



**MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD
JUNE 18, 2014 – 4:45 P.M.**

The Governing Board met in a Regular Meeting on Wednesday, June 18, 2014 at 4:47 p.m. in the Administrative Office, 1717 N. Indian Hill, Suite B, Claremont, California.

CALL TO ORDER Chair Lantz called the meeting to order at 4:48 p.m.

ROLL CALL A visual roll call was taken.

PRESENT: Paula Lantz, City of Pomona, Chair
Chuck Leeb, Ph.D., City of Claremont, Vice Chair
Joseph M. Lyons, MA, Ph.D., City of Claremont, Board Member
Edina Martinez, Psy.D., City of Pomona, Board Member
John Nolte, City of Pomona, Board Member (arrived at 4:55 pm)
Bill Aguirre, City of La Verne, Alternate Board Member

ABSENT: Robin Carder, City of La Verne, Board Member
Carolyn Cockrell, City of La Verne, Board Member

STAFF: Jesse H. Duff, Executive Director
Darold Pieper, General Counsel
Margaret Harris, Chief Financial Officer
Nancy Gill, Chief Operations Officer
Elizabeth Owens, Manager of Best Practices
Rimmi Hundal, MHSA Manager
Diana Acosta, Controller
Donald Pruyn, Housing Project Manager
Mica Olmos, Executive Assistant

CONSENT CALENDAR

There being no comments, Board Member Lyons moved, and Vice-Chair Leeb seconded, to approve the Consent Calendar. The motion was carried by the following vote: AYES: Alternate Board Member Aguirre; Board Members Lyons, Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Carder, Cockrell, and Nolte.

- 1. APPROVAL OF MINUTES FROM THE MAY 22, 2014 GOVERNING BOARD AND MENTAL HEALTH COMMISSION JOINT MEETING AND MHSA PUBLIC HEARING**
- 2. APPROVAL OF RENEWAL OF REAL PROPERTY LICENSE AGREEMENT WITH AMY'S FARMS THROUGH JUNE 30, 2015**

3. **APPROVAL OF RESOLUTION NO. 385 ADOPTING CLASS SPECIFICATION AND SALARY RANGE FOR THE POSITIONS OF EMPLOYMENT OUTREACH SUPERVISOR, MENTAL HEALTH SERVICES ACT WELLBEING SUPERVISOR, AND WELLNESS CENTER MANAGER**

NEW BUSINESS

4. **APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT WITH SADLON & ASSOCIATES TO ASSIST IN DESIGN AND FACILITATION OF THE MHSA ANNUAL UPDATE AS WELL AS FACILITATE AND ASSIST IN THE DEVELOPMENT AND UPDATE OF NEW COMMUNITY SERVICES AND SUPPORT AND PREVENTION AND EARLY INTERVENTION PROGRAMS AND OTHER CONSULTING SUPPORT FOR VARIOUS MENTAL HEALTH SERVICE ACT PLANNING AS NEEDED**

Board Member Lyons inquired if this contract is to continue the work that John Ott started.

Executive Director Duff replied in the affirmative, noting that Tri-City wishes to continue public and stakeholder involvement.

There being no further discussion, Vice-Chair Leeb moved, and Alternate Board Member Aguirre seconded, to approve the Independent Contractor Agreement with Sadlon & Associates in the amount of \$70,680 for services to be provided through June 30, 2015. The motion was carried by the following vote: AYES: Alternate Board Member Aguirre; Board Members Lyons, Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Carder, Cockrell, and Nolte.

5. **APPROVAL OF RESOLUTION NO. 386 ADOPTING FISCAL YEAR 2014-2015 CLASSIFICATION AND COMPENSATION STUDY**

Board Member Lyons inquired if the benchmark cities were selected by Creative Management Solutions, Inc. and if there was any input from Tri-City staff.

Barry C. Newton, CCP and Managing Director of Creative Management Solutions, Inc., stated that the benchmark agencies with comparable labor markets to Tri-City were established by the Governing Board. He added that it is his opinion that these benchmark agencies are representative of the current labor market.

Board Member Lyons also inquired how often the Governing Board reviews the established benchmark agencies.

Mr. Newton stated that he is not positive that Tri-City has specificity by which the Board reviews the labor market definition as far as agencies are concerned; however, it would not be unusual for Tri-City to sustain a labor market definition for a period of time, particularly if the consultant does not raise any questions or concerns.

Board Member Lyons then asked if it is Mr. Newton's responsibility to advise the Board if there were any changes to the labor market.

Mr. Newton replied in the affirmative, noting also that he is typically asked either to establish the labor market definition or to review the labor market definition for adequacy and representativeness.

Board Member Lyons then asked when the last review of the labor market definition was for Tri-City.

