



## MINUTES

### **REGULAR MEETING OF THE GOVERNING BOARD APRIL 20, 2022 – 5:00 P.M.**

The Governing Board held on Wednesday, April 20, 2022 at 5:01 p.m. its Regular Meeting Via Teleconference pursuant to Government Code § 54953, which allows the continuation to hold meetings without gathering in a room in an effort to minimize the spread and mitigate the effects of COVID-19 (Corona Virus Disease of 2019).

**CALL TO ORDER** Vice-Chair Carder called the meeting to order at 5:01 p.m.

**ROLL CALL** Roll call was taken by JPA Administrator/Clerk Olmos.

#### GOVERNING BOARD

**PRESENT:** Robin Carder, City of La Verne, Vice-Chair  
Carolyn Cockrell, City of La Verne, Board Member  
Paula Lantz, City of Pomona, Board Member  
John Nolte, City of Pomona, Board Member  
Elizabeth Ontiveros-Cole, City of Pomona, Board Member  
Ronald T. Vera, City of Claremont, Board Member  
Jamie Earl, City of Claremont, Alternate Board Member

**ABSENT:** Jed Leano, City of Claremont, Chair

**STAFF:** Jesse H. Duff, Interim Executive Director  
Darold Pieper, General Counsel  
Diana Acosta, Chief Financial Officer  
Elizabeth Renteria, Chief Clinical Officer  
Seeyam Teimoori, Medical Director  
Rimmi Hundal, Director of MHSA & Ethnic Services  
Natalie Majors-Stewart, Chief Compliance Officer  
Ken Riomales, Chief Information Officer  
Mica Olmos, JPA Administrator/Clerk

#### **CONSENT CALENDAR**

Vice-Chair Carder opened the meeting for public comment; and there was no public comment.

There being no comment, Board Member Cockrell moved, and Board Member Ontiveros-Cole seconded, to approve the Consent Calendar. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Vice-Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Chair Leano.

**1. CONSIDERATION OF RESOLUTION NO. 646 AUTHORIZING THE IMPLEMENTATION OF TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY UNDER GOVERNMENT CODE SECTION 54953 (AB 361)**

Recommendation: “A motion to adopt Resolution No. 646 finding and declaring that it is unsafe to meet in person during the proclaimed state of emergency as a result of the continued threat of COVID-19, and authorizes the Interim Executive Director, or his designee, to continue utilizing teleconferencing accessibility to conduct the Authority’s public meetings pursuant to Government Code § 54953.”

**2. APPROVAL OF MINUTES FROM THE MARCH 16, 2022 GOVERNING BOARD REGULAR MEETING**

Recommendation: “A motion to approve the Minutes of the Governing Board Regular Meeting of February 16, 2022.”

**3. APPROVAL OF MINUTES FROM THE APRIL 7, 2022 GOVERNING BOARD SPECIAL MEETING**

Recommendation: “A motion to approve the Minutes of the Governing Board Special Meeting of April 7, 2022.”

**4. CONSIDERATION OF RESOLUTION NO. 647 ESTABLISHING CLASS SPECIFICATION AND SALARY RANGE FOR THE POSITION OF ACCOUNTING TECHNICIAN; AND REVISING THE AUTHORITY’S MASTER CLASSIFICATION AND SALARY SCHEDULE TO REFLECT THIS CHANGE EFFECTIVE APRIL 20, 2022**

Recommendation: “A motion to adopt Resolution No. 647 establishing and adding the position of Accounting Technician to the Authority’s Master Classification and Salary Schedule effective April 20, 2022.”

**NEW BUSINESS**

**5. CONSIDERATION TO RE-APPOINT TWILA STEPHENS AND TONI L. WATSON AS MEMBERS TO THE TRI-CITY MENTAL HEALTH COMMISSION**

Vice-Chair Carder opened the meeting for public comment; and there was no public comment.

There being no comment, Board Member Lantz moved, and Board Member Cockrell seconded, to reappoint Twila Stephens and Toni L. Watson as members to the Mental Health Commission for a three-year term expiring on March 2025. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Vice-Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Chair Leano.

Chair Carder commented that Commissioners Stephens and Watson had been serving on the Commission for a while; have done a wonderful job; that she is thrilled that they want to continue to serve as Commissioners; and thanked them for their service.

