



MINUTES

REGULAR MEETING OF THE GOVERNING BOARD JUNE 19, 2019 – 5:00 P.M.

The Governing Board met on Wednesday, June 19, 2019 at 5:07 p.m. in the MHSA Office located at 2001 North Garey Avenue, Pomona, California.

CALL TO ORDER Governing Board Chair Carder called the meeting to order at 5:07 p.m.

ROLL CALL Visual Roll was taken.

GOVERNING BOARD

PRESENT: Robin Carder, City of La Verne, Chair
Ronald T. Vera, City of Claremont, Vice-Chair
Carolyn Cockrell, City of La Verne, Board Member
Rubio R. Gonzalez, City of Pomona, Board Member
Jed Leano, City of Claremont, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member

ABSENT: Mona Sparks Johnson, City of Pomona, Board Member

STAFF: Toni Navarro, Executive Director
Diana Acosta, Chief Financial Officer
Nancy Gill, Chief Operations Officer
Seeyam Teimoori, Medical Director
Natalie Majors-Stewart, Chief Compliance Officer
Gilbert Saldate, Housing Manager
Mica Olmos, JPA Administrator/Clerk

PRESENTATION

Executive Director Navarro stated that outgoing Mental Health Commission Member Arnold (Arny) Bloom has been relentless, consistent, and a supportive community member at a time when Tri-City was getting back on its feet; that much of Tri-City's success with mental health first aide was due to his leadership in the community; that he has been a very active commission member; and thanked him for helping developed Tri-City's first Data Notebook and for everything he has done for Tri-City.

Chair Carder stated that Commissioner Bloom is part of her tennis group and during the times that they got together, they talked about Tri-City and she learned much from him, noting that he truly cares about Tri-City; that she treasures their friendship; and that she is thankful for what he has done in helping kids. She then presented Mr. Bloom with an Award of Recognition for his contributions to Tri-City since 2008.

Arny Bloom indicated that he started to get involved with Tri-City back in 2007 when it was going through bankruptcy and he was a Special Ed Director; that there were no resources in the community for the kids in the school district and he was desperate. He shared the humble beginning of Tri-City's journey through bankruptcy to becoming a complete system of care; talked about becoming a stakeholder and about the stakeholder process; the outreach to schools and the community; and about the beginning of all the services through MHSA. He also shared memories, friendships, accomplishments in programming, and stated that it had been great working with staff; that he enjoyed the ride; and that he learned a lot about mental health.

CONSENT CALENDAR

There being no comment, Vice-Chair Vera moved, and Board Member Leano seconded, to approve the Consent Calendar. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leano, Ontiveros-Cole; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Sparks Johnson.

1. APPROVAL OF MINUTES FROM THE MAY 15, 2019 GOVERNING BOARD AND MENTAL HEALTH COMMISSION JOINT MEETING

Recommendation: "A motion to approve the Minutes of the Joint Meeting of the Governing Board and Mental Health Commission of May 15, 2019."

2. APPROVAL FOR THE DISPOSAL OF BROKEN AND/OR DAMAGED FURNITURE

Recommendation: "A motion to approve the disposal of damaged and/or broken furniture as listed on the Surplus Furniture List for Disposal– June 2019."

3. APPROVAL OF RESOLUTION NO. 482 ADOPTING REVISED JOB DESCRIPTIONS AND JOB TITLES OF THE MENTAL HEALTH WORKER (FORMERLY MENTAL HEALTH WORKER I & II), OF THE MENTAL HEALTH SPECIALIST AND THE SENIOR MENTAL HEALTH SPECIALIST POSITION (FORMERLY MENTAL HEALTH REHABILITATION SPECIALIST I, II, & III)

Recommendation: "A motion to adopt Resolution No. 482 establishing and adding the position of Mental Health Worker, Mental Health Specialist, and Senior Mental Health Specialist to the classifications of General Service Employees

NEW BUSINESS

4. APPROVAL TO RE-APPOINT TWILA STEPHENS AND TONI L. WATSON AS MEMBERS TO THE TRI-CITY MENTAL HEALTH COMMISSION

Executive Director Navarro stated that both Commissioners Watson and Stephens are very active in the Commission and in the community. She indicated that Chair Watson has been representing Tri-City at the California Association of Local Behavioral Health Boards & Commissions (CALBHB/C) and Commissioner Stephens has been a great addition to the Commission because she has come up through the system and she is very open about her story, and what she brings to the table has been instrumental helping the Commission focus on their new tasks.

