



Founded in 1960
by the residents

of Pomona,
Claremont and La
Verne.

TRI-CITY MENTAL HEALTH AUTHORITY

AGENDA

GOVERNING BOARD REGULAR MEETING

WEDNESDAY, NOVEMBER 15, 2023 AT 5:00 P.M.

MHSA ADMINISTRATION BUILDING

2001 NORTH GAREY AVENUE, POMONA, CA 91767

GOVERNING BOARD

Jed Leano, Chair
(Claremont)
John Nolte, Vice-Chair
(Pomona)
Carolyn Cockrell,
Member
(La Verne)
Paula Lantz, Member
(Pomona)
Wendy Lau, Board
Member
(La Verne)
Elizabeth Ontiveros-Cole,
Member
(Pomona)
Ronald T. Vera, Member
(Claremont)

Administrative Office
1717 North Indian Hill
Boulevard, Suite B
Claremont, CA 91711
Phone (909) 623-6131
Fax (909) 623-4073

Clinical Office / Adult
2008 North Garey Avenue
Pomona, CA 91767
Phone (909) 623-6131
Fax (909) 865-9281

Clinical Office / Child & Fam
1900 Royalty Drive, Suite 180
Pomona, CA 91767
Phone (909) 766-7340
Fax (909) 865-0730

MHSA Administrative Office
2001 North Garey Avenue
Pomona, CA 91767
Phone (909) 623-6131
Fax (909) 326-4690

Wellness Center
1403 North Garey Avenue
Pomona, CA 91767
Phone (909) 242-7600
Fax (909) 242-7691

To join the meeting on-line click on the following link:

<https://tricitymhs.org.zoom.us/j/86330582640?pwd=AB3IzjKO-RQCaq0v7yuTIS339GcNNEeR.jrZPjXK0NBM04pTK>

Passcode: awFL+Wy4

Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Governing Board on any item of interest to the public, before or during the consideration of the item, that is within the subject matter jurisdiction of the Governing Board. Therefore, members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section. **No action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.**

In-person participation: raise your hand when the Governing Board Chair invites the public to speak.

Online participation: you may provide audio public comment by connecting to the meeting online through the zoom link provided; and use the Raise Hand feature to request to speak.

Please note that virtual attendance is a courtesy offering and that technical difficulties shall not require that a meeting be postponed.

Written participation: you may also submit a comment by writing an email to molmos@tricitymhs.org. All email messages received by 3:00 p.m. will be shared with the Governing Board before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Authority to all or a majority of the Governing Board less than 72 hours prior to this meeting, are available for public inspection at 1717 N. Indian Hill Blvd., Suite B, in Claremont during normal business hours.

In compliance with the American Disabilities Act, any person with a disability who requires an accommodation in order to participate in a meeting should contact JPA Administrator/Clerk Mica Olmos at (909) 451-6421 at least 48 hours prior to the meeting.

GOVERNING BOARD CALL TO ORDER

Chair Leano calls the meeting to Order.

ROLL CALL

Board Members Carolyn Cockrell, Paula Lantz, Wendy Lau, Elizabeth Ontiveros-Cole, and Ron Vera; Vice-Chair John Nolte; and Chair Jed Leano.

POSTING OF AGENDA

The Agenda is posted 72 hours prior to each meeting at the following Tri-City locations: Clinical Facility, 2008 N. Garey Avenue in Pomona; Wellness Center, 1403 N. Garey Avenue in Pomona; Royalty Offices, 1900 Royalty Drive #180/280 in Pomona; MHSA Office, 2001 N. Garey Avenue in Pomona; and on the TCMHA's website: <http://www.tricitymhs.org>

CONSENT CALENDAR**1. APPROVAL OF MINUTES FROM THE JULY 19, 2023 GOVERNING BOARD REGULAR MEETING**

Recommendation: “A motion to approve the Minutes of the Governing Board Regular Meeting of July 19, 2023.”

2. APPROVAL OF MINUTES FROM THE SEPTEMBER 20, 2023 GOVERNING BOARD REGULAR MEETING

Recommendation: “A motion to approve the Minutes of the Governing Board Regular Meeting of September 20, 2023.”

3. APPROVAL OF MINUTES FROM THE OCTOBER 18, 2023 GOVERNING BOARD REGULAR MEETING

Recommendation: “A motion to approve the Minutes of the Governing Board Regular Meeting of October 18, 2023.”

NEW BUSINESS**4. CONSIDERATION OF RESOLUTION NO. 726 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE THIRD AMENDMENT TO THE DISPOSITION AND DEVELOPMENT (DDA) AGREEMENT WITH RESTORE**

NEIGHBORHOODS, LA, INC. (RNLA) FOR THE CLAREMONT GARDENS SENIOR HOUSING PROJECT AT 956 W BASELINE ROAD IN CLAREMONT, CALIFORNIA

Recommendation: “A motion to adopt Resolution No. 726 authorizing the Executive Director to execute the Third Amendment to the DDA with RNLA to extend the escrow closing deadline to February 15, 2024 for the Claremont Garden senior housing project, at 956 W. Baseline Road in Claremont, California.

MONTHLY STAFF REPORTS

5. **RIMMI HUNDAL, EXECUTIVE DIRECTOR REPORT**
6. **DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT**
7. **LIZ RENTERIA, CHIEF CLINICAL OFFICER REPORT**
8. **SEYAM TEIMOORI, MEDICAL DIRECTOR REPORT**
9. **DANA BARFORD, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT**
10. **NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT**

GOVERNING BOARD COMMENTS

Members of the Governing Board may make brief comments or request information about mental health needs, services, facilities, or special problems that may need to be placed on a future Governing Board Agenda.

PUBLIC COMMENT

The Public may at this time speak regarding any Tri-City Mental Health Authority related issue, provided that no action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

ADJOURNMENT

The Governing Board will meet next in a Regular Joint Meeting with the Mental Health Commission to be held on **Wednesday, December 20, 2023 at 5:00 p.m.**, in the MHSA Administrative Office, 2001 North Garey Avenue, Pomona, California.

MICAELA P. OLMOS
JPA ADMINISTRATOR/CLERK



MINUTES

REGULAR MEETING OF THE GOVERNING BOARD JULY 19, 2023 – 5:00 P.M.

The Governing Board Meeting held on Wednesday, July 19, 2023 at 5:16 p.m. in the MHSA Office located at 2001 North Garey Avenue, Pomona, California.

CALL TO ORDER Board Member Vera called the meeting to order at 5:16 p.m.

ROLL CALL Roll call was taken by JPA Administrator/Clerk Olmos.

GOVERNING BOARD

PRESENT: Carolyn Cockrell, City of La Verne, Board Member
Paula Lantz, City of Pomona, Board Member
Wendy Lau, City of La Verne, Board Member
Ronald T. Vera, City of Claremont, Board Member
Adam Pirrie, City of Claremont, Alternate Board Member
Victor Preciado, City of Pomona, Alternate Board Member

ABSENT: Jed Leano, City of Claremont, Chair
John Nolte, City of Pomona, Vice Chair
Elizabeth Ontiveros-Cole, City of Pomona, Board Member

STAFF

PRESENT: Rimmi Hundal, Executive Director
Amy Greyson, Special Counsel
Diana Acosta, Chief Financial Officer
Natalie Majors-Stewart, Chief Compliance Officer
Elizabeth Renteria, Chief Clinical Officer
Seeyam Teimoori, Medical Director
Dana Barford, Director of MHSA & Ethnic Services
Mica Olmos, JPA Administrator/Clerk

Due to a credible threat to the Agency received on July 19, 2023, the in-person meeting was cancelled. The Governing Board will hold this public meeting via teleconference only pursuant to Government Code § 54953 regarding teleconferencing, and also pursuant to Government Code §§ 54954.2 and 54956.5. Accordingly, the public seeking to observe and to address the Governing Board may participate electronically.

CANCELLATION OF IN- PERSON MEETING

1. ADDITION TO AGENDA OF CONSIDERATION OF CANCELLATION OF INPERSON MEETING DUE TO THREAT

Board Member Vera explained that an unanimous consent will be required to continue the Governing Board meeting virtually; and he then asked for a motion to add to the agenda the consideration of cancellation of in-person meeting due to a threat.

There being no discussion, Alternate Board Member Preciado moved, and Alternate Board Member Pirrie seconded, to add to the Agenda the consideration of cancellation of in-person meeting due to a threat. The motion was carried by the following vote: AYES: Alternate Board Members Preciado and Pirrie; and Board Members Cockrell, Lantz, Lau, and Vera. NOES: None. ABSTAIN: None. ABSENT: Board Member Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano.

2. CONSIDERATION OF CANCELLATION OF IN-PERSON MEETING DUE TO THREAT

There being no discussion, Board Member Vera moved, and Board Member Cockrell seconded, to cancel the in-person meeting of the Governing Board on July 19, 2023, due to a threat and to proceed via teleconference only. The motion was carried by the following vote: AYES: Alternate Board Members Preciado and Pirrie; and Board Members Cockrell, Lantz, Lau, and Vera. NOES: None. ABSTAIN: None. ABSENT: Board Member Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano.

Board Member Vera opened the meeting for public comment; and there was no public comment.

PRESENTATION

OVERVIEW OF PENSION FUNDING BY GOVINVEST

Executive Director Hundal and Chief financial Officer Acosta reported that the presentation had been postponed due to the meeting switching to a virtual platform.

CONSENT CALENDAR

3. APPROVAL OF MINUTES FROM THE JUNE 21, 2023 GOVERNING BOARD REGULAR MEETING

Board Member Lantz inquired the reason Board Member Lau's recusal was not included in the minutes. JPA Administrator/Clerk Olmos explained that it was withdrawn in order to have a quorum, noting that Board Member Lau did not have a conflict of interest; therefore, Board Member Lau returned to join the meeting and she actually did not recuse herself.

There being no further comment, Board Member Lau moved, and Board Member Cockrell seconded, to approve the Minutes from the June 21, 2023 Governing Board Regular Meeting. The motion was carried by the following vote: AYES: Alternate Board Member Pirrie; and Board Members Cockrell, Lau, and Vera. NOES: None. ABSTAIN: Alternate Board Member Preciado, and Board Member Lantz. ABSENT: Board Member Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano.

NEW BUSINESS

4. CONSIDERATION OF RESOLUTION NO. 715 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AFFILIATION AGREEMENT WITH THE UNIVERSITY OF LA VERNE TO PROVIDE PROFESSIONAL TRAINING FOR GRADUATE STUDENTS ENROLLED IN THE MARRIAGE AND FAMILY THERAPY PROGRAM

Director of MHA and Ethnic Services Barford reported that the Affiliation Agreement would allow for Tri-City Mental Health Authority to provide training and supervision for Marriage and Family Therapist (MFT) Interns; that in the past, they have worked with students pursuing their Master of Social Work; that this is an opportunity to partner with University of La Verne and work with their MFT's as well.

Board Member Vera opened the meeting for public comment and there was no public comment.

Board Member Cockrell expressed her excitement for this partnership.

Board Member Cockrell moved, and Board Member Lantz seconded, to adopt Resolution No. 715 approving an Affiliation Agreement with the University of La Verne and authorizing the Executive Director to execute the agreement and any Amendments thereafter. The motion was carried by the following vote: AYES: Alternate Board Members Preciado and Pirrie; and Board Members Cockrell, Lantz, and Lau. NOES: None. ABSTAIN: Board Member Vera. ABSENT: Board Member Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano.

5. CONSIDERATION OF RESOLUTION NO. 716 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE SECOND AMENDMENT TO THE AUDITING SERVICES AGREEMENT WITH EIDE BAILLY THROUGH FISCAL YEAR ENDING JUNE 30, 2023

Chief Financial Officer Acosta stated that this year they are implementing a new government accounting standard which requires to report subscription-based information technology agreements; that it has taken longer for auditors to complete the audit as a result of this new government accounting standard; and that the auditors have requested an amendment to their agreement to increase their fees by \$10,000.

Board Member Vera opened the meeting for public comment; and there was no public comment.

Board Member Lantz sought clarification regarding the amendment of the agreement with Eide Bailly for additional money and the relationship between this item and the next two agenda items, asking if the Authority will also be purchasing a software from them. Chief Financial Officer Acosta responded that the Authority will not be purchasing a software from them; and explained that Eide Bailey is the Authority's existing auditing firm; that Resolution No. 716 is to amend the existing contract for an independent audit of the Authority's financial statements; that the next item is for a software from a separate company, which will allow staff to account for over 50 agreements with various software subscriptions, noting that it will be more efficient than manually creating spreadsheets. Board Member Lantz further inquired about the third item. Chief Financial Officer Acosta explained that Eide Bailey's has a consulting branch, which requires a separate contract; and that they will be helping staff to identify the subscription-based information technology agreements that are within scope which will be required to be accounted for under the new government standards.

Alternate Board Member Preciado inquired about the impact this item will have on the budget; if the fees fall into the projected numbers; and if the agency was aware of the change prior to the end of the fiscal year. Chief Financial Officer Acosta explained that staff have accounted for the fees in the new budget, which will be further explained in Item No. 8 of the Agenda; and that Eide Bailly provided this information a few weeks ago, which allowed staff to add the items to this Agenda and account for it in the budget for the new fiscal year.

There being no further discussion, Alternate Board Member Preciado moved, and Alternate Board Member Pirrie seconded, to adopt Resolution No. 716 authorizing the Executive Director to execute the Second Amendment to the Agreement with Eide Bailly, LLP through Fiscal Year ending June 30, 2023. The motion was carried by the following vote: AYES: Alternate Board Members Preciado and Pirrie; and Board Members Cockrell, Lantz, Lau, and Vera. NOES: None. ABSTAIN: None. ABSENT: Board Member Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano.

6. CONSIDERATION OF RESOLUTION NO. 717 APPROVING AN AGREEMENT WITH LEASEQUERY, LLC FOR GASB-96 CONSULTING SERVICES BEGINNING JULY 19, 2023 AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND ANY AMENDMENTS THEREAFTER

Chief Financial Officer Acosta explained that this software will assist staff to efficiently produce accounting transactions; that last year, the Government Accounting Standards Board (GASB) Statement 87 was implemented that required leases to be identified and recorded separately; that there were only a couple leases last year; however, this year with the implementation of GASB Statement 96, there are over 50 subscription based agreements that have to be accounted for; and that this software will increase efficiency in the coming years.

There being no comment, Board Member Lantz moved, and Board Member Vera seconded, to adopt Resolution No. 717 approving an Agreement with LeaseQuery, LLC for GASB-96 Consulting Services beginning July 19, 2023, and authorizing the Executive Director to execute the agreement and any amendments thereafter. The motion was carried by the following vote: AYES: Alternate Board Members Preciado and Pirrie; and Board Members Cockrell, Lantz, Lau, and Vera. NOES: None. ABSTAIN: None. ABSENT: Board Member Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano.

7. CONSIDERATION OF RESOLUTION NO. 718 APPROVING AN AGREEMENT WITH EIDE BAILLY, LLP FOR GASB-96 IMPLEMENTATION SERVICES EFFECTIVE JULY 19, 2023 AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND ANY AMENDMENTS THEREAFTER

Chief Financial Officer Acosta expressed that this agreement is related to GASB-96 which requires the Authority to account for, and record agreements on financial statements; that they will now be visible on financial statements as a liability depending on the nature of the agreement; that Eide Bailly will be assisting in reviewing the agreements and identifying which will be required to report; and indicated that this agreement would be with the consulting branch of Eide Bailly, which requires a separate agreement.

Board Member Vera opened the meeting for public comment and there was no public comment.

Board Member Vera inquired about a potential conflict of interest due to the fact that the same company auditing the Authority will also be providing consulting services to the Authority. Chief Financial Officer Acosta explained that although they are the same entity, they are independent branches, thus, there is no conflict of interest; that ultimately, the Authority will be taking responsibility for GASB-96. Board Member Vera referred to Resolution No. 718, noting that Eide Bailly is listed as LLC, instead of LLP. Chief Financial Officer Acosta stated that it is a typo and it will be corrected.

There being no further comment, Board Member Vera moved, and Board Member Cockrell seconded, to adopt Resolution No. 718 approving an Agreement with Eide Bailly, LLP for GASB-96 implementation services beginning July 19, 2023, and authorizing the Executive Director to execute the agreement and any amendments thereafter. The motion was carried by the following vote: AYES: Alternate Board Members Preciado and Pirrie; and Board Members Cockrell, Lantz, Lau, and Vera. NOES: None. ABSTAIN: None. ABSENT: Board Member Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano.

8. CONSIDERATION OF RESOLUTION NO. 719 ADOPTING THE AUTHORITY'S PROPOSED OPERATING BUDGET & CASH FLOW BUDGET FOR FY 2023-2024

Discussion ensued regarding whether or not continue Agenda Item No. 8 and move to the Closed Session item. Concerns were expressed that there might not be a quorum after the Closed Session since Alternate Board Member Preciado has to leave at 5:50 pm., and about rushing through the budget discussion.

Board Member Vera agreed to not rushe through the budget discussion and asked that this Agenda Item be continued. Discussion ensued to set a date for a later meeting to discuss the budget item; and it was concluded that August 9th would be the best date to adjourn the meeting.

There being no further discussion, Board Member Vera moved, and Alternate Board Member Pirrie seconded, to continue the Agenda Item No. 8 (Consideration of Resolution No. 719 adopting TCMHA's FY 2023-24 Operating Budget and Cash Flow Budget) to August 9th at 5:00 p.m. The motion was carried by the following vote: AYES: Alternate Board Members Preciado and Pirrie; and Board Members Cockrell, Lantz, Lau, and Vera. NOES: None. ABSTAIN: None. ABSENT: Board Member Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano.

CLOSED SESSION WAS TAKEN OUT OF ORDER.