**6. CONSIDERATION OF RESOLUTION NO. 648 AUTHORIZING AN AMENDMENT TO FISCAL YEAR 2021-22 BUDGET BY INCREASING PROFESSIONAL SERVICES IN THE AMOUNT OF \$97,000; AND AUTHORIZING THE INTERIM EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH EAST VALLEY COMMUNITY HEALTH CENTER (EVCHC) TO PROVIDE COVID-19 TESTING TO TCMHA EMPLOYEES**

Vice-Chair Carder opened the meeting for public comment; and there was no public comment.

There being no comment, Board Member Vera moved, and Board Member Nolte seconded, to adopt Resolution No. 648 amending the Fiscal Year 2021-22 Budget by increasing Professional Services in the amount of \$97,000; and authorizing the Interim Executive Director to execute the a MOU with EVCHC for COVID-19 testing services. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Vice-Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Chair Leano.

**7. CONSIDERATION OF RESOLUTION NO. 649 AUTHORIZING AN AGREEMENT WITH ROBERT HALF INTERNATIONAL, INC. FOR THE ACQUISITION OF TEMPORARY PERSONNEL SERVICES, AND AUTHORIZING THE INTERIM EXECUTIVE DIRECTOR TO EXECUTE IT**

Vice-Chair Carder opened the meeting for public comment; and there was no public comment.

There being no comment, Alternate Board Member Earl moved, and Board Member Vera seconded, to adopt Resolution No. 649 authorizing the Interim Executive Director to execute the Agreement with Robert Half International Inc. for the acquisition of temporary personnel services. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Vice-Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Chair Leano.

**8. CONSIDERATION OF RESOLUTION NO. 650 AUTHORIZING THE FIRST AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH THE CITY OF CLAREMONT FOR PSYCHIATRIC ASSESSMENT AND CARE TEAM (PACT) COMMUNITY RESPONSE SERVICES**

Board Member Vera stated that Chair Jed Leano sent him an email notifying him that the City of Claremont and its staff are supporting this Amendment.

Board Member Lantz expressed support for the Amendment.

Vice-Chair Carder opened the meeting for public comment; and there was no public comment.

There being no further comment, Board Member Vera moved, and Board Member Lantz seconded, to adopt Resolution No. 650 Authorizing the Interim Executive Director to execute the First Amendment to the MOU with the City of Claremont for PACT Community Response Services. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Vice-Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Chair Leano.

**9. CONSIDERATION OF RESOLUTION NO. 651 ADOPTING THE MENTAL HEALTH SERVICES ACT (MHSA) ANNUAL UPDATE FOR FISCAL YEAR 2022-23 AS RECOMMENDED BY TCMHA MENTAL HEALTH COMMISSION**

Director of MHSA & Ethnic Services Hundal reported that under the Mental Health Services Act, Tri-City is required to prepare an update of the MHSA Plan annually; that on March 11th, the Plan was posted for a 30-day public comment period, which concluded on April 12th, the same day a Public Hearing for the Plan was held by the Mental Health Commission, which approved it unanimously; that hard copies of the Plan were placed at various Community centers and other public places; that the Plan was shared with stakeholders and others involved via email, posted on Tri-City's website, and on social media sites; that public comment was addressed and shared during the Public Hearing; and today the Plan was being presented to the Governing Board for its approval and adoption, as recommended by the Mental Health Commission.

Board Member Vera sought clarification regarding the Innovation Plan, pointing out that it indicates that some of the Innovation monies are going to be returned because the proposal was rejected. Director of MHSA and Ethnic Services Hundal explained that last year's proposal was rejected by the Mental Health Services Oversight and Accountability Commission (MHSOAC); however, that Tri-City has another proposed project this year, which is the next agenda item, noting that the monies will not revert if the Innovation Plan is approved by the MHSOAC. Board Member Vera inquired about the reason that last year's Plan was not approved. Director of MHSA and Ethnic Services Hundal indicated that the MHSOAC believes that restorative practices were not innovative enough; that they felt that there were not enough stakeholders involved; and that the Plan was placed last year on the MHSOAC agenda the last day of approval.

Vice-Chair Carder opened the meeting for public comment; and there was no public comment.

There being no further discussion, Board Member Nolte moved, and Board Member Ontiveros-Cole seconded, to adopt Resolution No. 651 approving the Authority's MHSA Annual Update For Fiscal Year 2022-23 as recommended by TCMHA MHC. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Vice-Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Chair Leano.

Director of MHSA and Ethnic Services Hundal thanked the Governing Board for its approval of the MHSA Plan, noting that it is the hard work of Tri-City's wonderful staff; that it is an entire year's worth of work during the pandemic, at a time when the doors were closing, Tri-City staff were coming in and doing the work; that it was a team effort, and credited Dana Barford for her leadership in putting the Plan together.

