



MISSION

By understanding the needs of consumers and families, Tri-City provides high quality, culturally competent behavioral health care treatment, prevention and education in the diverse cities of Pomona, Claremont, and La Verne.

TRI-CITY MENTAL HEALTH AUTHORITY MENTAL HEALTH COMMISSION AGENDA

JANUARY 12, 2021
3:30 p.m.

MEETING LOCATION

Pursuant to California Governor's Executive Order N-29-20 (Paragraph 3), adopted as a response to mitigating the spread of Coronavirus (COVID-19), the Mental Health Commission is authorized to hold its public meetings via teleconference and the public seeking to observe and to address the Mental Health Commission may participate telephonically or otherwise electronically. Therefore, this meeting will be held via teleconference. The locations from where the Commissioners are participating are not listed on the agenda and are not accessible to the public.

To join the Mental Health Commission meeting click on the following link:

https://webinar.ringcentral.com/webinar/register/WN_0fbZ17-MSaeh1zE_VeAsw

Or you may call: 1(213) 250- 5700 or 1(650) 242-4929
Webinar ID: 148 732 5737

Posting of Agenda. The Agenda is posted 72 hours prior to each meeting on the Tri-City's website: <http://www.tricitymhs.org>

Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Mental Health Commission on any item of interest to the public, before or during the consideration of the item, that is within the subject matter jurisdiction of the Mental Health Commission. The public can make a comment during general public comments or on a specified agenda item by leaving a voice mail message at (909) 451-6421 or by writing an email to molmos@tricitymhs.org. All voice mail messages and emails received by 1:30 p.m. will be read into the record at the appropriate time. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section. No action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Authority to all or a majority of the Mental Health Commission less than 72 hours prior to this meeting are available for public inspection at <http://www.tricitymhs.org>

CALL TO ORDER

Chair Watson calls the meeting to Order.

Administrative Office / 1717 North Indian Hill Boulevard, Suite B, Claremont, CA 91711-2788 / 909.623.6131 p / 909.623.4073 f

Founded by Pomona, Claremont, and La Verne in 1960

ROLL CALL

Toni L. Watson – *Chair*
Anne Henderson – *Vice-Chair*
Carolyn Cockrell – GB Liaison
Ethel Gardner

Joan M. Reyes
Wray Ryback
Twila L. Stephens

Alfonso Villanueva
David J. Weldon
Davetta Williams

REGULAR BUSINESS

- I. **APPROVAL OF MINUTES OF THE GOVERNING BOARD AND MENTAL HEALTH COMMISSION JOINT MEETING OF DECEMBER 16, 2020**
- II. **ELECTION OF OFFICERS OF THE MENTAL HEALTH COMMISSION EACH ODD-NUMBERED YEAR**
- III. **PRESENTATION**
 - A. “RECOVERY MOMENTS” STORY
 - B. TRI-CITY MENTAL HEALTH AUTHORITY SUMMARY OF ACTIONS DURING 2020
- IV. **EXECUTIVE DIRECTOR REPORT**

COMMISSION ITEMS AND REPORTS

Commissioners are encouraged to provide comments or ask questions about the community’s mental health needs, services, facilities and special problems. In addition, this is an opportunity to provide reports on their activities.

PUBLIC COMMENT

The Public may speak regarding any Tri-City related issue. No action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

ADJOURNMENT

The next Regular Meeting of the Mental Health Commission will be held on **Tuesday, February 9, 2021 at 3:30 p.m.** via teleconference due to the COVID-19 pandemic.

MICAELA P. OLMOS
JPA ADMINISTRATOR/CLERK



MINUTES

GOVERNING BOARD / MENTAL HEALTH COMMISSION REGULAR JOINT MEETING

DECEMBER 16, 2020 – 5:00 P.M.

The Governing Board and the Mental Health Commission held on Wednesday, December 16, 2020 at 5:03 p.m. its Regular Joint Meeting Via Teleconference pursuant to California Governor Newsom Executive Order N-25-20 wherein he suspended certain provisions of the Brown Act to allow the continuation to hold meetings without gathering in a room in an effort to minimize the spread and mitigate the effects of COVID-19 (Corona Virus Disease of 2019).

CALL TO ORDER Chair Carder called the meeting to order at 5:03 p.m.

ROLL CALL Roll call was taken by JPA Administrator/Clerk Olmos.

GOVERNING BOARD

PRESENT: Robin Carder, City of La Verne, Chair
Jed Leano, City of Claremont, Vice-Chair
Carolyn Cockrell, City of La Verne, Board Member
Nora Garcia, City of Pomona, Board Member
Paula Lantz, City of Pomona, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member
Ronald T. Vera, City of Claremont, Board Member

ABSENT: None.