CLOSED SESSION

At 5:37 p.m., the Governing Board recessed to a Closed Session pursuant to Gov't Code § 54956.9, Conference with Legal Consel – existing litigation; Case Name: Patricia Kears v. Tri-City Mental Health Authority, Warkitha Torregano, et al.; Case Number: 21PSCV00953; Venue: Los Angeles Superior Court.

RECONVENE TO OPEN SESSION

At 6:08 p.m., the Governing Board reconvened to an Open Session.

Alternate Board Member Preciado did not join the Open Session.

CLOSED SESSION REPORT

There was no reportable action.

MONTHLY STAFF REPORTS

9. RIMMI HUNDAL, EXECUTIVE DIRECTOR REPORT

Executive Director Hundal provided an update about the 988 number, noting that it has been one year since the number had been rolled out by the Department of Health and Human Services; that they have announced that the number will be available in Spanish, including a texting service. She then stated that earlier this month, they have special services for LGBTQI+ youth and young adults, and that a video phone services will be added to better serve the deaf and hard of hearing individuals. She then announced that on June 28th, she attended the groundbreaking of Chris Hartmeyer Plaza in Pomona along with Chief Clinical Officer Renteria and staff from the Housing Department, and that Board Members John Nolte, Elizabeth Ontiveros-Cole and Jed Leano were also in attendance; that the project will be built over 6,000 square feet and it will have a health clinic run by East Valley Community Center to provide medical, dental and mental health services; that out of the 90 units, Tri-City Mental Health Authority will have nine units for permanent supportive housing, which was purchased through the No Place Like Home grant program; that TCMHA will be providing case management and other services to those nine units. She then thanked the Governing Board for approving the Loan Repayment Program for staff, noting that TCMHA had made the first payments toward the loans of 28 staff members; that staff are approving applications for the next year; and that the program has helped with retention. She then provided a staffing report.

Board Member Vera inquired about the total number of employees and if the Authority was fully staffed. Executive Director Hundal stated that there are a total of 247 positions; however, only 206 full-time and 8 part-time positions are staffed, noting that some positions are being frozen and they will be addressed during the budget discussion next month; and that although the Authority is short-staffed, TCMHA is at a good place for now.

10. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer Acosta reported that she updated the MHSa section with more information, and that the table has the most recent annual update for FY 2023-2024; that since the annual update was adopted in May, staff has received updated numbers and instead of the projected \$14.7 million dollars in revenue from the Mental Health Services Act, the projection is now closer to \$24 million dollars, which is roughly nine million dollars more than was originally estimated in April or May. She pointed out that things can still change at any moment and she will continue to report the latest projections as they are received. She also stated that she updated the tables that refer to reversion, the CSS tables, and the projected expenditures for Fiscal Year 2023-2024. She then stated that the money the Authority has to spend by the end of Fiscal Year 2023-2024, is targeted to be spent and protect us from any potential reversion on CSS, PEI funds, and INN funds.

Board Member Vera inquired about the proposed budget, specifically the anticipated revenue amount of \$24 million dollars, and if it is reflected in the budget. Board Member Vera shared his concern about the upcoming Governor's initiative and the impact it will have on the Authority's revenue. Chief Financial Officer Acosta responded in the affirmative; clarifying that the Authority

would still expect to receive the dollars in but they would be expected to spend it in different percentages; that there have been and will continue to be a lot of changes.

Executive Director Hundal added that staff developed the MHSA plan based on the numbers at the time; that the legislation will go on the ballot in March; that if the Bill passes, it will be implemented in 2026 and there will be a 24% reduction in FSP services, which is a significant reduction in services but more funding will go towards housing; that the Innovation Plan will be gone, which includes the tech suite and psychiatric advance directives; that the Authority will have time to spend the money and avoid reversion; that there will be a 12% reduction in CSS services as well, which will impact the Wellness Center services, Community Navigators, and Supplemental Crisis Services. She indicated that she hopes to roll Supplemental Crisis Services into Crisis services so that there will not be a significant change here; and that staff continues to monitor this Bill and will continue to keep the Governing Board informed.

11. LIZ RENTERIA, CHIEF CLINICAL OFFICER REPORT

Child and Family Program Manager Johnson reported that Tri-City Mental Health Authority received approval for funding of the remaining base allocation of \$300,000 for the Crisis Care Mobile Unit; that this funding will be utilized to purchase three specialized vehicles to serve as TCMHA's command centers for the field crisis response; and that staff is working on the application to become a mobile crisis team for the Department of Healthcare Services. She then indicated that the Trevor Project will be conducting trainings for staff to help our community partners, and internal staff, how just become better mentors for our LGBTQ youth; an announced upcoming trainings such as Youth Mental Health First Aid, the Cognitive Behavioral Intervention for Trauma in schools, and Community Resilience Model, noting that TCMHA is partnering with our school districts to participate in the trainings at the end of August.

12. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT

Medical Director Teimoori reported that TCMHA clients are more prone to metabolic disease and medical comorbidities as a result of many factors, including genetic factor treatments, social and psycho, noting that he explained in his report the measures that we have to address to prevent those kind of medical comorbidities in conjunction with other medical providers.

Board Member Vera inquired how many psychiatric patients does TCMHA serves on a monthly basis. Medical Director Teimoori indicated close to 600, which will continue to increase, noting that during the last year, the number of intakes have been increasing.

Discussion ensued regarding psychiatrists staffing issues, such as just wanting to do telemedicine or telepsychiatry; that TCMHA's model is hybrid model; about staff being mindful of the new changes in healthcare, such as going more towards providing remote services; about the benefits of face-to-face encounter with clients; and about hard to compete with private organizations.

Board Member Vera indicated that in a future meeting the Governing Board could discuss what can be done to bring in additional psychiatrists to help. Medical Director Teimoori thanked the Board for their support, noting that what the Board implemented back in 2018 was very helpful to hire new doctors.

At 6:41 p.m., Board Member Lau left the meeting.

13. DANA BARFORD, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA & Ethnic Services Barford discussed upcoming community trainings such as Mental Health First Aid, and stress management; that TCMHA will be submitting a new Innovation project and it will be posted in the month of August. She then reported that staff will be proposing a three-year project for \$675,000 to find out how we implement a more strategic way of engaging more stakeholders, noting that staff wants to hire consultants to help staff along the way.

Board Member Cockrell referred to the PEI program, noting that she wanted to gain a better understanding of what kinds of things are involved with the family wellbeing aspect, noting that she would like to hear more about the parenting support groups since a lot of parents are really struggling. Director of MHSA & Ethnic Services Barford discussed the projects and activities under PEI, noting that that staff is open to suggestions of how we can add additional activities.

14. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT

Chief Compliance Officer Majors-Stewart stated that she was happy to report that staff have implemented the requirements of the CalAIM behavioral health payment reform initiative, which went into effect on July 1st, noting that staff do need to circle back to certain components and aspects in order to optimize them over the next several months; and discussed the backend electronic health record configurations that need more work. She added that the implementation was smooth and they got a lot of positive feedback from staff across various departments.

GOVERNING BOARD COMMENTS

Board Member Vera thanked Mr. Pirrie and Mr. Preciado for joining the Governing Board.

Board Member Lantz thanked everyone for their flexibility, stating that it is really hard, especially for the Chief Financial Officer who had prepared an extensive budget presentation. She then commented that she attended a presentation on tenant rights, which was co-sponsored by TCMHA, noting that the presentation by TCMHA was excellent and it really made her proud. She added that Board Member Nolte was also a presenter because this is one of his projects.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

At 6:56 p.m., on consensus of the Governing Board its meeting of July 19, 2023 was adjourned to August 9, 2023 at 5:00 p.m. The next Regular Meeting of the Governing Board will be held on Wednesday, September 20, 2023 at 5:00 p.m., in the MHSA Administrative Office, 2001 North Garey Avenue, Pomona, California.



MINUTES

REGULAR MEETING OF THE GOVERNING BOARD SEPTEMBER 20, 2023 – 5:00 P.M.

The Governing Board Meeting held on Wednesday, September 20, 2023 at 5:00 p.m. in the MHSA Office located at 2001 North Garey Avenue, Pomona, California.

CALL TO ORDER Chair Leano called the meeting to order at 5:01 p.m.

ROLL CALL Roll call was taken by Administrative Assistant Musa.

GOVERNING BOARD

PRESENT: Jed Leano, City of Claremont, Chair
Carolyn Cockrell, City of La Verne, Board Member
Paula Lantz, City of Pomona, Board Member
Meshal "Kash" Kashifalghita, City of La Verne, Alternate Board Member
Benita Castellano-DeFrank, City of Pomona, Alternate Board Member
Ronald T. Vera, City of Claremont, Board Member

ABSENT: John Nolte, City of Claremont, Alternate Vice-Chair
Wendy Lau, City of La Verne, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member

STAFF

PRESENT: Rimmi Hundal, Executive Director
Steven Flowers, General Counsel
Diana Acosta, Chief Financial Officer
Natalie Majors-Stewart, Chief Compliance Officer
Elizabeth Renteria, Chief Clinical Officer
Seeyam Teimoori, Medical Director
Dana Barford, Director of MHSA & Ethnic Services
Sophia Musa, Administrative Assistant

PUBLIC COMMENT

Chair Leano opened the meeting for public comment; and there was no public comment.

CONSENT CALENDAR

- 1. APPROVAL OF MINUTES FROM THE JULY 19, 2023 GOVERNING BOARD REGULAR MEETING**

General Counsel Flowers notified the Governing Board that the July Minutes were not completed due to absences, and that they will be available at the next meeting. Chair Leano responded in the affirmative.

NEW BUSINESS

2. CONSIDERATION OF RESOLUTION NO. 720 APPROVING AN AMENDMENT TO A LEGAL SERVICES AGREEMENT WITH LIEBERT CASSIDY-WHITMORE AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE SAME

Executive Director Hundal reported that on February 19, 2020, Tri-City Mental Health entered into an agreement with Liebert Cassidy-Whitmore (LCW) to provide professional consulting services, representational and legal services pertaining to employment regulation matters; that LCW is currently assisting TCMHA in a litigation matter; that there is a proposal to renew the agreement and to continue the agreement until June 30, 2025; that the legal fees of the agreement will be covered under attorney fees; that the budget has already been approved by the Board.

Board Member Vera arrived at 5:03 p.m.

Chair Leano opened the meeting for public comment and there was no public comment.

Board Member Lantz moved, Board Member Kash seconded to adopt Resolution No. 720 approving an amendment to a legal services agreement with Liebert Cassidy-Whitmore and authorizing the executive director to execute the same. The motion was carried by the following vote, AYES: Board Members Cockrell, Lantz, and Vera; Alternate Board Members "Kash" Kashifalghita and DeFrank; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Lau and Ontiveros-Cole; and Vice-Chair Nolte.

3. CONSIDERATION OF RESOLUTION NO. 721 APPROVING AN AGREEMENT WITH LANGUAGE LINE SERVICES, INC. FOR LANGUAGE TRANSLATION AND INTERPRETATION SERVICES

Chief Compliance Officer Majors shared that TCMHA has worked with Language Line for the past several years; that staff is requesting and recommending that the contract with Language Line be updated, so that they can continue utilizing their interpretation services for clinical operations.

Chair Leano opened the meeting for public comment and there was no public comment.

There being no further comment. Board Member Lantz moved, Board Member Cockrell seconded to adopt Resolution No. 721 approving an agreement with Language Line Services, Inc. for language translation and interpretation services. The motion was carried by the following vote, AYES: Board Members Cockrell, Lantz, and Vera; Alternate Board Members "Kash" Kashifalghita and DeFrank; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Lau and Ontiveros-Cole; and Vice-Chair Nolte.

4. CONSIDERATION OF RESOLUTION NO. 722 APPROVING AN AGREEMENT REGARDING MENTAL HEALTH SERVICES WITH THE SCHOOL OF ARTS + ENTERPRISE

Chief Clinical Officer Renteria reported that this is an updated agreement between Tri-City Mental Health Authority and School of Arts and Enterprise to include their collaboration and access to resources, especially mental health services for their students; that it is an update of an ongoing contract.

Board Member Lantz inquired about the end date listed on the contract and why it is written that way if services are offered throughout the year. Chief Clinical Officer Renteria responded by stating that it is to coincide with the fiscal year. Discussion ensued and it was concluded that there will be no gaps in services; that the contract will be renewed before June of 2026; that there was a gap previously due an oversight in the agreement but there was no hindrance to the services provided. General Counselor Flowers explained that there is no money exchanged per the agreement; that it is a cooperative agreement, in which the schools provide the space for TCMHA to provide services in.

Board Member Lantz inquired about referrals that are received in July and what the process is for that. Chief Clinical Officer Renteria responded by stating that once a referral is received, staff evaluates what the best course of action is so that treatment continues.

Board Member Vera inquired about the funding for this program. Executive Director Hundal responded by stating that it is money from the State level and it is from the Mental Health Services Oversight and Accountability Commission grant that TCMHA applied for.

There being no further comment. Board Member Cockrell moved, Board Member Vera seconded to adopt Resolution No. 722 approving an agreement regarding mental health services with the School of Arts + Enterprise. The motion was carried by the following vote, AYES: Board Members Cockrell, Lantz, and Vera; Alternate Board Members "Kash" Kashifalghita and DeFrank; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Lau and Ontiveros-Cole; and Vice-Chair Nolte.

5. CONSIDERATION OF RESOLUTION NO. 723 APPROVING AN AGREEMENT WITH THE BONITA UNIFIED SCHOOL DISTRICT REGARDING MENTAL HEALTH SERVICES

Chief Clinical Officer Renteria Acosta reported that this agreement between Tri-City Mental Health Authority and Bonita Unified School District is to improve collaboration access, especially mental health services for students.

Chair Leano inquired about the end date of the agreement as shown in the staff report. General Counselor Flowers clarified that per the agreement, the end date is June 30, 2026. Chief Clinical Officer Renteria responded in the affirmative, stating that there is a typo on the staff report.

Chair Leano opened the meeting for public comment and there was no public comment.

There being no further comment, Board Member Cockrell moved, Board Member Lantz seconded to adopt Resolution No. 723 approving an Agreement with the Bonita Unified School District regarding mental health services. The motion was carried by the following vote, AYES: Board Members Cockrell, Lantz, and Vera; Alternate Board Members "Kash" Kashifalghita and DeFrank; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Lau and Ontiveros-Cole; and Vice-Chair Nolte.

6. APPROVAL AND ADOPTION OF THE INNOVATION PROJECT PROPOSAL, COMMUNITY PLANNING PROCESS FOR THE INNOVATION PROJECT(S) FROM FISCAL YEARS 2023-2024 TO 2025-2026

Director of MHSA and Ethnic Services Barford informed the Board that the plan was recently adopted by the Mental Health Commission; that Workforce, Education and Training Supervisor Colt will be presenting the new Innovation Project. She also introduced the new MHSA Projects Manager, Sarah Rodriguez.

Workforce Education and Training Supervisor Colt began by sharing about the path to the Community Planning Process Plan; that initially, the Restorative Practices for Improving Mental Health project was denied by the Mental Health Services Oversight and Accountability Commission (MHSOAC) due to a lack of stakeholder participation; that staff went back to the drawing board and held various workgroups between 2022 and 2023; that there was a decrease in stakeholder participation at each meeting; that it led to a lot of discussion about the lack of stakeholders and if it was possible to use Innovation funds for the Community Planning Process that is done every year. She explained that staff found out that funding could be added to the Community Planning Process and they began to build the project; that it is a three year project; that the plan will focus on embedding focus groups in the community to get feedback regarding mental health, Tri-City Mental Health Authority, and any services they may be interested in; that there will also be a focus to develop relationships with cultural brokers; that they would like to develop stronger peer involvement so that those who utilize services would participate in the stakeholder process. She explained that the goal is to glean feedback from all the focus groups to develop innovation ideas for future projects as well as inform decisions for the three-year plan, Annual Update, and Cultural Competency Plan; that they are requesting \$675,000 to spend across three years; that the goals for the community planning process are to increase community participation; that a lot of effort is being put forth to increase participation in the community; that they would like feedback from the target populations; that they want to know their awareness of mental health and services that TCMHA provides, the best way to reach them, the type of resources they need, any areas of concern; that they also want to gain a better understanding of the issues faced by persons with substance abuse disorders, as well as people experiencing homelessness. She mentioned that they also want to increase their marketing and communication through marketing materials and social media, since they know a lot of community members are on social media; that they would like to apply all the knowledge that is learned through the process to develop new ideas for the Innovation plan, the three-year plan and the annual updates. She shared the learning questions for the project that inquire about the effects of peer-led focus groups, peer involvement, longevity of peer involvement, in-person meetings, marketing strategies and more; that they would like to focus on the target populations which include anyone who lives, works or goes to school within the Tri-City Mental Health Authority area of La Verne, Pomona, Claremont, as well as peers and

clients, African American Adults and Youth, Spanish Speaking Adults and Youth, Asian American/Pacific Islander Adults, Older Adults, People experiencing homelessness and Substance Abuse Disorders, LGBTQ+, Transitioning Adolescent Youth and Adults, Family/Loved ones of persons served by Tri-City and Law Enforcement and First Responders.

Board Member Vera inquired about the inclusion of healthcare providers in the area. Executive Director Hundal responded by stating that the healthcare providers used to attend the meetings but have stopped coming since the COVID pandemic; that the goal is to reach out to them again in hopes that they will join the meetings again; another goal is to increase participation at Governing Board meetings and the Mental Health Commission meetings. Board Member Vera inquired about a master list containing the contact information of psychologists in the Tri-City Mental Health Authority area. Executive Director Hundal responded in the affirmative, stating that the Community Navigators have that information. Board Member Vera reiterated the goal of the project for clarification, stating that the project is to increase stakeholder outreach and participation. Executive Director Hundal responded in the affirmative and added that it is also to include stakeholders in future projects and plans as well. Board Member Vera asked if it was possible to incentive stakeholders in some way. Executive Director Hundal responded in the affirmative stating that it is possible through stipends such as a raffle or meals. Discussion ensued and it was concluded that medical professionals including dentists would be added to the target population list.

