



**MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD
FEBRUARY 15, 2017 – 4:45 P.M.**

The Governing Board met in a Regular Meeting on Wednesday, February 15, 2017 at 4:47 p.m. in the Administrative Office, 1717 N. Indian Hill, Suite B, Claremont, California.

CALL TO ORDER Chair Carder called the meeting to order at 4:47 p.m.

ROLL CALL A visual roll call was taken.

PRESENT: Robin Carder, City of La Verne, Chair
Edina Martinez, Psy.D., City of Pomona, Vice-Chair
Carolyn Cockrell, City of La Verne, Board Member (arrived at 5:27 p.m.)
Rubio R. Gonzalez, City of Pomona, Board Member (arrived at 4:55 p.m.)
Joseph M. Lyons, MA, Ph.D., City of Claremont, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member
Ronald T. Vera, City of Claremont, Board Member

ABSENT: None.

STAFF: Toni Navarro, Executive Director
Darold Pieper, General Counsel
Diana Acosta, Chief Financial Officer
Nancy Gill, Chief Operations Officer
Elizabeth Owens, Director of Clinical Program Services
Seeyam Teimoori, Medical Director
Rimmi Hundal, Director of MHSA and Ethnic Services
Natalie Majors-Stewart, Manager of Best Practices
Trevor Bogle, Controller
Donald Pruyn, Housing Project Manager
Mica Olmos, JPA Administrator/Clerk

OATH OF OFFICE

An Oath of Office was administered by Tri-City's Counsel Darold Pieper to newly appointed Governing Board Member Ronald T. Vera, City of Claremont community member.

CONSENT CALENDAR

There being no comment, Board Member Lyons moved, and Vice-Chair Martinez seconded, to approve the Consent Calendar. The motion was carried by the following vote: AYES: Board Members Lyons and Ontiveros-Cole; Vice-Chair Martinez; and Chair Carder. NOES: None. ABSTAIN: Board Member Vera. ABSENT: Board Members Cockrell and Gonzalez.

1. APPROVAL OF MINUTES FROM THE JANUARY 18, 2017 GOVERNING BOARD MEETING

Recommendation: “A Motion to Approve the Minutes of the Governing Board Meeting of January 18, 2017.”

NEW BUSINESS

2. AWARD OF BIDS FOR WELLNESS CENTER PARKING LOT REMODEL PROJECT FOR PROPERTY LOCATED AT 1380 N. GORDON STREET, POMONA, CA

Executive Director Navarro talked about the history of the Wellness Center property and of the negative situation that resulted when the adjacent parking lot off Gordon Street was sold to a real estate agency and which situation was resolved after Tri-City purchased the lot.

There being no further comment, Board Member Lyons moved, and Vice-Chair Martinez seconded, to award bids for work to be performed at 1380 N. Gordon Street, Pomona CA as follows: the Asphalt Improvement Project to Rose Paving Co. in the amount of \$20,963.50, the fence and automated gate installation project to Automatic Access Systems in the amount of \$18,685.00, and the parking lot lighting project to Halo Electric in the amount of \$22,195.00. The motion was carried by the following vote: AYES: Board Members Lyons, Ontiveros-Cole, and Vera; Vice-Chair Martinez; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Members Cockrell and Gonzalez.

MONTHLY STAFF REPORTS

3. EXECUTIVE DIRECTOR REPORT

Executive Director Navarro reported that the Department of Housing and Community Development had extricated Tri-City and the City of Berkeley from the Larger County from how it was initially proposed by NPLH funding framework; that now Tri-City is considered a medium county based on the three cities population and that 1.5 million dollars is Tri-City's allocation under the grant portion of NPLH; and that NPLH is currently working on a RFP for counties to apply for funds for technical assistance in preparation for projects and planning for the funding under NPLH. She then thanked Board Member Lyons for sharing information about Measure H, which she discussed with LACDMH Director in Sacramento whom reassured her that Measure H did not change Tri-City's status as the Mental Health Provider for the three cities.

At 4:55 p.m., Board Member Gonzalez arrived at the meeting.

Board Member Vera inquired about the allocated formula for the three cities if voters pass Measure H.

Board Member Lyons stated that Measure H had not provided any specifics or designations and is attached to a 21-priority list of programs that can be applied for by the communities. He noted that he will sit on a 50-member committee that will develop the priority list under Measure H and will be encouraging the committee, as a SGVCOG representative, that it consider allotting one million dollars annually to each community guarantying funding to each community; otherwise, the Los Angeles County will get the bulk of the money.