MENTAL HEALTH COMMISSION

PRESENT: Anne Henderson, Vice-Chair
Carolyn Cockrell, GB Member Liaison
Ethel Gardner, Commissioner
Joan M. Reyes, Commissioner
Wray Ryback, Commissioner
Twila L. Stephens, Commissioner
David J. Weldon, Commissioner

ABSENT: Toni L. Watson, Chair
Alfonso "Al" Villanueva, Commissioner
Davetta Williams, Commissioner

STAFF: Toni Navarro, Executive Director
Darold Pieper, General Counsel
Diana Acosta, Chief Financial Officer

AGENDA ITEM NO. I

Nancy Gill, Chief Operations Officer
Angela Igrisan, Chief Clinical Officer
Rimmi Hundal, Director of MHSA & Ethnic Services
Natalie Majors-Stewart, Chief Compliance Officer
Mica Olmos, JPA Administrator/Clerk

PRESENTATIONS

AWARD OF RECOGNITION TO THE POMONA POLICE DEPARTMENT FOR THEIR PARTNERSHIP AND ITS DEDICATED SERVICE AND COMMITMENT TO THE COMMUNITIES WE SERVE

An Award of Recognition was presented to the Pomona Police Department for their partnership and its dedicated service and commitment to the communities we serve. In attendance to receive the award of recognition were Chief of Police Michael Ellis, Deputy Police Chief Christian Hsu, Lieutenant Anthony Catanese, Sergeant Brad Paulson, Corporal Chris Lewis, Officer Christine Howard, and Officer Bert Sanchez, Jr of the Pomona Police Department.

Executive Director Navarro stated that every year Tri-City honors a community and outstanding community partner; that she was pleased to announce that our outstanding community partner this year is the entire Pomona Police Department (PPD), noting that the recommendation for this year's outstanding community partner came from Tri-City's line staff who are in the field and interface every day with the PPD; that things that have occurred during this time, Tri-City staff are always grateful to know that we have the PPD as one of our police departments; that she has always been utterly impressed with how responsive, engaged and trained are the PPD officers in the care and compassion of persons who are struggling with mental illness and their families; she talked about its willingness and engagement in continuous training in Mental Health First Aid, sky breathing, the practice of enhanced emotional activation that helps people to be more calm in difficult situations; and expressed gratitude for the PPD for their time and service; congratulated them for being Tri-City's 2020 Outstanding Community Partner; and read the award inscription: "The brightest stars are those that shine for the benefit of others, your dedication and commitment to the community we serve is exemplary. Thank you Pomona Police Department for your partnership!"

Chief of Police Michael Ellis stated that when he learned that the PPD was selected for this award, he was glad to hear it was about the partnership with Tri-City which has been for him for the past two decades; that this award reflects the relationship the PPD has with Tri-City and the rest of their partners in the City; that the City of Pomona and the Police Department work from the compassion for those who need their services; and that he looks forward to continuing its relationship with Tri-City and also make it even stronger; and thanked Tri-City for the award.

Chair Carder stated that she has been involved with Tri-City for 12 years; that she had heard wonderful things about the Pomona Police Department; and thanked them for everything they do and for taking the time to join Tri-City today.

Board Member Ontiveros-Cole expressed being a pleasure to have the PPD in attendance; that it was a wonderful honor to present this award to them; that she had witness the PPD's amazing job during her four years of leadership; and that she is looking forward for another four years; and thanked them for everything they do every single day and for being our police department.

AWARD OF RECOGNITION TO RETIRING CITY OF LA VERNE STAFF LIAISON TO TCMHA GOVERNING BOARD WILLIAM (BILL) AGUIRRE, COMMUNITY SERVICES DIRECTOR, FOR HIS LEADERSHIP AND DEDICATED SERVICE TO TRI-CITY SINCE 1999

An Award of Recognition was presented to retiring City of La Verne Staff Liaison to TCMHA Governing Board William (Bill) Aguirre, Community Services Director, for his leadership and dedicated service to Tri-City since 1999.

Chair Carder stated that it is bittersweet as all retirement celebrations; that Bill Aguirre from the City of Laverne, is an amazing community director; that he worked for the City for over 30 years, as well for Tri-City; that he had been her support for over 12 years; that he is very knowledgeable; and he will be sorely missed; that he had given so much of his time and that he deserved this retirement.

Executive Director Navarro, on behalf of Tri-City, thanked Bill Aguirre for his commitment and dedication to Tri-City; and read the award inscription: “coming together is a beginning; keeping together is progress; working together is success, Bill, thank you for being a part of our success.” She stated that he had been an active member with Tri-City as a stakeholder and a partner; that he is a lot of the reason why Tri-City has the success that we have today; thanked him for everything and wished him to enjoy his retirement.

