



MINUTES

REGULAR MEETING OF THE GOVERNING BOARD MARCH 17, 2021 – 5:00 P.M.

The Governing Board held on Wednesday, March 17, 2021 at 5:00 p.m. its Regular Meeting Via Teleconference pursuant to California Governor Newsom Executive Order N-25-20 wherein he suspended certain provisions of the Brown Act to allow the continuation to hold meetings without gathering in a room in an effort to minimize the spread and mitigate the effects of COVID-19 (Corona Virus Disease of 2019).

CALL TO ORDER Chair Carder called the meeting to order at 5:00 p.m.

ROLL CALL Roll call was taken by JPA Administrator/Clerk Olmos.

GOVERNING BOARD

PRESENT: Robin Carder, City of La Verne, Chair
Jed Leano, City of Claremont, Vice-Chair
Carolyn Cockrell, City of La Verne, Board Member
John Nolte, City of Pomona, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member (Joined at 5:02 pm)
Ronald T. Vera, City of Claremont, Board Member

ABSENT: Paula Lantz, City of Pomona, Board Member

STAFF: Toni Navarro, Executive Director
Darold Pieper, General Counsel
Diana Acosta, Chief Financial Officer
Elizabeth Renteria, Chief Clinical Officer
Rimmi Hundal, Director of MHSA & Ethnic Services
Natalie Majors-Stewart, Chief Compliance Officer
Mica Olmos, JPA Administrator/Clerk

NEW BUSINESS

- 1. CONSIDERATION OF RESOLUTION NO. 576 AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A THREE-YEAR AGREEMENT WITH PURE FACILITY SOLUTIONS, INC., FOR JANITORIAL SERVICES BEGINNING APRIL 1, 2021, IN THE AMOUNT OF \$378,115, WITH AN OPTION TO EXTEND AN ADDITIONAL TWO YEARS**

At 5:02 p.m., Board Member Elizabeth Ontiveros-Cole joined the meeting.

Chief Financial Officer Acosta reported that after a formal Request For Proposals process, which included evaluating the proposals and interviewing the top three the proposers for janitorial services, staff was presenting a recommendations to award the contract for janitorial services to Pure Facility Solutions, Inc.

Board Member Nolte sought clarification for not selecting the least expensive of the three vendors. Chief Financial Officer Acosta replied that one of the main reasons was the sanitizing services that Pure Facility Solutions is able to provide as part of their normal services, and not upon request and a separate bill for each service, as indicated by the lowest bidder; that in addition, the lowest bidder provided an extremely low cost for supplies, which ultimately might have resulted in amending the contract to pay for additional supplies which were insufficient.

Board Member Nolte further inquired about the two-year extension of the contract. Chief Financial Officer Acosta explained that the two additional years are optional, noting that the request is for the Board to authorize Executive Director to extend the agreement for two additional years, if it is deemed appropriate at the end of the three-year agreement.

Discussion ensued about the possibility of creating a contract selection process policy which includes awarding points to a bidder/vendor who hires locally within the three cities, to the extent that Tri-City is able to, since federal funds are involved which does not permit local preferences.

There being no further discussion, Board Member Nolte moved, and Board Member Vera seconded, to award the Agreement for janitorial services to Pure Facility Solutions, Inc. and adopt Resolution No. 576 authorizing the Executive Director to execute the Agreement in the amount of \$378,115 for three years beginning April 1, 2021, with an option to extend for an additional two years. The motion was carried by the following vote: AYES: Board Members Cockrell, Nolte, Ontiveros-Cole, and Vera; Vice-Chair Leano; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Lantz.

2. CONSIDERATION OF RESOLUTION NO. 577 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SUB-GRANTEE AGREEMENT WITH THE EAST VALLEY COMMUNITY HEALTH CENTER (EVCHC) FOR ADVERSE CHILDHOOD EXPERIENCES (ACES) TRAINING; AND ACCEPTING THE EVCHC GRANT IN THE AMOUNT OF \$16,385

Executive Director Navarro reported that before Tri-City pivoted to modified operations, the Prevention, Early Intervention team applied for two of the initial grants from the statewide initiative on Adverse Childhood Experiences and Tri-City was awarded two grants for specialized training and communications support for ACEs Aware Initiative; and as a result in participating in the training, the EVCHC asked Tri-City to join in their bid for a grant to develop and plan a network of care of trauma informed providers; that Tri-City's role will be to expand the training for their network and to help them develop a community-wide network in the three cities that is trauma informed and works to identify persons who have experienced trauma early in their lives and help them get connected to all the services, a whole person care approach; and expressed proudness and excitement for Tri-City being asked by the EVCHC to be a part of this grant with them.

Board Member Cockrell inquired if Tri-City will be hiring more people in order to facilitate the required training. Executive Director Navarro replied in the negative.

There being no further comment, Board Member Cockrell moved, and Board Member Vera seconded, to adopt Resolution No. 577 approving the Sub-Grantee Agreement for ACEs training with the East Valley Community Health and authorizing the Executive Director to execute the Agreement. The motion was carried by the following vote: AYES: Board Members Cockrell, Nolte, Ontiveros-Cole, and Vera; Vice-Chair Leano; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Lantz.