Executive Director Duff indicated that it took place in 2007/2008. However, if the Board would like to revise the policy, it can be agendaized at any time as it is done with any other item.

There being no further discussion, Board Member Lyons moved, and Vice-Chair Leeb seconded, to approve and adopt Resolution No. 386 establishing the Classification and Salary Schedule for Fiscal Year 2014-2015 and effective July 1, 2014. The motion was carried by the following vote: AYES: Alternate Board Member Aguirre; Board Members Lyons, and Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Carder, Cockrell, and Nolte.

6. APPROVAL OF THE COMMUNITY WELLBEING GRANTS UNDER THE COMMUNITY CAPACITY BUILDING PROJECT OF THE PREVENTION AND EARLY INTERVENTION (PEI) PLAN

Executive Director Duff provided an overview of the Community Wellbeing Grants, noting that this program was approved by the delegates and the Board back in February 2010 as part of the Community Capacity Building Project.

At 4:55 p.m., Board Member John Nolte arrived at the meeting.

Executive Director Duff stated that Tri-City has awarded over \$400,000 during the last four years; and this year, staff is recommending 15 grants to be awarded out of 38 applications that were received. He explained that this program involves an extensive process which includes extensive outreach, technical assistance meetings, review panel, and selection process. He stated that those applicants that were not accepted, they are offered opportunities to meet with those that have been successful and are welcomed to submit their proposal the following year.

MHSA Manager Hundal added that those groups that have reached the three-year grant limit are invited to serve as mentors to other grant recipients.

Executive Director Duff then talked about the success story of the Cal Poly Veterans group which demonstrates the effectiveness of the grants and showed a plaque that was presented to Tri-City by the Cal Poly Veterans group. He stated that staff had attended a Veteran's graduation ceremony at CalPoly Pomona and during the ceremony Tri-City received a very specific recognition as the grant was key for the program's implementation.

Board Member Lyons expressed gratitude for the support that Tri-City has extended to the Claremont Homeless Advocacy Program.

Board Member Martinez indicated that that it would be helpful to receive updates on how the grants have helped the different groups.

Chair Lantz indicated that this update can be presented at a Joint Meeting with the Mental Health Commission.

There being no further discussion, Vice-Chair Leeb moved, and Board Member Martinez seconded, to approve the Community Wellbeing Grants to be funded under the PEI Plan. The motion was carried by the following vote: AYES: Alternate Board Member Aguirre; Board Members Lyons, Martinez, and Nolte; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Carder and Cockrell.

MONTHLY STAFF REPORTS

7. EXECUTIVE DIRECTOR REPORT

Housing Project Manager Pruyn reported that the Cedar Springs Project had been awarded the Federal tax credit allocation; that staff is going through the process of entering into an MOU with all parties involved that establishes who does/pays for what, noting that it has to be prepared before MHSA monies are advanced; and that the construction of the project is expected to begin in January of 2015. He then talked about the Park Avenue Apartments Project stating that staff had awarded the contract for the completion of the remaining six units; that the relocation process has begun and will be completed on July 7th; and that the work will commence on July 8th to be completed by October 1st. He also stated that the West Holt Apartment project has been fully entitled by the City of Pomona; that the Related Company will apply for Federal tax credits in July; and that the historical house built in 1883 located on the project site will be relocated to a city owned lot by the Shield of Faith Church.

Chair Lantz reported that the Historical Commission had not made a final decision on the historical property.

Board Member Nolte stated that he had talked with Shield of Faith Church who indicated that they were obtaining estimates for moving the house.

Housing Project Manager Pruyn added that Related would donate the amount that would have been the cost for the house demolition to the relocation project. He then talked about the East Holt Project, stating that it is now fully entitled; that Clifford Beers Housing will not be able to apply for MHSA funding until March of next year because they did not have site control in April which was the deadline to submit for MHSA funding during the July cycle.

Discussion ensued regarding the options that Clifford Beers Housing has regarding the Garey site project.

Board Member Nolte asked for an update regarding the tenants of the East Holt Project site.

Mark Lazzaretto, Community Development Director of the City of Pomona, reported that Pomona staff has had some great conversations with the tenants and have been more communicative than before; that unfortunately one tenant was evicted due to not paying rent; and that everything that staff was made aware of has been fixed, including other issues that staff noticed such as trimming trees.

Executive Director Duff stated that Tri-City had been pursuing housing projects for the last three years and staff was frustrated with the issues that the housing projects were facing; now, every project has been entitled, noting that it is rather fast under this industry. He then thanked Don Pruyn for all the work performed with the non-profit developers, noting that these projects' deals are enormously complex and Don had been very successful. He also credited Public Outreach and Housing Manager Gilbert Saldate and Director of Clinical Program Services Toni Navarro for their outreach efforts. He then reported that the LA County Board of Supervisors approved the 3-year contract with LAC DMCH and recognized Chief Financial Officer Margaret Harris for negotiating the terms of the contract.