Bill Aguirre thanked the Board, the Executive Director and her team, noting that everyone had been fantastic; he then said that he had talked to the community in the past and they have very high regards for Tri-City as well as the school district; that he is very proud to tell people that he had been a little part of Tri-City; thanked Tri-City for the beautiful award; and stated that he looks forward to seeing nothing but great things from Tri-City Mental Health.

Board Member Lantz commented that Bill Aguirre had been part of Tri-City before she even came on the Board, noting that they went through some extremely difficult times and they had his guidance and leadership when the Board was making some very difficult decisions; and thanked him for being there and for sticking with us through ‘thick and thin’; and that he will be sorely missed.

Director of MHSA & Ethnic Services Hundal thanked Bill Aguirre for everything he had done for Tri-City, noting that he helped John Ott with the making of a New Day at Tri-City; and announced that he will continue to help Tri-City develop a vision for the next 10 years.

Board Member Vera commented that he had worked with Bill Aguirre on other occasions through the Fairplex, noting that he had always been a calming influence whenever things got difficult; expressed being a pleasure working with him; and thanked him for helping Tri-City.

AWARD OF RECOGNITION TO RETIRING CHIEF OPERATIONS OFFICER NANCY GILL FOR HER 17 YEARS OF LEADERSHIP AND DEDICATED SERVICE TO TRI-CITY SINCE 2003

Executive Director Navarro stated that retirements are bittersweet; that they are bitter for the people who are left behind, but are totally sweet for the people who get to go off into their next phase of their life; that it is Tri-City’s diamond anniversary, and because Nancy Gill was part of the management team, Tri-City would not be having a 60th anniversary; that everyone here today in the agency owes their job to Nancy Gill since she kept us; that she then read the award inscription “A positive attitude creates a chain reaction of positive thoughts, events and outcomes.

Thank you for 17 years of positivity and dedication to Tri-City!” She then indicated that she had always admired her positivity so much; that she had learned from her to use that positivity for the strength and power of as a catalyst for change; thanked her for everything that she had done for the agency; and wished her good luck in everything in the future. She then announced that Nancy Gill’s staff team was in attendance to congratulate her on her retirement.

The Program Support Team and the Facilities Team were in attendance and provided accolades to Nancy Gill in celebration of her retirement.

Chair Carder stated that when she became a board member, Nancy Gill was positive and sweet; that she answered all of the Board’s questions; and that she felt very comfortable coming to Nancy Gill with questions; and wish her to enjoy retirement.

Board Member Vera stated that the first time he saw one of her agenda reports submitted to the board, he knew Tri-City was in good hands; and that he appreciates all the information she has provided to the board.

Chief Financial Officer Acosta stated that since she came to Tri-City, she always looked to Nancy Gill for her calm demeanor and her leadership in collaboration; expressed happiness for her being able to enjoy retirement, noting that she will do well in whatever it is that she decides to do in the future.

Director of MHSA & Ethnic Services Hundal thanked Nancy Gill for hiring her, noting that if it was not for Nancy Gill, she would not be here today; stated that their relationship had been just very sweet; that Nancy Gill has been very kind and very professional at all times; thanked her for always being there for her, since Nancy Gill was her go-to person and Nancy Gill would advise her on how to be a mom to twins, as well as how to do everything that she is able to do today; and thanked her for keeping the doors open at Tri-City; that she will be truly missed; that she cannot imagine Tri-City without Nancy Gill; and that she hopes to carry on Nancy Gill’s legacy here at Tri-City.

Board Member Lantz commented that when Tri-City went through some really hard times with the bankruptcy, Nancy Gill was positive and steady; that she helped all everyone to focus on the goal that we had, to remember what we needed in terms of leadership, and not to give up; that it was greatly appreciated.

Nancy Gill stated that in the 17 and a half years at Tri-City, she had worked for six supervisors; that her staff has been amazing, noting that it has been fun to see how they have grown and have gotten higher positions; commented about certain conversations with Jesse Duff and Margaret Harris during the Bankruptcy; that Tri-City has had amazing management; stated that she was really going to miss everyone; expressed gladness for have had this experience; and thanked everyone.

“RECOVERY MOMENTS” STORY

Executive Director Navarro stated that every month, during the Mental Health Commission meeting, Tri-City clients and former clients present and share their recovery story and how their lives have been impacted by Tri-City services; and that today staff will be sharing their successes which are moments of transformation here at the agency and what they’re putting out there to the community.

