



**MINUTES  
REGULAR MEETING OF THE  
GOVERNING BOARD  
FEBRUARY 18, 2015 – 4:45 P.M.**

The Governing Board met in a Regular Meeting on Wednesday, February 18, 2015 at 4:49 p.m. in the Administrative Office, 1717 N. Indian Hill, Suite B, Claremont, California.

**CALL TO ORDER** Chair Lantz called the meeting to order at 4:49 p.m.

**ROLL CALL** A visual roll call was taken.

**PRESENT:** Paula Lantz, City of Pomona, Chair  
Chuck Leeb, Ph.D., City of Claremont, Vice Chair  
Robin Carder, City of La Verne, Board Member  
Carolyn Cockrell, City of La Verne, Board Member (*arrived at 4:56 pm*)  
Joseph M. Lyons, MA, Ph.D., City of Claremont, Board Member  
Edina Martinez, Psy.D., City of Pomona, Board Member  
John Nolte, City of Pomona, Board Member (*arrived at 4:54 pm*)

**ABSENT:** None.

**STAFF:** Toni Navarro, Executive Director  
Darold Pieper, General Counsel  
Margaret Harris, Chief Financial Officer  
Nancy Gill, Chief Operations Officer  
David Block, Medical Director  
Rimmi Hundal, MHSA Manager  
Natalie Majors-Stewart, Acting Manager of Best Practices  
Donald Pruyn, Housing Project Manager  
Mica Olmos, Executive Assistant

**CONSENT CALENDAR**

Executive Director Navarro announced that there was a correction on the Minutes that reflect that Board Member Carolyn Cockrell was absent.

There being no further comments, Board Member Lyons moved, and Vice Chair Leeb seconded, to approve the Consent Calendar. The motion was carried by the following vote: AYES: Board Members Carder, Lyons, and Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Cockrell and Nolte.

**1. APPROVAL OF MINUTES FOR THE JANUARY 21, 2015 GOVERNING BOARD MEETING**

**NEW BUSINESS**

**2. ELECTION OF OFFICERS FOR THE 2015 CALENDAR YEAR AS REQUIRED BY THE JOINT POWERS AGREEMENT BETWEEN THE CITIES OF CLAREMONT, LA VERNE, AND POMONA**

Governing Board Member Carder stated that in light of having the agency facing many changes, including permanent supportive housing issues, she moved to re-elect Paula Lantz as Chair, and Dr. Chuck Leeb as Vice-Chair, to the Governing Board. Governing Board Lyons seconded the motion.

There being no further discussion, City of Pomona Council Member Paula Lantz was re-elected as Chair, and Dr. Chuck Leeb as the Vice-Chair, to Tri-City's Governing Board by the following vote: AYES: Board Members Carder, Lyons, and Martinez; Vice-Chair Leeb; and Board Member Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Member Cockrell and Nolte.

**3. APPOINTMENT OF GOVERNING BOARD MEMBER TO TRI-CITY MENTAL HEALTH COMMISSION**

Board Member Lyons informed the Board that the City of Claremont was going to have a Council reorganization in March and that he will no longer be the Mayor; therefore, he would be available after March to attend the Mental Health Commission meetings.

There being no further discussion Chair Lantz moved, and Board Member Martinez seconded, to appoint Board Member Dr. Joseph Lyons as member to the Mental Health Commission. The motion was carried by the following vote: AYES: Board Members Carder, Lyons, and Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Member Cockrell and Nolte.

**4. APPROVAL OF REVISED OPERATING BUDGET AND CASH FLOW BUDGET FOR FISCAL YEAR 2014-15**

Chief Financial Officer Harris stated that when the Governing Board approved Tri-City's operating budget in July 16, 2014, staff had submitted the Innovation Projects to the Oversight and Accountability Commission (OAC); therefore, the budget included the three new proposed projects. After the review of the OAC and staff discussion, it was decided to pull the Alliance for Building Communities (ABC) Plan and, at the request of the OAC, to use its allocated money for more resources into providing outcomes. As a result, the money that was not going to be used for ABC will be spent for a consultant to work on the outcomes once the innovation programs reach the point of outcomes reporting. Therefore, the budget has been revised to reflect these changes and the correct approved OAC Innovation Programs.