**10. CONSIDERATION OF RESOLUTION NO. 652 APPROVING THE MULTI-COUNTY COLLABORATIVE PSYCHIATRIC ADVANCE DIRECTIVES (PADs) PROJECT UNDER THE MENTAL HEALTH SERVICES ACT (MHSA) INNOVATION PLAN EFFECTIVE JULY 1, 2022 THROUGH JUNE 30, 2025 AS RECOMMENDED BY TCMHA MENTAL HEALTH COMMISSION**

Director of MHSA & Ethnic Services Hundal reported that the PADs project is a Multi-County Collaborative; that it is Tri-City's new proposed Innovation Project; that it is a three-year project; that if approved, it will begin July 1, 2022 through June 30, 2025; that the Plan was posted on March 11th for public comment; that the Mental Health Commission hosted a Public Hearing and have recommended this Plan for approval and adoption by the Governing Board; that the Plan

was posted on Tri-City's website and social media sites; that hard copies were placed in the different public locations; that public comment was shared during the Mental Health Commission's public hearing; and that consultant Kiran Sahota was in attendance to answer any questions about the project.

Board Member Lantz sought clarification how the project will work.

Kiran Sahota, consultant, stated that PADs, Psychiatric Advanced Directives, have been around since 1990; however, unfortunately, in the state of California they were not recognized. Therefore, part of the process is education and engaging some of those departments, agencies, and community based organizations that will be working with our consumers who will be filling out a PAD, noting that building relationships with law enforcement, hospitals, and within staff in behavioral health departments, is necessary to work with our consumers and to create a base in which the PADs will be completed. She explained that current PADs forms are from 15 pages to 35 pages, thus it is critical to utilize peers and consumers to identify what is the most important aspects that need to be in a PAD should there be a crisis; and that the innovative idea of this project is the technology platform which will give us the ability to have PADs; that it will allow the PAD to follow individuals anywhere, and if they should have a crisis, their information is easily accessible.

Director of MHSA Hundal stated that the PAD form is filled out when clients are not in a crisis, in front of a social worker or an attorney, noting that it is similar to an advanced medical directive; and that it can potentially be an important de-escalation tool for police and mental health staff because it will serve as an essential piece of communication, when someone may not be in a condition to communicate clearly during a crisis. Consultant Sahota stated that part of the innovation aspect is also identifying how best to access it, pointing out that those questions will be for law enforcement, hospitals, and peers; and by taking into consideration the voice of the consumers, peers, family members, and law enforcement, it will help build a really strong project.

Vice-Chair Carder opened the meeting for public comment; and there was no public comment.

There being no further discussion, Board Member Nolte moved, and Board Member Cockrell seconded, to adopt Resolution No. 652 approving the Multi-County Psychiatric Advance Directives (PDAs) Project under MHSA Innovation Plan effective July 1, 2022 through June 30, 2025, as recommended by the Mental Health Commission. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Vice-Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Chair Leano.

**11. CONSIDERATION OF EXTENDING AGREEMENT WITH EIDE BAILLY FOR AUDIT SERVICES FOR FISCAL YEARS ENDING JUNE 30, 2022, AND 2023, IN THE AMOUNT OF \$36,428 PER YEAR, RESPECTIVELY**

Diana Acosta reported that management is requesting an extension of the contract for audit services; that during this time of transition, staff would like to have the ability to postpone going through a RFP (Request For Proposals) process until we get past some significant projects, noting that staff is not up against a deadline, and would be ready on time to prepare a RFP should the Governing Board decide against a contract extension.

Vice-Chair Carder expressed support for extending the contract for audit services, noting that she had worked with Chief Financial Officer Acosta the last time a RFP was issued for audit services, and it was a long process and a lot of work; thus she understands the pressure at this time.

Vice-Chair Carder opened the meeting for public comment; and there was no public comment.

There being further comment, Alternate Board Member Earl moved, and Board Member Cockrell seconded, to authorize extending the Agreement with Eide Bailly for Audit Services for Fiscal Years Ending June 30, 2022, and 2023 and directed staff to prepare the Amendment for Board approval at its May 18, 2022 meeting. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Vice-Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Chair Leano.

## **MONTHLY STAFF REPORTS**

### **12. JESSE H. DUFF, INTERIM EXECUTIVE DIRECTOR REPORT**

Interim Executive Director Duff reported that the Governing Board is up-to-date on the Executive Director Recruitment Process; that there had been three new hires and March, and there are about 10 pending offers for employment, and hopefully 8 of those will be hired.

