



MHSA Update to Request CSS Plan Fund Transfer to CFTN Plan

Subject:

Approval for Amendment to MHSA Annual Update for Fiscal Year 2015/2016 and request for transfer of funds in the amount of \$45,000.00 from Community Services and Supports (CSS) to Capital Facilities and Technological Needs (CFTN).

Summary:

Pursuant to Welfare and Institutions Code Section 5892(b), Tri-City Mental Health Services recommends approval for the transfers of funds in the amount of \$45,000.00 from the Community Services and Supports (CSS) Plan to the Capital Facilities and Technology Needs (CFTN) Plan for the purpose of completing planned renovations to the property located at 2001 N. Garey Avenue, Pomona.

Background:

On June 10, 2015, Tri-City Mental Health Services posted a Capital Facilities and Technology Needs plan update which requested \$876,095.00 in CFTN funds to be used for the purchase of a building intended to house Tri-City's expanding MHSA programs and staff. These funds were combined with the original CFTN allocation approved in the Annual Update FY 2015/2016 in the amount of \$825,000.00. The building selected is located at 2001 N. Garey Avenue, Pomona CA 91767 and is in close proximity to the current Tri-City clinic. The purchase of this property was completed on July 17, 2015.

The building itself needed upgrades in both design and function. The existing floor plan, basic space configuration, and electrical infrastructure were not compatible with MHSA program delivery nor did the current entrance/lobby provide a welcoming environment for community members who will be visiting the site for meetings, trainings and special events. Under a Capital Facilities Plan Update dated June 2015, the total amount requested and approved for the purchase and proposed renovations of the building at 2001 N. Garey Avenue was \$1,701,095.00. This plan update included estimated renovation costs for upgrade to the exterior, parking lot and landscaping, and general interior upgrades. However, the unpredictability of prevailing wage costs, additional unanticipated costs related to the Pomona Corridor Specific Plan, and unforeseen costs for additional electrical upgrades to support MHSA programs technology needs, resulted in an increase to that estimate by approximately \$45,000.

The amount of \$1,701,095.00 is the sum total of monies currently available in the Capital Facilities Plan funds account. In order to cover the overage in costs explained above, additional funds must be allocated to this Plan. Pursuant to the Welfare and Institutions Code Section 5892(b), Counties may use a portion of their CSS funds for WET, CFTN and the Local Prudent Reserve.

It is further specified that the total amount of CSS funding used for this purpose shall not exceed 20% of the total average amount of funds allocated to that County for the previous five years. Once allocated to the either the WET or CFTN Plan, in order to expend those funds, the County must also conduct a public process to specifically outline the intended use of those monies and receive final approval from their Board.

Therefore, it is the intent of Tri-City Mental Health Services to seek approval for an additional \$45,000.00 in Community Services and Supports (CSS) funds to be transferred to Capital Facilities and Technology Needs (CFTN) for the purpose of having funds available to complete the renovations for 2001 N. Garey Avenue.

Stakeholder Involvement:

In preparation for the original Annual Update, the Director for MHSA worked with the CFTN Steering Committee, TCMHA Executive Team, Mental Health Commission, department managers, and community stakeholders to explore options for the building and/or purchase of this space. These proposed funding changes for renovations and technology updates support the original vision of the stakeholders and will be documented and posted for thirty (30) days on the Tri-City Mental Health Services’ webpage for public comment and feedback. All written and verbal comments received during the open forums will be made available upon request.

Schedule for Proposed CFTN Budget Adjustment

	Description	MHSA CFTN Funds	MHSA CSS Funds	Total
Approved MHSA Annual Update	Purchase of facility to house MHSA programs and staff	\$825,000.00		\$825,000.00
Approved MHSA CFTN Plan Update 6/15/2015	Purchase of facility to house MHSA programs and staff	\$876,095.00		\$876,095.00
Proposed CSS Transfer of Funds	Additional funds to complete renovations and update technology needs		\$45,000.00	\$45,000.00
Total				\$1,746,095.00

30-Day Public Notification:

This document was posted on the TCMHA Website for 30 days for public comment.