Workforce, Training and Education Supervisor Colt explained a breakdown of the budget for the project; that over the course of three years, the budget includes direct salaries for staff; that they would like to hire peer consultants who are local and familiar with the community; that it is someone who can help build the peer base; that they will also be hiring a marketing consultant; that they would like to provide stipends and meals as an incentive for those who participate in the stakeholder meetings; that supplies and transportation vouchers are also included in the budget, which totals out to \$675,000. Workforce Education and Training Supervisor Colt concluded by sharing a roadmap of how the project started and where it is going; that the Restorative Practices for Mental Health was denied in June 2021; that workgroups were held from 2022-2023; that the plan was drafted at the beginning of 2023, then it was sent to the Mental Health Services Oversight Accountability Commission for technical support and to make sure the project was on the right track; that they offered some input to add substance abuse disorder and homelessness to the plan; that the plan was sent to the TCMHA executive team for their review and input; that it went to the Mental Health Commission for approval and the final step before implementation is to get approval from the Governing Board. Director of MHSA and Ethnic Services Barford clarified that it will be going to MHSOAC in October as well.

Board Member Vera inquired about the timeline for that process. Workforce Education and Training Supervisor Colt responded by informing him that it will go to the MHSOAC in October. Director of MHSA and Ethnic Services Barford added that they have a consultant assisting with the plan and they are hoping it should be on the consent calendar.

Chair Leano inquired about the denial of the initial Restorative Mental Health Practices plan, asking if the stakeholder engagement will be around the Restorative Mental Health Practices again. Workforce Education and Training Supervisor Colt responded in the negative, stating that the project is to increase stakeholder engagement in the overall

community planning process. Executive Director Hundal added that at the time, the Mental Health Services Oversight and Accountability Commission did not see how the initial plan would work in a mental health practice; that it was denied for that reason; that staff learned from the experience that it would be valuable to utilize the technical assistance provided by the MHSOAC from the beginning. Chair Leano inquired about the initial plan process for clarification. Discussion ensued and it was concluded that the new Innovation Project Proposal was an effort that started from the ground up after the initial denial; that the focus will now be to increase stakeholders and participation; that TCMHA staff will be mindful of community members and how to best implement their feedback. Alternate Board Member Kash inquired about the Innovation Project process. Discussion ensued and it was concluded that outside of financial incentives, it is important to bring stakeholders in who are passionate about mental health and want change; that other counties, such as Fresno and Orange county have successfully increased their stakeholder participation and it is possible for TCMHA as well.

Chair Leano opened the meeting for public comment.

MHSA Project Manager Rodriguez commented in support of the Innovation Project Proposal stating that the effort will be towards increasing stakeholder participation overall, including Board Meetings and Mental Health commission meetings, to get the feedback that represents the whole community.

Staff Member Sproul commented in support of the Innovation Project Proposal emphasizing the importance of peers and their role in the mental health and substance abuse recovery field; that she is highly motivated for the project and that it will make a great difference for the substance abuse and mental health gap.

A member of the public, LMilner, began to comment about a non-agenda related item. Chair Leano informed her that the comment must be regarding the Innovation Plan Proposal. The member of the public commented regarding stakeholder engagement; that she was a stakeholder for many years; that she felt like she was not being heard regarding budget allocations; that she does not feel that staff is doing what is best for the community members that suffer from mental illness.

Board Member Vera inquired about the staff member who will be taking the lead on the Innovation Plan Proposal Project. Executive Director Hundal responded by stating that MHSA Program Coordinator Paulina Ale will be taking the lead.

There being no further comment. Board Member Lantz moved, Board Member DeFrank seconded to approve and adoption of the Innovation Project Proposal, Community Planning Process for the Innovation Project(s) from Fiscal Years 2023-2024 to 2025-2026. The motion was carried by the following vote, AYES: Board Members Cockrell, Lantz, and Vera; Alternate Board Members "Kash" Kashifalghita and DeFrank; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Lau and Ontiveros-Cole; and Vice-Chair Nolte.

7. APPROVAL OF TRI-CITY MENTAL HEALTH AUTHORITY'S MEMBERSHIP IN CALIFORNIA BEHAVIORAL HEALTH DIRECTORS ASSOCIATION (CBHDA)

Executive Director Hundal explained that the California Behavioral Health Directors Association (CBHDA) is a nonprofit association that provides leadership advocacy programs and support to the behavioral directors from California's 58 counties, the City of Berkeley, and Tri-City Mental Health Authority. She asked the Board if TCMHA can continue the partnership with CBHDA; that the yearly due is \$52,611; that the yearly fee would be covered under the Realignment and MHSA funds.

Board Member Kash inquired about the benefit of this membership. Executive Director Hundal responded by stating that with this membership TCMHA is able to stay aware and up to date with what is happening at the State level regarding mental health; that it is helpful when deciding which position to take on certain legislative processes; that there are many other committees that staff members participate in; that she will be attending a two-day meeting in the next couple days; that she will also be participating in a strategic planning meeting with other directors as well. Board Member Vera added that it is similar to the League of California Cities.

Board Member Vera inquired about the annual fee and if it is based on population. Executive Director Hundal responded in the affirmative, stating that it is a new formula.

There being no further comment. Board Member Vera moved, Board Member Kash seconded to approve Tri-City Mental Health Authority's membership in California Behavioral Health Directors Association (CBHDA). The motion was carried by the following vote, AYES: Board Members Cockrell, Lantz, and Vera; Alternate Board Members "Kash" Kashifalghita and DeFrank; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Lau and Ontiveros-Cole; and Vice-Chair Nolte.

8. APPROVAL OF RESOLUTION NO. 724 ADOPTING A REVISED MASTER CLASSIFICATION AND SALARY SCHEDULE AND REVISED JOB DESCRIPTIONS FOR VARIOUS CLASSIFICATIONS INCLUDING DEPARTMENT HEADS AND THE EXECUTIVE DIRECTOR

Human Resources Manager Torregano explained that this item is the second half of the completion of the total classification and compensation survey that was conducted by the Board approved consultant, Koff and Associates. She shared the background information stating that in March of 2022, the Governing Board approved the split of the study into two parts; that the first part was for the difficult to recruit positions including the clinical therapists one and two, as well as the clinical supervisors, one and two; that the second half of the study represents about 70% of TCMHA staff. She shared that in the second half of the study, the consultants reviewed classifications and compensations in comparison to other agencies such as LA County, Orange County, Riverside county, city of Ontario, city of Covina, and city of Pomona; that within that study, Koff and associates found that approximately 20% of the 53 benchmark classifications were below marketing; that those classifications represent the program support assistants; that Koff and Associates also found that approximately 45% of the positions were actually above market, which represents the mental health specialists, clinical program managers and more; that about 32% of the positions at TCMHA are so unique that there was not a comparable at other agencies; that those positions represent the wellness advocates, community capacity organizers, quality improvement specialists, gardener, and crisis manager. Human Resources Manager Torregano continued to share that over the last

several weeks, HR and Finance staff have used this data to move the remaining classifications to the new Board approved six-step salary schedule, where the current clinical therapists and supervisors reside. She referred to the staff report and the attachments that have been prepared by staff for approval by the Board. Human Resources Manager Torregano reported that this is the first time Tri-City Mental Health Authority has ever done anything like this; that with the approval of the new salary structure and adjustments, TCMHA can continue to attract and retain qualified behavioral professionals in the future. She continued by thanking staff for their patience and diligence in participating in the surveys and referred to Finance staff to add any other details. Chief Financial Officer Acosta reiterated that this was brought to the Governing Board in March of 2022; that a decision was made to retain the clinical staff and clinical supervisors at that time; that they moved forward with the first half of the study and then retroactively paid those who remained with Tri-City during the study; that the dollar amounts represent an accumulation of dollars.

Board Member Vera inquired about minimum wage legislation and the effects of that on Tri-City Mental Health Authority. Executive Director Hundal responded by stating that CBHDA is constantly advocating for TCMHA at the state level; that there is money set aside at the state level for that; that most of the positions mentioned in the study are above minimum wage. Human Resources Manager Torregano added that the minimum wage increase happening at the state level in January has been accounted for.

Board Member Vera inquired if staff had captured all the costs associated with the increases including pension costs, sick leave, and etc. Chief Financial Officer Acosta responded in the affirmative stating that staff is still finalizing, which is why there is a range in the staff report.

Board Member Vera commented that at this workplace, they recognize the critical need for healthcare workers and to stay competitive they have created a policy to set the base level salary at 50% above the existing market rate at all times; that for those where is a critical need the threshold is at 75%; that it is something to keep in mind.

Board Member Vera commented regarding the Executive Director classification, stating that he would like to have the Board retain the level to change the Executive Director classification or job description, rather than having it set as a group.

Board Member Lantz commented about the costs in relation to the vacancies; that one of the reasons for this study is to fill the vacancies; that the vacancies could make up offsets at 1.5 million. Controller Bogle responded by adding that he neglected to include the split between the realignment side (27%) and the MHSA side (73%); that eventually those vacancies will not be there to cover the costs but on the realignment side, specialty mental health rates under CalAIM payment reform have been designed to help all County Behavioral health departments to recover set costs at market rates. Chief Financial Officer Acosta added that it was previously mentioned that MHSA would experience a significant influx this fiscal year; that TCMHA received a payment in August that was almost equal to a year's worth of MHSA dollars; that there are still three years to spend that money; that the influx of funds will help; that 73% of the employees that are being made whole will be covered by MHSA dollars. Discussion ensued and it was concluded that TCMHA can absorb most the vacancies since they are funded by MHSA; that staff needs to be a little more cautious on the realignment side even though there are less than 30% of the

positions covered by realignment; that next year's budget will be carefully evaluated in December depending on the projections, vacancies, and cash inflow.

Board Member Kash inquired about the type of positions. Human Resources Manager Torregano responded, stating that they are permanent, full-time positions.

General Counselor Flowers reported that this item includes the Executive Director's position; that it is specified in Resolution no 725 as well; that per the Brown Act section 54953, calling for a oral summary of recommendation for final action on salary or compensation paid to any local agency executive, that the Executive Director position is grouped with the rest of the executive team positions; that in order to comply with the Brown Act, he added a provision to the resolution and is giving an oral report for the Board to adopt. Board Member Vera inquired about amending the Executive Directors contract. General Counselor Flowers responded in the negative, stating that the contract does not need to be amended for a change in salary; that the item does change the salary; that if staff would like to make changes to the agreement, they can do so in June of 2024 when the contract is up for renewal.

Workforce, Training and Education Supervisor Colt commented in support of the item; that as an employee, she emphasized the benefits of this new salary schedule; that this also allows her to recruit people to the field by offering a competitive market salary.

Mental Health Commissioner Stephens inquired about what the steps represent.

Human Resources Manager Torregano responded by stating that there will be six steps on the new schedule; that it is based on years of experience and what step someone is hired into.

There being no further comment. Board Member Lantz moved, Board Member Kash seconded to approve Resolution No. 724 adopting a Revised Master Classification and Salary Schedule and Revised Job Descriptions for Various Classifications including Department Heads and the Executive Director. The motion was carried by the following vote, AYES: Board Members Cockrell, Lantz, and Vera; Alternate Board Members "Kash" Kashifalghita and DeFrank; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Lau and Ontiveros-Cole; and Vice-Chair Nolte.

MONTHLY STAFF REPORTS

9. RIMMI HUNDAL, EXECUTIVE DIRECTOR REPORT

Executive Director Hundal reported that State Bill 326 has passed, and it will be on the ballot as Proposition one; that it was an initiative by the Governor to reform mental health services in California; that this initiative has gone through several amendments and revisions to the original proposal; that the name will be changing from Mental Health Services Act to Behavioral Health Services Act, to include substance abuse as well; that under the BHSA, there will be three buckets instead of five buckets as there were in MHSA; that Chief Clinical Officer Renteria and Executive Director Hundal have a meeting LA County to discuss funding and how Tri-City Mental Health Authority will be able to

deliver services under BHSA. Executive Director Hundal explained that this will be on the March 5th ballot for approval; that the executive team has been monitoring this bill closely; that they are waiting for the final draft of the bill; that if it is passed, staff will continue to provide programming and services at Tri-City Mental Health Authority although the structure and funding will change. She added that they will go through the stakeholder process and bring any changes to the Governing Board; that if it passes, TCMHA will hold a Community Forum in March of 2024 and provide an update regarding State Bill 326.

Board Member Vera inquired if there is a guarantee that the MHSA funding will still be given to County Mental Health Agencies, including Tri-City Mental Health Authority. Executive Director Hundal responded by stating that she does not know what the final bill states; that once she knows she will update the Governing Board.

General Counselor Flowers added that since State Bill 326 will be on the ballot, he will be circulating advice to staff and the Governing Board about certain limitations the State law places on what are deemed electioneering activities; that public agencies are to be sources of information, not sources of advocacy.

Board Member Vera inquired if the Association of Psychiatrists in California has taken a position on State Bill 326. Executive Director Hundal responded by stating that she does not know but that there is a workforce, education, and training component at the State level.

10. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer Acosta announced that the staff has provided a copy of the financial statements to each Board member. She referred to the financial statements and shared that TCMHA received \$10 million in MHSA dollars in August; that they are in the middle of an audit; that there is an independent audit of the financial statements each year. She explained that a couple months back, staff brought a couple items related to a new Governing Accounting Standard (GASB 96); that this year, all governmental agencies are required to implement GASB 96; that there is an added complication with implementing GASB 96, which is why they have hired consultants; that the process will take a little longer than usual and the Board can expect the independent audited financial statements in November or December. She shared that they received the news that LA County will be moving forward with outstanding items that will help TCMHA with cash flow; that there have been some outstanding settlements on some previous cost reports. She added an update on facilities projects; that the ongoing project is the Therapeutic Community Garden; that she expects the project to be done by the end of this calendar year; that there have been delays due to low supply of materials. She announced that staff recently posted the Request for Proposal for the remodel of the Tri-City Mental Health MHSA Administrative Building; that they received a bid and staff hopes to bring a contract and proposal to the Governing Board by November the latest.

Board Member Lantz inquired about the remodel and where the Governing Board meeting will be held. Chief Financial Officer Acosta responded by informing her that the Governing Board meetings will still be held in the same room.

Board Member Vera inquired if staff has received the formula from LA County offering realignment funds on cost reimbursement. Controller Bogle responded by stating that

there have not been any official amendments provided to any of the legal entities at this point, but they have received billing rates; that LA County just opened up their ability to bill on September 7th; that the first packets went through and staff is working on those processes right now; that claims are being approved and reimbursement percentages are in line with the previous year; that as far as adoption of the rates, no amendments have come through yet.

11. LIZ RENTERIA, CHIEF CLINICAL OFFICER REPORT

Chief Clinical Officer Renteria updated the Board about the two-day Housing Summit presented by staff; that it was a training for staff members on housing and the housing program. She explained that housing continues to be a discussion that TCMHA is involved in; that it is certainly a primary issue for clients. She shared that the feedback was positive.

Board Member Lantz inquired if TCMHA was also an inputter for HMIS. Executive Director Hundal responded in the affirmative. Board Member Lantz mentioned that she is on the County's HMIS Committee; that staff can share concerns with her and she can share them with the County at the next meeting.

Chair Leano inquired if it was possible for staff to present a summary of Tri-City Mental Health Authority's current housing portfolio. Chief Clinical Officer Renteria responded in the affirmative, stating that she could get that ready for the next quarter.

12. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT

Medical Director Teimoori referred to the data provided on his staff report.

Board Member Vera inquired about the IOET program data, specifically the total number of clients outreached. Medical Director Teimoori clarified that those numbers represent community members.

Executive Director Hundal added that those numbers include current clients who are not currently engaging in treatment as well as new ones.

Board Member Vera inquired about the clients that are homeless and their eligibility for programs such as full-service partnership (FSP). Discussion ensued and it was concluded that those experiencing homelessness are eligible for services and that it takes time to build trust and begin services with them.

13. DANA BARFORD, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA and Ethnic Services Barford reported that staff is working to establish a baseline on community engagement; that with the new Innovation project, they are looking at past strategies and tracking numbers to see if there will be a change. She shared that the public hearing meeting was held last Tuesday at 3:30 in the afternoon; that they reached out to over 870 individuals in over 40 organizations through attending meetings, passing out flyers, and more. She added that the actual attendance was 30 that were present, 12 were community members, 18 were staff, and that 15 members were present online. She announced that they will begin the stakeholder process by hosting two Community Forums, one will be a morning session and one will be an evening session,

one on October 17th and one on Thursday the 19th; that they will provide dinner and then hold the forum afterwards. She added that the first meeting will be in La Verne, then in Pomona, and then in Claremont; that they do not have dates yet for Pomona or Claremont. She mentioned that once the Innovation Project is approved then they will begin focus groups with the target populations embedded in the community.

14. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT

Chief Compliance Officer highlighted the agency-wide central scheduling project, stating that staff has been transitioning from a decentralized schedule model to a centralized scheduling model; that they are using a data-driven QI approach to strengthen it. She explained that there are many benefits to centralized scheduling including appointment standardization and consistency, improving access to services, reducing the administrative burden from service providers, and increasing service, utilization and monitoring and tracking. She commended the staff involved, stating that they have been very supportive of the pilot project. She concluded by noting that they would like to eventually expand the pilot into other programs outside of the Adult Outpatient Program.

PUBLIC COMMENT

Chair Leano opened the meeting for public comment.

Member of the public on Zoom, LMilner, commented about the need for appropriate treatment for the community. She shared details about a specific experience regarding TCMHA and her family member.

Chair Leano notified member of the public, LMilner, that her time is up. He inquired if staff had the appropriate contact information for the issue to be resolved. He noted that the Governing Board could not respond to the comments due to the Brown Act, since they were not on the agenda.

