



**MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD
JANUARY 18, 2017 – 4:45 P.M.**

The Governing Board met in a Regular Meeting on Wednesday, January 18, 2017 at 4:46 p.m. in the Administrative Office, 1717 N. Indian Hill, Suite B, Claremont, California.

CALL TO ORDER Vice-Chair Leeb called the meeting to order at 4:46 p.m.

ROLL CALL A visual roll call was taken.

PRESENT: Chuck Leeb, Ph.D., City of Claremont, Vice-Chair
Robin Carder, City of La Verne, Board Member
Carolyn Cockrell, City of La Verne, Board Member (arrived at 4:50 p.m.)
Rubio R. Gonzalez, City of Pomona, Board Member
Joseph M. Lyons, MA, Ph.D., City of Claremont, Board Member
Edina Martinez, Psy.D., City of Pomona, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member

ABSENT: None.

STAFF: Toni Navarro, Executive Director
Darold Pieper, General Counsel
Nancy Gill, Chief Operations Officer
Elizabeth Owens, Director of Clinical Program Services
Seeyam Teimoori, Medical Director
Rimmi Hundal, Director of MHSA and Ethnic Services
Natalie Majors-Stewart, Manager of Best Practices
Donald Pruyn, Housing Project Manager
Mica Olmos, JPA Administrator/Clerk

OATH OF OFFICE

An Oath of Office was administered by Tri-City's Counsel Darold Pieper to newly appointed Governing Board Member Rubio Gonzalez, City of Pomona Council Member.

At 4:50 p.m., Board Member Cockrell arrived at the meeting.

Board Member Gonzalez talked about his professional background and community involvement through various organizations. The rest of the Board also provided information about themselves for the benefit of the newly appointed Board Members.

PRESENTATION

An award of recognition was presented to outgoing Governing Board Member Dr. Charles Leeb for his leadership and dedicated service to Tri-City since 2008.

Executive Director Navarro talked about the many contributions of Dr. Chuck Leeb to Tri-City and thanked Dr. Leeb for his unwavering commitment and continued support of staff, the Agency and its mission.

Dr. Leeb stated that it had been a privilege and an honor for him working with staff that possess an amazing amount of skill, dedication and focus on what needed to be done during Tri-City's incredibly tough and difficult times.

CONSENT CALENDAR

There being no comment, Board Member Carder moved, and Board Member Martinez seconded, to approve the Consent Calendar, Agenda Items 1-2; Board Member Gonzalez Abstained on Agenda Item No. 1, Approval of Minutes from the December 21, 2016 GB/MHC Joint Meeting. The motion was carried by the following vote: AYES: Board Members Carder, Cockrell, Gonzalez, Lyons, Martinez, and Ontiveros-Cole; and Vice-Chair Leeb. NOES: None. ABSTAIN: None. ABSENT: None.

1. APPROVAL OF MINUTES FROM THE DECEMBER 21, 2016 GOVERNING BOARD / MENTAL HEALTH COMMISSION JOINT MEETING

Recommendation: "A Motion to Approve the Minutes of the Governing Board & MHC Joint Meeting of December 21, 2016."

2. APPROVAL OF RESOLUTION NO. 426 OF THE GOVERNING BOARD OF TRI-CITY MENTAL HEALTH CENTER ADOPTING ITS 2017 MEETING SCHEDULE

Recommendation: "A Motion to Approve Resolution No. 426, Adopting the Governing Board & MHC 2017 Meeting Schedule."

NEW BUSINESS

3. ELECTION OF OFFICERS FOR THE 2017 CALENDAR YEAR AS REQUIRED BY THE JOINT POWERS AGREEMENT BETWEEN THE CITIES OF POMONA, CLAREMONT, AND LA VERNE

Board Member Cockrell moved to nominate Robin Carder to serve as the Board Chair. Board Member Lyons moved to self-nominate to serve as the Board Chair.

There being no further discussion, the motion to nominate Robin Carder as Chair to the Governing Board was carried by the majority of the member vote: AYES: Board Members Carder, Cockrell and Martinez; and Vice-Chair Leeb. NOES: Board Members Lyons and Ontiveros-Cole. ABSTAIN: Board Member Gonzalez. ABSENT: None.