3. CONSIDERATION OF RESOLUTION NO. 578 APPROVING AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A LOAN AGREEMENT, REGULATORY AGREEMENT, AND SUPPORTIVE SERVICES AGREEMENT WITH WEST MISSION HOUSING PARTNERS, LP, FOR THE DEVELOPMENT, CONSTRUCTION, FINANCING, AND OPERATION OF TEN UNITS OF AFFORDABLE AND PERMANENT SUPPORTIVE HOUSING IN ITS DEVELOPMENT ON WEST MISSION AVENUE IN POMONA IN THE AMOUNT OF \$2,800,000

Executive Director Navarro announced that Sandra Viramontes, from Jamboree Housing Corporation, was in attendance to answer any questions the Board might have. She then provided a summary of the project and indicated that the stakeholders recommended and the Governing Board approved, the one-time allocation of unspent Community Services and Supports funds in the amount of \$2,800,000 for housing; and that in November 2019, the Board designated this money to the West Mission Housing project which was being developed at that time; that now Tri-City was seeking approval of the loan documents to proceed with that development.

Discussion ensued regarding why this is a loan rather than a grant, which is for the purpose of the overall funding as affordable housing and the use of tax credits; that the funding is structured as a loan so that the tax credit committee could see that the project can be paid off within the 55 year term; and that Tri-City will receive 17.95% of the 50% of residuals annually for the life of the loan.

Board Member Vera expressed wanting to have an accounting going forward of what is expected on the return from that loan.

Board Member Nolte inquired if there will be a security for the performance of obligations over that period of time.

Counsel Pieper stated that this is one element of the regulatory agreement and the other agreements are tied back into conditions of the loan and the deed of trust, noting that there is security for the continued performance of those obligations back to Tri-City.

There being no further discussion, Board Member Nolte moved, and Vice-Chair Leano seconded, to adopt Resolution No. 578 approving and authorizing the Executive Director to execute a Loan Agreement, a Regulatory Agreement, and Supportive Services Agreement with West Mission Housing Partners, LP for the development, construction, financing, and operation of ten units of affordable and permanent supportive housing in its development on West Mission Avenue in Pomona in the amount of \$2,800,000. The motion was carried by the following vote: AYES: Board Members Cockrell, Nolte, Ontiveros-Cole, and Vera; Vice-Chair Leano; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Lantz.

MONTHLY STAFF REPORTS

4. TONI NAVARRO, EXECUTIVE DIRECTOR REPORT

Executive Director Navarro encouraged the Board to participate in the survey from Brand Purpose for the internal organizational review during Tri-City's 60th anniversary; she then reported that the California Behavioral Health Directors Association, the California Welfare Directors Association, the California Public Hospital Association, and the CHIAC, had released a statement on racism as a public health crisis with prescriptive goals as to what that means; that she looks forward to share this goals with the Board next month, noting that it addresses the deliverables for behavioral

health when talking about proclaiming racism as a public health crisis. She then announced that after a six-month recruitment process, Ken Riomales has been hired as Tri-City's Chief Information Officer and will start on April 5th; that Jessica Wong, the interim CIO, helped with the selection process; and provided background and job experience of Mr. Riomales.

5. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

Executive Director Navarro announced that in response to the packet, staff received questions from Governing Board Vera regarding MHSA funds and that Chief Financial Officer Acosta will be addressing those questions.

Board Member Vera indicated that he emailed questions to Executive Director Navarro and Chief Financial Officer Acosta about the information the Board has been receiving, noting that they are excellent financial detailed reports and he appreciates them; however, the way MHSA funds are reported seem like huge financial reserves and that the public is saying why Tri-City had not spent this money out in the community; that he has tried to explain that these funds are budgeted and allocated over a three-year period and that the information is presented based on the accounting reports; and commented on MHSA funding which was subject to reversion four years ago.

Executive Director Navarro confirmed that because the Innovations Plans are so unique, and that after they were approved by the Stakeholders and our Governing Board, they also require clearance and approval from the Mental Health Services Oversight and Accountability Commission, which denied many projects, including two of our own; that as a result Tri-City and many other counties' money continued to sit in our coffers and it became at risk of reversion; that thankfully at the state level, there has been changes to the Innovations Plan decision-making; and that accounting principles for MHSA are very complicated, different, and unique from private and even other public funds.

Chief Financial Officer Acosta reported that she had included a whole new section in this month's report and called it MHSA Reversion; she then referred to her report and discussed the breakdown of all the MHSA cash on hand, cash designated, and the cash to be expended through the remainder of the fiscal year for operations, capital facilities, and technology funds, as calculated as of the end of January, which is Tri-City's most recent financial records. She then discussed the different plans and their required funding allocation under MHSA, noting that each remittance received, has to be spent within a three-year period beginning in the fiscal year in which it is received.

Executive Director Navarro indicated that as a result of COVID, Tri-City is going to take a significant hit in MHSA revenues beginning in fiscal year 22, 23, approximately 30%; however, noted that Tri-City is in good shape out three years.