Director of MHSA & Ethnic Services Hundal spoke about Sonya, who came to Tri-City because she was homeless and became a client of Tri-City; that over the years, she finished her therapy and treatment and applied for a part-time job at the Wellness Center, working only 10 hours per week; that later on, she wanted to learn more, excelled, and she increased her hours and took on more responsibility; that after sometime, she applied for a clinical wellness advocate position and she got it, and again she excelled; that she then was hired to be a Measure H full-time navigator; and discussed her work ethic pointing out that Sonya has not declined a call, helps everyone that she can, has worked at the Claremont farmer's market, in the streets of Pomona, in La Verne; and that Tri-City is very proud of Sonya and has been a wonderful addition to her team.

Chief Compliance Officer Majors-Stewart highlighted three of her best practice team members, indicating that she is very thankful that she has been able to inherit such wonderful talent from other departments; that the three staff persons have been at Tri-City for over 10 years; she then spoke of Rocio Bedoy who started off as a clinical therapist in the adult department in 2008 and she's grown into leadership; that she earned her license and now she is the Manager of Best Practices. She then spoke of Veronica Serret who was in the program support team since 2007 and she is now a program analyst. She then spoke of Cindy Martinez who has been with Tri-City for 14 years and started working the clinical department as a mental health rehabilitation specialist; noting that she would always help staff navigate as we were transitioning over from paper to electronic health records; and now she is the electronic health record specialist; and commented that that it has been amazing watching these three, all of our staff, really develop, grow and evolve within the agency, and seeing all of the successes that they have achieved, and expressed being proud of them.

Executive Director Navarro commented that staff had been having a virtual holiday celebration by spending half hour together at lunchtime as an agency; discussed the activities and celebrations; shared the number of 5, 10, 15, and 20 years of service recipients; and pointed out that approximately 13% of our staff have been working for Tri-City for over 10 years, and that approximately 15% of our staff have now been working for Tri-City for at least five years, noting that in public behavioral health, these are really good numbers in service years.

MENTAL HEALTH COMMISSION

1. APPROVAL OF MINUTES – MENTAL HEALTH COMMISSION REGULAR MEETING OF NOVEMBER 10, 2020

There being no comment, Commissioner Ryback, and Commissioner Reyes seconded, to approve the Minutes of the November 10, 2020 Mental Health Commission Regular Meeting. The motion was carried by the following vote: AYES: Board Member Liaison Cockrell; Commissioners Reyes, Ryback Stephens, and Weldon; and Vice-Chair Henderson. NOES: None. ABSTAIN: Commissioner Gardner. ABSENT: Commissioner Villanueva and Williams; and Chair Watson.

2. 2020 DATA NOTEBOOK FOR CALIFORNIA BEHAVIORAL HEALTH PLANNING COUNCIL (CBHPC) ON TELEHEALTH TECHNOLOGY AND OTHER STRATEGIES TO PROVIDE BEHAVIORAL HEALTH SERVICES DURING THE COVID-19 PUBLIC HEALTH EMERGENCY

Commission Vice-Chair Henderson discussed that the Mental Health Commission had created an Ad Hoc Committee which included her and Commissioners Joan Reyes and Al Villanueva,

and that with the help of Chief Compliance Officer Majors-Stewart's team, they answered the questions included in the Data Notebook report; indicated that the answers were submitted through a survey monkey and were displayed in blue; commented that in answering all of the questions they were not able to be very thorough as they would have preferred, and discussed some of the questions; she then thanked staff for all the support they received in completing the answers; indicated that the report shows what a great job Tri-City has been doing in provided services thorough telehealth, as well as its current needs.

Commissioner Ryback thanked Vice-Chair Henderson for her assistance in completing the Data Notebook.

There being no further comment, Commissioner Gardner, and Commissioner Stephens seconded, to receive and file the 2020 Data Notebook (pursuant to W.I.C. 5604.2) for California Behavioral Health Planning Council (CBHPC) on Telehealth Technology and Other Strategies to Provide Behavioral Health Services during the COVID-19 Public Health Emergency. The motion was carried by the following vote: AYES: Board Member Liaison Cockrell; Commissioners Gardner, Reyes, Ryback, Stephens, and Weldon; and Vice-Chair Henderson. NOES: None. ABSTAIN: None. ABSENT: Commissioner Villanueva and Williams; and Chair Watson.

CONSENT CALENDAR – GOVERNING BOARD

There being no comment, Board Member Cockrell moved, and Board Member Vera seconded, to approve the Consent Calendar. The motion was carried by the following vote: AYES: Board Members Cockrell, Garcia, Lantz, Ontiveros-Cole, and Vera; Vice-Chair Leano; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

3. APPROVAL OF MINUTES FROM THE NOVEMBER 18, 2020 GOVERNING BOARD REGULAR MEETING

Recommendation: “A motion to approve the Minutes of the Governing Board Regular Meeting of November 18, 2020.”

