



**MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD
JUNE 17, 2015, 2015 – 4:45 P.M.**

The Governing Board met in a Regular Meeting on Wednesday, June 17, 2015 at 5:14 p.m. in the Administrative Office, 1717 N. Indian Hill, Suite B, Claremont, California.

CALL TO ORDER Chair Lantz called the meeting to order at 5:14 p.m.

ROLL CALL A visual roll call was taken.

PRESENT: Paula Lantz, City of Pomona, Chair
Chuck Leeb, Ph.D., City of Claremont, Vice-Chair
Robin Carder, City of La Verne, Board Member
Joseph M. Lyons, MA, Ph.D., City of Claremont, Board Member (arrived at 5:18 pm)
Edina Martinez, Psy.D., City of Pomona, Board Member
Alison Martinez, City of Claremont, Alternate Board Member04

ABSENT: Carolyn Cockrell, City of La Verne, Board Member
John Nolte, City of Pomona, Board Member

STAFF: Toni Navarro, Executive Director
Darold Pieper, General Counsel
Margaret Harris, Chief Financial Officer
Nancy Gill, Chief Operations Officer
Diana Acosta, Controller
Natalie Majors-Stewart, Acting Manager of Best Practices
Rimmi Hundal, MHSA Manager
Mica Olmos, Executive Assistant

CONSENT CALENDAR

There being no comments, Board Member Carder moved, and Vice-Chair Leeb seconded, to approve the Consent Calendar. The motion was carried by the following vote: AYES: Alternate Board Member Alison Martinez; Board Members Carder, and Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Cockrell, Lyons, and Nolte.

1. APPROVAL OF MINUTES FROM THE MAY 20, 2015 GOVERNING BOARD AND MENTAL HEALTH COMMISSION JOINT MEETING AND MHSA PUBLIC HEARING

Recommendation: "A motion to approve the Minutes of the Joint Meeting with the Mental Health Commission and MHSA Public Hearing of May 20, 2015."

2. APPROVAL OF RENEWAL OF REAL PROPERTY LICENSE AGREEMENT WITH AMY'S FARMS THROUGH JUNE 30, 2016

Recommendation: "A motion to approve the renewal of Agreement with Amy's Farm through June 30, 2016."

3. APPROVAL OF RESOLUTION NO. 402 ADOPTING REVISED JOB DESCRIPTION FOR THE CLINICAL PROGRAM MANAGER, DIRECTOR OF MHSA AND ETHNIC SERVICES, HR MANAGER, IT MANAGER, SENIOR HR ANALYST, IT SPECIALIST I,II, MENTAL HEALTH WORKER I, II, AND MENTAL HEALTH REHABILITATION SPECIALIST I, II, II

Recommendation: "A motion to approve Resolution No. 402 adopting revised job descriptions."

NEW BUSINESS

4. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT WITH VELOCITY INK, LLC (KIM M. TSO, M.P.P) TO ASSIST IN DEVELOPMENT AND DOCUMENTATION OF THE MHSA ANNUAL UPDATE, NEW CULTURAL COMPETENCY PLAN, POSSIBLE NEW MHSA PROGRAM UPDATES FOR CSS AND PEI AND OTHER CONSULTING SUPPORT FOR VARIOUS MENTAL HEALTH SERVICE ACT PLANNING

There being no comments, Vice-Chair Leeb moved, and Board Member Carder seconded, to approve the Independent Contractor Agreement with Velocity Ink, LLC in the amount of \$35,250 for services to be provided through June 30, 2016. The motion was carried by the following vote: AYES: Alternate Board Member Alison Martinez; Board Members Carder and Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Cockrell, Lyons, and Nolte.

5. APPROVAL OF RESOLUTION NO. 403 ADOPTING FISCAL YEAR 2015-2016 CLASSIFICATION AND COMPENSATION STUDY

Chief Operations Officer Gill referred to Resolution No. 403 indicating that there were some typographical errors that have been corrected and noted that Executive Assistant Olmos had distributed a corrected copy for the Board's review.

There being no further comments, Vice-Chair Leeb moved, and Board Member Carder seconded, to approve and adopt Resolution No. 403 establishing the Classification and Salary Schedule for Fiscal Year 2015-2016 and be effective July 1, 2015. The motion was carried by the following vote: AYES: Alternate Board Member Alison Martinez; Board Members Carder and Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Cockrell, Lyons, and Nolte.