CLOSED SESSION

At 6:53 p.m., the Governing Board recessed to a Closed Session pursuant to:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Gov. Code § 54956.9) (One case – Patricia Kears v. Tri-City Mental Health Authority et al., L.A. Sup. Ct. Case No., 21PSCV00953)

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

(Gov. Code § 54956.9(d)(2) (One case).

RECONVENE TO OPEN SESSION

At 7:22 p.m., the Governing Board reconvened to an Open Session.

CLOSED SESSION REPORT

There was no reportable action.

ADJOURNMENT

At 7:22 p.m., on consensus of the Governing Board its meeting of September 18, 2023 was adjourned. The next Regular Meeting of the Governing Board will be held on Wednesday, November 15, 2023 at 5:00 p.m., in the MHSA Administrative Office, 2001 North Garey Avenue, Pomona, California.

Sophia Musa, Administrative Assistant

DRAFT



MINUTES

REGULAR MEETING OF THE GOVERNING BOARD OCTOBER 18, 2023 – 5:00 P.M.

The Governing Board Meeting held on Wednesday, October 18, 2023 at 5:00 p.m. in the MHSA Office located at 2001 North Garey Avenue, Pomona, California.

CALL TO ORDER Vice-Chair Nolte called the meeting to order at 5:00 p.m.

ROLL CALL Roll call was taken by Administrative Assistant Musa.

GOVERNING BOARD

PRESENT: Jed Leano, City of Claremont, Chair
John Nolte, City of Claremont, Alternate Vice-Chair
Carolyn Cockrell, City of La Verne, Board Member
Paula Lantz, City of Pomona, Board Member
Wendy Lau, City of La Verne, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member
Ronald T. Vera, City of Claremont, Board Member

ABSENT: None.

STAFF: Rimmi Hundal, Executive Director
Steven Flowers, General Counsel
Diana Acosta, Chief Financial Officer
Natalie Majors-Stewart, Chief Compliance Officer
Elizabeth Renteria, Chief Clinical Officer
Seeyam Teimoori, Medical Director
Dana Barford, Director of MHSA & Ethnic Services
Sophia Musa, Administrative Assistant, JPA Clerk Office

PUBLIC COMMENT

Chair Leano opened the meeting for public comment; and there was no public comment.

CONSENT CALENDAR

1. APPROVAL OF MINUTES FROM THE SEPTEMBER 20, 2023 GOVERNING BOARD REGULAR MEETING

Board Member Vera, Lau and Lantz expressed that they would like to abstain because they were not able to look over the minutes. The item was tabled for the next meeting.

AGENDA ITEM NO. 3

PRESENTATION

2. OVERVIEW OF PENSION FUNDING BY GOVINVEST

Chief Financial Officer Acosta introduced Senior Consultant, Ira Summer, from GovInvest to present about Pension Funding.

Senior Consultant Summer gave the Board an overview of what the presentation will consist of: pension basics, progress of agency relative to others, changes since the last valuation and addressing unfunded liability. He explained the concept of pension basics with an illustration on the slideshow; that the amount of money going into CalPERS should be the same amount coming out; that the money coming out is a combination of benefits and expenses; that of the two, benefits are the largest; that money coming into the plan comes from three sources: employee contributions, employer contributions, and investment income. He shared that investment income can be anywhere between 60-90 percent; that it directly correlates with the volatility of the investment market, in turn, making employer contributions volatile; that CalPERS makes an effort to keep the investments steady over time by adopting a series of methodologies and assumptions split into two categories: economic and demographic. He explained that the agency (Tri-City Mental Health Authority) has two structures: Classic and PEPRA (Public Employee Pension Reform Act); that the Classic is for all employees who were hired on or before December 31, 2012 and that at age 55 the employees can receive 2.5% of their pay for each year that they worked at the agency, that the amount will grow at 2% per year; that employee contributions are 7% of their pay. He moved on to explain the structure and impact of PEPRA; that it provided a lower pension formula for all miscellaneous employees for all agencies and set the employee contributions to 50% of normal cost.

Vice-Chair Nolte inquired about the definition of 'miscellaneous employees.' Senior Consultant Summer responded by stating that CalPERS uses two categories: Miscellaneous and Safety (Police, Fire, and other Public Safety agencies); that Miscellaneous is everyone who is not part of the safety category.

Senior Consultant Summer began to compare TCMHA with other CalPERS agencies. He shared the comparison metrics with the Board, which includes Funded Percentage (plan assets divided by plan liabilities) calculated as of June 30, 2021 and Total Contribution Percentage (required contribution divided by projected pensionable compensation). He clarified the meaning of required contribution, stating that it is the normal cost (the cost for each year of service as it is earned) and an Unfunded Actuarial Liability Amortization (UAL) Payment; that this is the minimum amount that the agency can pay to CalPERS; that the agency can pay more but cannot pay less. He shared that Miscellaneous results are compared against all results for CalPERS Classic Miscellaneous Plans that are in the risk pool; that the risk pool was set up in 2015 for agencies with fewer than 100 active employees with a pension plan. He explained that the risk pool was set up as a buffer for smaller agencies who are more prone to significant increases in contribution rates; that it allows for risk-sharing among all the other agencies; that, similarly, all PEPRA Miscellaneous results are compared against the results for PEPRA Miscellaneous plans in the risk pool; that the contributions for PEPRA tend to be lower.

Senior Consultant Summer expressed that the funded percentage comparison shows that TCMHA was 88.6% funded as June 30, 2021; that TCMHA is in the upper middle percentile of the Classic Miscellaneous plans; that the agency's contribution rate is below average; that the agency is in good shape; that the PEPRAs funded percentage is 103%; that the contribution rates are 7.7%; that TCMHA is in good shape. He continued to share the changes that have occurred since prior valuation; that in 2021/2022 the CalPERS investment return was -6.1% and 5.8% in 2022/2023. He referred to the graph on the PowerPoint to illustrate the actual investment returns versus the assumed investment return, stating that there were strong returns in the 80s and 90s with a significant amount of volatility starting in the year 2000; that the assumed rate of return is a lot more consistent; that throughout the last 30 years, CalPERS has been slowly lowering the assumed rate of return; that CalPERS has been lowering the rate because the investments are a combination of different asset classes that fall into the categories of equity (stock investments) or fixed income (bonds); that the stock investments bottomed out in 2020; that as the returns kept dropping, CalPERS lowered their assumed rate of return and pushed more money into the stock market, hence taking more risk with their investments; that with more risk comes better returns but more volatility as well; that less money from investment return means more money required from contributions.

Senior Consultant Summer mentioned that CalPERS has invested 10% of their portfolio in private equity in an attempt to get better returns; that the numbers shown on the chart are not the final numbers that get credited to the agency accounts; that they have not yet announced the private equity returns for the year ending June 2023; that they will be announcing them the following week. He added that the government has been raising interest rates and that they have gone from 0 up to 5 very rapidly, changing the expectations of what investors can earn from their portfolios; that CalPERS, by law, is required to review their assumed rate of return; that due to the rapid changes, they will review their capital asset return model in the next month. Senior Consultant Summer stated that both investment returns and inflation impact what is paid to retirees; that retiree benefits increase up to 2% per year due to a compounded COLA (Cost of Living Adjustment) from the time the person retires; that if inflation has been low and the next year it is higher, CalPERS is able to pay that due to the lower rate the previous year. He commented that due to the high COLA rate the past couple of years, there will be liability losses as well as investment losses for the June 30 2022/2023 valuations. He referred to a chart that illustrates the unfunded accrued liability and explained that the big investment loss caused the liability loss to jump up to 150% which pushed the projected date of repayment to 2035; that the biggest impact was due to the investment loss; that the 14% shortfall caused the unfunded liability to increase dramatically. He continued to discuss the funded percentage, stating that instead of going up to 92%, it dropped down to 80%; that it is projected to drop below 80 as well for the 2023 valuation; that in turn, the contributions will need to increase up to 30% to make up for the shortfall.

Senior Consultant Summer explained that TCMHA had almost no unfunded liability payments and compared it to Normal Cost; that CalPERS methodology attempts to keep costs as steady as possible; that agencies do not pay full costs of investment losses or gains right away but it is spread out in a 5-year span.

He continued by addressing unfunded liability and the approaches that TCMHA can take; he shared that most of the increases in required contribution is due to payment toward Unfunded Actuarial Liability (UAL); that the agency is paying interest at 6.8% to CalPERS

for UAL. He referred to the graph on the PowerPoint to illustrate that the losses are spread out over a period of 20 years.

Board Member Vera inquired about the interest rate and how long the 6.8% rate has been in effect. Senior Consultant Summer responded that it has been in effect since June 30, 2021. Discussion ensued regarding a strategy to refinance and receive a lower interest rate. It was concluded that due to the state of the market, it would not be ideal to refinance but it was suggested to find ways to make extra payments towards UAL; that it is a good thing but it is not a need to rush to pay it off. Senior Consultant Summer described one of the approaches to control pension costs is to find more money, whether that is through one-time contributions or additional annual contributions.

Board Member Vera inquired about the limitations of MHSA funds for overhead costs. Chief Financial Officer Acosta responded in the affirmative stating that there are limitations on using MHSA funds and it is one of the reasons they have engaged with GovInvest; that they hope to gain more insight into how tackle unfunded liability. Board Member Vera inquired about the limit on overhead costs. Executive Director Hundal responded that it is 15% for admin costs; that pension costs can be considered administrative costs. Chief Financial Officer clarified that the costs are also included in the salaries and benefits of staff.

Vice-Chair Nolte inquired about the next steps. Chief Financial Officer Acosta responded in the affirmative stating that they will continue to engage with GovInvest and eventually bring a policy to the Governing Board and present options.

Board Member Lantz made a comment about erroneous references to TCMHA as an irrigation district. Senior Consultant Summer responded by stating that he will correct those errors for the next presentation.

Board Member Vera inquired about other supplemental pension plans and if there is unfunded liability for those plans. Chief Financial Officer Acosta responded in the negative stating that they offer a 457 deferred compensation plan that is funded solely by the employees.

NEW BUSINESS

3. CONSIDERATION OF RESOLUTION NO. 725 APPROVING AN AGREEMENT WITH THE BONITA UNIFIED SCHOOL DISTRICT TO EXECUTE PROGRAM OPERATIONS AND PARTNERSHIP

Director of MHSA and Ethnic Services Barford shared about the ongoing opportunity TCMHA has with Bonita Unified School District; that the Memorandum of Understanding will be going on the 15th year; that it is a successful collaboration. She described the project stating that they will utilize Master of Social Work level students and their interns; that they will provide intermittent skill-based counseling services to designated elementary and high school locations within the Bonita Unified School District; that the amount of funds listed in the MOU is \$20,000; that the funds have been set aside to support general program operations, materials cost, mileage, and a portion of the interns contractual hours for services.

Vice-Chair Nolte opened the meeting for public comment and there was no public comment.

There being no further comment. Chair Leano moved, Board Member Cockrell seconded to adopt Resolution No. 725 approving an agreement with the Bonita Unified School District to execute program operations and partnership. The motion was carried by the following vote, AYES: Board Members Cockrell, Lantz, Lau, Ontiveros-Cole, and Vera; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: None.

4. APPROVAL OF PLAN AND DESIGNS FOR OFFICE REMODELING AT THE MHSA BUILDING LOCATED AT 2001 N. GAREY AVE. IN POMONA, CALIFORNIA

Chief Financial Officer Acosta expressed that to move forward with the remodeling project, staff needs approval from the Governing Board. Once they receive approval, staff will advertise the project and send out a Request for Proposal for contractors to bid on the project.

Vice-Chair Nolte opened the meeting for public comment and there was no public comment.

Board member Lantz commented that the diagram provided was not legible. She added that one of the conference rooms looked unreasonably small for a conference room. Facilities Manager Ramirez was introduced to give more details about the remodeling project. Discussion ensued regarding the downsizing of the current conference room where the closed session is held. It was concluded that there will be other rooms available for closed session; that the priority is to have more office space for staff; that there is no need to change the plan.

Board Member Ontiveros-Cole inquired about the start date of the plan. Facilities Manager Ramirez expressed that they still need to go out to bid then bring it back the Board. General Counsel Flower added that the Governing Board will see it again to award the contract.

There being no further comment. Vice-Chair Nolte moved, Board Member Lau seconded to approve the plan and designs for office remodeling at the MHSA building located at 2001 N. Garey Ave. in Pomona, California. The motion was carried by the following vote, AYES: Board Members Cockrell, Lantz, Lau, Ontiveros-Cole, and Vera; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: None.

MONTHLY STAFF REPORTS

5. RIMMI HUNDAL, EXECUTIVE DIRECTOR REPORT

Executive Director Hundal shared about the grand opening of Villa Esperanza in Pomona. She thanked the Governing Board for approving the plan a few years ago and for those that attended the event including Vice-Chair Nolte. She added that the project was \$2.8 million dollars and it bought Tri-City Mental Health Authority 10 rental units for TCMHA

clients that are low-income and have been diagnosed with a severe mental illness, or individuals that are at risk of being homeless. She continued by adding that to date, TCMHA has contributed nearly \$12 million for development of permanent supportive housing; that 72 units of permanent supportive housing have been developed in the cities of Pomona and the one in Claremont.

Executive Director Hundal shared that to date, TCMHA has a total of 202 full-time staff, 7 part-time staff, and 44 vacancies; that they made one new hire in September and had three separations in September. She thanked the Governing Board for their patience with the delays in the receiving the minutes and she also thanked staff for their help in getting the agenda out and their extra efforts.

Board Member Lantz commented that in the presentation given on pension funds, it showed that TCMHA was in a bracket of agencies with under 100 employees. She inquired about the information presented regarding CalPERS and the bracket that TCMHA is in based on the current number of employees, which is 202. Chief Financial Officer Acosta clarified and responded by stating that the bracket placement is based on CalPERS; that TCMHA was placed in the risk pool when they were under 100 employees, and it has not changed since the initial placement. Board Member Lantz stated that moving forward, she would like TCMHA to be compared with similar agencies. Chief Financial Officer Acosta responded in the affirmative.

6. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer Acosta shared that TCMHA is still in the middle of an audit; that normally, they like to present the audited financial statements to the Governing Board but there have been some delays; that they are continuing to work with the consultants and the plan is to bring the complete financial statements to the December meeting. She mentioned that there was an error in her agenda report regarding the 2001 Garey Building remodel, indicating that there would be a contract for awarding at the October meeting; that the contract will not be ready until December.

Board Member Vera inquired about a deadline for the audit submission to the State. Chief Financial Officer Acosta responded in the negative stating there is not a deadline, but they are encouraged to submit it as soon as possible; that there will be a lot of agencies delayed this year due to the new Governmental Accounting Standard being implemented across the United States. She added that there is a deadline (March 31st) when an agency is subject to a separate audit for federal funds, but TCMHA is not subject to that.

Vice-Chair Nolte inquired about the new standard. Chief Financial Officer Acosta responded by explaining that the new Governmental Accounting Standard (GASB 96) requires that agencies review, evaluate, disclose, and account for any subscription based information technology agreements as liabilities in the financial statement; that TCMHA has roughly 50 agreements with various information technology companies; that depending on the type of agreement and the timeframe of the agreement, it takes time to determine long-term liabilities whereas before they were not recorded as a liability on previous financial statements just an expense.

Board Member Vera inquired about the financial report, specifically asking for clarification about the amount of money indicated in the unspent fund balance for MHSA (Mental Health Services Act). Chief Financial Officer Acosta responded by stating that the amount shown (\$23,186,019) is the amount that was originally estimated to be leftover at the end of fiscal year 2022-2023; that the numbers shown on the report are to illustrate how volatile MHSA has been over the last few years. Discussion ensued and Chief Financial Officer clarified that the \$23 million was projected at the end of 2022-2023 but due to a delay in tax returns and other emergency events that occurred in the winter, payments were deferred; that TCMHA received an influx from the delay in tax filings and a one-time adjustment; that in August, TCMHA received almost the amount that would typically be received in an entire year (\$10 million).

Board Member Vera made a comment about reversion and how to best allocate the monies received for future years. Chief Financial Officer Acosta responded by adding that all dollars for MHSA received are subject to a three-year reversion timeline.

7. LIZ RENTERIA, CHIEF CLINICAL OFFICER REPORT

Chief Clinical Officer Renteria highlighted the early psychosis program, that it is known as a coordinated specialty care program, which is a multi-facet recovery-oriented program; that individuals in the program receive a variety of services including housing support, counseling, and more. She explained that the program is for children, youth, and young adults that are experiencing a first psychosis. She shared that one component of the program is to do outreach and education events in the community with the goal of increasing awareness and referrals to the program; that the previous month, the team held a Social Emotional Learning Symposium for the Pomona Unified School District; that they provided the participants with an overview of the signs and symptoms of psychosis, the risk factors for psychosis, and the referral process to Tri-City Mental Health Authority programs; that there are usually referrals right after such presentations. She mentioned that they try to do these presentations at different locations throughout the year. Chief Clinical Officer Renteria concluded by sharing that she is working with Housing Manager Monzon to prepare a housing presentation that will be for the Joint Governing Board and Mental Health Commission meeting in December.

Board Member Cockrell inquired about the method of advertising for the presentations and workshops mentioned. Chief Clinical Officer Renteria responded by stating that they use social media, they ask community partners if they can present at their venues or events, word of mouth and announcing the events on the TCMHA website.

8. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT

Medical Director Teimoori referred to the data provided on his staff report.

9. DANA BARFORD, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA and Ethnic Services Barford announced that TCMHA hosted their first Community Stakeholder meeting to kick off the Innovation Project. She thanked Board Members Lantz and Vera for attending as well as Chair Henderson from the Mental Health Commission. She mentioned that Sara Rodriguez presented for the first time in her new role as MHSA Project Manager; that she is doing great in her new role. Director of MHSA

and Ethnic Services Barford reported that there will be another meeting that will be virtual. She also shared that the Innovation Project that was recently approved by the TCMHA Governing Board has made it onto the consent calendar for the Mental Health Services Oversight and Accountability Commission meeting; that if it is passed the funding of \$675,000 will give TCMHA an opportunity to find out the best way to reach the community, stating that it may need to be a different approach.