4. CONSIDERATION OF RESOLUTION NO. 563 OF THE GOVERNING BOARD OF TRI-CITY MENTAL HEALTH AUTHORITY ADOPTING ITS 2021 MEETING SCHEDULE

Recommendation: “A motion to approve Resolution No. 563, adopting the Governing Board & MHC 2021 Meeting Schedule.”

5. APPROVAL OF RESOLUTION NO. 564 ADOPTING REVISED FY 2020-21 CLASSIFICATION AND SALARY SCHEDULE TO COMPLY WITH THE NEW STATE MINIMUM WAGE REQUIREMENTS EFFECTIVE JANUARY 1, 2021

Recommendation: “A motion to adopt Resolution No. 564 establishing a revised FY 2020-21 Classification and Salary Schedule for Tri-City Mental Health Authority effective January 1, 2021 to comply with the new State Minimum Wage requirements.”

NEW BUSINESS – GOVERNING BOARD

6. CONSIDERATION OF RESOLUTION NO. 565 AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT ON BEHALF OF TRI-CITY A COMPETITIVE FUNDS ROUND 3 APPLICATION TO PARTICIPATE IN THE NO PLACE LIKE HOME (NPLH) PROGRAM

Executive Director Navarro reported that in July 2019, the Cesar Chavez Foundation (CCF) came to present and discuss a housing project at the corner of Holt and East End; that the CCF is preparing a project called the East End Village; that at that time the Governing Board gave her direction to continue to negotiate with them through the planning phase; that in November 2019, the California Department of Housing and Community Development released their latest notice of funds available for the No Place Like Home (NPLH) competitive round of funding; that as a medium-sized County, Tri-City is eligible to apply for up to \$1.98 million in funding for permanent supportive housing units; that staff would like to partner with CCF for this project; and that she was asking for the Board's authorization to complete and submit an application for NPLH competitive funds to use for the CCF's West End Village housing project.

Vice-Chair Leano commended that he assumes that there will be a deadline to apply for this round three of competitive funds; expressed support for Tri-City pursuing this NPLH grant and any all other opportunities; and sought clarification regarding the number of times which Tri-City can pursue a competitive application in a round.

Executive Director Navarro stated that Tri-City can only apply for up to the maximum amount allocated as a medium county; that the cap at this point is roughly around \$270,000 per unit, which will buy Tri-City approximately seven units of housing; that the State indicated they will put forth competitive rounds, and they had already completed rounds one and two; that Tri-City did not apply during rounds one and two because we had no projects; accordingly, this is the amount of money Tri-City is allowed during round three; and explained that the funds are based on revenues from bonds, and she is not sure if Tri-City will be eligible for any funding during round four.

Discussion ensued regarding the competitive process.

There being no further discussion, Board Member Vera moved, and Board Member Lantz seconded, to authorize Tri-City to partner with the Cesar Chavez Foundation for 7 units of permanent supportive housing in the East End Village Housing Project; and adopt Resolution No. 565 authorizing the Executive Director to file on behalf of Tri-City a NPLH Competitive Allocation Round 3 Application. The motion was carried by the following vote: AYES: Board Members Cockrell, Garcia, Lantz, Ontiveros-Cole, and Vera; Vice-Chair Leano; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

7. CONSIDERATION OF RESOLUTION NO. 566 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE POMONA ECONOMIC OPPORTUNITY CENTER (PEOC) FOR COVID-19 COMMUNITY OUTREACH AND ENGAGEMENT; AND ACCEPTING THE LA COUNTY COVID-19 COMMUNITY EQUITY FUND (CCCEF) GRANT IN THE AMOUNT OF \$53,200

Executive Director Navarro indicated that an application was submitted by the partners in order to increase outreach and communication throughout our communities regarding how to stop the

spread of COVID over the next year, the vaccine, and to explain the options for staying healthy and well in this really difficult time; that the grant was accepted; and reported that research shows that folks that are challenged by living with a mental illness are having significantly more challenges when it comes to COVID, are disproportionately dying of COVID, and are disproportionately having sicker episodes; and discussed what the opportunity that this grant presents for employment over the next year, as well as to outreach to the community.