Board Member Vera inquired if Interim Executive Director Duff, while he was here at Tri-City, he was attending any of the county behavioral association meetings.

Interim Executive Director Duff replied in the negative, and stated that when he receives those communications, he forwards them to the executive team, and that depending on the subject matter for any of those particular meetings, one or more members of the executive team attend those meetings.

Board Member Vera inquired about the new proposed legislation CARE Court Act, stating that he noticed that the behavioral association directors are not supporting this.

Director of MHSA & Ethnic Services Hundal stated that she still studying the bill because it is moving very fast; that there is opposition because there is going to be a cost associated with this; also, because there are staffing shortages, and counties will not be given more money to implement this program. She added that staff received today a notice about a meeting taking place tomorrow about said program.

Chief Clinical Officer Renteria added that that there is a lot of opposition from disability rights organizations; while CBHDA is supporting it, they are making really specific proposal changes such as asking the fiscal support for the implementation at the county level, and removing the proposed sanctions.

Board Member Vera encouraged Board Members to read a LA Times article about this legislation which now has been carved out into two pieces, noting that it will affect Tri-City clients if it gets adopted; and commented that NAMI is in support of this because they believe that it is needed.

Board Member Lantz stated that if this legislation is moving along fast, she recommended that a summary update be provided to the Board before next Board's meeting of what staff has learned.

**13. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT**

Chief Financial Officer Acosta reported that Tri-City received roughly \$700,000 in Realignment growth, which was absolutely not expected this year; that progress on the electrical upgrade at one of our buildings is substantially complete, and that the Community Garden upgrades still under City review, and after approved, then a RFP can be issued to select the contractor to complete the project.

Board Member Vera inquired where are the \$700,000 allocated in the budget. Chief Financial Officer Acosta replied that these monies are general fund realignment; thus, they are included in the general fund to continue to support staffing and operations in general; and that staff continues to monitor what we have, to ensure that we have sufficient funds to take us through the next year.

**14. LIZ RENTERIA, CHIEF CLINICAL OFFICER REPORT**

Chief Clinical Officer Renteria reported that staff has began preliminary discussions regarding how to move forward with the grants approved; that staff is performing due diligence with the stakeholders, noting that staff has met with law enforcement from each of the three cities and all school districts to get input from their organizations, their staff, students, and family members. She then thanked again the Governing Board for approving salary changes because folks now are getting interested and are applying to work for Try-City, which is very encouraging and it will be great for our Community.

Board Member Carder thanked Chief Clinical Officer Renteria for what she is doing because it is very important to get back into those schools, pointing out the emotional strain that kids of all ages have been subjected to.

**15. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT**

Medical Director Dr. Teimoori reported that the behavioral health integration is one of the most important developments that we are trying to achieve in Tri-City; that because of our resources are limited, we have been trying to expand our collaboration with different medical agencies in our community, noting that we have been successful with the Pomona Valley Family Medicine Residency Program, which already has the street medicine program and staff is trying to expand outpatient and more targeting services like hormone therapy for transgenders and covering the most serious cases; and hopefully that is going to help train better primary care physicians, which can serve our community more confidently when attending clients suffering with a mental illness.

**16. RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT**

Director of MHSA & Ethnic Services Hundal reported that Tri-City's new DEA Coordinator is busy with the various advisory councils and is currently working on creating a new advisory council for Native Americans, pointing out that she is also working on developing a flyer that is culturally relevant to the community. She then stated that the Wellbeing Grants applications were due on April 1st and 36 applications were received; that applications are being reviewed today and tomorrow; that the interviews will be scheduled on May 11th and 12th; that this year's budget is 80,000 for the grants; that the maximum grant award is up to \$10,000. She then talked about staff preparing for Mental Health Awareness month in May, noting that there will be various activities regarding stigma reduction, which will be posted on Tri-City's website and social media.

**17. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT**

Chief Compliance Officer Majors-Stewart reported that staff is continuing to make good and steady progress on the EHR transition; that currently the best practices team within this project is analyzing testing and adapting every single workflow that we have involved in clinical operations and service provisions, to ensure there is no gap or breaking services, noting that this takes a large amount of effort and work.

Board Member Vera commented that Chief Compliance Officer Major-Stewart has always been in the background in terms of her responsibilities, and inquired that if she has to produce reports regarding what she does every month when Tri-City is reviewed by State and Federal Government.

