



MINUTES

JOINT MEETING OF THE GOVERNING BOARD AND MENTAL HEALTH COMMISSION DECEMBER 17, 2014 – 4:45 P.M.

The Governing Board and the Mental Health Commission met in a Joint Meeting on Wednesday, December 17, 2014 at 4:45 p.m. in the Clinical Offices located at 2008 North Garey Avenue, Suite 1B, Pomona, California.

CALL TO ORDER Chair Lantz called the meeting to order at 4:46 p.m.

ROLL CALL A visual roll call was taken.

GOVERNING BOARD

PRESENT: Paula Lantz, City of Pomona, Chair
Chuck Leeb, Ph.D., City of Claremont, Vice Chair
Robin Carder, City of La Verne, Board Member - *Arrived at 4:54 p.m.*
Carolyn Cockrell, City of La Verne, Board Member
Bill Aguirre, City of La Verne, Alternate Board Member

ABSENT: Joseph M. Lyons, Ph.D., City of Claremont, Board Member
Edina Martinez, Psy.D., City of Pomona, Board Member
John Nolte, City of Pomona, Board Member

MENTAL HEALTH COMMISSION

PRESENT: Betsy MacLaren, Secretary
Paul Capraro
Ashley Nielsen – *Arrived at 4:49 p.m.*
Donald R. Perez
Twila L. Stephens
Toni L. Watson

ABSENT: Arny Bloom, Chair
Sylvia Whitlock, Ph.D., Vice Chair
Cheryl Berezny
Davetta Williams

STAFF: Toni Navarro, Executive Director
Darold Pieper, General Counsel
Nancy Gill, Chief Operations Officer
Elizabeth Owens, LMFT, Acting Director of Clinical Program Services
Natalie Majors-Stewart, Acting Manager of Best Practices
Rimmi Hundal, MHSA Manager
Diana Acosta, Controller
Donald Pruyn, Housing Project Manager
Mica Olmos, Executive Assistant

MINUTES

Item No. 1, *Approval of Mental Health Commission Meeting Minutes of November 11, 2014*, was pulled to be considered at a later time due to Lack of a Quorum of the Mental Health Commission.

2. APPROVAL OF MINUTES – GOVERNING BOARD MEETING OF NOVEMBER 19, 2014

There being no comment, Vice-Chair Leeb moved, and Board Member Cockrell seconded, to approve the Governing Board Minutes of its Regular Meeting of November 19, 2014. The motion was carried by the following vote: AYES: Alternate Board Member Aguirre; Board Member Cockrell; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Carder, Lyons, Martinez and Nolte.

CONSENT CALENDAR

There being no comment, Vice-Chair Leeb moved, and Board Member Cockrell seconded, to approve the Consent Calendar. The motion was carried by the following vote: AYES: Alternate Board Member Aguirre; Board Member Cockrell; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Carder, Lyons, Martinez and Nolte.

3. APPROVAL OF RESOLUTION NO. 394 ADOPTING REVISED JOB DESCRIPTION AND SALARY RANGE FOR THE POSITION OF SUPPLEMENTAL CRISIS SERVICES CLINICIAN

4. APPROVAL OF RESOLUTION NO. 395 ADOPTING CLASS SPECIFICATION AND SALARY RANGE FOR THE POSITION OF MEDICAL DIRECTOR; AND REVISION TO PSYCHIATRIST I, II AND LEAD POSITIONS

5. APPROVAL OF RESOLUTION NO. 396 ADOPTING CLASS SPECIFICATION AND SALARY RANGE FOR THE POSITION OF RESIDENTIAL SERVICES COORDINATOR

MONTHLY STAFF REPORTS

6. EXECUTIVE DIRECTOR REPORT

Executive Director Navarro reported that Tri-City had entered into an agreement with Jesse Duff to assist with the new Executive Director transition beginning on December 8th through December 31st for 40 hours. Thereafter, Mr. Duff will work between 5-10 hours per month beginning on January 1, 2015 and continuing depending on necessity.

At 4:49 pm, Commission Member Ashley Nielsen arrived at the meeting.