Board Member Vera commented that the presentation was excellent, but he was disappointed by the turnout at the event.

Director of MHSA and Ethnic Services Barford expressed that the community planning process will assist in finding the best strategies to reach the community and get more people to come; that they plan to expand on social media, have more surveys and explore other avenues as well; that the community planning process will inform future programs as well.

Board Member Lantz commented that she was also disappointed by the turnout. Director of MHSA and Ethnic Services Barford mentioned that it was and that they expected that.

Board Member Vera inquired if staff reached out to the local churches and synagogues. Director of MHSA and Ethnic Services Barford responded in the affirmative.

Board Member Lau inquired about the possibility of going to the places where community members are already meeting and presenting there. Director of MHSA and Ethnic Services Barford responded in affirmative stating that they intend to do that and it is all part of the community planning process.

Discussion ensued and it was concluded that the first meeting is more of an orientation to TCMHA and the rest of the meetings will be more embedded in the community.

Board Member Lantz shared that she received great feedback for the 'Noche de Familia' event.

Board Member Nolte commented that it would be good to keep the data from the Community Planning Process; that it would be good to set goals for meetings, for example to set a goal for the number of people who attend each meeting, to evaluate how the goal was reached and how it was not.

Executive Director Hundal referred to a public hearing a few years back that had a lot of community participation; that the room was packed. Director of MHSA and Ethnic Services Barford mentioned that many things have changed since then, especially the amount of funding; that more changes are to come considering SB 326; that TCMHA is currently in maintenance mode.

10. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT

Chief Compliance Officer Majors-Stewart provided a review of fundamental quality data and activities over the last several months; that the Best Practices team has been involved in very intense projects including electronic health record, CalAIM, and the Central Scheduling Pilot; that all of them are going well. She added that the data provided is to

show the continued commitment to the main functions and best practices, which include training staff, quality assurance chart, review activities, data, and outcomes and analysis.

GOVERNING BOARD COMMENT

Vice-Chair Nolte shared that Tri-City Mental Health Authority was mentioned during a presentation regarding homelessness, specifically the work done at Hope for Home; that the work is appreciated and has had a tremendous impact.

PUBLIC COMMENT

Chair Leano opened the meeting for public comment.

ADJOURNMENT

At 6:26 p.m., on consensus of the Governing Board its meeting of October 18, 2023 was adjourned. The next Regular Meeting of the Governing Board will be held on Wednesday, November 15, 2023 at 5:00 p.m., in the MHSA Administrative Office, 2001 North Garey Avenue, Pomona, California.

Sophia Musa, Administrative Assistant



**Tri-City Mental Health Authority
AGENDA REPORT**

DATE: November 15, 2023

TO: Governing Board of Tri-City Mental Health Authority

FROM: Rimmi Hundal, Executive Director

BY: Mica Olmos, JPA Administrator/Clerk

SUBJECT: Consideration of Resolution No. 726 Authorizing the Executive Director to Execute a Third Amendment to the Disposition and Development Agreement with Restore Neighborhoods, LA, Inc. for the Claremont Gardens Senior Housing Project at 956 W Baseline Road in Claremont, California

Summary:

Staff seeks Governing Board approval of a Third Amendment to the Disposition and Development Agreement (DDA) with Restore Neighborhoods LA, Inc. (RNLA) to extend the escrow closing deadline for the Claremont Gardens senior housing project, required by the Developer of the project described in the Agreement.

Background:

On February 19, 2020, TCMHA Governing Board adopted Resolution No. 520 designating its No Place Like Home (NPLH) Non-Competitive Allocation Funds in the amount of \$1,140,736 to develop a 15-unit construction/rehabilitation combined affordable housing and permanent supportive senior housing project, known as Claremont Gardens, in partnership with the City of Claremont, Genesis LA Economic Growth Corporation, and Restore Neighborhoods, LA, Inc. (RNLA); and on February 17, 2021 the Governing Board adopted Resolution No. 574 authorizing the Executive Director to enter into, and execute, a Disposition and Development Agreement with RNLA for the development, financing, and operation of the Claremont Gardens at TCMHA's property located at 956 W Baseline Road in Claremont, California. The DDA specified a closing date of, on or before June 30, 2021.

However, the California Department for Housing and Community Development (CDHDC) did not award TCMHA' NPLH non-competitive funds, until August 29, 2022; and on September 21, 2022, the Governing Board adopted Resolution No. 671 authorizing the acceptance of the Authority's non-competitive allocation award in the amount of \$1,140,000 under the NPLH program (Round 4) for the Claremont Gardens Project.

Governing Board of Tri-City Mental Health Authority
Consideration of Resolution No. 726 Authorizing the Executive Director to Execute a Third Amendment to the Disposition and Development Agreement with Restore Neighborhoods, LA, Inc. for the Claremont Gardens Senior Housing Project at 956 W Baseline Road in Claremont, California
November 15, 2023
Page 2

Accordingly, TCMHA and RNLA amended the DDA on October 19, 2022, in order to extend the closing deadline to December 31, 2022; and approve a “Subordination and Intercreditor Agreement” required by other lenders for the project described in the Agreement.

Unfortunately, there were some delays in closing escrow at the end of December 2022 due to RNLA working on obtaining final prevailing-wage pricing for small subcontractors; finalizing multiple performance bonds for the project; and producing the final documents for the funding from the County of Los Angeles. Therefore, on December 21, 2022 the Governing Board adopted Resolution No. 689 authorizing the Second Amendment to the DDA to extend the close of escrow to March 31, 2023. However, delays continued and again the project did not close escrow on the established deadline by the Agreement.

Recently, all of the processes necessary to finalize project documents were completed and now staff is seeking authorization to execute a Third Amendment to the Disposition and Development Agreement to extend the escrow closing deadline to February 15, 2024.

Fiscal Impact:

The Amendment re-establishes TCMHA commitment 1) to transfer its property located at 956 W. Baseline Road in Claremont; 2) to provide supportive services to residents at the future Claremont Gardens, 15-unit housing development for 20 years; and 3) provide for 15 years additional annual funding as a Capital Operating Reserve Subsidy (COSR) in the amount of \$24,000, with 3.5% annual increase, for Tri-City’s eight (8) permanent supportive housing units, after RNLA has secured all other necessary funding and permissions to build the Claremont Gardens at 956 W. Baseline Road, Claremont, California 91711.

Recommendation:

Tri-City staff recommends that the Governing Board adopt Resolution No. 726 authorizing the Executive Director to execute the Third Amendment to the DDA with RNLA to extend the close of escrow deadline to February 15, 2024 for the Claremont Garden senior housing project at 956 W. Baseline Road in Claremont, California.

Attachments

Attachment 4-A: Resolution No. 726 - DRAFT

Attachment 4-B: Third Amendment to Disposition and Development Agreement - DRAFT

RESOLUTION NO. 726

A RESOLUTION OF THE GOVERNING BOARD OF THE TRI-CITY MENTAL HEALTH AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A THIRD AMENDMENT TO THE DISPOSITION AND DEVELOPMENT AGREEMENT WITH RESTORE NEIGHBORHOODS, LA, INC. FOR THE CLAREMONT GARDENS SENIOR HOUSING PROJECT AT 956 W BASELINE ROAD IN CLAREMONT, CALIFORNIA

The Governing Board of the Tri-City Mental Health Authority does resolve as follows:

1. Findings. The Governing Board hereby finds and declares the following:

A. Tri-City Mental Health Authority (“TCMHA or Authority”) adopted Resolution No. 574 on February 17, 2022, authorizing to enter into, and execute, a Disposition and Development Agreement (DDA) with Restore Neighborhoods, LA, Inc. (RNLA) for the development, construction, financing, and operation of fifteen (15) units for seniors of combined affordable and permanent supportive housing project, known as the Claremont Gardens, at 956 W. Baseline Road, Claremont, California 91711.

B. On October 19, 2022, the Authority adopted Resolution No. 676 to amend the DDA to extend the escrow closing deadline to December 31, 2022; and approve a “Subordination and Intercreditor Agreement” required by other lenders for the project described in the Agreement.

C. On December 21, 2023, the Authority adopted Resolution No. 689 approving the Third Amendment to the DDA to extend the closing deadline to March 31, 2023 required by the Developer.

D. The Authority desires to amend again the Agreement in order to extend the escrow closing deadline to February 15, 2024 required by the Developer.

2. Action

The Authority’s Executive Director is authorized to enter into, and execute, the Third Amendment to the Disposition and Development Agreement with RNLA to extend the escrow closing deadline to February 15, 2024 for the Claremont Gardens housing project at 956 W. Baseline Road in Claremont, California.

[Continues on Page 2]

3. Adoption

PASSED AND ADOPTED at a Regular Meeting of the Governing Board held on November 15, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

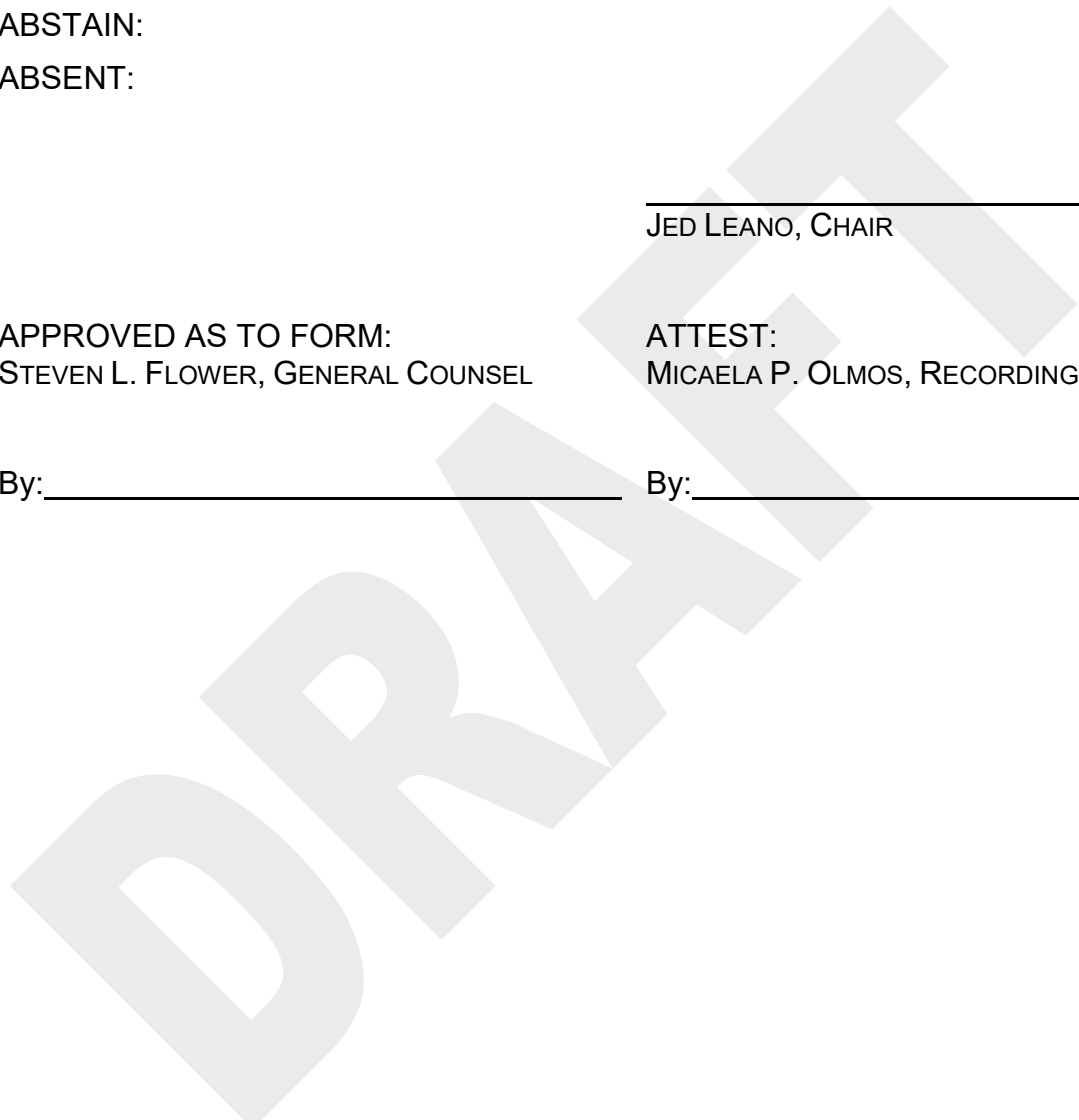
ABSENT:

JED LEANO, CHAIR

APPROVED AS TO FORM:
STEVEN L. FLOWER, GENERAL COUNSEL

ATTEST:
MICAELA P. OLMOS, RECORDING SECRETARY

By: _____ By: _____



**THIRD AMENDMENT TO
DISPOSITION AND DEVELOPMENT AGREEMENT**

THIS THIRD AMENDMENT TO DISPOSITION AND DEVELOPMENT AGREEMENT (the “Amendment”) is dated as of November 15, 2023 and is entered into by and between the TRI-CITY MENTAL HEALTH AUTHORITY, a California joint powers authority (“TCMHA”), and RESTORE NEIGHBORHOODS, LA, INC., a California nonprofit public benefit corporation (“Developer”).

RECITALS

A. TCMHA and Developer entered into that certain Disposition and Development Agreement dated February 17, 2021 (“Agreement”). Capitalized terms used but not defined herein shall be defined as set forth in the Agreement.

B. TCMHA and Developer amended that certain Disposition and Development Agreement on October 19, 2022, in order to extend the closing deadline to December 31, 2022; and approve a “Subordination and Intercreditor Agreement” required by other lenders for the project described in the Agreement.

C. TCMHA and Developer entered into a Second Amendment of that certain Disposition and Development Agreement on December 21, 2022, in order to extend the closing deadline to March 31, 2023 required by the Developer.

D. TCMHA and Developer desire to sign a Third Amendment to that certain Disposition and Development Agreement in order to extend the closing deadline to February 15, 2024 required by the Developer.

AGREEMENT

NOW, THEREFORE, in consideration of the above recitals and of the mutual covenants contained in this Amendment, the parties hereto agree as to amend the Agreement as follows:

1. Extension of Closing Deadline. The closing deadline of June 30, 2021 in Section 2.1 of the Agreement is hereby extended to February 15, 2024 (it being understood that the parties may close prior to that date).

3. Conflict. Except as amended herein, the Agreement remains in full force and effect. To the extent of any conflict between this Amendment and the Agreement, this Amendment shall govern.

4. Counterparts. This Amendment may be executed in one or more counterparts, each of which shall be deemed as original but all of which together shall constitute one and the same instrument.

[SIGNATURES FOLLOW ON PAGE 2]

AGENDA ITEM NO. 4-B

IN WITNESS WHEREOF, the parties hereto have entered into this Amendment as of the day and year first above written.

DEVELOPER:

RESTORE NEIGHBORHOODS LA, INC.,
a California nonprofit public benefit
corporation

By: _____
John Perfitt, Executive Director

TCMHA:

TRI-CITY MENTAL HEALTH
AUTHORITY,
a California joint powers authority

By: _____
Rimmi Hundal, Executive Director

APPROVED AS TO FORM:

RICHARDS, WATSON & GERSHON,
TCMHA Special Counsel

By: _____
Bruce Galloway



**Tri-City Mental Health Authority
MONTHLY STAFF REPORT**

DATE: November 15, 2023
TO: Governing Board of Tri-City Mental Health Authority
FROM: Rimmi Hundal, Executive Director
SUBJECT: Executive Director's Monthly Report

INFORMATION TECHNOLOGY (IT) UPDATE

The Information Technology (IT) department has been working with the Best Practices team to formulate a deployment plan for implementing Multi-Factor Authentication (MFA) for the agency. We will begin coordinating with our remaining departments, with the goal of having this completed by the end of the calendar year in order to bring the agency's security posture to modern, necessary standards. IT is also currently working on refreshing the public-facing hardware at the Wellness Center. This includes computer systems in the PC Lab, as well as digital signage in the lobby and group areas.

HR

Staffing – Month Ending October 2023:

- Total Staff is 204 full-time and 8 part-time plus 33 full-time vacancies 0 part-time vacancies for a total of 245 positions.
- There were 9 new hires in October 2023.
- There were 2 separations in October 2023.

Workforce Demographics in October 2023:

- | | |
|---|--------|
| • American Indian or Alaska Native = | 0.47% |
| • Asian = | 9.91% |
| • Black or African American = | 8.96% |
| • Hispanic or Latino = | 60.38% |
| • Native Hawaiian or Other Pacific Islander = | 0.47% |
| • White or Caucasian = | 15.09% |
| • Other = | 2.83% |
| • Two or more races = | 1.89% |

**Tri-City Mental Health Commission
Monthly Staff Report of Rimmi Hundal
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Page 2**

Posted Positions in October 2023:

- | | |
|--|-------|
| • Behavioral Health Worker | 1 FTE |
| • Senior Behavioral Health Specialist - Access to Care | 1 FTE |
| • Clinical Therapist I/II - FSP/ C TAY | 1 FTE |
| • Office Assistant - Centralized Scheduling | 3 FTE |
| • Program Support Supervisor - Centralized Scheduling | 1 FTE |
| • Behavioral Health Specialist - Access to Care | 1 FTE |

*There are no pending hires for the above-mentioned positions

COVID-19 UPDATE

As of October 31, 2023, Tri-City staff have a vaccination compliance rate of 88.26% with a vaccination booster compliance rate of 94.15%.