There being no further comment, Board Member Lantz moved, and Board Member Garcia seconded, to adopt Resolution No. 566 accepting a CCCEF grant in the amount of \$53,200; approving the MOU with the PEOC for COVID-19 community outreach and engagement; and authorizing the Executive Director to execute it. The motion was carried by the following vote: AYES: Board Members Cockrell, Garcia, Lantz, Ontiveros-Cole, and Vera; Vice-Chair Leano; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

8. CONSIDERATION OF RESOLUTION NO. 567 AWARDING A THREE-YEAR AGREEMENT TO CITIGUARD, INC. FOR SECURITY GUARD SERVICES BEGINNING JANUARY 1, 2021, IN THE AMOUNT OF \$1,430,244.00, WITH AN OPTION TO EXTEND TWO ADDITIONAL YEARS; AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT

Chief Operations Officer Gill reported that Tri-City has been utilizing security guard services for over 20 years; that a formal Request for Proposals (RFP) was issued on November 5th; that eleven Proposals were received; and out of those proposals, staff was recommending to award Citiguard, Inc. the agreement for security guard services for up to five years to provide services at four Tri-City locations; and that Sami Ullah, Principal Officer of Citiguard, was in attendance to answer any questions.

Board Member Vera inquired if there was anything in this agreement that the Board should be aware of, and it included a termination clause, as well as insurance requirements.

Tri-City Counsel Darold Pieper replied in the affirmative, noting that the agreement has significant insurance provisions in it.

Discussion ensued about what the security guards services will entail, including having experience with the population that Tri-City serves.

Sami Ullah, Principal Officer of Citiguard, Inc., discussed the company's experience providing security guard services with agencies that provide mental health services and mentioned some of the agencies they are currently working with; discussed their workforce and their training for deescalating situations; and noted Citiguard will provide services as required under the RFP.

There being no further discussion, Vice-Chair Leano moved, and Board Member Vera seconded, to award the Agreement for Security Guard Services to Citiguard, Inc. and adopt Resolution No. 567 authorizing the Executive Director to execute a Three-Year Agreement with Citiguard beginning January 1, 2021, in the amount of \$1,430,244.00, with an option to extend two additional years, totaling \$2,383,740.00 for five years. The motion was carried by the following vote: AYES: Board Members Cockrell, Garcia, Lantz, Ontiveros-Cole, and Vera; Vice-Chair Leano; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

9. CONSIDERATION OF RESOLUTION NO. 568 AUTHORIZING AN AMENDMENT TO FISCAL YEAR 2020-21 BUDGET BY INCREASING OFFICE SUPPLIES AND EQUIPMENT EXPENSES IN THE AMOUNT OF \$44,000; AND ADOPTING TEMPORARY TELECOMMUTING EXPENSE REIMBURSEMENT POLICY AND PROCEDURE NO. XI.21

Chief Financial Officer Acosta stated that staff was asking for Governing Board authorization to adopt a policy to allow the reimbursement of additional costs that Tri-City employees had to incur when working from home since the start of the pandemic; that the policy would allow a one-time reimbursement for up to two hundred dollars per employee for equipment and internet costs that staff had incurred while they are telecommuting.

Chair Carder stated she understood the situation, noting that nobody expected staff to be working this long from home; expressed gratitude for everything that staff has been doing and their commitment; and expressed support for this request.

There being no further comment, Vice-Chair Leano moved, and Board Member Ontiveros-Cole seconded, to adopt Resolution No. 568 Authorizing an Amendment to the Fiscal Year 2020-21 Budget by increasing Office Supplies and Equipment Expenses in the amount of \$44,000; and establishing a Temporary Telecommuting Expense Reimbursement Policy & Procedure No. XI.21. The motion was carried by the following vote: AYES: Board Members Cockrell, Garcia, Lantz, Ontiveros-Cole, and Vera; Vice-Chair Leano; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

10. CONSIDERATION OF RESOLUTION NO. 569 AUTHORIZING AN AMENDMENT TO FISCAL YEAR 2020-21 BUDGET BY INCREASING CONSULTING SERVICES IN THE AMOUNT OF \$12,000; AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH BRAND PURPOSE, LLC

Executive Director Navarro stated that this is another COVID casualty; she discussed that when the Agreement with Brand Purpose was approved, things were looking much better in regards to COVID and it was anticipated that Phase I was going to be held in person; unfortunately, as things have unfolded with COVID, that is not going to happen; that Brand Purpose had to hire expertise in virtual capability to conduct large group meetings and the \$12,000 will cover the additional cost for information technology services.

