



MINUTES

REGULAR MEETING OF THE GOVERNING BOARD JUNE 16, 2021 – 5:00 P.M.

The Governing Board held on Wednesday, June 16, 2021 at 5:00 p.m. its Regular Meeting Via Teleconference pursuant to California Governor Newsom Executive Order N-25-20 wherein he suspended certain provisions of the Brown Act to allow the continuation to hold meetings without gathering in a room in an effort to minimize the spread and mitigate the effects of COVID-19 (Corona Virus Disease of 2019).

CALL TO ORDER Chair Carder called the meeting to order at 5:00 p.m.

ROLL CALL Roll call was taken by JPA Administrator/Clerk Olmos.

GOVERNING BOARD

PRESENT: Robin Carder, City of La Verne, Chair
Carolyn Cockrell, City of La Verne, Board Member
Paula Lantz, City of Pomona, Board Member
John Nolte, City of Pomona, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member
Ronald T. Vera, City of Claremont, Board Member
Jamie Earl, City of Claremont, Alternate Board Member

ABSENT: Jed Leano, City of Claremont, Vice-Chair

STAFF: Toni Navarro, Executive Director
Darold Pieper, General Counsel
Diana Acosta, Chief Financial Officer
Elizabeth Renteria, Chief Clinical Officer
Seeyam Teimoori, Medical Director
Rimmi Hundal, Director of MHSA & Ethnic Services
Natalie Majors-Stewart, Chief Compliance Officer
Ken Riomales, Chief Information Officer
Mica Olmos, JPA Administrator/Clerk

CONSENT CALENDAR

There being no comment, Board Member Vera moved, and Board Member Cockrell seconded, to approve the Consent Calendar. The motion was carried by the following vote, with Board Member Vera abstaining from approval of Items Nos. 2 and 3: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Vice-Chair Leano.

1. APPROVAL OF MINUTES FROM THE MAY 19, 2021 GOVERNING BOARD AND MENTAL HEALTH COMMISSION REGULAR JOINT MEETING

Recommendation: “A motion to approve the Minutes of the Governing Board and Mental Health Commission Regular Joint Meeting of May 19, 2021.”

2. CONSIDERATION OF RESOLUTION NO. 585 ESTABLISHING MENTAL HEALTH SERVICES ACT (MHSA) COMMUNITY PROGRAM PLANNING PROCESS (CPPP) POLICY AND PROCEDURE NO. IV.14, EFFECTIVE JUNE 16, 2021

Recommendation: “A motion to adopt Resolution No. 585 establishing Policy and Procedure No. IV.14 – MHSA Community Program Planning Process, effective February 16, 2021.”

3. CONSIDERATION OF RESOLUTION NO. 586 ESTABLISHING MENTAL HEALTH SERVICES ACT (MHSA) INNOVATION PLAN PROJECTS POLICY AND PROCEDURE NO. IV.15, EFFECTIVE JUNE 16, 2021

Recommendation: “A motion to adopt Resolution No. 586 establishing Policy and Procedure No. IV.15 – MHSA Innovation Plan Projects, effective June 16, 2021.”

NEW BUSINESS

4. CONSIDERATION OF RESOLUTION NO. 587 AWARDING CONTRACT TO CERNER CORPORATION FOR ELECTRONIC HEALTH RECORDS SOFTWARE PLATFORM SERVICES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE ITS MASTER SERVICES AGREEMENT FOR THREE YEARS IN THE AMOUNT OF \$867,816.00, WITH AN OPTION TO EXTEND AN ADDITIONAL TWO YEARS

Executive Director Navarro stated that Tri-City has had the same Electronic Health Record (EHR) system for approximately 10 years and during the past few years, there have been more requirements by Medicaid and State regulations, noting that unfortunately our current EHR system has not been able to keep up; thus, staff looked into getting a new HER platform that will take us into the future and also increase our efficiency for documentation and billing processes.