Chief Compliance Officer Majors-Stewart indicated that there are several different reports; and explained that there are triannual reviews and that Tri-City will have this year a trial or review in September, along with LA County; that Tri-City reports monthly data to the State and the County, pointing out that they are auditing what we are doing regularly. She explained when she mentions that Tri-City is on track with network adequacy, or monitoring our access to care, these are the things that they are auditing regularly.

Board Member Vera stated that it might be helpful that Chief Compliance Officer Majors-Stewart provide information to the Governing Board about compliance responsibilities and what Tri-City does as a public agency for reporting and getting paid, noting that he is aware that if we are out of compliance, we do not get reimburse for services.

Vice-Chair Carder directed Interim Executive Director Duff to determine when it will be an appropriate time for Chief Compliance Officer Majors-Stewart to spend time in preparing information and present to the Board.

Vice-Chair Carder opened the meeting for public comment; and there was no public comment.

**18. KEN RIOMALES, CHIEF INFORMATION OFFICER REPORT**

Chief Information Officer Riomales stated that staff is 'knee deep' with the Cerner implementation, noting that staff hit a major milestone and completion of the super user training; that this training is essentially the introduction of the system from a much more in-depth perspective to the super users within the Agency; that up until that point, it was only the core team which had been interacting with Cerner and going through the implementation setup configuration. He reported that staff attended extensive training for multiple full days, which was quite extraordinary and commended those staff members who attended the training and at the same time balanced their existing workflows; that the next step is making sure that the built is completed, allowing Tri-City to be compliant with our data regarding documentation is concerned.

Vice-Chair Carder opened the meeting for public comment; and there was no public comment.

There being no further comment, Board Member Cockrell moved, and Alternate Board Member Earl seconded, to receive and file the month of April staff reports. The motion was carried by the following vote: AYES: Alternate Board Member Earl; Board Members Cockrell, Lantz, Nolte, Ontiveros-Cole, and Vera; and Vice-Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Chair Leano.



### **GOVERNING BOARD COMMENTS**

Board Member Vera announced that NAMI has its annual fundraiser called NAMI Walks which is scheduled on May 21st, noting that in the past Tri-City staff have been active volunteers for this event; and encouraged staff to contact Christina Vera who is helping organize the event for NAMI Pomona Valley.

Director of MHSA & Ethnic Services Hundal indicated that Wellness Center staff customarily takes the lead on behalf of Tri-City for the NAMI Walks, pointing out that transportation is provided for volunteers to go there; however, she will first find out if staff can participate since we are regulated by CalOSHA, but definitely would contact Christina Vera.

Alternate Board Member Earl shared that she is the Assistant City Manager for Claremont and that today she attended the meeting on behalf of Chair Jed Leano. She then confirmed that the Claremont City Council approved the PACT MOU Amendment to split the cost of the program with Tri-City; and thanked the Governing Board for its action; that she is aware that the Claremont Police Department, the City Council, and the City as a whole are proud, appreciative, and excited to see this program continue.

### **PUBLIC COMMENT**

Christina Vera commented that she hopes that Tri-City can work something out for the NAMI Walks; and then shared that in Claremont there is a proposed supportive housing project in partnership with Jamboree and the Pilgrim Place, and expressed sadness because the project has received a lot of opposition.

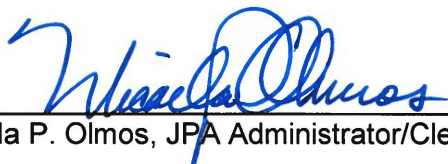
Board Member Lantz commented that this kind of project would be presented to the Planning Commission or to the City Council, if people were needed to speak in support, there are resources within Tri-City that would be able to assist.

Director of MHSA & Ethnic Services Hundal indicated that she and Chief Clinical Officer Liz Renteria will be attending a community meeting on May 10th, hosted by Jamboree; and that she also spoke with Chair Jed Leano to inform him that Tri-City would make the Wellness Center programming available for this project, noting that there is much more to discuss. Chief Clinical Officer Renteria added that Housing Manager Mary Monzon will also be attending said meeting.

Board Member Vera inquired if Jamie Earl will also attend the meeting. Alternate Board Member Earl replied in the affirmative.

### **ADJOURNMENT**

At 6:00 p.m., on consensus of the Governing Board its meeting of April 20, 2022 was adjourned. The Governing Board will meet next in a Regular Joint Meeting with the Mental Health Commission to be held on Wednesday, May 18, 2022 at 5:00 p.m. via teleconference due to the COVID-19 pandemic, pursuant to Government Code §54953.



Micaela P. Olmos, JPA Administrator/Clerk