At 4:54 p.m., Governing Board Member John Nolte arrived at the meeting.

Board Member Lyons inquired, with respect to the added layer of Innovation Programs approval by the OAC, if there was a likelihood that they will take some local control over Tri-City's MHSA programs and the actual delegates' process.

MHSA Manager Hundal replied in the negative, noting that the local process will remain the same and that the additional layer is only having the OAC review and approve what was already approved by the delegates and the Governing Board.

Executive Director Navarro stated that the impact will be fiscal because with the extra requirements basically the OAC is requiring Innovation Plans to be dissertation projects, indicating that they are expecting so much research to go into the project and provide such an intense measurement along the way and outcomes; that as a result, the fiscal money available for innovation planning will be spent towards consultants and PhDs instead of actual services and programming. To illustrate, she stated that this year Tri-City had three programs and staff had to reduce them to two; therefore, as money for innovations is reduced over the years, programming might have to be reduced to only one, to the extent that it really does not impact the community as much as it does paying for outcomes and reporting.

At 4:56 p.m., Governing Board Member Carolyn Cockrell arrived at the meeting.

Board Member Lyons stated that this can be used as an opportunity to engage academic institutions and ask them to become advisors to the delegates during the innovation process planning. He then stated that the OAC have disrupted our delegates' process significantly as they have removed one of our Innovation Programs that was approved by the delegates; otherwise, Tri-City would have had all its Innovation Plans approved, absent any oversight from the OAC.

There being no further discussion, Vice-Chair Leeb moved, and Board Member Martinez seconded, to approve the Revised Operating Budget and Cash Flow Budget for Fiscal year 2014-15. The motion was carried by the following vote: AYES: Board Members Carder, Cockrell, Lyons, Martinez, and Nolte; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: None.

## **MONTHLY STAFF REPORTS**

### **5. EXECUTIVE DIRECTOR REPORT**

Executive Director Navarro talked about the Little Hoover Report, noting that she had provided to the Board only the Press Release and that the entire Report was available on their website; that she also included the response from the CBHDA to the Governor and State Legislature as well as the 'Talking Points', also prepared by the CBHDA, which were also distributed to the Mental Health Commission. She noted that basically the Report states that mental health agencies need more oversight due to not having enough reporting available; however, agencies do provide lots of data and had been providing quarterly reporting for the last five years. She stated that staff is not opposed to having more oversight and being held accountable; however, there is concern about how that oversight will be conducted.

Board Member Lyons stated that if the oversight is done incorrectly; there might be delays in the State sending money or the approval of funding for additional programming.

Executive Director Navarro concurred with Dr. Lyons comment, and stated that the OAC is requiring more oversight of Innovation Plans, but did not establish the infrastructure to accommodate their requirement which resulted in delays for the approval of Tri-City's Innovation Plans as they were not approved until the end of August when it was submitted in May, resulting in delays in starting programs. She then talked about the LA County proposal to integrate the departments of health services, mental health, and public health, noting that it is unknown how this merger will affect Tri-City and provided information about what Tri-City staff has been doing, under the direction of the Medical Director, to maintain that services are integrated.

Board Member Lyons stated that, in connection with the physical health component, Tri-City has been in the outskirts and inquired if the county has been addressing those issues adequately and providing in the Tri-City area those services to our clients. Executive Director Navarro replied in the negative; stating that they are in transition and that she hopes they will soon; then provided a recruitment update for the position of Manager of Best Practices, noting that several resumes had been received but there were only 5 qualified applicants; and that the community turnout was wonderful at the groundbreaking ceremony of the Cedars Springs Project in January.

Housing Project Manager Pruyn reported that the Park Avenue Apartment Project is completed; that all residents have been relocated from the West Holt Family Apartment Project site, are currently waiting for permits to relocate the historical house on site, and anticipate groundbreaking at the end of March; that the Clifford Beers Project is expecting approval from CalHFA for its MSHA loan application; that the Pomona Deputy City Manager met with the PUSD to do an easement swap and they requested an appraisal, at Tri-City's expense, of the disputed property, and he will meet with the City to find out details; that he has not received a formal written offer to the two conditional offers to purchase two pieces of property adjacent to the Wellness Center as there are some building and zoning issues that have to be resolved first; and that staff met with the Claremont City Manager to discuss a possible partnership for permanent supportive housing in Claremont, noting that Claremont would like to pursue a veteran's only project and would like it to be a joint project with the cities of Pomona and La Verne, and that the City Manager also suggested that Tri-City staff visit the Veteran's Village in El Monte to get a better idea about the veterans population.