Chair Carder inquired if there was a term limit for Commission Members. Executive Director replied in the negative.

There being no further discussion, Board Member Leano moved, and Board Member Gonzalez seconded, to reappoint Twila Stephens and Toni Lynn Watson as members to the Mental Health Commission for a three-year term expiring on June 2022. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leano, Ontiveros-Cole; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Sparks Johnson.

5. APPROVAL OF RESOLUTION NO. 483 ADOPTING REVISED INVESTMENT OF EXCESS CASH POLICY NO. VII.1

Chief Financial Officer Acosta reported that staff updated the existing Investment Policy which was last updated back in 2006; that it was submitted to the California Municipal Treasurers Association for their review and certification which resulted in obtaining a score of 96 points out of 100 maximum points; that from this point forward she will be obtaining qualifications from approved financial institutions to make the investments; and that prior to making any investments, they will be presented to the Board for approval.

Board Member Vera inquired about the biggest difference between the old and new investment policies. Chief Financial Officer Acosta indicated that there were a lot of missing pieces and now it includes best practices, government codes, and that the major change is that new proposed policy is more conservative, more restrictive, and it will add the ability to bring it annually to the Board for review in the event the Board wishes to expand on the investment program.

Board Member Leano stated that the investment policy had not been amended in 13 years and he appreciates that staff is bringing it to the Board and wanting to revisit it annually; he also thanked the Chief Financial Officer for being transparent and presenting the investment policy to the Board even though it was not required.

There being no further discussion, Board Member Gonzalez moved, and Board Member Leano seconded, to adopt Resolution No. 483 revising the Investment of Excess Cash Policy No. VII.1 and superseding all previous versions. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leano, Ontiveros-Cole; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Sparks Johnson.

6. APPROVAL OF THE COMMUNITY WELLBEING GRANTS FOR FY 2019-20 UNDER THE COMMUNITY CAPACITY BUILDING PROJECT OF THE PREVENTION AND EARLY INTERVENTION (PEI) PLAN

Executive Director Navarro reported that Tri-City received 24 applications for the Community Wellbeing Grants; that 12 were selected pursuant to the PEI budget allocation; that all of the proposed grants to be awarded will be for youth under the age of twenty-five which matches the funding requirements; that the projects range from working directly with youth to promote good relationships and social skills, community leadership, as well as focusing on excelling in school and being able to have wellbeing in their future from that perspective; and that Chris Anzalone meets with them quarterly to provide leadership training and how to collect data.

Board Member Vera stated that he would abstain from voting on awarding a grant to NAMI Pomona Valley – Padres Effectivos; and for NAMI Pomona Valley – Activated African American Parents due that his wife is a NAMI board member; and that he would also abstain from voting on awarding a grant to the Newcomers Access Center, since he provides legal advice to them, noting that he did not participate in writing the grant.

There being no further discussion, Board Member Leano moved, and Board Member Cockrell seconded, to award the selected Community Wellbeing Grants, except for NAMI Pomona Valley –Padres Effectivos; NAMI Pomona Valley -Activated African American Parents; and Newcomers Access Center. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leano, Ontiveros-Cole; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Sparks Johnson.

