



**MINUTES
ADJOURNED REGULAR MEETING OF THE
GOVERNING BOARD
SEPTEMBER 24, 2018 – 4:45 P.M.**

The Governing Board met in an Adjourned Regular Meeting on Monday, September 24, 2018 at 4:45 p.m. in the Administrative Office, 1717 N. Indian Hill, Suite B, Claremont, California.

CALL TO ORDER Chair Carder called the meeting to order at 4:45 p.m.

ROLL CALL A visual roll call was taken.

PRESENT: Robin Carder, City of La Verne, Chair
Ronald T. Vera, City of Claremont, Vice-Chair
Rubio R. Gonzalez, City of Pomona, Board Member (arrived at 4:52 p.m.)
Bill Aguirre, City of La Verne, Alternate Board Member
Benita DeFrank, City of Pomona, Alternate Board Member
Anne Turner, City of Claremont, Alternate Board Member

ABSENT: Carolyn Cockrell, City of La Verne, Board Member
Joseph M. Lyons, MA, PhD, City of Claremont, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member
Mona Sparks Johnson, City of Pomona, Board Member

STAFF: Toni Navarro, Executive Director
Darold Pieper, General Counsel
Diana Acosta, Chief Financial Officer
Elizabeth Owens, Director of Clinical Program Services
Seeyam Teimoori, Medical Director
Rimmi Hundal, Director of MHSA and Ethnic Services
Natalie Majors-Stewart, Manager of Best Practices
Trevor Bogle, Controller
Gilbert Saldate, Public Outreach and Housing Manager
Jesse Duff, Special Projects Consultant
Mica Olmos, JPA Administrator/Clerk

CONSENT CALENDAR

There being no discussion, Vice-Chair Vera moved, and Alternate Board Member DeFrank seconded, to approve the Consent Calendar. The motion was carried by the following vote: AYES: Alternate Board Member DeFrank; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: Alternate Board Members Aguirre and Turner. ABSENT: Board Members Cockrell, Gonzalez, Lyons, Ontiveros-Cole, and Sparks Johnson.

1. APPROVAL OF MINUTES FROM THE JULY 18, 2018 GOVERNING BOARD MEETING

Recommendation: “A motion to approve the Minutes of the Meeting of July 18, 2018.”

NEW BUSINESS

2. APPROVAL OF RESOLUTION NO. 456 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH RKA CONSULTING GROUP FOR ENGINEERING SERVICES IN THE AMOUNT OF \$41,550 IN CONNECTION WITH PARKING LOT EXPANSION DEVELOPMENT PROJECT AT 2008 AND 2018 N. GAREY AVENUE IN POMONA, CA

Executive Director Navarro reported that RKA Consulting Group will provide engineering services, oversee and facilitate the construction and development of the parking lot at the clinic on 2008 N. Garey Avenue in the City of Pomona.

Vice-Chair Vera inquired about the status of the trees which Board Member Ontiveros-Cole expressed concern about being removed. Executive Director Navarro stated that the Therapeutic Community Garden has identified the trees they would like to keep and also staff has some project ideas for the trees that will be removed; noting that there are approximately 20 trees and nine are being kept; and discussed the prohibitive cost for transplanting trees.

Alternate Board Member Turner expressed support for contracting the services of RKA Consulting Group, noting that the City of Claremont worked with them in a project; that they did an extraordinary job with the project management; and that she recommends their services.

Alternate Board Member Aguirre stated that RKA had worked for the City of La Verne for many years and they do an exceptional work.

There being no further comment, Alternate Board Member Turner moved, and Vice-Chair Vera seconded, to adopt Resolution No. 456 authorizing the Executive Director to enter into, and execute, an Engineering Services Agreement with RKA Consulting Group in the amount of \$41,550. The motion was carried by the following vote: AYES: Alternate Board Member DeFrank and Turner; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: Alternate Board Member Aguirre. ABSENT: Board Members Cockrell, Gonzalez, Lyons, Ontiveros-Cole, and Sparks Johnson.

3. APPROVAL OF RESOLUTION NO. 457 AUTHORIZING MODIFICATIONS TO THE PARKING LOT EXPANSION DEVELOPMENT PROJECT AT 2008 AND 2018 N. GAREY AVENUE IN POMONA, CA; AUTHORIZING THE PROJECT COST OF \$226,800; AND AUTHORIZING THE ALLOCATION OF AN ADDITIONAL \$76,790 FOR THIS PROJECT TO THE FY 2018-19 BUDGET

Executive Director Navarro provided background about of the easement issue associated with the property at 2008 N. Garey Avenue in Pomona which has been resolved; and about the City of Pomona Specific Corridor Plan which identified additional parking requirement for the clinic.

At 4:52 p.m. Board Member Rubio Gonzalez arrived at the meeting.

Executive Director Navarro continued with her report and stated that due to the unsuccessful first bidding process for the parking lot expansion project in the spring of 2018, the project has been modified into two separate projects to conduct separate bidding; and that since steel and asphalt cost have increase, also the cost of the project as increased by \$76,790 totaling \$226,800 for the entire cost of the project.

Vice-Chair Vera recommended to also use MHSA funding if the parking lot expansion project will benefit under the MHSA Full Service Partnership. Chief Financial Officer Acosta replied that to some extent MHSA will allocate some of its cost because it houses some MHSA employees; however, project cost will be funded from Realignment.

There being no further discussion, Alternate Board Member Turner moved, and Board Member Gonzalez seconded, to adopt Resolution No. 457 authorizing the Parking Lot Expansion Development Project Modifications; the Project Cost of \$226,800; and the allocation of an additional \$76,790 for this Project to the FY 2018-19 Budget. The motion was carried by the following vote: AYES: Alternate Board Members DeFrank and Turner; Board Member Gonzalez; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: Alternate Board Member Aguirre. ABSENT: Board Members Cockrell, Lyons, Ontiveros-Cole, and Sparks Johnson.

