

[www.tricitymhs.org](http://www.tricitymhs.org)

Tri-City Mental Health Authority  
Administration Office  
1717 North Indian Hill Boulevard, Suite B,  
Claremont, CA 91711-2788  
909.623.6131 p / 909.623.4073 f

Founded by Pomona, Claremont, and La Verne  
in 1960



Robin Carder (La Verne), Chair  
Ronald T. Vera (Claremont), Vice-Chair  
Carolyn Cockrell (La Verne), Board Member  
Rubio R. Gonzalez (Pomona), Board Member  
Jed Leano (Claremont), Board Member  
Elizabeth Ontiveros-Cole (Pomona), Board Member  
Mona Sparks Johnson (Pomona), Board Member

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## **GOVERNING BOARD AGENDA**

**WEDNESDAY, SEPTEMBER 18, 2019**

**MHSA ADMINISTRATION BUILDING  
2001 NORTH GAREY AVENUE, POMONA, CA  
5:00 P.M.**

*Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Governing Board on any item of interest to the public, before or during the consideration of the item, that is within the subject matter jurisdiction of the Governing Board. Therefore, members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board less than 72 hours prior to this meeting are available for public inspection at 1717 N. Indian Hill Blvd., Suite B, in Claremont during normal business hours.*

*In compliance with the American Disabilities Act, any person with a disability who requires an accommodation in order to participate in a meeting should contact JPA Administrator/Clerk Mica Olmos at (909) 451-6421 at least 48 hours prior to the meeting.*

### **CALL TO ORDER**

### **ROLL CALL**

Board Member Cockrell, Board Member Gonzalez, Board Member Leano, Board Member Ontiveros-Cole, Board Member Sparks Johnson; Vice-Chair Vera, and Chair Carder.

### **POSTING OF AGENDA**

The Agenda is posted 72 hours prior to each meeting at the following Tri-City locations: Administrative Office, 1717 N. Indian Hill Blvd. #B in Claremont; Clinical Facility, 2008 N. Garey Avenue in Pomona; Wellness Center, 1403 N. Garey Avenue in Pomona; Royalty Offices, 1900 Royalty Drive #180/280 in Pomona; MHSA Office, 2001 N. Garey Avenue in Pomona; and on the Tri-City's website: <http://www.tricitymhs.org>

**CONSENT CALENDAR****1. APPROVAL OF MINUTES FROM THE JULY 17, 2019 GOVERNING BOARD MEETING**

Recommendation: “A motion to approve the Minutes of the Governing Board Regular Meeting of July 17, 2019.”

**2. APPROVAL OF MINUTES FROM THE AUGUST 21, 2019 GOVERNING BOARD ADJOURNED MEETING**

Recommendation: “A motion to approve the Minutes of the Governing Board Adjourned Meeting of August 21, 2019.”

**3. APPROVAL OF RESOLUTION NO. 494 ADOPTING INJURY AND ILLNESS PREVENTION PROGRAM POLICY NO. IV.07**

Recommendation: “A motion to adopt Resolution No. 494 establishing the Tri-City Injury and Illness Prevention Program Policy (IIPP) No.: IV.07 effective 09/18/2019.”

**4. APPROVAL OF RESOLUTION NO. 495 ADOPTING REVISED POLICIES AND PROCEDURES NO.: V.07 EFFECTIVE SEPTEMBER 18, 2019**

Recommendation: “A motion to adopt Resolution No. 495 revising Policy No. V.07 - Transporting and Tracking Medical Records and Client PHI On-Site and Off-Site, effective 09/18/2019.”

**5. APPROVAL OF RESOLUTION NO. 496 ADOPTING REVISED POLICIES AND PROCEDURES NO.: I.06 EFFECTIVE SEPTEMBER 18, 2019**

Recommendation: “A motion to adopt Resolution No. 496 revising Policy No. I.06 - Keys, Key Card, and Key Code Issuance and Return, effective 09/18/2019.”

**NEW BUSINESS****6. APPROVAL OF RESOLUTION NO. 497 AUTHORIZING AN AMENDMENT TO FISCAL YEAR 2019-20 BUDGET BY INCREASING IT IN THE AMOUNT OF \$115,000 TO REPLACE COMPUTERS AND UPGRADE SOFTWARE TO BE IN COMPLIANCE BY JANUARY 2020**

Recommendation: “A motion to adopt Resolution No. 497 amending the Fiscal Year 2019-20 Budget by increasing it in the amount \$115,000 to replace computers and upgrade existing software to be in compliance by January 2020.”

**7. APPROVAL OF RESOLUTION NO. 498 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE BONITA UNIFIED SCHOOL DISTRICT TO PROVIDE DROP-IN MENTAL HEALTH SERVICES TO STUDENTS IN ITS DISTRICT**

Recommendation: “A motion to adopt Resolution No. 498 authorizing the Executive Director to enter into a Memorandum of Understanding with the Bonita Unified School District (BUSD) to provide drop-in mental health services to students attending Bonita High School, Chaparral High School and Vista High School, and eight (8) elementary schools.”

**MONTHLY STAFF REPORTS**

- 8. TONI NAVARRO, EXECUTIVE DIRECTOR REPORT**
- 9. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT**
- 10. NANCY GILL, CHIEF OPERATIONS OFFICER REPORT**
- 11. ANGELA IGRISAN, CHIEF CLINICAL OFFICER REPORT**
- 12. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT**
- 13. RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT**
- 14. NATALIE MAJORS, CHIEF COMPLIANCE OFFICER REPORT**

Recommendation: “A motion to receive and file the month of September staff reports.”

**GOVERNING BOARD COMMENTS**

Members of the Governing Board may make brief comments or request information about mental health needs, services, facilities, or special problems that may need to be placed on a future Governing Board Agenda.

**PUBLIC COMMENT**

The Public may at this time speak regarding any Tri-City related issue, provided that no action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

**ADJOURNMENT**

The next Regular Meeting of the Governing Board will be held on **Wednesday, October 16, 2019 at 5:00 p.m.** in the MHSA Office, 2001 North Garey Avenue in Pomona, California. The Governing Board will be Dark during the month of August.

MICAELA P. OLMOS  
JPA ADMINISTRATOR/CLERK