



**MINUTES
REGULAR MEETING OF THE
GOVERNING BOARD
MARCH 21, 2018 – 4:45 P.M.**

The Governing Board met in a Regular Meeting on Wednesday, January 17, 2018 at 4:46 p.m. in the Administrative Office, 1717 N. Indian Hill, Suite B, Claremont, California.

CALL TO ORDER Chair Carder called the meeting to order at 4:46 p.m.

ROLL CALL A visual roll call was taken.

PRESENT: Robin Carder, City of La Verne, Chair
Ronald T. Vera, City of Claremont, Vice-Chair
Carolyn Cockrell, City of La Verne, Board Member (arrived at 4:53 p.m.)
Rubio R. Gonzalez, City of Pomona, Board Member (arrived at 4:54 p.m.)
Elizabeth Ontiveros-Cole, City of Pomona, Board Member
Mona Sparks Johnson, City of Pomona, Board Member
Ann Turner, City of Claremont, Alternate Board Member

ABSENT: Joseph M. Lyons, MA, PhD, City of Claremont, Board Member

STAFF: Toni Navarro, Executive Director
Darold Pieper, General Counsel
Diana Acosta, Chief Financial Officer
Nancy Gill, Chief Operations Officer
Elizabeth Owens, Director of Clinical Program Services
Seeyam Teimoori, Medical Director
Rimmi Hundal, Director of MHSA and Ethnic Services
Natalie Majors-Stewart, Manager of Best Practices
Jesse Duff, Special Projects Consultant
Trevor Bogle, Controller
Dana Barford, MHSA Projects Manager
Gilbert Saldate, Public Outreach Coordinator & Housing Manager
Kally Russell, Administrative Assistant

Chair Carder asked for a moment of silence for Pomona police officer Gregory Casillas that was shot and killed. She shared that her thoughts and prayers are for the City of Pomona. She thanked everyone.

CONSENT CALENDAR

Alternate Board Member Turner moved and Board Member Sparks seconded to approve the revised Dress Code Policy. Chief Operations Officer Gill stated that this policy would be reviewed every year to determine if revisions were needed on-going. Vice-Chair Vera asked what is field- based attire?

Chief Operations Officer Gill stated that the field-based section of the policy applies to Tri City staff who provide services out in the field, to meet the clients where they are and to accommodate the staff to let them dress in a more casual fashion to meet both staff and client's needs. The motion was carried by the following vote: AYES: Alternate Board Member Turner; Board Members Cockrell, Gonzalez, Lyons, Ontiveros-Cole; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Lyons.

1. APPROVAL OF REVISED DRESS CODE POLICY

Recommendation: "Staff recommends that the Governing Board approve the Revised Dress Code Policy."

At 4:53 p.m., Board Member Carolyn Cockrell arrived at the meeting.

NEW BUSINESS

2. APPROVAL OF RESOLUTION NO. 446 AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A CONSULTANT SERVICES AGREEMENT WITH SADLON & ASSOCIATES, INC. TO FACILITATE A HOMELESS PLANNING PROCESS AND DEVELOP A TRI-CITY HOMELESS PLAN, IN THE AMOUNT NOT TO EXCEED \$86,000.

At 4:54 p.m., Board Member Rubio R. Gonzalez arrived at the meeting.

Executive Director Navarro stated Elizabeth Sadlon was unable to attend but did send some notes for review. She reviewed the No Place Like Home Grant which would give access to about 1.7 million dollars to our county homeless strategy plan. She would like to hear from the nay Sayers in addition to those who support the plan. We are trying to build a Yes in My Backyard. Elizabeth Sadlon worked with John Ott and Tri-City in the past.

Dick Bunce commented that our stakeholders are familiar with our three cities and working with countywide homelessness.

Vice-Chair Vera asked if the billing in the contract is working with other cities. Executive Director Navarro stated that yes; we will be reaching out to other cities. Alternate Board Member Turner stated they are using Measure H money. Executive Director Navarro asked the Governing Board to please share stakeholders' names that are already involved in the process with Tri-City. Board Member stated that Claremont has 1st draft of City Plan. There are unique things happening that aren't in the County template. That is why Tri-City is doing this. We know there is more discussion needed. A Board Member asked, will there be a sub-regional part for San Gabriel Valley? What about those that are not mentally ill? Executive Director Navarro stated that they will be addressed.