Executive Director Navarro continued with her report and talked about the legislative bills that CBHDA worked on with CSAC and the success rate that they have had, as well as the great job they are doing on the counties' behalf; she also shared information provided by Board Member Vera regarding an analysis of ACA if repealed.

Board Member Lyons talked about the importance of the Governing Board keeping in touch with the local elected officials to further reinforce CBHDA efforts and get Tri-City's message through.

Housing Consultant Don Pruyn provided a housing report stating that the Clifford Beers housing project is moving forward despite the rain; talked about the Baseline property in Claremont noting that the City of Claremont would like to spend more time and effort to implement a 37-unit housing project primarily for chronically homeless veterans which will require a lobbying effort to eliminate, or grant an exception, to the project allowing the use of housing subsidy vouchers to make the project financially feasible; and that the purchase of the property behind the clinic is moving forward pointing out that a legal description and maps were developed to incorporate them to a Deed to finalize the purchase, and that only a review from City of Pomona is pending.

4. CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer Acosta announced that Tri-City staff will be going out to bid auditing services noting that an Ad Hoc Committee would interview the potential firms which will include a Board Member and opened it up to the Governing Board to select the Board representative to participate.

Chair Carder volunteered to serve on the selection committee. There was Governing Board consensus for Chair Carder to participate in the Ad Hoc Committee.

Discussion ensued regarding the benefits of conducting a competitive bid process.

5. CHIEF OPERATIONS OFFICER REPORT

Governing Board Lyons reported that he had reviewed Tri-City's separation staff report and was pleased to announce that turnover rate is down to 15%, and congratulated staff for their staffing retention efforts.

Chair Carder added that industry wide, turnover rate averages 20% - 25%; therefore, Tri-City is doing very well.

6. DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT

Director of Clinical Program Services Owens talked about how the shortage of staffing currently in the child and family department is impacting billables. She explained that the challenge is to keep staff after they become licensed because room for advancement is limited in Tri-City.

Discussion ensued about SRTS, Service Request Tracking System, which are referrals received directly by Tri-City from LACDMH.

7. MEDICAL DIRECTOR STAFF REPORT

Board Member Lyons inquired about the stability of the Affordable Care Act and how the transition to a complete system of care has been with the physician community.

Medical Director Teimoori stated that he is continuing to foster relationships with primary care physicians and conquer some of the prejudices that prevent them from providing services to certain parts of the population.

8. DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA and Ethnic Services Hundal announced that 55 communities attended the Wellbeing Community Grant orientation; and talked about the projects of various former grantees.

9. MANAGER OF BEST PRACTICES REPORT

Executive Director Navarro reported that the job of the Manager of Best Practices had expanded considerably since the Federal Government continues to increase its regulations for quality improvement and quality assurance programming, including putting pressure on the DHCS to keep the counties in compliance.

Manager of Best Practices Majors-Stewart stated that her staff had increased its monitoring and tracking, and also continues to implement processes to be ready and prepared for any requests of documentation for compliance.

There being no further discussion, Vice-Chair Martinez moved, and Board Member Lyons seconded, to receive and file the month of February staff reports. The motion was carried by the following vote: AYES: Board Members Gonzalez, Lyons, Ontiveros-Cole, and Vera; Vice-Chair Martinez; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Cockrell.

PUBLIC COMMENT

MHSA Projects Manager Dana Barford announced that two Tri-City Stakeholders' meetings would take place, one on March 7th in the morning, and another one on March 9th in the evening to make it convenient for people to attend, noting that it will be the same meeting both dates.

CLOSED SESSION

At 5:25 p.m., the Governing Board recessed to a Closed Session pursuant to Gov't Code § 54957 to evaluate the performance of Executive Director, a Public Employee.

At 5:27 p.m., Board Member Cockrell arrived at the meeting.

RECONVENE TO OPEN SESSION

At 7:11 p.m., the Governing Board reconvened to an Open Session.

CLOSED SESSION REPORT

Counsel Pieper announced that the Governing Board met in closed session to discuss the items on tonight's closed session Agenda and no action was taken that is required to be reported; however, that Chair Carder was appointed as the negotiator for the Board in terms of negotiations with the Executive Director.

GOVERNING BOARD COMMENTS

There was no comment.

PUBLIC COMMENT

There was no comment.

ADJOURNMENT

At 7:12 p.m., on consensus of the Governing Board its Regular Meeting of February 15, 2017 was adjourned. The next Regular Meeting of the Governing Board will be held on Wednesday, March 15, 2017 at 4:45 p.m. in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.



Micaela P. Olmos, JPA Administrator/Clerk