Discussion ensued regarding staff working and evaluating the current needs of our community and where Tri-City is going to need to spend more and for how long, taking into consideration services and staffing, which includes CalPERS liability as it moves forward for full-time staff engagement.

Chief Financial Officer Acosta then referred to the Cash Flow Statement, and the Consolidated Statement of Revenues, Expenses and Changes in Net Position, which is an income statement, and discussed the activities within these Statements.

Discussion ensued regarding the process for the allocation and use of excess funds, which includes the stakeholder process, 30-day public comment, the Mental Health Commission recommendation to the Governing Board, and ultimately Governing Board approval.

6. LIZ RENTERIA, CHIEF CLINICAL OFFICER REPORT

Chief Clinical Officer Renteria thanked Vice-Chair Leano for a wonderful presentation; she then referred to her report and discussed clients census data and how staff is using this data to improve services; that this year in the access to care team in February, processed more service requests than we did the previous year, noting that we are serving more clients this year; that there is an increase in children's referrals; that the co-occurring support team is looking at ways do some quality assurance projects to attract the outcomes and effectiveness of the referrals to make sure that their services help support individuals that are experiencing both substance abuse and mental health issues; that it was encouraging trend that more than half of our clients are closing due to a successful resolution or successful treatment outcome; that the strength of our relationships with school partners is showing by the referrals continuing to be on track as we had in previous years; that Jeri Sprewell was promoted to Program Supervisor for the Clinical Wellness Advocate team who is gearing up to help us meet the requirements and compliance SB 803, which is the peer support specialist certification for 2020; that the Therapeutic Community Garden is reaching out to that transitional age youth; and shared a success story from a client.

Discussion ensued regarding the higher number of older adults accessing our services are women and the stigma related for older males accessing services; about gender identifications; and about collecting and reporting post COVID data of school counseling referrals.

7. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT

Executive Director Navarro reported, on behalf of Medical Director Dr. Teimoori, that the pop-up medical clinics that we do in conjunction with Dr. Ramos, of Pomona Valley Hospital, that provide street medicine to folks, particularly those who are unsheltered in the City of Pomona, Claremont and La Verne, are going to have a mobile vaccination clinic with the Department of Health Services and Tri-City on Tuesday, March 23rd, and will be back in a month to give folks their second vaccination; and expressed appreciation for Sean Smith's advocacy in reaching out to DHS for the vaccinations, noting that he is working with the treatment teams to get the word out to Tri-City clients and get them signed up for their vaccination.

8. RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA & Ethnic Services Hundal wished everyone a happy Green Ribbon Week; pointed out that staff was using green screens to promote Green Ribbon Week; that Tri-City is promoting in social media those restaurants who had always supported and helped Tri-City eliminate stigma toward mental health during Green Ribbon Week; thanked Vice-Chair Leano and Chief Clinical Officer Renteria for doing an excellent Facebook live event called Mental Health During COVID; that Tri-City hosted Dr. Felitti's event for ACEs aware and more than 287 people attend that event, noting that it was very educational and people really enjoyed it; and that Tri-City has hosted two bidders conferences for the Community Wellbeing Grants for this year which was attended by 49 communities, of which 34 communities were new to this process, indicating that the deadline for application is Thursday, April 1st at 12:00 p.m.

9. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT

Chief Compliance Officer Majors-Stewart reported that the CMS (Centers for Medicare & Medicaid Services) and ONC (Office of the National Coordinator for Health Information Technology) final rules are basically regulations that provide guidelines and mandates for when Tri-City has to comply with this and how Medi-Cal providers have to comply with interoperability standards; that based on these mandates, healthcare providers who serve medical beneficiaries, will be required to establish technological infrastructure and workflow processes in order to make sure that specified clinical and administrative information can be electronically accessible and exchangeable between patients, providers, and pairs; that the heart of this is about patient care and accessibility, making sure that the folks who need access to the information can get it; that this technology will allow for patients to access certain parts of their health record on demand via their smartphones, the computers and tablets; that staff is looking at several things for strategies; that the IT department and the Best Practices Division are the lead on this project, focusing on compliance, processes and policies; and that she will provide updates on this project which will roll out over the next two years.

Board Member Vera commented that updates will be great because the Board needs to understand the full scope of these mandates and how best to help clients.

There being no further comment, Vice-Chair Leano moved, and Board Member Ontiveros-Cole seconded, to receive and file the month of March staff reports. The motion was carried by the following vote: AYES: Board Members Cockrell, Nolte, Ontiveros-Cole, and Vera; Vice-Chair Leano; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Lantz.

GOVERNING BOARD COMMENTS

There was no Governing Board comment.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

At 6:16 p.m., on consensus of the Governing Board its meeting of March 17, 2021 was adjourned. The next Regular Meeting of the Governing Board will be held on Wednesday, April 21, 2021 at 5:00 p.m., via teleconference due to the COVID-19 pandemic.



Micaela P. Olmos, JPA Administrator/Clerk