Executive Director Navarro also stated that Tri-City is currently in contract discussions with Don Kingdon of Harbage Consulting, Inc., former Deputy Director and Small Counties Liaison of the County Mental Health Director's Association, to assist Tri-City in establishing new connections with both the DHCS and LAC DMH due to the gaps in communication that resulted after the dissolution of the State Department of Mental Health and the creation of the Division of Mental

Health and Substance Use Disorder in the State Department of Healthcare Services (DHCS), as well as the implementation of the Affordable Care Act. She indicated that she, Margaret Harris, and Diana Acosta had a telephone conversation with the new Director of the City of Berkeley, which also is having similar communication concerns, and learned that Mr. Kingdon will be advocating the same issues for both the City of Berkeley and Tri-City. Therefore, the City of Berkeley has agreed to split the cost of Mr. Kindgon's services with Tri-City. She then thanked the City of Claremont for inviting her and Jesse Duff to its Council Meeting last week, noting that it was a well send-off for Jesse, as the Council thanked him for all his contributions. She added that they both have also been invited to the Cities of Pomona and La Verne council meetings. She then thanked everyone that attended Tri-City's Holiday Party as it was a memorable event for Jesse Duff. Lastly, she provided an update of the LAC DMH Breach stating that they will publish the Notice of Breach on its letterhead and then it will get posted on our website.

At 4:53 pm, Commission Secretary MacLaren called the Commission Meeting to order.

MINUTES PULLED FOR CONSIDERATION AT A LATER TIME WHEN A QUORUM WAS REACHED

1. APPROVAL OF MINUTES – MENTAL HEALTH COMMISSION MEETING OF NOVEMBER 11, 2014

There being no comment, Commissioner Watson moved, and Commissioner Perez seconded, to approve the Minutes of November 11, 2014. The motion was carried by the following vote: AYES: Commissioners Capraro, Nielsen, MacLaren, Perez, Stephens, and Watson; NOES: None. ABSTAIN: None. ABSENT: Commissioners Berezny and Williams; Vice-Chair Whitlock; and Chair Bloom.

At 4:54 pm, Governing Board Member Robin Carder arrived at the meeting.

Housing Project Manager Pruyn announced that the Cedars Spring Project will have a ground breaking ceremony on January 29, 2015 and both the Board and Commission Members will be receiving an invitation. He added that the Pomona City Council had approved a Disposition and Development Agreement with the Shield of Faith Church for the relocation of the historical home located at West Holt Family Apartments Project site, noting that the Related Companies will pay for the relocation costs and anticipate breaking ground in February. The Park Avenue Apartments are completed, it has seven tenants, and a new tenant is being secured for the remaining unit. He then reported that staff had a conference call with the California Housing Financing Authority (CalHFA), who administers Tri-City's MHSA housing funds, to review the East Holt Family Apartments Project; that he is confident that it will approve the \$2,368,925 residuals receipts loan for the project; that this loan will enhance Clifford Beers Housing's opportunity to get tax credit financing; and that if they get all the funding approved, CBH will be able to break ground in December 2015. He added that since the Garey site is no longer being developed for affordable housing, approximately \$1.2 million will be available for other projects; and absent from Board direction to return this money to the general funds, staff is moving forward looking for other sites in either City of Pomona or Claremont. He stated that based on the Board comments of their preference to acquisition a rehab project rather than new construction, the Related Companies is currently searching for an appropriate site.

7. CHIEF FINANCIAL OFFICER REPORT

There was no comment.

8. DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT

Elizabeth Owens stated that on December 8th she was appointed the Acting Director of Clinical Program Services; that she met with program managers from both the Child & Family Department and Adult Outpatient Services and talked about filling the six open FSP slots in both programs. She noted that she is in a holding position and that no major changes will take place until the new Clinical Director is hired. She then stated that because of the implementation of ACA, Medi-Caid, and DHCS regulations, Dr. David Block, Tri-City's lead Psychiatrist, has become part of the California Behavioral Health Directors' Medication Support Services Committee, and that Dr. Block is keeping staff abreast of medication support services.

Board Member Carder thanked Elizabeth Owens for stepping up and filling the Director of Clinical Program Services position.

9. DIRECTOR OF OPERATIONS REPORT

There was no comment.

10. MANAGER OF BEST PRACTICES REPORT

Elizabeth Owens introduced Natalie Majors, current Quality Assurance Supervisor, and announced that Ms. Majors is now the Acting Manager of Best Practices.

Executive Director Navarro introduced Dr. David Block who was in attendance.

11. MHSA MANAGER REPORT

There being no further discussion, Vice Chair Leeb moved, and Board Member Carder seconded, to receive and file the month of December staff reports. The motion was carried by the following vote: AYES: Board Members Carder and Cockrell; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Lyons, Martinez and Nolte.

GOVERNING BOARD / MENTAL HEALTH COMMISSION COMMENTS

Board Member Leeb welcomed Toni Navarro; and then suggested involving veterans when looking for housing projects, noting that he does a lot of work with PTSD and sees this as a major issue.