6. APPROVAL OF THE COMMUNITY WELLBEING GRANTS UNDER THE COMMUNITY CAPACITY BUILDING PROJECT OF THE PREVENTION AND EARLY INTERVENTION (PEI) PLAN

Executive Director Navarro complemented Community Capacity Organizer Chris Anzalone's outreach efforts of the Community Wellbeing Grants, noting that there were 41 qualified applicants and it was a very difficult decision in selecting the grantees. She added that Mr. Anzalone prepares the communities for other grants in the future.

There being no further comments, Board Member Carder moved, and Board Member Martinez seconded, to approve the Community Wellbeing Grants to be funded under the PEI Plan. The motion was carried by the following vote: AYES: Alternate Board Member Alison Martinez; Board Members Carder and Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Cockrell, Lyons, and Nolte.

7. APPROVAL OF RESOLUTION NO. 404 APPROVING THE PURCHASE OF 2001 N. GAREY AVENUE, POMONA, CALIFORNIA, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE ALL NECESSARY ACTIONS AND EXECUTE ALL NECESSARY DOCUMENTS

There being no comments, Board Member Carder moved, and Vice-Chair Leeb seconded, to approve and adopt Resolution No. 404 effectuating the purchase of the 2001 N. Garey Avenue Property in Pomona. The motion was carried by the following vote: AYES: Alternate Board Member Alison Martinez; Board Members Carder and Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Cockrell, Lyons, and Nolte.

8. APPROVAL OF THE ALLOCATION OF THE REMAINING HOUSING FUNDS HELD BY CALHFA TO THE WEST HOLT FAMILY APARTMENTS PROJECT BY CLIFFORD BEERS HOUSING

Executive Director Navarro talked about the reasons Clifford Beers Housing (CBH) was not able to obtain its Federal Tax Credit, indicating that CBH did not have enough external funding sources involved in the project. She also indicated that CBH had applied for one million-dollar grant with the Federal Home Loan Bank to improve its opportunity for the July round; and was waiting for approval. Lastly, she stated that CBH hope that, with the additional funding from Tri-City and the \$1 million grant, they will receive the Tax Credit Financing.

Chair Lantz indicated that they were certain in the last round that they were going to receive the Tax Credit and failed.

At 5:19 p.m., Board Member Lyons arrived at the meeting; and Alternate Board Member Alison Martinez left the meeting.

There being no further comments, Vice-Chair Leeb moved, and Board Member Martinez seconded, to approve the transfer of Tri-City's Housing funds being held at CalHFA to Clifford Beers Housing. The motion was carried by the following vote: AYES: Board Members Carder, Lyons, and Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Cockrell and Nolte.

MONTHLY STAFF REPORTS

9. EXECUTIVE DIRECTOR REPORT

Board Member Lyons referred to the two Claremont properties that staff was currently evaluating and inquired if there was any new information regarding the Baseline Road property.

Executive Director Navarro replied on the negative, noting that Housing Project Manager Don Pruyn had indicated that he had not received any updated information from the Baseline property and also had not heard from The Related Companies.

10. CHIEF FINANCIAL OFFICER REPORT

There was no comment.

11. CHIEF OPERATIONS OFFICER REPORT

There was no comment.

12. DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT

There was no comment.

13. MEDICAL DIRECTOR REPORT

There was no comment.

14. MANAGER OF BEST PRACTICES REPORT

There was no comment.

15. MHSA MANAGER REPORT

There being no further comments, Board Member Martinez moved, and Board Member Carder seconded, to receive and file the month of June staff reports. The motion was carried by the following vote: AYES: Board Members Carder, Lyons, and Martinez; Vice-Chair Leeb; and Chair Lantz. NOES: None. ABSTAIN: None. ABSENT: Board Members Cockrell and Nolte.

GOVERNING BOARD COMMENTS

Board Member Carder announced that the La Verne Police Department had received a federal grant to fund expenses related to finding senior parents of community members in La Verne when they go missing, as it often occurs due to dementia.

Board Member Lyons inquired if this program requires a registry component, wherein families can register their senior loved ones. Board Member Carder replied she will find out more about the program and keep the staff and Board updated.

PUBLIC COMMENT

None.

ADJOURNMENT

At 5:24 p.m., on consensus of the Governing Board its Regular Meeting of June 17, 2015 was adjourned. The next Regular Meeting of the Governing Board will be held on **Wednesday, July 15, 2015 at 4:45 p.m.** in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.



Micaela P. Olmos, Executive Assistant