There being no further comment, Board Member Vera moved, and Board Member Ontiveros-Cole seconded, to adopt Resolution No. 569 amending the Fiscal Year 2020-21 Budget by increasing Consulting Services in the amount of \$12,000; and authorizing the Executive Director to execute the First Amendment to Professional Services Agreement with Brand Purpose, LLC. The motion was carried by the following vote: AYES: Board Members Cockrell, Garcia, Lantz, Ontiveros-Cole, and Vera; Vice-Chair Leano; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

MONTHLY STAFF REPORTS

11. TONI NAVARRO, EXECUTIVE DIRECTOR REPORT

Executive Director Navarro reported that behavioral health services are in Phase IB, Tier 2 of the COVID vaccine rollout; that it is anticipated that Tri-City staff will be able to get vaccinated beginning in March; that she joined the committee with LA County on effective communication and messaging around vaccination for our community as part of her work with Pomona's promise and other health partners in the area; that Tri-City will be able to provide up-to-date accurate information to its clients and community-wide in the three cities, encouraging everybody to get vaccinated. She then reported that the California Behavioral Health Directors Association (CBHDA) changed its Strategic Planning timeline to match the California legislative two-year cycle; that there are four overarching priority areas that CBHDA is looking to advocate policy and create some new regulation that will help us improve funding, adequacy and stability; to improve our crisis continuum for care and, to address more specifically the housing and homelessness issue for persons who are experiencing severe and persistent mental illness; to promote equity, justice and healing; and to expand children, youth and school-based services. She also provided an update regarding the rental assistance program in Pomona, and reported that the regulations and the paperwork required has been proving to be really challenging; that there are so many questions that people get scared and they stop filling out their application; and that the partners are meeting and knocking down barriers every week to make sure to get the applications completed more quickly and to keep people engaged.

Discussion ensued regarding tentative timeline for Tri-City staff to get vaccinated. Then, Executive Director Navarro congratulated Commissioner Ethel Gardner for being featured in a documentary, which will come out in January and is currently being displayed at the marquee of the Fox Theater.

12. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer Acosta discussed the bankruptcy balance and indicated that she expects to make the final payment in the next few months and hoping before the end of this fiscal year; and discussion ensued regarding the MHSA funding and the final bankruptcy payment.

13. NANCY GILL, CHIEF OPERATIONS OFFICER REPORT

Chief Operations Officer stated that this was her last report and asked if anyone had any questions. There were no questions from the Board and Commission.

14. ANGELA IGRISAN, CHIEF CLINICAL OFFICER REPORT

Chief Clinical Officer Igrisan thanked Nancy Gill for her support and guidance; and stated that everyone was going to miss Nancy Gill; expressed good wishes for the holidays to the Commission and the Board; presented her report for consideration and asked if anyone had any questions. There were no questions from the Board and Commission.

15. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT

Executive Director Navarro reported on behalf of Medical Director Teimoori, that supplemental crisis calls have increased; that Tri-City is looking to partner more with the Department of Children and Family Services and some of our community partners to reach people on the front end of their crises versus having people ending up in hospitals and or with DCFS reports.

16. RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA & Ethnic Services Hundal reported that Tri-City had partnered with Dr. Allen Lipscomb; that he will train the entire staff on cultural diversity; that this is the next training after implicit bias training; that this training provided tools, techniques, and skills to hold oneself and others accountable as it relates to truly practicing justice, equity, diversity, and inclusion.

Discussion ensued regarding the impacts of virtual learning on children and the impact on family as a unit; and the support and training that Tri-City has been providing to help the children and school district in terms of referrals.

17. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT

Chief Compliance Officer Majors-Stewart thanked the Mental Health Commission and the Data Notebook committee for the data notebook process, noting that her team enjoyed it; and that they are looking forward to doing even more wonderful things with the data notebook in years to come.

Discussion ensued regarding the surveys and projects about assessing the outcomes of training of staff which focus about how satisfied they were with the trainings, and about telehealth, and about the Pomona vision 2030 project which there will be more detail information at a future meeting; and that the trainings for the community on adverse childhood experiences through the grant from the ACEs aware.org Foundation, are currently on hold until further approval from the State before the trainings can begin.

There being no further comment, Vice-Chair Leano moved, and Board Member Vera seconded, to receive and file the month of December staff reports. The motion was carried by the following vote: AYES: Alternate Board Member DeFrank; Board Members Cockrell, Garcia, Lantz, and Vera; Vice-Chair Leano; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Ontiveros-Cole.

GOVERNING BOARD / MENTAL HEALTH COMMISSION COMMENTS

Commissioner Reyes praised Irene Oseguera, who is working very diligently to get housing for a very challenging woman, noting that she is doing a great job.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

At 6:46 p.m., on consensus of the Governing Board and Mental Health Commission, its Joint Meeting of December 16, 2020 was adjourned. The next Regular Meeting of the Mental Health Commission will be held on Tuesday, January 12, 2021 at 3:30 p.m. via teleconference due to the COVID-19 pandemic. The next Regular Meeting of the Governing Board will be held on Wednesday, January 20, 2021 at 5:00 p.m., via teleconference due to the COVID-19 pandemic.



