISCAL YEAR 2023-24**

	FY 23-24 QUARTERS				Budget FY 23-24	% to Rev
	1ST QRT	2ND QRT	3RD QRT	4TH QRT		
OTHER SERVICES AND SUPPLIES	-	-	-	-	-	0.0%
CONFERENCES, SEMINARS & RELATED COSTS	-	-	-	-	-	0.0%
MILEAGE REIMBURSEMENT	-	-	-	-	-	0.0%
PERSONNEL ADS	-	-	-	-	-	0.0%
PROFESSIONAL LIABILITY INSURANCE	-	-	-	-	-	0.0%
SECURITY EXPENSE	-	-	-	-	-	0.0%
DUES & SUBSCRIPTIONS	-	-	-	-	-	0.0%
OTHER SUPPLIES	-	-	-	-	-	0.0%
PRINTING	-	-	-	-	-	0.0%
CLIENT EXPENSES	-	-	-	-	-	0.0%
LAB COST	-	-	-	-	-	0.0%
AMBULANCE COSTS	-	-	-	-	-	0.0%
OFFICE SUPPLIES	-	-	-	-	-	0.0%
POSTAGE	-	-	-	-	-	0.0%
RECORD DESTRUCTION	-	-	-	-	-	0.0%
TELEPHONE EXPENSES	-	-	-	-	-	0.0%
COMPUTER SYSTEMS CONNECTIONS	-	-	-	-	-	0.0%
DATA PROCESSING/LICENSES	-	-	-	-	-	0.0%
IT RELATED EXPENSES-Consulting/Training	-	-	-	-	-	0.0%
MISCELLANEOUS (OPERATING RESERVE)	-	-	-	-	-	0.0%
SPECIFIC COSTS	-	-	-	-	-	0.0%
PROGRAMS:						
CLIENT SUPPORT COSTS	-	-	-	-	-	0.0%
UNIQUE MHSA PROGRAM RELATED COSTS	245,175	245,175	245,175	245,175	980,700	4100.9%
COMMUNITY GRANTS	-	-	-	-	-	0.0%
WET--LEARNING & OUTREACH	-	-	-	-	-	0.0%
PROFESSIONAL SERVICES	-	-	-	-	-	0.0%
ADMINISTRATIVE:						
DIRECTORS & OFFICERS INSURANCE	-	-	-	-	-	0.0%
PROFESSIONAL SERVICES	-	-	-	-	-	0.0%
ATTORNEY FEES	-	-	-	-	-	0.0%
BANK FEES	-	-	-	-	-	0.0%
AUDIT FEES	-	-	-	-	-	0.0%
DEPRECIATION AND AMORT	245,175	245,175	245,175	245,175	980,700	4100.9%
TOTAL COSTS	18,264	18,264	18,264	18,264	73,055	305.5%
INCOME (LOSS) FROM OPERATIONS	263,439	263,439	263,439	263,439	1,053,755	4406.4%
	\$ (257,460)	\$ (257,460)	\$ (257,460)	\$ (257,460)	\$ (1,029,841)	-4306.4%

TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-CAPITAL FACILITIES & TECHNOLOGY (CFTN) OPERATING BUDGET BY PROJECT
FISCAL YEAR 2023-24