**Tri-City Mental Health Authority
MONTHLY STAFF REPORT**

DATE: November 15, 2023

TO: Governing Board of Tri-City Mental Health Authority
Rimmi Hundal, Executive Director

FROM: Diana Acosta, CPA, Chief Financial Officer

SUBJECT: Monthly Finance and Facilities Report

**UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED
SEPTEMBER 30, 2023 (2024 FISCAL YEAR-TO-DATE):**

The financials presented herein are the PRELIMINARY and unaudited financial statements for the three months ended September 30, 2023. These financial statements include the activities from the clinical outpatient operations as well as activities from the implemented MHSA programs under the CSS, PEI, INN, WET and CFTN plans.

The increase in net position (income) is approximately \$11.2 million. MHSA operations accounted for approximately \$11.5 million of the increase, which is primarily the result of recognizing MHSA revenues on hand at the beginning of the fiscal year. MHSA non-operating revenues are reflected when MHSA funds have been received and are eligible to be spent.

During fiscal 2023, Tri-City received MHSA funding of approximately \$11.4 million, of which \$8.4 million were for approved programs for fiscal 2023-24 MHSA operations and was reflected as MHSA Revenue Restricted for Future Period on the Statement of Net Position (balance sheet) at June 30, 2023. These restricted MHSA revenues have now been recorded as non-operating revenues in fiscal 2023-24. In addition, during this current fiscal year 2023-24 approximately \$11.8 million in MHSA funding has been received of which \$6.9 million was identified and approved for use in the current fiscal year 2023-24 and recorded as non-operating revenues, bringing the total MHSA non-operating revenues recognized to date up to approximately \$15.3 million. Unlike the requirement to reflect all available and **approved** MHSA funding when received as non-operating revenues, MHSA operating costs are reflected when incurred. Therefore, the matching of revenue to expense is not consistent as the timing of expenditures will lag behind the timing of revenue recognition.

The decrease in net position of approximately \$308 thousand is from Clinic outpatient operations, which is the result of operations for the three months ended September 30, 2023 which includes one-time payments made at the beginning of the year.

The total cash balance at September 30, 2023 was approximately \$46.1 million, which represents an increase of approximately \$7.0 million from the June 30, 2023 balance of

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approximately \$39.1 million. Outpatient Clinic operations, after excluding any intercompany receipts or costs resulting from MHSA operations, had an increase in cash of approximately \$122 thousand primarily as a result timing of cash receipts from LADMH. MHSA operations reflected an increase in cash of approximately \$6.9 million, after excluding intercompany receipts or costs resulting from clinic operations. Total increase in MHSA cash reflects the receipt of approximately \$11.8 million in MHSA funds offset by the use of cash for MHSA operating activities.

Approximately \$292 thousand in Medi-Cal cash receipts have been collected for both Outpatient Clinic Operations and MHSA Operations within the three months ended September 30, 2023. As of November 8, 2023 an additional \$1.8 million in outstanding accounts receivable from fiscal year 2022-23 and \$1.4 million in SB90 & interim cost reports settlements.

UPCOMING, CURRENT EVENTS & UPDATES

Overall Financial Update:

We continue to closely monitor for any new developments, changes to legislation and updated revenue projections from CBHDA, specifically with regard to MHSA as these revenues continually fluctuate and as evidenced in the past and as noted below, significantly differ from original projections as well as revised projections. As such, planning appropriately to ensure we meet the needs of our community, and having the ability to make changes as we go will be necessary in the upcoming years, especially if projections wind up being significantly different than currently projected.

Fiscal Year 2022-23 Annual Audit:

Final fieldwork on the annual independent audit commenced on September 11, 2023. Due to the extensive and complex implementation of a new Governmental Accounting Standards Board standard (GASB 96) anticipated issuance of final opinions on the audit is expected to be pushed to January of 2024.

MHSA Reform:

As the Executive Director has previously mentioned in her staff report, the Governor has announced a proposed ballot measure that would dramatically alter MHSA funding and how Counties, along with Tri-City, would be required to utilize it. Although Management is closely following this proposal, its development, and potential requirements that come with it, as of today we are still compelled to follow the existing legislative requirements of MHSA law as it exists today.

CalAIM:

As of September 7, 2023, Tri City was able to bill our first batch of claims and are currently awaiting adjudication of said claims. There is currently no ETA as to when to expect this

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initial billing batch to be processed and paid. As of September 30, 2023 an estimated \$2.1 million in MediCal claims has been recognized as revenue.

MHSA Funding Updates:

Estimated Current Cash Position – The following table represents a brief summary of the estimated (unaudited) current MHSA cash position as of the three months ended September 30, 2023.

	MHSA
Cash at September 30, 2023	\$ 37,584,099
Receivables net of Reserve for Cost Report Settlements	3,608,665
Prudent Reserves	(2,200,000) *
Estimated Remaining Expenses for Operations FY 2022-23	(15,543,915) **
Reserved for future CFTN Projects including approved TCG Project	(3,116,487)
Total Estimated Adjustments to Cash	<u>(17,251,737)</u>
Estimated Available at June 30, 2024	<u>\$ 20,332,362</u>
Estimated remaining MHSA funds to be received in FY 2023-24	\$ 11,840,892

* Per SB 192, Prudent Reserves are required to be maintained at an amount that does not exceed 33% of the average Community Services and Support (CSS) revenue received for the fund, in the preceding 5 years.

** Estimated based on to-date actuals projected through year-end June 30, 2024, net of estimated Medi-Cal revenue, including actual and estimated amounts to year end 06/30/2024.

MHSA Expenditures and MHSA Revenue Receipts –

FY 2022-23 Revenue Projections: Based on prior estimates disclosed by CBHDA, the amount of MHSA funds projected to be collected in Fiscal year 2022-23 were expected to be in line with what was just collected in the prior year (FY 21-22). As such the Fiscal Year 2022-23 Operating budget reflected a projected collection of MHSA funds totaling \$16.5 million. As noted in the table below, the original estimate of new funding in the MHSA Annual Update was \$11.1 million. As a result of the updated projections the MHSA revenues are now expected to be \$5.3 million higher, however as of May of 2023 MHSA collections to date were \$10.9 million and expected to reach \$12.2 million an average of 25% less than the prior year or closer to the original estimate of \$11.2. As of June 30, 2023 actual cash receipts received totaled approximately \$11.4 million.

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For reference the following is the information included in the MHSAs Fiscal Year 2022-23 Annual Update:

<u>Included in the MHSAs FY 2022-23 Annual Update</u>	<u>CSS</u>	<u>PEI</u>	<u>Innovation</u>	<u>WET</u>	<u>CFTN</u>	<u>Totals</u>
Estimated Unspent Funds from Prior Fiscal Years	19,278,875	4,037,204	2,697,746	808,952	1,529,299	28,352,076
Transfers in FY 2022-23	(2,700,000)	-		1,000,000	1,700,000	-
Available for Spending in FY 2022-23	16,578,875	4,037,204	2,697,746	1,808,952	3,229,299	28,352,076
Approved Plan Expenditures during FY 2022-23	(12,284,819)	(2,221,506)	(253,661)	(857,628)	(703,183)	(16,320,797)
Remaining Cash before new funding	4,294,056	1,815,698	2,444,085	951,324	2,526,116	12,031,279
Estimated New FY 2022-23 Funding	8,477,602	2,119,401	557,737			11,154,740
Estimated Ending FY 2022-23 Unspent Fund Balance	12,771,658	3,935,099	3,001,822	951,324	2,526,116	23,186,019

The following information demonstrates the changes in estimated cash flow between the MHSAs Fiscal Year 2022-23 Annual Update and the Fiscal Year 2022-23 Operating Budget:

<u>Included in the FY 2022-23 Operating Budget</u>	<u>CSS</u>	<u>PEI</u>	<u>Innovation</u>	<u>WET</u>	<u>CFTN</u>	<u>Totals</u>
* Updated Funding Estimates for FY 2022-23	12,519,290	3,129,822	823,638	-	-	16,472,750
Original Estimated New FY 2022-23 Funding	8,477,602	2,119,401	557,737	-	-	11,154,740
Difference/Projected Additional Funding	4,041,688	1,010,421	265,901	-	-	5,318,010

* These amounts were estimated prior to winter storms in December of 2022. The most recent updates as of March of 2023, total actual collections will be closer to \$12.2 million.

FY 2023-24 Revenue Projections: Based on the announcement that tax filings were delayed until October of 2023, for individuals living in Counties who experienced weather related States of Emergency. As a result, MHSAs receipts were \$11.4 million for fiscal year 2022-23. Just like we experienced in fiscal year 2019-20, cash receipts were anticipated to decrease significantly followed by a significant increase in cash receipts in fiscal year 2023-24. Tri City has received \$11.1 million for the two months ended August 31, 2023. For reference, the following table is an excerpt from the Fiscal Year 2023-24 MHSAs Three-Year Plan.

<u>Included in the MHSAs FY 2023-24 Annual Update</u>	<u>CSS</u>	<u>PEI</u>	<u>Innovation</u>	<u>WET</u>	<u>CFTN</u>	<u>Totals</u>
Estimated Unspent Funds from Prior Fiscal Years	16,544,291	4,476,308	3,107,758	1,431,643	2,729,658	28,289,658
Transfers in FY 2023-24	(2,500,000)	-		500,000	2,000,000	-
Available for Spending in FY 2023-24	14,044,291	4,476,308	3,107,758	1,931,643	4,729,658	28,289,658
Approved Plan Expenditures during FY 2023-24	(11,610,705)	(3,336,066)	(980,883)	(611,680)	(980,700)	(17,520,034)
Remaining Cash before new funding	2,433,586	1,140,242	2,126,875	1,319,963	3,748,958	10,769,624
Estimated New FY 2023-24 Funding	11,178,109	2,794,527	735,402			14,708,038
Estimated Ending FY 2023-24 Unspent Fund Balance	13,611,695	3,934,769	2,862,277	1,319,963	3,748,958	25,477,662

* Updated Funding Estimates for FY 2023-24 (as of June of 2023)	17,998,168	4,499,542	1,184,090	-	-	23,681,800
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MHSAs Reversion Update:

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Each remittance of MHA funds received by Tri-City is required to be allocated among three of the five MHA Plans, CSS, PEI and INN. The first 5% of each remittance is required to be allocated to INN and the remaining amount is split 80% to CSS and 20% to PEI. While the WET and the CapTech plans have longer time frames in which to spend funds (made up of one-time transfers into these two plans), the CSS, PEI and INN plans have three years.

Amounts received within the CSS and PEI programs must be expended within three years of receipt. INN amounts must be programmed in a plan that is approved by the Mental Health Services Oversight and Accountability Commission (MHSOAC) within three years of receipt, and spent within the life of the approved program. Upon approval by the MHSOAC, INN amounts have to be expended within the life of said program. For example, a program approved for a five-year period will have the full five years associated with the program to expend the funds.

The following tables are **excerpts** from DHCS’s annual reversion report received by Tri-City on March 16, 2023 based on the fiscal year 2021-22 Annual Revenue and Expense Report (ARER):

CSS reversion waterfall analysis

CSS amounts received						
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Total
	8,676,848	8,797,914	9,293,482	11,824,329	13,252,035	51,844,608
Expended in:						
2017-18	-					-
2018-19	939,014	-				939,014
2019-20	7,737,834	1,290,269	-			9,028,103
2020-21		7,507,645	3,546,924	-		11,054,569
2021-22			5,746,558	3,676,533	-	9,423,091
2022-23 **				8,147,796	4,137,023	12,284,819
2023-24 **					11,610,705	11,610,705
Total Expended	8,676,848	8,797,914	9,293,482	11,824,329	15,747,728	54,340,301
Unspent Balance	-	-	-	-	(2,495,693)	(2,495,693)

**=Planned Expenditures based on approved MHA Plan

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PEI reversion waterfall analysis

PEI amounts received						
	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Total
	2,145,788	2,119,324	2,173,110	2,948,240	3,311,501	12,697,963
Expended in:						
2017-18	726,119					726,119
2018-19	1,419,669	387,017				1,806,686
2019-20	-	1,644,825	-			1,644,825
2020-21		87,482	1,746,984	-		1,834,466
2021-22			426,126	1,309,696	-	1,735,822
2022-23 **				1,638,544	582,962	2,221,506
2023-24 **					3,336,066	3,336,066
Total Expended	2,145,788	2,119,324	2,173,110	2,948,240	3,919,028	13,305,490
Unspent Balance	-	-	-	-	(607,527)	(607,527)

**=Planned Expenditures based on approved MHSA Plan

The following table was copied directly from latest information provided from DHCS

INN reversion waterfall analysis

INN	Reallocated					
	AB 114	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
Encumbered Unspent Funds ³	799,187	302,889	580,471	550,879	784,114	245,707
Unencumbered Unspent Funds ⁴	-	-	-	-	-	628,829
Unspent Balance	799,187	302,889	580,471	550,879	784,114	874,536
Encumbered Funds Starting Balance →	799,187	302,889	580,471	550,879	784,114	245,707
Applied Expenditure ↓						Applied Expenditure ↓
FY 15-16						-
FY 16-17						-
FY 17-18	304,376	-				304,376
FY 18-19	131,206	-	-			131,206
FY 19-20	355,393	-	-	-		355,393
FY 20-21	8,212	-	-	-	-	8,212
FY 21-22	-	302,889	25,035	-	-	327,924
FY 22-23	-	-	TBD	TBD	TBD	TBD
Encumbered Unspent Balance →	-	-	555,436	550,879	784,114	245,707

FACILITIES DEPARTMENT

Status of Governing Board Approved Upcoming, Current or Ongoing projects:

The Community Garden Upgrades:

A contract for the completion of this project has now been approved and was awarded during the March 15, 2023 Governing Board Meeting. This project is targeted to be substantially complete closer to the end of the summer with the exception of some phases that may experience delays as a result of lead times and availability of materials required for the project. As reported previously, construction broke ground on Wednesday, May 10, 2023 and continual progress is being made. Various staff have expressed their excitement about the progress and the project in general and look forward to seeing its completion.

Office Space Remodel at the MHS Administrative Building:

Project concept was initially approved in March of 2020 as part of the approved CFTN Plan. This project had previously been temporarily on hold until the Electrical/Power Upgrade Project was complete as this project was also being performed in the same building. The Electrical was completed in November of 2022. At the November of 2022 Governing Board Meeting an agreement with a design firm was approved for services to include the preparation of formal plans, a Request For Proposal (RFP) and construction management for the project. Over the past several months our Facilities Department worked closely with the design firm on finalizing the design and formal plans which were submitted to the City for Approval. As reported previously, the plans were approved by the City of Pomona and shortly after the solicitation of contractors through an RFP process was completed. The next phase will be to bring forth a contract for approval to the Governing Board Meeting as soon as possible and projecting the January board meeting. Target date of project completion will be closer to early calendar year 2024.

Attachments

Attachment 6-A: September 30, 2023 Unaudited Monthly Financial Statements

**TRI-CITY MENTAL HEALTH AUTHORITY
CONSOLIDATING STATEMENTS OF NET POSITION**

	AT SEPTEMBER 30, 2023			AT JUNE 30, 2023		
	TCMH	MHSA	Consolidated	TCMH	MHSA	Consolidated
	Unaudited	Unaudited	Unaudited	Unaudited	Unaudited	Unaudited
Current Assets						
Cash	\$ 8,500,752	\$ 37,584,099	\$ 46,084,850	\$ 8,976,643	\$ 30,118,745	\$ 39,095,388
Accounts receivable, net of reserve for uncollectible accounts \$1,034,870 at September 30, 2023 and \$742,206 at June 30, 2023	6,669,006	6,492,451	13,161,457	7,142,756	5,365,900	12,508,656
Total Current Assets	15,169,758	44,076,549	59,246,307	16,119,399	35,484,646	51,604,044
Property and Equipment						
Land, building, furniture and equipment	3,832,646	10,457,887	14,290,533	3,822,091	9,994,846	13,816,937
Accumulated depreciation	(2,785,904)	(4,639,312)	(7,425,216)	(2,759,359)	(4,527,857)	(7,287,216)
Rights of use assets-building lease	1,753,343	-	1,753,343	1,753,343	-	1,753,343
Accumulated amortization-building lease	(1,126,888)	-	(1,126,888)	(1,037,395)	-	(1,037,395)
Total Property and Equipment	1,673,198	5,818,574	7,491,772	1,778,680	5,466,989	7,245,669
Other Assets						
Deposits and prepaid assets	330,953	248,892	579,845	53,934	248,892	302,826
Note receivable-Housing Development Project	-	2,800,000	2,800,000	-	2,800,000	2,800,000
Total Noncurrent Assets	2,004,151	8,867,466	10,871,617	1,832,614	8,515,881	10,348,495
Total Assests	17,173,908	52,944,016	70,117,924	17,952,013	44,000,527	61,952,539
Deferred Outflows of Resources						
Deferred outflows related to the net pension liability	5,749,104	-	5,749,104	5,749,104	-	5,749,104
Total Deferred Outflows of Resources	5,749,104	-	5,749,104	5,749,104	-	5,749,104
Total Assets and Deferred Outflows of Resources	\$ 22,923,012	\$ 52,944,016	\$ 75,867,028	\$ 23,701,117	\$ 44,000,527	\$ 67,701,644
LIABILITIES						
Current Liabilities						
Accounts payable	508,193	83,553	591,746	451,519	119,383	570,902
Accrued payroll liabilities	1,035,904	2,701,318	3,737,222	917,396	2,409,809	3,327,205
Accrued vacation and sick leave	587,390	1,077,481	1,664,872	608,466	1,063,071	1,671,537
Deferred revenue	395,395	-	395,395	322,539	-	322,539
Reserve for Medi-Cal settlements	3,440,500	2,883,786	6,324,286	3,440,500	2,883,786	6,324,286
Current portion of lease liability	268,478	-	268,478	357,971	-	357,971
Total Current Liabilities	6,235,860	6,746,138	12,981,999	6,098,391	6,476,049	12,574,440
Intercompany Acct-MHSA & TCMH	(202,328)	202,328	-	404,998	(404,998)	-
Long-Term Liabilities						
Lease liability	357,977	-	357,977	357,977	-	357,977
Net pension liability	8,262,600	-	8,262,600	8,262,600	-	8,262,600
Unearned MHSA revenue	-	6,029,143	6,029,143	-	1,080,332	1,080,332
Total Long-Term Liabilities	8,620,577	6,029,143	14,649,720	8,620,577	1,080,332	9,700,909
Total Liabilities	14,654,109	12,977,610	27,631,719	15,123,966	7,151,383	22,275,349
Deferred Inflow of Resources						
MHSA revenues restricted for future period	-	-	-	-	8,349,489	8,349,489
Deferred inflows related to the net pension liability	237,328	-	237,328	237,328	-	237,328
Total Deferred Inflow of Resources	237,328	-	237,328	237,328	8,349,489	8,586,817
NET POSITION						
Invested in capital assets net of related debt	1,046,742	5,818,574	6,865,317	1,062,732	5,466,989	6,529,721
Restricted for MHSA programs	-	34,147,832	34,147,832	-	23,032,666	23,032,666
Unrestricted	6,984,833	-	6,984,832	7,277,090	-	7,277,090
Total Net Position	8,031,575	39,966,406	47,997,981	8,339,823	28,499,655	36,839,477
Total Liabilities, Deferred Inflows of Resources and Net Position	\$ 22,923,012	\$ 52,944,016	\$ 75,867,028	\$ 23,701,117	\$ 44,000,527	\$ 67,701,644