Chief Information Officer Riomales reported that a Request For Proposals (RFP) was published in 2020; that four vendors submitted proposals and that two Proposers, Cerner and Netsmart, were selected to move forward to the next round; that ultimately Cerner was the best selection for the agency for a multitude of reasons, including having a high rated uptime, reliability, strong workflow, clinical process framework, less recurring cost compared to Netsmart; and that with the inception of the CARES (Coronavirus Aid, Relief, and Economic Security) Act, there are some mandates with regards to regulatory issues, such as interoperability and ability for patients to view their records which unfortunately Tri-City’s current EHR system is not capable of handling at this particular time; that Cerner represents 29 of the 58 counties within California which it lends itself to the future goals of Tri-City regarding integration.

Board Member Vera inquired when the rollout or transition was expected to occur. CIO Riomales replied it is anticipated in the second quarter in 2022.

There being no further comment, Board Member Vera moved, and Board Member Ontiveros-Cole seconded, to adopt Resolution No. 587 approving a Master Services Agreement with Cerner for Electronic Health Records Software Platform services in the amount of \$867,816.00; and authorizing the Executive Director to execute the Agreement. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Vice-Chair Leano.

5. CONSIDERATION OF AWARDING COMMUNITY WELLBEING GRANTS FOR FISCAL YEAR 2021-22 UNDER THE COMMUNITY CAPACITY BUILDING PROJECT OF THE PREVENTION AND EARLY INTERVENTION (PEI) PLAN

Director of MHSA and Ethnic Services Hundal reported that these are the annual Community Wellbeing awards given under the PEI plan; that this year Tri-City received 30 applications and 17 are being presented for approval. She explained that under the CWB grant communities can apply for a maximum of \$10,000 for up to three years; that the selected community wellbeing grants total \$85,300 and will be funded under the MHSA PEI plan for the Fiscal Year 2021-22.

Board Member Vera stated he would abstain on the item having to do with 'Just Us 4 Youth', because he has a conflict of interest there.

Board Member Nolte stated that he would abstain because he has some interest in some of these organizations.

There being no further comment, Board Member Lantz moved, and Board Member Cockrell seconded, to award seventeen Community Wellbeing Grants totaling \$85,300.00 to be funded under the PEI Plan in FY 2021-22. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, and Ontiveros-Cole; and Chair Carder. NOES: None. ABSTAIN: Board Members Nolte and Vera. ABSENT: Vice-Chair Leano.

6. CONSIDERATION OF RESOLUTION NO. 588 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE CLAREMONT UNIFIED SCHOOL DISTRICT (CUSD) FOR SPECIALTY MENTAL HEALTH SERVICES FOR THREE YEARS EFFECTIVE JULY 1, 2021

Executive Director Navarro indicated that this MOU renews the MOU that Tri-City created with Claremont approximately three and a half years ago, noting that it is to be able for Tri-City to provide services onsite at Claremont Unified schools; and that it also encourages to be in partnership and meet regularly with the school district to increase access and streamline the referral process for students and families.

There being no further comment, Board Member Cockrell moved, and Alternate Board Member Earl seconded, to adopt Resolution No. 588 approving the MOU with the CUSD and authorizing the Executive Director to execute the MOU. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Vice-Chair Leano.

7. CONSIDERATION OF RESOLUTION NO. 589 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN ADDENDUM TO THE SOFTWARE SERVICES AGREEMENT WITH WELLIGENT FOR ONE-YEAR IN THE AMOUNT OF \$115,500 EFFECTIVE JULY 1, 2021

Executive Director Navarro reported that Tri-City's current Electronic Health Record contract ends this month; and that with the new EHR contract approved, the transition to the new EHR platform will require to extend our contract with the current provider to ensure there is a seamless transition.

Board Member Nolte inquired if the current EHR platform agrees helping Tri-City make the transition. Executive Director replied in the affirmative, noting that they have been aware of the transition to a new platform for the past year [since the RFP was issued].

