

www.tricitymhs.org

Tri-City Mental Health Authority
Administration Office
1717 North Indian Hill Boulevard, Suite B,
Claremont, CA 91711-2788
909.623.6131 p / 909.623.4073 f

Founded by Pomona, Claremont, and La Verne
in 1960



Robin Carder (La Verne), Chair
Ronald T. Vera (Claremont), Vice-Chair
Carolyn Cockrell (La Verne), Board Member
Rubio R. Gonzalez (Pomona), Board Member
Jed Leano (Claremont), Board Member
Elizabeth Ontiveros-Cole (Pomona), Board Member
Mona Sparks Johnson (Pomona), Board Member

GOVERNING BOARD AGENDA

WEDNESDAY, JULY 17, 2019

**MHSA ADMINISTRATION BUILDING
2001 NORTH GAREY AVENUE, POMONA, CA
5:00 P.M.**

Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Governing Board on any item of interest to the public, before or during the consideration of the item, that is within the subject matter jurisdiction of the Governing Board. Therefore, members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board less than 72 hours prior to this meeting are available for public inspection at 1717 N. Indian Hill Blvd., Suite B, in Claremont during normal business hours.

In compliance with the American Disabilities Act, any person with a disability who requires an accommodation in order to participate in a meeting should contact JPA Administrator/Clerk Mica Olmos at (909) 451-6421 at least 48 hours prior to the meeting.

CALL TO ORDER

ROLL CALL

Board Member Cockrell, Board Member Gonzalez, Board Member Leano, Board Member Ontiveros-Cole, Board Member Sparks Johnson; Vice-Chair Vera, and Chair Carder.

POSTING OF AGENDA

The Agenda is posted 72 hours prior to each meeting at the following Tri-City locations: Administrative Office, 1717 N. Indian Hill Blvd. #B in Claremont; Clinical Facility, 2008 N. Garey Avenue in Pomona; Wellness Center, 1403 N. Garey Avenue in Pomona; Royalty Offices, 1900 Royalty Drive #180/280 in Pomona; MHSA Office, 2001 N. Garey Avenue in Pomona; and on the Tri-City's website: <http://www.tricitymhs.org>

CONSENT CALENDAR**1. APPROVAL OF MINUTES FROM THE JUNE 19, 2019 GOVERNING BOARD MEETING**

Recommendation: “A motion to approve the Minutes of the Governing Board of June 19, 2019.”

2. APPROVAL FOR THE DISPOSAL OR DONATION OF OBSOLETE AND DAMAGED I.T. EQUIPMENT

Recommendation: “A motion to approve the disposal or donation of the obsolete and damaged I.T. equipment as listed on the I.T. Equipment List for Disposal or Donation - July 2019.”

3. APPROVAL OF RESOLUTION NO. 486 ADOPTING REVISED CLINICAL POLICIES AND PROCEDURES: CL.V.01, CL.V.02, AND CL.IV.11, EFFECTIVE AUGUST 1, 2019

Recommendation: “A motion to adopt Resolution No. 486 revising Policies and Procedures Nos. CLV.01, CL.V.02, and CL.IV.11 effective August 1, 2019.”

4. APPROVAL OF RESOLUTION NO. 487 ADOPTING REVISED PERSONNEL RULES AND REGULATIONS MANUAL

Recommendation: “A motion to adopt Resolution No. 487 approving amendments to the Personnel Rules and Regulations Manual.”

5. APPROVAL OF RESOLUTION NO. 488 ADOPTING CLASS SPECIFICATION AND SALARY RANGE FOR THE POSITION OF MENTAL HEALTH SPECIALIST COORDINATOR

Recommendation: “A motion to adopt Resolution No. 488 establishing and adding the position of Mental Health Specialist Coordinator to the classifications of General Service Employees.”

6. APPROVAL OF RESOLUTION NO. 489 ADOPTING CLASS SPECIFICATION AND SALARY RANGE FOR THE POSITION OF WELLNESS ADVOCATE MANAGER

Recommendation: “A motion to adopt Resolution No. 489 establishing and adding the position of the Wellness Advocate Manager to the classifications of General Service Employees.”