Board Member Martinez moved to nominate Joseph Lyons to serve as the Vice-Chair of the Governing Board. Board Member Lyons declined the nomination. Board Member Gonzalez then moved, and Board Member Lyons seconded, to nominate Edina Martinez to serve as the Vice-Chair of the Governing Board. The motion was carried unanimously by the following vote: AYES: Board Members Cockrell, Gonzalez, Lyons, Martinez and Ontiveros-Cole; Vice-Chair Leeb; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

Chair Carder presided over the meeting.

4. APPOINTMENT OF GOVERNING BOARD MEMBER TO THE TRI-CITY MENTAL HEALTH COMMISSION

Executive Director Navarro stated that pursuant to the Welfare and Institutions Code, the Mental Health Commission acts as an advisory board to the Governing Board and Executive Director; that its Bylaws require appointing one Board Member to participate on the Mental Health Commission; and discussed the role of the Board Member serving on the Commission, as well as the Commission's role as an advisory board.

Board Member Leeb stated that the Mental Health Commission helps the Governing Board keep grounded and focused on Tri-City's mission and programming, noting that it is a very dedicated group that have developed great suggestions and that it has been a wonderful experience for him to have also served on the Mental Health Commission.

There being no further comment, Board Member Gonzalez volunteered to serve on the Mental Health Commission as the Board representative. There was Board consensus.

5. APPROVAL OF RESOLUTION NO. 427 OF THE GOVERNING BOARD OF TRI-CITY MENTAL HEALTH CENTER ESTABLISHING AN ETHICS TRAINING POLICY FOR MEMBERS OF THE GOVERNING BOARD, MENTAL HEALTH COMMISSION, AND DESIGNATED AGENCY STAFF

Executive Director Navarro stated that ethics training is required by law to be provided to local officials that receive compensation; and even though, members of Tri-City Governing Board and the Mental Health Commission serve without compensation, their duties are such that, that they would benefit from ethics training as well as designated staff.

There being no further comment, Board Member Lyons moved, and Board Member Leeb seconded, to approve Resolution No. 427 adopting an Ethics Training Policy. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leeb, Lyons, and Ontiveros-Cole; Vice-Chair Martinez; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

6. APPROVAL TO TRANSFER \$1.2 MILLION IN UNSPENT COMMUNITY SERVICES AND SUPPORTS (CSS) FUNDS TO THE PERMANENT SUPPORTIVE HOUSING PROGRAM

Director of MHSA & Ethnic Services Hundal reported that Tri-City's MHSA Stakeholders, the Mental Health Commission, and staff are recommending that Tri-City's Governing Board approve the transfer of \$1.2 million in unspent CSS funds to the Permanent Supportive Housing Program, to allow Tri-City to be prepared to take full advantage of the funds that Tri-City will be eligible under 'No Place Like Home'; therefore, it was important that Tri-City replenishes its housing program funding so that Tri-City is in a position to start exploring new permanent supportive housing developments in the Tri-City area since having the money available will make Tri-City more competitive.

Board Member Lyons spoke in support of being proactive and ready for the development of permanent supportive housing and moved, and Board Member Leeb seconded, to approve the transfer of \$1.2 million in unspent CSS funds to the Permanent Supportive Housing Program. There being no further comment, the motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leeb, Lyons, and Ontiveros-Cole; Vice-Chair Martinez; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

MONTHLY STAFF REPORTS

At the request of Executive Director Navarro, Agenda Item No. 9 was taken out of order.

9. CHIEF OPERATIONS OFFICER REPORT

There was no comment.

7. EXECUTIVE DIRECTOR REPORT

Executive Director Navarro reported that she had attended an in-person workgroup for NPLH in Los Angeles and indicated that the Department of Housing and Community Development will include Tri-City and City of Berkeley in the formulary of the proposed NPLH framework and that Tri-City will be considered as a medium county.