Definitions:

TCMH=Tri-City's Outpatient Clinic

MHSA=Mental Health Services Act (Proposition 63)

TRI-CITY MENTAL HEALTH AUTHORITY
CONSOLIDATING STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
THREE MONTHS ENDED SEPTEMBER 30, 2023 AND 2022

	PERIOD ENDED 9/30/23			PERIOD ENDED 9/30/22		
	TCMH Unaudited	MHSA Unaudited	Consolidated Unaudited	TCMH Unaudited	MHSA Unaudited	Consolidated Unaudited
OPERATING REVENUES						
Medi-Cal FFP	\$ 874,426	\$ 881,268	\$ 1,755,693	\$ 666,873	\$ 694,891	\$ 1,361,764
Medi-Cal SGF-EPSDT	190,012	193,925	383,937	140,848	178,869	319,717
Medicare	934	963	1,897	3,555	1,172	4,726
Contracts	-	7,684	7,684	-	7,577	7,577
Patient fees and insurance	21	-	21	198	57	255
Rent income - TCMH & MHSA Housing	2,772	20,479	23,251	2,772	21,379	24,151
Other income	72	39	111	228	48	276
Net Operating Revenues	1,068,236	1,104,359	2,172,595	814,474	903,991	1,718,465
OPERATING EXPENSES						
Salaries, wages and benefits	2,024,179	4,209,987	6,234,166	2,308,103	3,533,706	5,841,809
Facility and equipment operating cost	127,081	288,226	415,308	156,343	322,890	479,233
Client lodging, transportation, and supply expense	94,249	22,240	116,490	4,630	20,671	25,301
Depreciation & amortization	74,772	152,720	227,493	80,210	153,611	233,820
Other operating expenses	230,197	535,026	765,223	295,105	327,037	622,142
Total Operating Expenses	2,550,479	5,208,199	7,758,678	2,844,391	4,357,915	7,202,306
OPERATING (LOSS) (Note 1)	(1,482,243)	(4,103,841)	(5,586,084)	(2,029,917)	(3,453,924)	(5,483,841)
Non-Operating Revenues (Expenses)						
Realignment	913,838	-	913,838	913,838	-	913,838
MHSA funds	-	15,271,851	15,271,851	-	14,780,860	14,780,860
Grants and Contracts	204,230	-	204,230	8,903	-	8,903
Interest Income net with FMV	55,928	298,741	354,669	(10,823)	(83,823)	(94,646)
Total Non-Operating Revenues (Expense)	1,173,995	15,570,592	16,744,587	911,917	14,697,037	15,608,955
INCOME (LOSS)	(308,248)	11,466,751	11,158,504	(1,118,000)	11,243,114	10,125,114
INCREASE (DECREASE) IN NET POSITION	(308,248)	11,466,751	11,158,504	(1,118,000)	11,243,114	10,125,114
NET POSITION, BEGINNING OF YEAR	8,339,823	28,499,655	36,839,477	7,995,472	25,853,634	33,849,106
NET POSITION, END OF MONTH	\$ 8,031,575	\$ 39,966,406	\$ 47,997,981	\$ 6,877,472	\$ 37,096,748	\$ 43,974,220

(Note 1) "Operating Loss" reflects loss before realignment funding and MHSA funding which is included in non-operating revenues.

Definitions:

Medi-Cal FFP= Federal Financial Participation Reimbursement

Medi-Cal SGF-EPSDT=State General Funds reimbursement for Medi-Cal services provided to children under the "Early and Periodic Screening, Diagnosis and Treatment" regulations.

TCMH=Tri-City's Outpatient Clinic

MHSA=Mental Health Services Act (Proposition 63)

**TRI-CITY MENTAL HEALTH AUTHORITY
CONSOLIDATING STATEMENTS OF CASH FLOWS
THREE MONTHS ENDED SEPTEMBER 30, 2023 AND 2022**

	PERIOD ENDED 9/30/23			PERIOD ENDED 9/30/22		
	TCMH Unaudited	MHSA Unaudited	Consolidated Unaudited	TCMH Unaudited	MHSA Unaudited	Consolidated Unaudited
Cash Flows from Operating Activities						
Cash received from and on behalf of patients	\$ 306,764	\$ 26,894	\$ 333,657	\$ 768,913	\$ 742,816	\$ 1,511,729
Cash payments to suppliers and contractors	(813,533)	(922,588)	(1,736,121)	(816,378)	(717,474)	(1,533,852)
Payments to employees	(1,926,746)	(3,904,067)	(5,830,814)	(2,180,144)	(3,273,407)	(5,453,551)
	<u>(2,433,516)</u>	<u>(4,799,762)</u>	<u>(7,233,278)</u>	<u>(2,227,609)</u>	<u>(3,248,064)</u>	<u>(5,475,673)</u>
Cash Flows from Noncapital Financing Activities						
MHSA Funding	-	11,840,908	11,840,908	-	4,785,871	4,785,871
CalHFA-State Administered Projects	-	30,266	30,266	-	64,485	64,485
Realignment	2,237,749	-	2,237,749	1,572,060	-	1,572,060
Grants and Contracts	287,508	-	287,508	110,000	-	110,000
	<u>2,525,257</u>	<u>11,871,173</u>	<u>14,396,430</u>	<u>1,682,060</u>	<u>4,850,356</u>	<u>6,532,416</u>
Cash Flows from Capital and Related Financing Activities						
Purchase of capital assets	(10,555)	(463,040)	(473,595)	(2,457)	(43,723)	(46,180)
Intercompany-MHSA & TCMH	(607,326)	607,326	-	(285,775)	285,775	-
	<u>(617,882)</u>	<u>144,286</u>	<u>(473,595)</u>	<u>(288,232)</u>	<u>242,052</u>	<u>(46,180)</u>
Cash Flows from Investing Activities						
Interest received	43,957	248,866	292,823	11,063	56,246	67,309
	<u>43,957</u>	<u>248,866</u>	<u>292,823</u>	<u>11,063</u>	<u>56,246</u>	<u>67,309</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(482,184)	7,464,564	6,982,380	(822,719)	1,900,590	1,077,871
Cash Equivalents at Beginning of Year	8,976,643	30,118,745	39,095,388	8,386,759	31,504,790	39,891,549
Cash Equivalents at End of Month	<u>\$ 8,494,459</u>	<u>\$ 37,583,309</u>	<u>\$ 46,077,768</u>	<u>\$ 7,564,040</u>	<u>\$ 33,405,381</u>	<u>\$ 40,969,420</u>
Cash from the Balance Sheet	<u>8,500,752</u>	<u>37,584,099</u>	<u>46,084,850</u>	<u>7,535,177</u>	<u>33,219,733</u>	<u>40,754,909</u>
YTD Gain/(Loss) from GASB 31 Fair Market Value	<u>\$ 6,293</u>	<u>790</u>	<u>7,083</u>	<u>\$ (28,863)</u>	<u>(185,648)</u>	<u>(214,511)</u>

Definitions:

TCMH=Tri-City's Outpatient Clinic

MHSA=Mental Health Services Act (Proposition 63)

TRI-CITY MENTAL HEALTH AUTHORITY
CONSOLIDATING STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
ACTUAL TO BUDGET COMPARISON
THREE MONTHS ENDING SEPTEMBER 30, 2023
(UNAUDITED)

	TRI-CITY MENTAL HEALTH OUTPATIENT CLINIC (TCMH)			TRI-CITY MENTAL HEALTH SERVICES ACT (MHSA)			TRI-CITY MENTAL HEALTH AUTHORITY CONSOLIDATED		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
OPERATING REVENUES									
Medi-Cal FFP	\$ 953,572	\$ 785,670	\$ 167,903	\$ 961,033	\$ 1,089,437	\$ (128,403)	\$ 1,914,606	\$ 1,875,106	\$ 39,500
Medi-Cal SGF-EPSDT	207,211	-	207,211	211,478	-	211,478	418,688	-	418,688
Medicare	934	1,250	(316)	963	525	438	1,897	1,775	122
Patient fees and insurance	21	250	(229)	-	-	-	21	250	(229)
Contracts	-	5,000	(5,000)	7,684	7,000	684	7,684	12,000	(4,316)
Rent income - TCMH & MHSA Housing	2,772	2,772	-	20,479	17,500	2,979	23,251	20,272	2,979
Other income	72	275	(204)	39	-	39	111	275	(165)
Provision for contractual disallowances	(96,345)	-	(96,345)	(97,318)	-	(97,318)	(193,663)	-	(193,663)
Net Operating Revenues	1,068,236	795,217	273,019	1,104,359	1,114,462	(10,103)	2,172,595	1,909,678	262,917
OPERATING EXPENSES									
Salaries, wages and benefits	2,024,179	2,606,608	(582,429)	4,209,987	4,908,128	(698,141)	6,234,166	7,514,736	(1,280,570)
Facility and equipment operating cost	133,400	154,993	(21,593)	295,878	309,669	(13,791)	429,279	464,662	(35,384)
Client program costs	92,203	14,510	77,693	6,113	142,152	(136,039)	98,316	156,662	(58,347)
Grants	-	-	-	36,701	92,500	(55,799)	36,701	92,500	(55,799)
MHSA training/learning costs	-	-	-	38,114	24,783	13,330	38,114	24,783	13,330
Depreciation & amortization	74,772	70,972	3,800	152,720	158,571	(5,850)	227,493	229,543	(2,050)
Other operating expenses	225,925	128,956	96,969	468,686	752,567	(283,881)	694,611	881,523	(186,912)
Total Operating Expenses	2,550,479	2,976,040	(425,561)	5,208,199	6,388,370	(1,180,171)	7,758,678	9,364,410	(1,605,731)
OPERATING (LOSS)	(1,482,243)	(2,180,823)	698,580	(4,103,841)	(5,273,909)	1,170,068	(5,586,084)	(7,454,732)	1,868,648
Non-Operating Revenues (Expenses)									
Realignment	913,838	1,100,000	(186,162)	-	-	-	913,838	1,100,000	(186,162)
MHSA Funding	-	-	-	15,271,851	15,539,345	(267,494)	15,271,851	15,539,345	(267,494)
Grants and contracts	204,230	273,100	(68,870)	-	-	-	204,230	273,100	(68,870)
Interest (expense) income, net	55,928	32,625	23,303	298,741	193,981	104,760	354,669	226,606	128,063
Total Non-Operating Revenues (Expense)	1,173,995	1,405,725	(231,729)	15,570,592	15,733,326	(162,734)	16,744,587	17,139,050	(394,463)
INCREASE(DECREASE) IN NET POSITION	\$ (308,248)	\$ (775,099)	\$ 466,851	\$ 11,466,751	\$ 10,459,417	\$ 1,007,334	\$ 11,158,504	\$ 9,684,319	\$ 1,474,185

Definitions:

Medi-Cal FFP= Federal Financial Participation Reimbursement

Medi-Cal SGF-EPSDT=State General Funds reimbursement for Medi-Cal services provided to children under the "Early and Periodic Screening, Diagnosis and Treatment" regulations.

TCMH=Tri-City's Outpatient Clinic

MHSA=Mental Health Services Act (Proposition 63)

**TRI-CITY MENTAL HEALTH AUTHORITY
ACTUAL TO BUDGET VARIANCE EXPLANATIONS
THREE MONTHS ENDING SEPTEMBER 30, 2023**

COMMENT: PLEASE NOTE, THE DISCUSSION BELOW MAY USE THE FOLLOWING ABBREVIATIONS:

TCMH==TRI-CITY MENTAL HEALTH (OUTPATIENT CLINIC OPERATIONS)

MHSA==MENTAL HEALTH SERVICES ACT (ACTIVITIES INCLUDE CSS, PEI, INN, WET AND CFTN PROGRAMS)

Net Operating Revenues

Net operating revenues are higher than the budget by \$263 thousand for the following reasons:

- 1 **Medi-Cal FFP revenues for FY 2023-24** were \$40 thousand higher than the budget. Medi-Cal FFP revenues were approximately \$168 thousand higher for TCMH and \$128 thousand lower for MHSA. At TCMH, the adult program revenues were higher than budget by \$37 thousand and the children program revenues were higher by \$131 thousand. For MHSA, the adult and older adult FSP programs were lower than budget by \$176 thousand and the Children and TAY FSP programs were higher by \$48 thousand.
- 2 **Medi-Cal SGF-EPSDT revenues for fiscal year 2023-24** were higher than budget by approximately \$418 thousand of which \$207 thousand higher were from TCMH and \$211 thousand higher were from MHSA. SGF-EPSDT relates to State for provision of qualifying Medi-Cal services for Early Prevention Screening and Diagnostic Testing (EPSDT) to children and youth under 21 years.
- 3 **Medicare revenues** are in line with the budget. Tri-City records revenue when the services are provided and the claims are incurred and submitted.
- 4 **Contract revenues** are \$4 thousand lower than the budget.
- 5 **Rent Incomes** are approximately \$3 thousand higher than the budget. The rental income represents the payments collected from Genoa pharmacy for space leasing at the 2008 N. Garey Avenue and from the tenants staying at the MHSA house on Park Avenue.
- 6 **Provision for contractual disallowances** for fiscal year 2023-24 was approximately \$194 thousand higher than budget.

Operating Expenses

Operating expenses were lower than budget by \$1.6 million for the following reasons:

- 1 **Salaries and benefits** are approximately \$1.3 million lower than budget and of that amount, salaries and benefits are \$582 thousand lower for TCMH operations and are \$698 thousand lower for MHSA operations. These variances are due to the following:

TCMH salaries are lower than budget by \$385 thousand due to vacant positions and benefits are lower than budget by \$197 thousand. Benefits are budgeted as a percentage of the salaries. Therefore, when salaries are lower, benefits will also be lower.

MHSA salaries are lower than budget by \$508 thousand. The direct program salary costs are lower by \$430 thousand due to vacant positions and the administrative salary costs are lower than budget by \$78 thousand. Benefits are lower than the budget by \$190 thousand. Of that, health insurance is lower than budget by \$141 thousand, state unemployment insurance is lower by \$34 thousand, workers compensation is lower by \$9 thousand, medicare tax and other insurances are lower by \$6 thousand.
- 2 **Facility and equipment operating costs** were lower than the budget by \$35 thousand of which \$21 thousand lower were from TCMH and \$14 thousand lower were from MHSA. Overall, building and facility costs were lower by \$17 thousand and equipment expenses were lower by \$18 thousand.
- 3 **Client program costs** are lower than the budget by approximately \$58 thousand.
- 4 **Grants for fiscal year 2023-24** are \$56 thousand lower than the budget. These are the community grants awarded under the PEI Community Wellbeing project and the Student Loan Forgiveness program under the WET plan which was planned to be disbursed later in June.
- 5 **MHSA learning and training costs** are \$13 thousand higher than the budget.
- 6 **Depreciation and amortization** are \$2 thousand lower than the budget.
- 7 **Other operating expenses** were lower than the budget by approximately \$187 thousand of which \$97 thousand higher were from TCMH and \$284 thousand lower were from MHSA. At TCMH, liability insurance was higher by \$89 thousand mainly from the 50% share of cost for the Psychiatric Assessment Care Team (PACT) program with the City of Claremont Police Department, attorney fees were higher than the budget by \$22 thousand, dues and subscriptions and other miscellaneous cost were higher by another \$12 thousand. As for MHSA, professional fees were lower than the budget by \$99 thousand due to INN Tech Suite program and Psychiatric Advance Directives program and IT expense was lower by \$245 thousand. These lower expenses are offset with higher attorney fees and dues and subscription fees.

**TRI-CITY MENTAL HEALTH AUTHORITY
ACTUAL TO BUDGET VARIANCE EXPLANATIONS
THREE MONTHS ENDING SEPTEMBER 30, 2023**

COMMENT: PLEASE NOTE, THE DISCUSSION BELOW MAY USE THE FOLLOWING ABBREVIATIONS:

TCMH==TRI-CITY MENTAL HEALTH (OUTPATIENT CLINIC OPERATIONS)

MHSA==MENTAL HEALTH SERVICES ACT (ACTIVITIES INCLUDE CSS, PEI, INN, WET AND CFTN PROGRAMS)

Non-Operating Revenues (Expenses)

Non-operating revenues, net, are lower than budget by \$394 as follows:

1 **TCMH non-operating revenues** are \$232 thousand lower than the budget. Of that, realignment fund was lower than the budget by \$186 thousand, grants and contracts were lower by approximately \$69 thousand from the Crisis Care Mobil Units (CCMU) and Mental Health Student Services Act (MHSSA) programs and lastly, interest income net with fair market value were higher than budget by \$23 thousand.