Immediately thereafter, Board Member Leano moved, and Board Member Cockrell seconded, to award a Community Wellbeing Grant to NAMI Pomona Valley –Padres Effectivos; NAMI Pomona Valley -Activated African American Parents; and Newcomers Access Center, respectively. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leano, Ontiveros-Cole; and Chair Carder. NOES: None. ABSTAIN: Vice-Chair Vera. ABSENT: Board Member Sparks Johnson.

7. APPROVAL OF RESOLUTION NO. 484 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A MASTER LEASE AGREEMENT WITH BMR RENTALS FOR HOUSING UNITS LOCATED AT 1172 PASADENA ST. IN POMONA, CALIFORNIA

Executive Director Navarro stated this is a continuation of a partnership dating back 15 years with Mark Warren, owner of the property; that it was done under AB34 which had a housing component; that back in 2008 the rent per unit was \$1,010 and that today, eleven years later the rent is \$1,170; and that he takes care of the property and it is a great partnership.

Vice-Chair Vera announced he would abstain from voting since Mr. Warren is his client.

There being no further comment, Board Member Gonzalez moved, and Board Member Leano seconded, to adopt Resolution No. 484 approving the Master Tenant Lease Agreement for 5 housing units located at 1172 Pasadena Street in Pomona, CA until June 30, 2021; and authorizing the Executive Director to execute the Lease Agreement with BMR Rentals. Vice-Chair Vera abstained voting on this item citing BRM Rentals is his client. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leano, Ontiveros-Cole; and Chair Carder. NOES: None. ABSTAIN: Vice-Chair Vera. ABSENT: Board Member Sparks Johnson.

8. APPROVAL OF RESOLUTION NO. 485 ADOPTING THE PROPOSED OPERATING BUDGET AND CASH FLOW BUDGET FOR FY 2019-20

Chief Financial Officer Acosta stated that she distributed a draft of the proposed budget to the Governing Board during its meeting last month to allow them ample opportunity to review it before today's meeting; that she focused on the most significant changes budget to budget, actual to budget, and summarized these in the board report.

She then said that in connection with expenses, salaries costs are approximately 80% of the budget; that the most significant change in salaries were merit increases and additional positions approved by the Board; that there was additional office leases at the Royalty building; that there was an increase in security at each of Tri-City buildings; and the cost of Techsuite project under innovations. She also referred to page 17 of the budget which is the overall picture which depicts the beginning cash and ending cash, and shows MHSA and non-MHSA dollars; noting that it ends with Tri-City having approximately \$6 million; that she is projecting paying \$1.5 million to bankruptcy which will take us pretty close to the end of the balance; and that the projection is to end with a \$5 million balance.

Vice-Chair Vera inquired if the \$1.5 million set aside for a bankruptcy payment can also be used for contingencies. Chief Financial Officer Acosta replied that the end cash balance of \$5 million is for contingencies, noting that as part of the bankruptcy requirement Tri-City is allowed \$2 million and that the prudence reserve under MHSA is separate.

Executive Director Navarro added that the MHSA prudent reserve is 33% of the average of the previous five years received of CSS funding. Chief Financial Officer Acosta indicated that MHSA funds are segregated from non-MHSA funding.

Discussion ensued regarding bankruptcy payments and the overpayment by the State to Tri-City in the amount of \$307,000 which was reported as liability in Tri-City's financial statements because it was sent in error.

There being further discussion, Vice-Chair Vera moved, and Board Member Ontiveros-Cole seconded, to approve Resolution No. 485 adopting Tri-City's FY 2019-20 Operating Budget and Cash Flow Budget. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leano, Ontiveros-Cole; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Sparks Johnson.

MONTHLY STAFF REPORTS

9. TONI NAVARRO, EXECUTIVE DIRECTOR REPORT

Executive Director Navarro reported Tri-City was awarded the intensive care contract under Measure H and Tri-City can now receive referrals, provide case management services in our region, and get paid by the County; that the three city partnership which includes having Tri-City provide navigators to the partnership, was also successful in receiving the vouchers that go along with the services to identify people in need; and thanked Benita DeFrank of Pomona, Anne Turner of Claremont, and Maya of La Verne for their efforts in getting these vouchers. Lastly, she announced that Gilbert Saldade will retire effective next week and Tri-City will be honoring him during the next Governing Board meeting.