There being no further discussion, Board Member Nolte moved, and Board Member Vera seconded, to adopt Resolution No. 589 approving an Addendum to the Software Services Agreement with Welligent in the amount of \$115,500 for one year Effective July 1, 2021; and authorizing the Executive Director to execute it. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Vice-Chair Leano.

8. CONSIDERATION OF RESOLUTION NO. 590 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH KAIROS PARTNERS, LLC FOR IT CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED \$25,000 EFFECTIVE JUNE 17, 2021

Executive Director Navarro stated that the Governing Board had approved a contract with Jessica Wong as an IT Consultant, and then a contract as the interim Chief Information Officer for Tri-City beginning January 2020, after it was determined that the IT Department needed an overhaul, our systems checked, and our strategic organizational plan for the IT Department; that Jessica Wong started working right before COVID and was able to secure some funding from the state which nearly paid for additional costs Tri-City had to make unexpectedly during COVID; that she was instrumental in hiring Tri-City's new Chief Information Officer Ken Riomales; that at this time, the IT team is in the process of different projects as a result of COVID, future anticipated changes to county behavioral health, and the onboarding of a new EHR system; and that staff was asking to keep Jessica Wong for a few more months to help us bring some of those projects completed.

Board Member Nolte sought clarification regarding the effective day of June 17 or July 1, 2021 Executive Director Navarro replied it would be June 17, 2021.

Discussion ensued regarding when and how the \$25,000 would be funded, which will be partially funded through consulting amounts budgeted through the end of this fiscal year, and any balance would be carried over the next Fiscal Year 2021-22.

There being no further discussion, Board Member Nolte moved, and Board Member Cockrell seconded, to adopt Resolution No. 590 approving an Agreement with Kairos Partners, LLC for IT Consulting Services in the amount not to exceed \$25,000 Effective June 17, 2021, and authorizing the Executive Director to execute it. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Vice-Chair Leano.

9. CONSIDERATION OF RESOLUTION NO. 591 ADOPTING THE MENTAL HEALTH SERVICES ACT (MHSA) ANNUAL UPDATE FOR FISCAL YEAR 2021-22 AS RECOMMENDED BY TCMHA MENTAL HEALTH COMMISSION

Director of MHSA and Ethnic Services Hundal indicated that according to the WIC (Welfare and Institutions Code) Section 5847, county mental health programs shall prepare and submit a Three Year Program and Expenditure Plan followed by Annual Updates for all Mental Health Services Act (MHSA) programs and expenditures. She then provided a summary of the public hearing conducted by Tri-City's Mental Health Commission wherein the stakeholder process was discussed, methods of collecting data and public comment, and the recommendation of the MHC to submit the Annual Update for the approval by the Governing Board.

Discussion ensued regarding the MHSA Three Year Plan and the Annual Updates, in which it was noted that, even though Tri-City submits an MHSA Plan every three years, Tri-City is required to submit Annual Updates according to the WIC, which is being presented today; and that the material changes in the proposed expenditures, from the Three-Year Plan adopted last year, are increased projections for benefits, salaries, and benefits.

There being no further discussion, Board Member Lantz moved, and Board Member Ontiveros-Cole seconded, to adopt Resolution No. 591 approving the MHSA Annual Update for Fiscal Year 2021-22. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, and Ontiveros-Cole; and Chair Carder. NOES: None. ABSTAIN: Board Member Vera. ABSENT: Vice-Chair Leano.

10. TCMHA GOVERNING BOARD WILL CONSIDER FORMING AN AD-HOC COMMITTEE TO INTERVIEW AND SELECT MENTAL HEALTH COMMISSION MEMBERSHIP APPLICANTS

Executive director talked about the existing vacancies and the applications received for membership to Tri-City's Mental Health Commission.

Board Member Vera encouraged Board Members to participate in the interview process because it is a good exercise and gives the opportunity to meet the applicants to discuss why they want to serve in the Commission, their background, what their interests are and their qualifications, and answer questions that they may have of us.