**Tri-City Mental Health Authority
AGENDA REPORT**

DATE: January 12, 2021

TO: Mental Health Commission of Tri-City Mental Health Authority

FROM: Toni Navarro, LMFT, Executive Director

BY: Mica Olmos, JPA Administrator/Clerk

SUBJECT: Election of Officers of the Mental Health Commission Each Odd-Numbered Year

Summary:

The Mental Health Commission By-Laws indicate that an election to select officers shall be held during the first quarter of each odd-numbered year to serve for the ensuing two years. Therefore, an election of officers shall be conducted to elect the Chair and the Vice-Chair positions of the Mental Health Commission.

Background:

The Mental Health Commission last held an election of officers at its meeting of February 12, 2019. Pursuant to the Mental Health Commission By-Laws, the term of office is approximately two years and the Chairperson cannot serve for more than two consecutive terms. Only the Vice-Chairperson is eligible for re-election at this time.

Duties of the Chairperson of the Mental Health Commission include the following: 1) shall preside at general and special meetings of the Commission; 2) carry out the directives of the Commission; 3) perform other duties appropriate to the role and consistent with the policies of the Commission and the procedures specified in the Bylaws; 4) be in consultation with the Executive Director; and 5) represent the Commission at all mandated meetings.

The duties of the Vice-Chairperson include the following: 1) shall preside at Mental Health Commission Meetings if the Chairperson is absent or unable to preside; and 2) perform such duties as may be delegated by the Commission, or the Chairperson, that are consistent with Board policies and Bylaws.

Recommendation:

The election of the Chair position shall be chaired by Executive Director Toni Navarro; and the election of Vice-Chair position shall be chaired by the newly appointed Mental Health Commission Chairperson. If any office has more than one nominee, the election shall be carried out by secret, written ballot.

AGENDA ITEM NO. II



III. PRESENTATION

A. "RECOVERY MOMENTS" STORY

Staff will introduce Tri-City clients from Clinical and MHSA programs, respectively, to talk about their journey of healing and recovery.

B. TRI-CITY MENTAL HEALTH AUTHORITY SUMMARY OF ACTIONS DURING 2020

Presenter: Toni Navarro, Executive Director



Tri-City Mental Health Authority MONTHLY STAFF REPORT

DATE: January 12, 2021

TO: Mental Health Commission of Tri-City Mental Health Authority

FROM: Toni Navarro, LMFT, Executive Director

SUBJECT: Executive Director's Monthly Report

COVID-19 OPERATIONS UPDATE

Modified operations remain in place. The Executive Team and Tri-City's Human Resources (HR) Manager continue to stay abreast of county and state updates on the guidelines and requirements for safe operations. For now, staff has been informed that modifications will continue through March 31, 2021.

Starting January 6, 2021, those Tri-City staff who are working in roles that require client contact, began receiving their first dose of the COVID-19 vaccine being offered via the departments of public health for healthcare workers. While most Tri-City will receive their vaccine at the closest local vaccine distribution site, East Valley Medical Center in Pomona, those staff who live in surrounding counties may opt to receive the vaccine closer to home. Currently, Los Angeles County is in its initial stage of vaccine distribution known as Phase 1A, which includes direct client staff and is approximately 80-85% of Tri-City staff. The remaining staff are covered in Phase 1B which is scheduled to roll out its first doses within the next couple of weeks.

COMMUNITY ASSESSMENT AND FEEDBACK SESSIONS

As part of its 60th year of operation, Tri-City hired the marketing firm Brand Purpose to assist in conducting a comprehensive community evaluation, organizational review and strategic planning. It has been over 13 years since Tri-City has done such extensive and intensive assessment of its mission, purpose, and operations. Tri-City's MHSA/Ethnic Services Director Rimmi Hundal, is the lead staff working alongside the Brand Purpose team to bring together over 80 community partners representing myriad sectors who have a stake in the programs and services offered by Tri-City. Thus far, there have been two planning meetings with a core community partner team representing the three cities who are helping to plan a 2.5 day event in early-February.

Following the community assessment and input event in February, Brand Purpose will turn its attention inward and begin a several month process of focus groups and agency staff interviews that will culminate in the establishment of an agency purpose statement and updated branding to guide Tri-City through its next decade. The entire project will end with a series of community-wide events (hopefully in-person events by next Fall!) that will rollout the new messaging and community assessment outcomes.

AGENDA ITEM NO. IV