7. APPROVAL OF RESOLUTION NO. 490 ADOPTING REVISED JOB DESCRIPTION AND JOB TITLE OF THE HOUSING MANAGER (FORMERLY PUBLIC OUTREACH AND HOUSING MANAGER)

Recommendation: “A motion to adopt Resolution No. 490 revising the job description for the Public Outreach and Housing Manager and changing its job title to Housing Manager.”

8. APPROVAL OF RESOLUTION NO. 491 ADOPTING REVISED BENEFITS FOR EMPLOYEES IN THE PSYCHIATRIST JOB CLASSIFICATION TO DISTINGUISH FROM AND ALIGN WITH THE TRI-CITY PERSONNEL RULES AND REGULATIONS MANUAL

Recommendation: “A motion to adopt Resolution No. 491 updating the benefits for the Psychiatrist Job Classification.”

9. APPROVAL OF RESOLUTION NO. 492 ADOPTING REVISED BENEFITS FOR EMPLOYEES IN THE EXECUTIVE MANAGEMENT SERVICE TO DISTINGUISH FROM AND ALIGN WITH TRI-CITY PERSONNEL RULES AND REGULATIONS MANUAL

Recommendation: “A motion to adopt Resolution No. 492 updating the benefits for the Executive Management Service Classification.”

NEW BUSINESS

10. APPROVAL OF RESOLUTION NO. 493 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH THE CALIFORNIA INSTITUTE FOR BEHAVIORAL HEALTH SOLUTIONS (CIBHS) FOR THE IMPLEMENTATION OF STRENGTHS MODEL CASE MANAGEMENT AND ILLNESS MANAGEMENT AND RECOVERY (IMR) MODEL IN THE AMOUNT OF \$111,850

Recommendation: “A motion to adopt Resolution No. 493 authorizing the Executive Director to enter into an Agreement with California Institute for Behavioral Health Solutions in the amount of \$111,850 for the implementation of Strengths Model case management and of Illness Management and Recovery (IMR) Model.”

MONTHLY STAFF REPORTS

11. TONI NAVARRO, EXECUTIVE DIRECTOR REPORT

12. **DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT**
13. **NANCY GILL, CHIEF OPERATIONS OFFICER REPORT**
14. **ANGELA IGRISAN, CHIEF CLINICAL OFFICER REPORT**
15. **SEYAM TEIMOORI, MEDICAL DIRECTOR REPORT**
16. **RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT**
17. **NATALIE MAJORS, CHIEF COMPLIANCE OFFICER REPORT**

Recommendation: “A motion to receive and file the month of July staff reports.”

GOVERNING BOARD COMMENTS

Members of the Governing Board may make brief comments or request information about mental health needs, services, facilities, or special problems that may need to be placed on a future Governing Board Agenda.

PUBLIC COMMENT

The Public may at this time speak regarding any Tri-City related issue, provided that no action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

CLOSED SESSION

The Governing Board will recess to a Closed Session pursuant to:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)
Property: 1321, 1335, 1363 E. Holt Avenue and 500 N. East End Avenue, Pomona, CA 91767
Agency Negotiators: Toni Navarro, Darold Pieper, Diana Acosta, Jesse H. Duff
Negotiating Parties: Cesar Chavez Foundation, Owner
Under Negotiation: Possible purchase including terms and price

RECONVENE TO OPEN SESSION

The Governing Board will reconvene to an Open Session.

CLOSED SESSION REPORT

Any reportable action taken is announced.

ADJOURNMENT

The next Regular Meeting of the Governing Board will be held on **Wednesday, September 18, 2019 at 5:00 p.m.** in the MHSA Office, 2001 North Garey Avenue in Pomona, California. The Governing Board will be Dark during the month of August.

MICAELA P. OLMOS
JPA ADMINISTRATOR/CLERK