Discussion ensued regarding the possible allocation to Tri-City under NPLH; about CBHDA concerns about the HCD requiring that the only eligibility to obtain housing built with NPLH funding, is that someone has to have a diagnosis and no need to be a County Behavioral Health or County Mental Health client, which is a huge change from MHSa permanent supportive housing regulation; and about the implications for new housing developments and its operating cost, if clients are not required to be in treatment which can make it unfeasible for Tri-City to apply for funding under NPLH because housing operations will be very exorbitant.

Board Member Lyons expressed concern about the Board not advocating for Tri-City outside the confines of the Agency and stated that he wished that the Board would become more active and start advocating at the State decision level. He noted that the Executive Director only communicates with the State through a professional organization, but as elective officers the Board is not being heard at the decision making level.

Discussion ensued about how counties advocate; and the concerns about funding distribution under NPLH.

Executive Director Navarro introduced Dr. Seeyam Teimoori, Tri-City's new Medical Director; and talked about the upcoming SCRIP Spring Conference in Pomona, where Tri-City will be showcased.

Housing Manager Pruyne provided a housing report, and for the benefit of the new Board Members, he highlighted all the recent permanent supportive housing projects completed: Cedar Springs in the City of La Verne, Parkside Family Apartments in the City of Pomona, and the Baseline Project in Claremont, noting that there is another project under way in the City of Pomona which will be completed in July 2017. He also talked about the proposed veteran's preference housing project at the Baseline property by the City of Claremont in partnership with Tri-City.

8. CHIEF FINANCIAL OFFICER REPORT

There was no comment.

10. DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT

Director of Clinical Program Services Owens expressed excitement about the recent hiring of a Wellness Advocate Supervisor who will supervise five part-time persons with lived experience who will assist in the clinical programs.

11. DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA and Ethnic Services Hundal invited Board Members to attend the MHSA building at 2001 N. Garey Avenue to see the Art Gallery Showcase presented by local artists and to a reception that will be held for the artists during Green Ribbon Week in March.

Board Member Leeb reported that he had visited the Gallery and it was very impressive.

Board Member Gonzalez stated that often times non-artists produce excellent artwork due to their lived experience.

Discussion ensued of about ethnic services in the Agency.

12. MANAGER OF BEST PRACTICES REPORT

Manager of Best Practices Majors-Stewart explained that best practices were in place to ensure compliance by Tri-City in best practices, noting that she manages two teams: 1) quality improvement that oversees data and outcomes for the entire Agency to make sure that it is ahead of the curve on quality improvement; and 2) quality assurance which focuses on clinical documentation, to meet regulations and standards under federal, state and local government guidelines.

Executive Director Navarro added that regulations from the federal government are continuing to grow and Tri-City is getting ready for 2020 when the Center for Medicare Services will make changes to their requirements for county mental health department outcomes and data in order to receive funding.

Counsel Pieper stated for the benefit of the new Board Members, that compliance historically was an issue; that it became a very big issue several years ago when it was realized that the Medicare audits are conducted four and five years after paper work is submitted; that if the paperwork was not good for five years, at the end of those five years the Agency suddenly found federal auditors taking all of its money; and that it became very important to ensure that Tri-City's record keeping and submittals are good so that when auditors come around, funding is not lost which is now the case, noting that it is a complete turnaround.

Board Member Leeb reported that good Agency compliance started when Elizabeth Owens was Manager of Best Practices, noting that Natalie Majors has done a great job in continuing to maintain the Agency in compliance.

There being no further discussion, Board Member Lyons moved, and Board Member Leeb seconded, to receive and file the month of January staff reports. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leeb, Lyons, and Ontiveros-Cole; Vice-Chair Martinez; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

GOVERNING BOARD COMMENTS

Board Member Ontiveros-Cole state that she enjoyed hearing about the client Art Gallery.

Board Member Gonzalez expressed support for not wanting to demolish the 1930 house on Baseline and expressed appreciation for historical preservation.

PUBLIC COMMENT

There was no comment.

ADJOURNMENT

At 5:54 p.m., on consensus of the Governing Board its Regular Meeting of January 18, 2017 was adjourned. The next Regular Meeting of the Governing Board will be held on Wednesday, February 15, 2017 at 4:45 p.m. in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.



Micaela P. Olmos, JPA Administrator/Clerk