Discussion ensued regarding the interview process.

Chair Carder and Board Member Cockrell expressed interest in being part of the Ad Hoc Committee.

There being no further discussion, Board Member Nolte moved, and Board Member Earl seconded, to approve Board Member Cockrell and Chair Carder form an Ad-Hoc Committee to interview and select potential MHC Membership Applicants. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Vice-Chair Leano.

MONTHLY STAFF REPORTS

11. TONI NAVARRO, EXECUTIVE DIRECTOR REPORT

Executive Director Navarro referred to her monthly report and stated that it discussed the Governor's budget which had been extended and there is not any definitive information about the impact to behavioral health; that she is aware that items under discussion with the legislature, including the behavioral workforce development, is the child and youth plan; that also included in her report is a link and information on a webinar hosted by the California State Association of Counties, about the initiative CalAIM (California Advancing Innovation in Medi-Cal) which will discuss, among other matters, the enhanced care management in lieu of services benefits. She then pointed out the housing division update which provided a snapshot of the demographics of the people living in Tri-City's larger, permanent supportive housing projects -the Holt Family Apartments, the Parkside Family apartments, and the Cedar Springs Apartments; she also recognized Chief Clinical Officer Liz Renteria and Human Resources Manager Kitha Torregano, who presented during the San Gabriel City Manager's conference, on what to expect when getting back to the workplace, and that following that presentation, they presented to the Southern California Association of Human Resource Managers, at the request of Tri-City Mental Health Commission Vice-Chair Wray Ryback; she then thanked them and expressed being proud for them representing Tri-City at those important conferences today and for presenting such valuable information to our local leaders in Southern California.

12. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer Acosta stated that her financial report is for the month of April; thus, the bankruptcy liability shows that there is a \$300,000 balance, which is what that month represents, noting, however, that during the month of May Tri-City celebrated the final bankruptcy payment. She also announced that the annual independent audit of Tri-City's financial statements will begin next week; that we are also scheduled to complete the final budget; and that now that the bankruptcy has been paid, in the next couple of months she would like to bring to the Board for discussion two main liabilities, the employee pension/retirement plan and the mortgage of the 2008 N. Garey building.

Discussion ensued regarding the current balance on the mortgage, interest rate, refinancing, and the focus of paying off the bankruptcy liability, as required under the bankruptcy agreement.

13. LIZ RENTERIA, CHIEF CLINICAL OFFICER REPORT

Chief Clinical Officer Renteria thanked the Executive Director of the acknowledgement, noting that it was wonderful to represent Tri-City twice today to a larger audience and discuss the work that we are doing; she then discussed the work that continues to be done on improving across culture and diversity and anti-racist, anti-oppressive, clinical work and shared a snapshot, of the race and ethnic breakdown from the last fiscal year; she also discussed our referrals which continue to be robust and pretty consistent which reflects a good outreach into the community; however, she noted that our staff are preparing for what we suspect will be a surge in care; and she also shared a success story of a Transition Age Youth (TAY) who had a very positive experience with treatment through a multidisciplinary team, which show the reach of real effective mental health services.

14. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT

Medical Director Dr. Teimoori reported that he had provided statistics about the services that our different teams provided in Tri-City under his supervision, the IOET supplemental crisis, and also the PACT team with the police department in Claremont; he also highlighted the second vaccination clinic for COVID that was done in our clinic in coordination with LACDHS (Los Angeles County Department of Health Services); and that Board Member Jed Leano had a ride along with the PACT team which he enjoyed.

15. RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Executive Director Navarro recognized and thanked Director of MHSA & Ethnic Services Hundal, because she, along with four of our staff members, spoke today at a statewide conference about the efforts that are happening statewide to bring more justice, equity, diversity, and inclusion into county behavioral health to better serve the communities that are accessing our services; she also expressed being proud for the MHSA team representing Tri-City today, for their Adverse Childhood Experiences work that they have been doing, at a webinar held by California Surgeon General, Dr. Nadine Burke Harris, noting that PEI Supervisor Lisa Naranjo spoke on that panel.