Executive Director Navarro stated that staff learned that there is a large veteran's population that fall into what is called the gap population who do not qualify for benefits, due to being dishonorably discharged, who are chronically homeless individuals living on this part of the valley, many coming from the Pomona Veterans center. As a result, Tri-City staff started to think of ways to reach out to the veterans' population and also identify any training and education in connection with our service delivery to better relate to them and ask the right questions.

Housing Project Manager Pruyn continued with the housing update and talked about prior efforts and current efforts in connection with real estate property for permanent supportive housing in Claremont, indicating that he met with local real estate agents to initiate a property search on Tri-City's behalf. He then reported that there is about \$341,000 balance in the CalHFA account and approximately \$959,000 in Tri-City's internal housing account.

Board Member Lyons stated, cautioning he did not want to undermine any on-going discussion in relation to the veterans' only housing activity, that in order for a housing project to materialize it has to be a Tri-City effort that would include the cities of Pomona and La Verne as cities and not as part of Tri-City.

Discussion ensued regarding state benefits and funds available for veterans' population; what projects qualifies under CalHFA; the type of properties that would be ideal for permanent supportive housing; and the focus on existing structures already zoned for the services that Tri-City provides.

#### **6. CHIEF FINANCIAL OFFICER REPORT**

There was no comment.

#### **7. CHIEF OPERATIONS OFFICER REPORT**

Board Member Lyons sought confirmation regarding staff addressing the turnover rate with some of the HR changes.

Chief Operations Officer Gill replied in the affirmative, noting that staff will be using the CalOpps data base for the selection of candidates; implementing the 3-month to 6-month to annual questionnaire; the hiring of an additional HR Senior Analyst; and providing additional staff training.

#### **8. DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT**

Executive Director Navarro reported that three positions have been filled in the Clinical Department since the Director of Clinical Program Services report.

#### **9. MEDICAL DIRECTOR REPORT**

Board Member Lyons stated that he hopes that Dr. Block finds connections necessary to do his job, at least within the Tri-City area; and stated that there is also an opportunity to establish a relationship with the new Board of Supervisor.

#### **10. MANAGER OF BEST PRACTICES REPORT**

There was no comment.

#### **11. MHSA MANAGER REPORT**

Board Member Lyons inquired if the OAC's only change was the review of Innovations Plans or if they intend to do more oversight and include all of the MHSA programs. MHSA Manager Hundal replied that only Innovation Plans.

Executive Director Navarro stated that one of the concerns with the Little Hoover Commission is that the Legislature can change how MHSA money can be spent without voter approval.



Board Member Nolte suggested contacting our local legislators such as Connie Leyva and Freddie Rodriguez, who know this area, in the event that others approach them to use MHSA money for other reasons.

There being no further comments, Board Member Lyons moved, and Vice-Chair Leeb seconded, to receive and file the month of February staff reports. The motion was carried by the following vote: AYES: Board Members Carder, Cockrell, Lyons, Martinez, and Nolte; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: None.

#### **GOVERNING BOARD COMMENTS**

Board Member Cockrell expressed excitement and satisfaction that Tri-City will be implementing a clinical parenting training.

Executive Director Navarro announced that the MHSA Annual Public Hearing will take place on Wednesday, May 20th at Taylor Hall and that the Joint Meeting with the Governing Board will take place on the same date at the Garey Building at 4:45 p.m.

#### **PUBLIC COMMENT**

There was no comment.

#### **ADJOURNMENT**

At 5:46 p.m., on consensus of the Governing Board its Regular Meeting of February 18, 2015 was adjourned. The next Regular Meeting of the Governing Board will be held on **Wednesday, March 18, 2015 at 4:45 p.m.** in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.



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Micaela P. Olmos, Executive Assistant