2 **MHSA non-operating revenue** is lower than the budget by \$267 thousand.

In accordance with Government Accounting Standards Board, MHSA funds received and available to be spent must be recorded as non-operating revenue as soon as the funds are received. Funds are available to be spent when an MHSA plan and related programs have been approved and the proposed expenditures for those programs have been approved through an MHSA plan, MHSA update, or State Oversight and Accountability Commission.

The differences in actual to budget are broken out as follows:

	Actual	Budget	Variance
CSS funds received and available to be spent	\$ 11,610,705	\$ 11,610,705	\$ -
PEI funds received and available to be spent	3,068,574	3,336,068	(267,494)
WET funds received and available to be spent	-	-	-
CFTN funds received and available to be spent	-	-	-
INN funds received and available to be spent	592,572	592,572	-
Non-operating revenues recorded	<u>\$ 15,271,851</u>	<u>\$ 15,539,345</u>	<u>\$ (267,494)</u>

CSS recorded revenue is in line with the budget.

PEI recorded revenue is lower than budget by \$267 thousand. The difference is due to the amount received and available for the PEI plan through September 2023. The additional funds received during the fiscal year 2023-24 will be recorded as revenue up to the budgeted amount.

INN recorded revenue is in line with the budget.

Interest income net with Fair Market Value for MHSA is higher than budget by \$105 thousand.

TRI-CITY MENTAL HEALTH AUTHORITY
CONSOLIDATING STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
THREE MONTHS ENDED SEPTEMBER 30, 2023 AND 2022

	PERIOD ENDED 9/30/23			PERIOD ENDED 9/30/22		
	TCMH Unaudited	MHSA Unaudited	Consolidated Unaudited	TCMH Unaudited	MHSA Unaudited	Consolidated Unaudited
REVENUES						
Medi-Cal FFP, net of reserves	\$ 874,426	\$ 881,268	\$ 1,755,693	\$ 666,873	\$ 694,891	\$ 1,361,764
Medi-Cal SGF-EPSTD	190,012	193,925	383,937	140,848	178,869	319,717
Medicare	934	963	1,897	3,555	1,172	4,726
Realignment	913,838	-	913,838	913,838	-	913,838
MHSA funds	-	15,271,851	15,271,851	-	14,780,860	14,780,860
Grants and contracts	204,230	7,684	211,914	8,903	7,577	16,479
Patient fees and insurance	21	-	21	198	57	255
Rent income - TCMH & MHSA Housing	2,772	20,479	23,251	2,772	21,379	24,151
Other income	72	39	111	228	48	276
Interest Income	55,928	298,741	354,669	(10,823)	(83,823)	(94,646)
Total Revenues	2,242,231	16,674,951	18,917,182	1,726,391	15,601,029	17,327,420
EXPENSES						
Salaries, wages and benefits	2,024,179	4,209,987	6,234,166	2,308,103	3,533,706	5,841,809
Facility and equipment operating cost	127,081	288,226	415,308	156,343	322,890	479,233
Client lodging, transportation, and supply expense	94,249	22,240	116,490	4,630	20,671	25,301
Depreciation & amortization	74,772	152,720	227,493	80,210	153,611	233,820
Other operating expenses	230,197	535,026	765,223	295,105	327,037	622,142
Total Expenses	2,550,479	5,208,199	7,758,678	2,844,391	4,357,915	7,202,306
INCREASE (DECREASE) IN NET POSITION	(308,248)	11,466,751	11,158,504	(1,118,000)	11,243,114	10,125,114
NET POSITION, BEGINNING OF YEAR	8,339,823	28,499,655	36,839,477	7,995,472	25,853,634	33,849,106
NET POSITION, END OF MONTH	\$ 8,031,575	\$ 39,966,406	\$ 47,997,981	\$ 6,877,472	\$ 37,096,748	\$ 43,974,220

NOTE: This presentation of the Change in Net Assets is NOT in accordance with GASB, but is presented only for a simple review of Tri-City's revenue sources and expenses.

Definitions:

Medi-Cal FFP= Federal Financial Participation Reimbursement

Medi-Cal SGF-EPSTD=State General Funds reimbursement for Medi-Cal services provided to children under the "Early and Periodic Screening, Diagnosis and Treatment" regulations.

TCMH=Tri-City's Outpatient Clinic

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**Tri-City Mental Health Authority
MONTHLY STAFF REPORT**

DATE: November 15, 2023

TO: Governing Board of Tri-City Mental Health Authority
Rimmi Hundal, Executive Director

FROM: Elizabeth Renteria, LCSW, Chief Clinical Officer

SUBJECT: Monthly Clinical Services Report

UPDATE: CARE COURT

Community Assistance and Recovery (CARE) Court is a new state law meant to assist and provide treatment for individuals with severe mental health disorders, such as schizophrenia spectrum disorders or other psychotic disorders. Cases are brought to court through a petition process, in which the concerned family, mental health providers and other community members can complete a petition and file it with the court. If the information provided by the petitioner meets the criteria, then the court can order behavioral health treatment in community-based settings. The goal of the program is to divert individuals from more restrictive settings (such as conservatorships or incarceration) into the community through a supportive Care Agreement designed to meet their individual needs. County mental health agencies will work with the courts and mental health providers throughout the process.

Criteria for Care Court includes:

- Individuals 18 years or older
- Diagnosed with schizophrenia spectrum or other psychotic disorders.
- Currently experiencing behaviors and symptoms associated with that severe mental illness.
- Individuals cannot be engaged in ongoing voluntary behavioral health treatment at the time of the petition.

CARE petitions have been filed in the counties of Glenn, Orange, Riverside, San Diego, San Francisco, Stanislaus, and Tuolumne as of Monday, October 2, 2023, and will begin in Los Angeles County on Friday, December 1, 2023.

Petitioners must fill out the required forms available on the Judicial Council website, and petitions may be submitted to select courts throughout the county. In the Tri-City Catchment Area Care Court Petitions can be filed at the Pomona Courthouse South 400 Civic Center Plaza, Pomona, CA 91766. Care Court Hearings for Los Angeles County will be held at the Norwalk Courthouse located at Norwalk Courthouse, Depts. B & Z 12720 Norwalk Blvd., Norwalk, CA 90650.

AGENDA ITEM NO. 7

There are also Court Self- Help Centers at various county locations where petitioners can receive assistance with filing. Proof of eligibility must be submitted in the form of a Mental Health Declaration (Form CARE-101) and/or evidence that the respondent was detained for at least two periods of intensive treatment, with the most recent period being within the past 60 days. Once a petition is filed and reviewed, if the court finds upon initial examination that the petition shows the respondent is, or may be, eligible, the court will either set an initial appearance within 14 days if the petition was filed by a county behavioral health agency or order a county behavioral health agency to investigate if they were not the petitioner. If the court finds that the petition does not show upon initial examination that the respondent is, or may be, eligible, the court may dismiss the case.

The respondent does not have to legally show up to court, as this is a voluntary process. If the respondent does not show up to the court date, the case is dismissed. Participants cannot be forced to participate in services against their will (including taking medication) and can leave the program at any time. There are no civil or criminal penalties for choosing not to participate in the CARE process. Free legal representation will be provided to respondents and a supporter who can help respondents navigate the process will be made available to them.

If the individual is accepted, a clinical team of experts, which can include clinicians, case managers, people with lived experience, and others, meets with them in the community to create a personalized treatment plan tailored to their needs. It may include housing, stabilization medications, counseling, wellness and recovery support, and other services. The plan provides participants with up to a year of services and support, which can be renewed for an additional year.

CARE COURT TRI-CITY MENTAL HEALTH AUTHORITY

Tri-City Mental Health Authority's role in Care Court implementation may include receiving referrals from Los Angeles County Department of Mental Health, providing behavioral health services including outreach to eligible participants, and processing requests for medical records. Tri-City will also maintain records and provide updates on client participation in services to the county and courts.

Tri-City Mental Health Authority clinical leadership has been working on specific Care Court workflows in anticipation of the December 1, 2023, implementation date for Los Angeles County. Leadership has been meeting with staff from the Los Angeles County Department of Mental Health to detail the CARE Court referral process between the county and Tri-City Mental Health Authority and ongoing collaboration. Specific workflows will be provided to staff members on receiving Care Court referrals throughout the month of November. Some of the workflows in development include:

- Processing Care Court Referrals
- Tracking Care Court Referrals

Governing Board of Tri-City Mental Health Authority
Rimmi Hundal, Executive Director
Monthly Staff Report of Elizabeth Renteria, LCSW Chief Clinical Officer
November 15, 2023
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- Developing Care Court Plans
- Outreach and clinical services for Care Court participants
- Processing requests for Medical Records

Additionally, clinical leadership team members are developing written materials for staff to use with the public, informing them on the CARE Court process and program information . Included in the materials will be links to information available on various websites and local resources to help interested participants. Tri-City Mental Health Authority will also post on the website links to Care Court information for the public.

Sources: https://www.chhs.ca.gov/wp-content/uploads/2023/09/CAREActResourcesForPetitioners_R5.pdf



**Tri-City Mental Health Authority
MONTHLY STAFF REPORT**

DATE: November 15, 2023

TO: Governing Board of Tri-City Mental Health Authority
Rimmi Hundal, Executive Director

FROM: Seeyam Teimoori, M.D., Medical Director

SUBJECT: Medical Director's Monthly Report

SERVICES PROVIDED BY TRI-CITY INTENSIVE OUTREACH AND ENGAGEMENT TEAM (IOET), and PACT TEAMS IN AUGUST 2023

IOET Program

- Number of all new outreach= 70
- Number client given intake appointments= 26
- Number of clients opened= 14
- Total number of ALL clients outreached= 180
- Total number of homeless served= 107
- Percentage of clients outreached that are homeless= 59%
- Percentage of clients enrolled this month in formal services that are homeless= 29%

Service area:

- Pomona= 164
- Laverne= 4
- Claremont= 12
- Total= 180

Enrollments:

- FSP (Full-Service Partnership)-Older Adult= 1
- FSP-adult= 6
- FSP-TAY (Transition Age Youth) = 0
- AOP (Adult Outpatient Program) = 2
- COP (Children Outpatient Program) = 2
- FCCS (Field Capable Clinical Services) = 2
- FSP Children= 1

Governing Board of Tri-City Mental Health Authority
Monthly Staff Report of Dr. Seeyam Teimoori
November 15, 2023
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Health Issues:

- Number of initial health assessments completed= 31
- Number of clients linked to PCP appointments with IOET LPT= 16

P.A.C.T. (Psychiatric Assessment Care Team)

- Number of new individuals added for the month= 7
- Number of holds written for the month= 0 hold
- Number enrolled in formal services for the month= 1
- Number of Wellness checks for the month = 9

Pop Up Clinic

- Total of attendees= 49
- Non-enrolled clients = 39
- Enrolled clients = 10
- Total Rx written = 43

Psychiatric services

- Initial Medication Appointment Authorization-93
- Total Scheduled for October = 78



Tri-City Mental Health Authority Monthly Staff Report

DATE: November 15, 2023
TO: Governing Board of Tri-City Mental Health Authority
FROM: Rimmi Hundal, Executive Director
BY: Dana Barford, Director of MHSA and Ethnic Services
SUBJECT: Monthly MHSA and Ethnic Services Report

COMMUNITY PLANNING PROCESS

In the month of October, MHSA staff held two stakeholder meetings focused on community engagement. These community forums provided both an in-person and virtual option on different days. The in-person forum, which included dinner, was held on October 17th in the evening at the La Verne Community Center. The virtual forum was held in the morning on Thursday October 19th via a Zoom webinar. There were forty-four attendees present at the in-person forum and twenty-five attendees logged on for the virtual forum.

Additional information can also be found in La Nueva Voz, Pomona's community newspaper, at the following link: <https://www.lanuevavoz.net/Issues/231026-issue-october.pdf>

DIVERSITY, EQUITY, AND INCLUSION

National Hispanic Heritage Month - September 15 – October 15

Tri-City would like to thank Latino/a Roundtable for a successful "Noche en Familia" event hosted at the Wellness Center on October 13th. Twenty-nine participants attended this fun-filled night, with music, games, and family activities. ¡Adelante! Wellness Collaborative was delighted by the amazing turnout and looks forward to continuing to promote mental health awareness within the Latino/a/x community.



Dia De Los Muertos (Day Of The Dead) Altar November 1 and 2

Day of the Dead (Dia De Los Muertos) is a two-day holiday that reunites the living and dead. By creating ofrendas (Offerings) families honor their departed family members that have passed.



These altars are decorated with bright yellow marigold flowers, photos of the departed, and the favorite foods and drinks of the one being honored. This year staff set up a community altar in the breezeway at 2008 to encourage clients, participants, and staff to learn about this holiday that celebrates death and life, where mourning is exchanged for celebration. Resources such as grief/loss, and holiday blues support groups were also provided for folks. Thank you to our wonderful staff for putting this beautiful altar together and for bringing awareness to this cultural holiday.

National Native American Heritage Month

November is federally recognized as National Native American Heritage Month (NNAHM). During this month, American Indian and Alaska Natives (AI/AN) are honored and celebrated for their rich and varied cultures, traditions, history, and societal contributions. NNAHM gives us an opportunity to become more educated about Native Americans, increase our knowledge of unique challenges faced by this population, and better understand how historical trauma—such as colonization and genocide—has impacted Indigenous people.

PREVENTION AND EARLY INTERVENTION (PEI)

Stigma Reduction

Program staff completed September Suicide Prevention Month with a total of 28 activities and events held both in person and virtually throughout the Tri-City community. PEI program staff and Community Navigators were able to support Pitzer College's and Harvey Mudd College's World Mental Health Day event that occurred on October 10. There was a dissemination of giveaway items and Tri-City mental health resources shared with students and staff.

Community Navigators

Funding through the Homeless Implementation Grant has now ended. This funding was available to individuals and families in the cities of Claremont, La Verne and Pomona, who were unsheltered or at risk of becoming unsheltered. The funding was set to end in January 2024, but due to the high demand, the funds were exhausted sooner. Through the Homeless Implementation Grant, the program was able to assist a total of 22 families with motel vouchers. The Navigator staff met with families weekly to make sure they were meeting their housing goals and connecting with the resources that were provided to them. These families were then transitioned into either transitional housing, a different crises housing program, or into permanent housing. In addition, a total of 24 families and individuals were assisted with Homeless Prevention Funds. These funds were used for utility bills, rental assistance, move-in assistance, and quality of life appliances. All 24 families and individuals have been able to continue maintaining their housing thanks to this funding.

Wellness Center

The Wellness Center resumed programming of its 9th annual job fair. This popular event had been on hiatus since 2019 due to the pandemic. The event this year was attended by over 20 businesses, all of which were complementary to the whole event. A total of 135 participants stopped by the event looking for employment. There were over 220 applications for employment that were submitted to various businesses. The event was such a success that some businesses also requested an individualized hiring event in the coming months.

WORKFORCE EDUCATION AND TRAINING

The month of October offered 14 training opportunities for staff. This included a new training course for the month of October around Disability Awareness and Cultural Competency provided by Painted Brain.

Seven clinical supervisors attended a conference held by the Southern California Regional Partners (SCRIP). This 3-day conference was an opportunity for supervisors to review best clinical supervision practices in a collaborative environment, improve skills and integrate strategies for providing excellent clinical supervision, increase resources and apply current research regarding clinical supervision, and develop a sense of community and collaborative opportunities with clinical supervisors across the SCRIP counties. Staff also attend a half day conference in Los Angeles on Mental Wellness of the Latino Communities.

INNOVATIONS

On October 26th, the Mental Health Services Oversight and Accountability Commission (MHSOAC) met for the final review of Tri-City's new Innovation project, **Community Planning Process for Innovation Projects**. This project utilizes Innovation funds in the amount of \$675,000 over three years to develop a robust and effective strategic community planning process and related activities resulting in future Innovation plans that are calculated, meaningful, and effective. During this final stage of the MHSA approval process, the MHSOAC posted the plan to a state-wide list to encourage additional comments from across the counties. The MHSOAC received only one comment from a concerned citizen who felt the use of surveys was an ineffective way to gain input from community members. In response, former INN Coordinator, Amanda Colt, provided a detailed explanation which highlighted the additional methods of seeking input which this proposal incorporates including peer-led focus groups, community forums and direct dialogue. The MHSOAC appreciated the response and unanimously approved the project. Tri-City staff will now begin the process of implementing this critical and timely project.



**Tri-City Mental Health Authority
MONTHLY STAFF REPORT**

DATE: November 15, 2023

TO: Governing Board of Tri-City Mental Health Center
Rimmi Hundal, Executive Director

FROM: Natalie Majors-Stewart, LCSW, Chief Compliance Officer

SUBJECT: Monthly Best Practices Report

**DATA ANALYSIS: IMPROVING AND ACCESS AND ENGAGEMENT THOUGHT
SCHEDULING**

As the Best Practices department prepares to complete the final phases of the *Central Scheduling Project*, Best Practices will begin to launch into a new, closely related, project. This new project will be focused on quality improvement for scheduling and appointments. As part of this new project, Best Practices has begun to perform a deeper analysis of our current scheduling protocols so that we can enhance our scheduling methodology.

Optimizing scheduling is a very important aspect of clinical operations. Effective scheduling protocols can help improve client access to care, improve client engagement, improve client satisfaction with services, and can also help reduce disruption in clinical workflows and revenue loss.

The following is a list of the areas that we will be focusing on in this project:

- Enhancing scheduling methodology [existing methodology is based on Pre-Covid majority office-based appointments].
- Streamlining and creating more straightforward scheduling access.
- Maximizing direct care availability in provider calendars.
- Developing an efficient appointment reminders system.
- Gathering feedback from clients to better understand trends and needs related to scheduling and no-show rates.

This project will span several months with the goal of identifying and implementing tools and processes that will improve the quality of scheduling and appointments.