Chief Financial Officer Margaret Harris stated that it was necessary that the LA County put in writing that it will cover Medi-Cal expansion and increase Tri-City's maximum contract amount to include our estimate for 100% of the cost of FFP. She indicated that there are other items included in the contract that are boiler plate that staff does not like; however, staff will try to have the LA County make some exceptions for Tri-City.

Executive Director Duff stated that the LAC DMH plans to create 16 new residential crisis care facilities, 4 new urgent care centers, and 16 new mobile support teams with funding awarded under SB 82. He noted that they had committed a facility in the Tri-City area.

Discussion ensued regarding the perception of various mental health agencies have about Tri-City of being a provider and not as a Mental Health Authority (county).

Executive Director Duff then stated that Tri-City will not renew the existing contract with Pacific Clinics due to the increase of individuals qualifying for services under the expansion of Medicaid Program under the Affordable Care Act. He explained that Pacific Clinics declined to enter into a new contract as it was not financially feasible to dedicate a team to the low number of clients that would receive FSP services.

Chair Lantz inquired what will happen to the people that were unfunded, became funded, and that were participants in the FSP services. She stated that people are important and that these are real people and not just a theory on a piece of document.

Executive Director Duff replied that those clients are being transitioned to Tri-City.

Chair Lantz then inquired if those clients that are currently funded get to stay with their current services at Pacific Clinics.

Chief Financial Officer Harris replied in the negative, indicating that all of the clients will be transitioning over a 6-week period to Tri-City. She reported that the Pacific Clinics contract was extended until the end of July so that clients can meet with Tri-City staff that will be serving them. She noted that those clients with the harder cases are staying longer with Pacific Clinics.

Chair Lantz stated that it is ashamed that people do not understand that this is not a matter of columns and excel sheets, that these are real people dealing with real situations.

Chief Financial Officer Harris stated that Tri-City's clinical staff understands that very well.

Chair Lantz stated that she knows staff understands; however, understanding it and realizing it is different since these are people that have established relationships with the Pacific Clinics group and now they are going to have to discontinue those relationships and start again during a difficult time of their life. She stated that this situation was similar to what took place with the School District when it decided to replace the special education teachers with new contractors who did not understand the nature of the clients that they were dealing with, and that it was irrelevant to them that kids, relationships, and so forth, are more than just books and pencils.

MSHA Manager Hundal stated that many of those clients that went to Pacific Clinics were former Tri-City clients and that are happy to come back. She indicated that clients also have an option to stay at Pacific Clinics if they choose to.

Chair Lantz inquired where does the funding go if a client requests to stay with Pacific Clinics.

Chief Financial Officer Harris stated that the client would be under Pacific Clinics contract with LA County.

Public Outreach and Housing Manager Saldate added that Tri-City staff is very familiar with many housing clients of Pacific Clinics since an open communication exists with them.

Executive Director Duff provided a recruitment status for his replacement, noting that the Mathis Group is very pleased with the response from applicants.

8. CHIEF FINANCIAL OFFICER REPORT

There was no comment.

9. DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT

There was no comment.

10. CHIEF OPERATIONS OFFICER REPORT

There was no comment.

11. MANAGER OF BEST PRACTICES REPORT

Board Member Lyons inquired how the new CET program was working. Chief Financial Officer Harris replied that staff has to first get approval from the MHSAOC for the Innovations Program, noting that staff cannot expend any money until it is approved, and that staff is expecting it to be approved and implemented on July.

Chair Lantz inquired when it is anticipated that the plan will be approved. MSHA Manager Hundal stated that the Commission meets every other month; but they can do a phone call meeting where they can approve the plan within 30 days.

Board Member Lyons asked if there have been any problems with the Innovations Plans that the Commission has to have more oversight.

MHSA Manager Hundal indicated because the plan is so innovative; however, she noted that their staff had already provided feedback and were very happy to recommend it.

12. MHSA MANAGER REPORT

There was no comment.

There being no further comments, Vice-Chair Leeb moved, and Board Member Lyons seconded, to receive and file the month of June staff reports. The motion was carried by the following vote: AYES: Alternate Board Member Aguirre; Board Members Lyons, Martinez, and Nolte; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Carder and Cockrell.

GOVERNING BOARD COMMENTS

There was no comment.

PUBLIC COMMENT

There was no comment.

ADJOURNMENT

At 5:35 p.m., on consensus of the Governing Board its meeting of June 18, 2014 was adjourned. The Governing Board will meet next on **Wednesday, July 16, 2014 at 4:45 p.m.** in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.



Micaela P. Olmos, Executive Assistant