Chair Lantz reported that last month she attended the Cities Conference where the Mayor's initiative to end homelessness by the end of 2015 was introduced and stated that the City of Pomona will be implementing this initiative. She added that she also attended the preconference that discussed veteran's homelessness, noting that three cities have been successful in ending homelessness because of their focus on their energies and the availability of housing partners; that this information was inspiring; and emphasized that it is not an impossible task. She stated that the City of Pomona is aware of how many homeless veterans

are in the City, and assumed that the Cities of Claremont and La Verne know as well; therefore, cities can focus on those numbers. Lastly, she expressed appreciation for Dr. Leeb's comment because it is a good time to address homelessness since there is money available to address the mental health issues as well as the housing issues.

Commission Member Stephens reported that she had attended today the Resident Advisory Board Meeting with the Pomona Housing Authority and noted an issue that came up with a landlord that speaks volumes on ending homelessness. She stated that she has a Certificate of Shelter Plus Care; that Tri-City reached out to the landlord and partnered with him to make housing available for her and two other families; however, the landlord has had some difficulties with the inspection process for a unit currently available for rent; that because of this, he is no longer interested in working with the City to provide Section 8 housing; and asked if she should reach out to Gilbert Saldate.

Chair Lantz said that she will speak with the Housing Manager of the City of Pomona and asked Tri-City staff to relate the information to Gilbert Saldate so that he can follow-up with this matter.

PUBLIC COMMENT

Dick Bunce, as NAMI representative, welcomed Toni Navarro to her new leadership position. He then stated that it will be very helpful if a housing project was developed in the City of Claremont, inquiring about what are some of the prospects for a rehab project in Claremont. Housing Project Manager Pruyn replied that the investigation phase had just began for any potential available sites; however, if one was found in Claremont staff certainly would not hesitate to move forward with a project, noting that he is aware that Board Member and Mayor for the City of Claremont Joe Lyons would like to see a project developed in Claremont. Mr. Bunce then inquired if Housing Project Manager Pruyn had a strategy for giving Claremont a first priority during the investigation phase. Housing Project Manager Pruyn stated that the first step is to actually find potential sites in both cities and evaluate the best potential site; if everything being equal with the sites, then Claremont will be first choice.

Chair Lantz inquired what efforts Housing Project Manager Pruyn was making and if a commercial realtor was searching for available apartment units. Housing Project Pruyn replied that the Related Companies had agreed to take this task and search for sites on both cities; and inquired if the Board wished that staff to work independently. Chair Lantz suggested visiting realtor.com and see if there are any building apartments available in certain areas, noting that Mayor Lyons effort is appropriate; that we should be aiding in that effort; and wished to be proactive.

Mr. Bunce stated that he does not believe that anyone was saying that Mr. Pruyn should not consider the City of Pomona since it would be an extreme position; however, to put extra efforts in finding something in the City of Claremont.

Board Member Leeb added that two additional Claremont Council Members had voiced their support for dealing with homeless issues in their City and that they see it as a priority.

Tri-City staff stated that they will follow-up on Board's request.

Commission Member Nielsen stated that an organization called Claremont Homeless Advocacy Program is very involved and they might be an organization to consult with.

Executive Director Navarro distributed Tri-City's Report to the Community which was distributed as a newspaper wrap by the Tribune and the Daily Bulletin over the weekend. She added that an ad that includes the inside in Spanish and English at La Nueva Voz Newspaper will go on print on Friday. Lastly, she announced that Dr. Chuck Leeb was reappointed to Tri-City Governing Board by the City of Claremont.

ADJOURNMENT

At 5:16 p.m., there being no further discussion, Board Member Leeb moved, and Chair Lantz seconded, to adjourn the meeting. The motion was carried by the following vote: AYES: Board Members Carder and Cockrell; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Lyons, Martinez and Nolte.

At 5:16 p.m., there being no further discussion, Commissioner Watson moved, and Commissioner Stephens seconded, to adjourn the meeting. The motion was carried by the following vote: AYES: Commissioners Capraro, Nielsen, MacLaren, Perez, Stephens, and Watson; NOES: None. ABSTAIN: None. ABSENT: Commissioners Berezny and Williams; Vice-Chair Whitlock; and Chair Bloom.

The next Regular Meeting of the Mental Health Commission will be held on **Tuesday, January 13, 2015 at 3:30 p.m.**, in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.

The next Regular Meeting of the Governing Board will be held on **Wednesday, January 21, 2015 at 4:45 p.m.**, in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.



Micaela P. Olmos, Executive Assistant