Housing Manager Saldade indicated that he will retire from CalPERS, and will become the Homeless Program Manager for the Gateway Cities COG. He noted that working here at Tri-City prepared him for this job.

Chair Carder, on behalf of the Governing Board, wished Housing Manager Saldade the best.

10. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer Acosta announced that the beginning of Tri-City's annual independent financial statement audit will begin next week; that it is an interim audit which consists of a preliminary review of internal controls and transactions; that the final audit will be conducted a month later, and in October the financial statements will be issued and presented to the Board. She then stated that she was answering Board Member Leano's question about time limit to spend the \$1.6 million general unspent CSS funding designated to housing, and reported that there is no time clock ticking because it only had been designated; however, any funding designated into CSS within three years, sufficient dollars earmarked for housing must be maintained and have it available for when those projects are approved by the Board. She lastly reported that a bankruptcy payment of \$1.7 million was made, leaving approximately \$1.6 million bankruptcy payment, and hopes that by the fall it will be paid in full.

11. NANCY GILL, CHIEF OPERATIONS OFFICER REPORT

Chief Operations Officer Gill reported that facilities had been very busy getting all the new leased offices ready at Royalty, noting that staff is excited and move in date is on target for July 1st; that the Park Avenue housing inspection was moved to June 26th and it is expected to pass, and will report findings in July; that HR and Finance met with consultants regarding the pay schedule revision project; that the pay ranges policy was originally established in 2000, revised in 2008, and hoped to bring an updated policy to the Board in September for approval.

12. ANGELA IGRISAN, CHIEF CLINICAL OFFICER REPORT

Executive Director Navarro stated that clinical had been really busy, noting that those who are coming for services are identifying themselves as homeless remains to be high and is creating quite a challenge for staff; that Hope4Home has been very helpful; and that the resources that Tri-City is utilizing through the new partnership through Measure H, and through other things happening in the three cities, will make it easier for Tri-City to place people.

Governing Board Member Cockrell asked for an update regarding the school partnership. Executive Director Navarro stated that the Chief Clinical Officer will provide this information in her report at the next meeting.

13. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT

Dr. Teimoori thanked Board Member Vera for introducing Tri-City to the people at the Community Transitional Research Institute (CRTI) who are running a project called Stopping Diabetes in its Tracks (SDIT); discussed the project; and stated that they will also run the project here at Tri-City; and that this is good because they can offer education and continuity of care.

Discussion ensued about how the SDIT project got started; do more in connection with the whole person care; and how the program will work here at Tri-City.

14. RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Executive Director Navarro stated that on July 1st Minority Mental Health Month begins; that Tri-City's Cultural Diversity and Inclusion Committee has planned many events; that Tri-City passed with flying colors the two audits for monitoring how Tri-City uses the Housing Authority

vouchers, noting that the Pomona Housing Authority wants to use Tri-City's reporting procedure and process as an example.

15. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT

Chief Compliance Officer Majors-Stewart provided an update on two new assessment tools that are required by DHCS that will be implementing in the clinical department, one is the CANS which is the Child and Adolescent Needs and Strengths, and the purpose of the CANS is to evaluate the needs and strengths of a child/youth to help determine treatment direction and also to help track progress and outcomes overtime. The other tool that will be implemented is Pediatric Symptoms Checklist or the PSC-35 which is a screening tool that was designed to quickly identify high need areas, so that quick intervention can be done as early as possible; noting that staff be officially implementing these tools as of July 1st in the Child and Family Program.

Vice-Chair Vera inquired how was the screening done. Chief Compliance Officer Majors-Stewart replied that the screening was done at the time of the assessment by the assessor. She indicated that the PSC-35 is a self-report by the parent; and that the CANS is administered by the clinician at the time of the assessment.