Vice-Chair Vera moved to approve and Board Member Cockrell seconded. The motion was carried by the following vote: AYES: Alternate Board Member Turner; Board Members Cockrell, Gonzalez, Lyons, Ontiveros-Cole; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Members Lyons.

MONTHLY STAFF REPORTS

3. TONI NAVARRO EXECUTIVE DIRECTOR REPORT

Executive Director Navarro stated they want more direct guidance from the State. Counties are doing a good job and we look forward to partnering with DHCS. The primary findings and articles from LADMH 2012-2017 are attached.

Wouldn't it be great to have a report about Tri-City? After the Parkland shooting we asked ourselves if there was more that Tri-City could do and are we reaching out to the schools? Executive Director Navarro stated that we are bringing training to the communities. There is an article regarding ACES and how it can stop school shootings. Julie Gould will be holding a train the trainer on ACES for our staff. There are a lot of strategies on resiliency.

Executive Director Navarro stated there are 5 new applications for the Mental Health Commission. She requests what Board Members would identify them for the AdHoc Committee to review applications. We have 1 opening with the potential for 3. The AdHoc Committee can meet at any time convenient for them. Ronald T. Vera, City of Claremont, Vice-Chair and Mona Sparks Johnson, City of Pomona, Board Member volunteered. It has been advertised on all 3 Cities' and Tri-City's websites, in libraries, and social media sites.

Discussion ensued regarding how the county (Tri-City) wide strategic homeless plan will require collaboration from each of the cities.

4. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer Acosta reported that Tri-City was in receipt of an additional Notice from DHCS with additional amounts that may be subject to reversion, specifically relating to the WET dollars; pointing out that Tri-City may not be subject to any reversion as it relates the WET dollars and that if there is, Tri-City will appeal. She also reported that Tri-City made a \$450,000 bankruptcy payment and that there is a balance of \$3.7 million owed. She also stated that the IBHIS (LADMH Integrated Behavioral Health Information System) transition will go live March 20, 2018. Hopefully there will not be much of a delay.

Vice-Chair Vera asked how much did we owe originally on bankruptcy. Chief Financial Officer Acosta stated originally it was 20 million dollars.

Executive Director Navarro stated that the County is doing a good job, but there were hundreds of millions of dollars unspent and confusion from the State level for the formula on how to spend those monies. They have been given 2 years to spend those funds. Guidelines do not say what we should have in a prudent reserve.

5. NANCY GILL, CHIEF OPERATIONS OFFICER REPORT

Chief Operations Officer Gill thanked the Board for approving the new Dress Code policy. The revised Personnel Rules and Regulations Manual will be available for review and approval at the April Governing Board Meeting.

6. ELIZABETH OWENS, DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT

Director of Clinical Program Services Owens reported that the focus is still on staff communications. She has done 2 separate New Employee Orientations for new Clinical staff. She explained an activity she had them participate in that looked at their own perceptions versus the bigger picture. She challenged new staff to look outside themselves. Child and Family Services are piggybacking on the Amenson trainings. Staff are reflecting on values with clients. Regarding the Pomona Officer shooting, we are partnering with the schools. We reach out whenever there is a tragedy and remind them we are here to support them in any capacity. The CFS team meets with Pomona Unified School District monthly. We have invited Claremont and La Verne to do the same. Carolyn Cockrell is working with Tri-City to make this happen. A continuation school has reached out for additional services. Board Member Ontiveros-Cole asked if there was any communication after the Pomona police officer shooting. Director of Clinical Program Services Owens stated Tri-City was there. Executive Director Navarro communicated with Pomona Mayor Sandoval's office over the weekend. She stated 12 staff responded with Mayor Sandoval at the apartment complex the following Monday morning; with additional staff including Crisis Response at 6 PM. Tri-City is continuing outreach. We have 3 intakes scheduled for services. A Board Member stated they saw Executive Director Navarro on the news that evening. Vice-Chair Vera thanked them for their help. Board Member Ontiveros-Cole stated she is pleased to see how staff responded and that Tri-City is being proactive in the communities

7. SEEYAM TEIMOORI, MEDICAL DIRECTOR STAFF REPORT

Medical Director Teimoori reported that Pomona Valley Hospital, LA Department of Mental Health and Tri-City met. We gave them all resources to Tri-City services. The hospital is making tele- psychiatry a part of their new wing. We will have a connection with that team. It was a good meeting. Barriers and solutions to barriers were found. Vice-Chair Vera stated that 30% of patients in the ER have behavioral issues. There will be 10 additional beds in this unit. Executive Director Navarro informed that Director of Clinical Program Services Owens will be attending a Pomona Valley Hospital Meeting April 5, 2018.

8. RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA and Ethnic Services Hundal reported that the Stakeholders' meetings were held March 7th and 8th. They endorsed all programs recommendations from the workgroups. For the 2nd year in a row Tri-City hosted a conference held at the Pomona Fairplex. There were excellent speakers and the conference was very well attended.

Tri-City will be celebrating Green Ribbon week. Each Governing Board member was given a list of restaurants for their review. We will be hosting a gallery for our Creative Minds group at 2001 building. There are over 50 artist and 65 pieces of art on display. It is very exciting and we invite you to come.

The Holt Apartments – The tenants appreciate the new homes. Board Member Ontiveros-Cole will be speaking at the Grand Opening on April 30, 2018.

Tri-City Wellness Center is taking applications for their Summer Camp for ages 7-12. Past participants are invited back to mentor. They do activities including going to the movies or Quakes Stadium. We play Trivia Baseball, but there are no contact sports. Tri-City provides lunch and teaches healthy cooking. Recipes are given to the parents as part of graduation.

Vice-Chair Vera commended staff and stated that Stakeholders do a good job. Board Member Sparks state Dana Barford, MHSA Project Manager, does a great job. She is very articulate and she appreciates how Dana keeps the group moving along in a timely manner. Dana is an amazing talent.

Executive Director Navarro announced that Tri-City Housing gets audited yearly. Gilbert Saldate and his team got an excellent rating on their voucher report.

9. NATALIE MAJORS-STEWART, MANAGER OF BEST PRACTICES REPORT

Manager of Best Practices Majors-Stewart reported that her team is still working on the new regulations coming over the next several years. Currently clients are seen within 15 days or 5 days for severe clients. These timeframes will go to 10 days and/or 3 days for severe clients with the new regulations. We are modifying and preparing for this by July 1, 2018 deadline. We are over 90% in client compliance. She will keep the Governing Board updated.

There being no further discussion, Board Member Sparks moved, and Board Member Ontiveros-Cole seconded, to receive and file the month of March 2018 staff reports. The motion was carried by the following vote: AYES: Alternate Board Member Turner; Board Members Cockrell, Gonzalez, Lyons, Ontiveros-Cole; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Lyons.

GOVERNING BOARD COMMENTS

Chair Carder commended staff. Director of MHSA and Ethnic Services Hundal and Housing Manger, Gilbert Saldate were amazing during the Homelessness Meeting. They took charge and expelled any negativity. There was a good response from the audience.

Board Member Ontiveros-Cole commented that the unit at Pomona Valley Hospital is really needed. It will be a very successful part of the ER. She wants to recognize Bonita DeFrank from Pomona.

Alternate Board Member Turner stated Director of MHSA and Ethnic Services Hundal and Housing Manger, Gilbert Saldate have been incredible helpful in the Mayor's AdHoc committee. They have helped with structural and organization answers. They are a great voice at the table. Additionally, she wants to thank Shawn Smith, Crisis/Medication Support Manager for his assistance.

PUBLIC COMMENT

Dick Bunce relayed a success story regarding a father and daughter that moved into the Holt Family Apartments. He is impressed with Tri-City staff. They were missing their friends from the Armory and he would get calls to pick them up and take them to the Armory.

This last time when he arrived they had prepared lunch for him. They watched him eat. He's not getting as many calls from them anymore. They are making the adjustment.

CLOSED SESSION

At 5:47 p.m., the Governing Board recessed to a Closed Session pursuant to Gov't Code § 54954.2(b)(2) for Conference with Counsel regarding Executive Director annual review.

RECONVENE TO OPEN SESSION

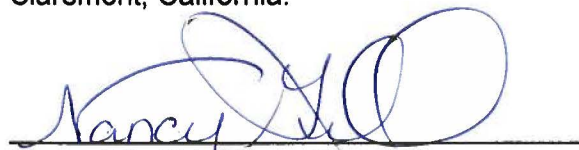
At 5:56 p.m., the Governing Board reconvened to an Open Session.

CLOSED SESSION REPORT

There was no action to report. This will be postponed until April 18, 2018.

ADJOURNMENT

At 5:58 p.m., on consensus of the Governing Board its Regular Meeting of March 21, 2018 was adjourned. The next Regular Meeting of the Governing Board will be held on Wednesday, April 18, 2018 at 4:45 p.m., in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.



Nancy Gill, Chief Operations Officer