	CAPITAL IMPROVEMENT					TOTAL
	ELECTRICAL UPGRADE & OFFICE SPACE REMODEL	TO THERAPEUTIC COMMUNITY GARDEN	IT Infrastructural Needs Plan	ADMINISTRATIVE PROFESSIONAL BUILDING	CTFN ADMIN	
REVENUE	\$	\$	\$	\$	\$	\$
MEDI-CAL ADULT FFP	-	-	-	-	-	-
MEDI-CAL CHILDREN EPSDT--STATE	-	-	-	-	-	-
REALIGNMENT	-	-	-	-	-	-
MEDICARE	-	-	-	-	-	-
PATIENT FEES/INSURANCE	-	-	-	-	-	-
MHSA FUNDING	-	-	-	-	-	-
CITY SHARE - LA VERNE	-	-	-	-	-	-
CITY SHARE - CLAREMONT	-	-	-	-	-	-
CITY SHARE - POMONA	-	-	-	-	-	-
GRANTS	-	-	-	-	-	-
INTEREST INCOME	-	-	-	-	-	-
RENTAL AND OTHER INCOME	-	-	-	-	-	-
ESTIMATED M/C DENIALS/DISALLOWANCE	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	23,914	23,914
EXPENSES	-	-	-	-	-	-
SALARY COSTS FTE's	-	-	-	-	-	-
SALARY AND WAGES	-	-	-	-	-	-
INSURANCE-Health/workers comp/life	-	-	-	-	-	-
RETIREMENT COSTS	-	-	-	-	-	-
PAYROLL TAXES	-	-	-	-	-	-
MISC COSTS	-	-	-	-	-	-
FACILITY COSTS	-	-	-	-	-	-
STORAGE LEASES	-	-	-	-	-	-
MORTGAGE INTEREST (2008 Garey)	-	-	-	-	-	-
FACILITY RENT	-	-	-	-	-	-
INTERCOMPANY FACILITY CHARGES	-	-	-	-	-	-
UTILITIES	-	-	-	-	-	-
BUILDING REPAIRS AND MAINTENANCE	-	-	-	-	-	-
JANITORIAL SERVICES & SUPPLIES	-	-	-	-	-	-
WASTE DISPOSAL	-	-	-	-	-	-
EQUIPMENT COSTS	-	-	-	-	-	-
EQUIPMENT RENTAL/LEASE	-	-	-	-	-	-
EQUIP MAINT/REPAIRS	-	-	-	-	-	-
EQUIP/FURNITURE PURCHASES EXPENSED	-	-	-	-	-	-
INTERCOMPANY EQUIP/SOFTWARE CHARGES (INCOME)	-	-	-	-	-	-
AUTO EXPENSES	-	-	-	-	-	-
AUTO INSURANCE	-	-	-	-	-	-
CELLULAR/PAGER LEASES	-	-	-	-	-	-

TRI-CITY MENTAL HEALTH AUTHORITY
MHSA-CAPITAL FACILITIES & TECHNOLOGY (CFTN) OPERATING BUDGET BY PROJECT
FISCAL YEAR 2023-24

	CAPITAL IMPROVEMENT					TOTAL
	ELECTRICAL UPGRADE & OFFICE SPACE REMODEL	TO COMMUNITY GARDEN	THERAPEUTIC COMMUNITY Needs Plan	ADMINISTRATIVE PROFESSIONAL BUILDING	CTFN ADMIN	
OTHER SERVICES AND SUPPLIES	-	-	-	-	-	-
CONFERENCES, SEMINARS & RELATED COSTS	-	-	-	-	-	-
MILEAGE REIMBURSEMENT	-	-	-	-	-	-
PERSONNEL ADS	-	-	-	-	-	-
PROFESSIONAL LIABILITY INSURANCE	-	-	-	-	-	-
SECURITY EXPENSE	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	-	-	-	-	-	-
OTHER SUPPLIES	-	-	-	-	-	-
PRINTING	-	-	-	-	-	-
CLIENT EXPENSES	-	-	-	-	-	-
LAB COST	-	-	-	-	-	-
AMBULANCE COSTS	-	-	-	-	-	-
OFFICE SUPPLIES	-	-	-	-	-	-
POSTAGE	-	-	-	-	-	-
RECORD DESTRUCTION	-	-	-	-	-	-
TELEPHONE EXPENSES	-	-	-	-	-	-
COMPUTER SYSTEMS CONNECTIONS	-	-	-	-	-	-
DATA PROCESSING/LICENSES	-	-	-	-	-	-
IT RELATED EXPENSES-Consulting/Training	-	-	-	-	-	-
MISCELLANEOUS (OPERATING RESERVE)	-	-	-	-	-	-
SPECIFIC COSTS						
PROGRAMS:						
CLIENT SUPPORT COSTS	-	-	-	-	-	-
UNIQUE MHSA PROGRAM RELATED COSTS	260,000	465,000	255,700	-	-	980,700
COMMUNITY GRANTS	-	-	-	-	-	-
WET--LEARNING & OUTREACH	-	-	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-	-	-
ADMINISTRATIVE:						
DIRECTORS & OFFICERS INSURANCE	-	-	-	-	-	-
PROFESSIONAL SERVICES	-	-	-	-	-	-
ATTORNEY FEES	-	-	-	-	-	-
BANK FEES	-	-	-	-	-	-
AUDIT FEES	-	-	-	-	-	-
DEPRECIATION AND AMORT	260,000	465,000	255,700	-	-	980,700
TOTAL COSTS						
	-	-	-	73,055	-	73,055
	260,000	465,000	255,700	73,055	-	1,053,755
INCOME (LOSS) FROM OPERATIONS	\$ (260,000)	\$ (465,000)	\$ (255,700)	\$ (73,055)	\$ 23,914	\$ (1,029,841)