There being no further discussion, Board Member Leano moved, and Board Member Cockrell seconded, to receive and file the month of June staff reports. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leano, Ontiveros-Cole; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Sparks Johnson.

GOVERNING BOARD COMMENTS

Governing Board Leano announced that on June 29th, the San Gabriel Valley Homeless Consortium will be hosting a Summit on Homelessness in Claremont, noting that elected officials, LAHSA, and United Way will be in attendance, and distributed the flyer for the event.

Chair Carder reported that she received a call from a La Verne Police Officer to notify her that there are homeless encampments along the railroad tracks between San Dimas Avenue and Holt Avenue; and indicated that the whole area will be assessed and will report later the results; that she and the La Verne Mayor were filmed in a video talking about mental health and its goal to reach the community to make them comfortable, remove some of the stigma, and encourage people to talk about mental illness; that after the video is done she will provide it to Tri-City.

Vice Chair Vera inquired about the new 'mental health czar' in the State of California. Executive Director Navarro stated Dr. Thomas Insel, a former director of the National institutes of Mental Health in Washington DC, is working as a consultant to the governor on issues of mental health and he is housed at the Steinberg Institute, noting that Dr. Insel does not like to be called the "mental health czar". Executive Director Navarro then reported that she met briefly Dr. Insel during the CBHDA meeting and will arrange for him to visit Tri-City to show him how we do things here at Tri-City since the size of our county really speaks of the spirit of what MHSA is about; that we have great local control; and that we are great stewards of public dollars.

Vice-Chair Vera stated that Goggle was asking Dr. Insel to see how goggle phones could be used by those with behavioral issues. Executive Director Navarro stated that Dr. Insel is a co-founder of MindStrong which is the application under Tech Suite that Tri-City will be using; that he does have the background to help tech companies move along side and come up to par with some of the other apps being used medically to prevent more serious complications.

Executive Director Navarro then reported that over the next few months staff will bring proposals to the Board for permanent supportive housing; that in the San Gabriel Valley homeless count is up 24% and therefore it is not a surprise that we are seeing encampments that Chair Robin mentioned; that the reality is that we cannot house people fast enough to counteract the number of evictions and the increasing exorbitant amount of rent. She then stated that after the Los Angeles County Board of Supervisors voted to eliminate discrimination of rental units for people with Section 8 vouchers, a member of the Landowners Association of LA said that they will just have to increase the rents higher so that they do not have to accept vouchers; pointing out that this is the uphill battle that we are facing; that Hope4Home is a wonderful resource, however, it is an emergency shelter which is only available for 90 days.

PUBLIC COMMENT

James Curtis thanked Tri-City for the Community Wellbeing Grants awarded to NAMI. He also stated that there is an organization called We Care Claremont and two of its members are in attendance who have a tremendous amount of dedication and commitment to improving the lives of children in Claremont; and that he looks forward to working with them.

Mary Reichert stated that she and Sarah Rockne are working and developing this organization to focus on children's mental health in their schools; and to create partnerships with local organizations, specifically to get parents involved to make sure that kids are getting the services that they need; and hopes to partner with Tri-City and reaching out to the community.

Sarah Rockne stated that during her journey for the last five years as a mom in the school district, she sees that there is a huge need for parents having more awareness and education to reduce the stigma about mental illness; and that both Tri-City and the school district have phenomenal programs, but there is a need for more open conversations.

Executive Director Navarro stated that she had had the opportunity to meet with Mary and Sarah; that they were able to find our intersections but also gaps that their organization can take up for us; and that they will continue to meet.

ADJOURNMENT

At 6:10 p.m., the Governing Board Meeting of June 19, 2019 was adjourned. The next Regular Meeting of the Governing Board will be held on Wednesday, July 17, 2019 at 5:00 p.m. in the MHSA Office, 2001 North Garey Avenue in Pomona, California.



Micaela P. Olmos, JPA Administrator/Clerk