Director of MHSA & Ethnic Services Hundal wished everybody happy pride month; reported that in honor of pride month (June) Tri-City's RAINBOW Council will host a webinar that features guest panelists from PFLAG Claremont and the Pomona Pride Center on June 28th; that during last month, all the councils have stayed very busy with a lot of planning for BIPOC month in July, and talked about the events. She also reported that last month, Tri-City reached 3,319 members on Facebook; that Instagram helped us reach 359 people; that Twitter made 2,908 impressions; that peer mentor program is recruiting for peer mentors for the next fiscal year; that the Claremont High School baseball team requested green ribbons for all players to wear them during the game in solidarity of mental health awareness; and that the Wellness Center is hosting three virtual hiring events, noting that FedEx is looking to hire 300 individuals for the new location in Chino.

16. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT

Chief Compliance Officer Majors-Stewart reported that staff is currently developing a data project wherein data will be analyzed to get a more comprehensive view of telehealth service provision, noting that one great thing is that we have been providing the services for over a year, thus, there is solid objective data for an entire year to use; that in addition to that objective data, the compliance team will work with clinical teams to get some subjective data regarding client satisfaction and look for correlations and patterns; that this data project is very important and very timely; that there are lots of decisions and recommendations being made at various levels, but definitely at the DHCS level with regards to what telehealth services should look like post COVID; thus, this data is going to help us get ahead of the curve in terms of planning and figure out what approach we should take to make sure we are providing the best quality care ensuring that we are meeting the needs, the way the data shows that we should be meeting the needs, and in anticipation of the changes that may take place.

Executive Director stated that, while the governor announced easing restrictions yesterday on businesses in capacity, masking, and distancing, Tri-City as an employer is beholden to the regulations implemented by Cal OSHA, the California Occupational Safety and Health Administration, which at this time has not reduced any of its restrictions implemented in November 2020.

17. KEN RIOMALES, CHIEF INFORMATION OFFICER REPORT

Chief Information Officer Riomales reported that IT operations and customer service process improvement and optimization is ongoing and the goal is to make sure the department is agile enough to handle the ever evolving needs of the organization from a technical point, as well as to make sure that all of our efforts are strategically aligned with the overall strategic goals of the organization; that the IT security component, as well as on our project management portfolio, with regards to IT security, we are currently in the process of reviewing security vendors to conduct a thorough comprehensive assessment of Tri-City as an agency, noting that it is a regulatory requirement; that regarding the IT project management portfolio, the focus right now is to clear the path for some of the major initiatives that have been lingering as a result of COVID; that the IT staff is trying to frame everything up to make it so that we have as much resources as possible to assist with that implementation; that it is anticipated that a good portion of these projects will be completed by end of summer, with the majority of our project management resources being dedicated to Cerner moving forward.

There being no further discussion, Board Member Cockrell moved, and Board Member Vera seconded, to receive and file the month of June staff reports. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Vice-Chair Leano.

GOVERNING BOARD COMMENTS

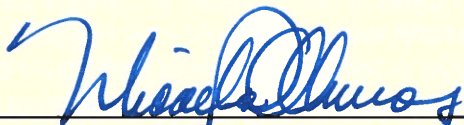
Board Member Lantz complimented staff for the summaries of various programs that we are involved throughout the state, which included analysis of the strengths and the weaknesses, noting that she found those very interesting and helpful; and that she appreciated them being included in the packet.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

At 6:00 p.m., on consensus of the Governing Board its meeting of June 16, 2021 was adjourned. The next Regular Meeting of the Governing Board will be held on Wednesday, July 21, 2021 at 5:00 p.m., via teleconference due to the COVID-19 pandemic.



Micaela P. Olmos, JPA Administrator/Clerk