4. APPROVAL OF RESOLUTION NO. 458 AUTHORIZING AN AMENDMENT TO FISCAL YEAR 2018-19 BUDGET OF AN ADDITIONAL \$348,000 TO ADD STAFF OF 6.5 FULL TIME EQUIVALENTS (FTE'S) NEEDED FOR MEDICATION SUPPORT SERVICES AND SCHOOL BASED SERVICES

Executive Director Navarro talked about the need for additional staffing due to the increased demand for services at the local school districts, noting that Tri-City has received requests from all three school districts to increase staffing to provide more services to students on their campuses. She also talked about the need for medication support services as there is a crisis for psychiatrists because they are hard to find and to hire; therefore, one additional licensed psychiatric technician is needed to monitor medications between client appointments which will help Tri-City get ready for behavioral health 2020 which is the change in how Medi-Cal will pay the State of California for their mental health services for whole person care.

Discussion ensued about the ideal and the current ratio of psychiatrists to clients in order to provide quality care.

There being no further discussion, Alternate Board Member DeFrank moved, and Vice-Chair Vera seconded, to adopt Resolution No. 458 authorizing an Amendment to FY 2018-19 Budget to reflect the addition of 6.5 FTEs needed for Medication Support Services and School Based Services in the amount of \$348,000. The motion was carried by the following vote: AYES: Alternate Board Members DeFrank and Turner; Board Member Gonzalez; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: Alternate Board Member Aguirre. ABSENT: Board Members Cockrell, Lyons, Ontiveros-Cole, and Sparks Johnson.

5. APPROVAL OF RESOLUTION NO. 459 AUTHORIZING EXECUTIVE DIRECTOR TO COMPLETE THE REQUIRED DOCUMENTATION FOR TRI-CITY MENTAL HEALTH AUTHORITY TO PARTICIPATE IN THE HOMELESS MENTALLY ILL OUTREACH AND TREATMENT (HMIOT) FUNDING ALLOCATION OPPORTUNITY AVAILABLE AS A RESULT OF SB840

Executive Director Navarro reported that the California Governor had announced he had allocated several hundred million dollars from the State's budget surplus to homelessness efforts in the State; that \$50 million dollars will go to the Department of Health Care Services (DHCS) to distribute to county behavioral health departments, including Tri-City and Berkeley, to expand outreach to persons with serious mental illness who are or are at risk of homelessness; that Tri-City's allocation will be \$100,000; that on July 31, DHCS released the application to apply for the funds; and explained the process to obtain funds which will be utilized to expand Tri-City's Intensive Outreach and Engagement Team (IOET).

There being no further comment, Vice-Chair Vera moved, and Alternate Board Member Turner seconded, to adopt Resolution No. 459 authorizing Executive Director to complete and submit the documentation required by the State of California Department of Health Care Services to participate in the HMIOT Funding Allocation. The motion was carried by the following vote: AYES: Alternate Board Members DeFrank and Turner; Board Member Gonzalez; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: Alternate Board Member Aguirre. ABSENT: Board Members Cockrell, Lyons, Ontiveros-Cole, and Sparks Johnson.

MONTHLY STAFF REPORTS

6. TONI NAVARRO, EXECUTIVE DIRECTOR REPORT

Executive Director Navarro provided an update of the Pomona Year-Round Homeless Shelter; talked about the School Partnership Team Expansion; about the upcoming Tri-City Mental Health Commission Meeting in October wherein there will be a discussion about the issues of housing, homelessness, and permanent supportive housing in the cities of Pomona, Claremont and La Verne; about the H4H Platform Statement; about the NPLH Homelessness Strategic Planning Process update, showing how the NPLH Technical Assistant funding is being spent; and about the CDBH 2018 legislative update which outlines for the public the priorities positions that the directors have talked about which are focusing both federally and the State levels.

7. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer Acosta reported that staff is updating Tri-City's investing policy and will present it to the Board at its December meeting; that Tri-City received its first payment of the IBHIS billings of approximately \$1.1 million which may allow Tri-City to make another bankruptcy payment; and that the audit of Financial Statements will be finalized and presented to the Board at its meeting in October.

8. NANCY GILL, CHIEF OPERATIONS OFFICER REPORT

Director of Clinical Program Services Owens referred to page 3 of the Chief Operations Officer Report and provided an update on current recruitment efforts of those positions; indicated that three of those positions had already been filled; that there is a pending offer for another position; and staff is currently interviewing for two other positions.

9. ELIZABETH OWENS, DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT

Director of Clinical Program Services Owens presented the annual review of the Officer of the Day program; discussed data noting that staff has been tracking those that are homeless; stated that the number of intakes will increase in the next fiscal year due to staff being at full capacity and also as a result adjusting the process to meet these staffing and timeline requirements mandated by Federal and state agencies.

Alternate Board Member Turner commented that the Intensive Outreach and Engagement Team has been doing an excellent job in the City of Claremont, noting that IOET has been coming regularly on Wednesdays and it has been effective for Claremont; that in addition to crisis calls, the IOET has been a great support to the Police Department and to the Human Services Department, pointing out that their response is extraordinary.

Discussion ensued regarding the trend of eminent risk of being homeless; current statistics and factors that contribute to homelessness.

Director of Clinical Program Services Owens then announced her retirement at the end of January 2019.

Executive Director Navarro stated that recruitment for the Director of Clinical Program Services will begin in October and hopes to make an appointment in mid-December in order for the new Director to work with current director for the transition.

10. SEEYAM TEIMOORI, MEDICAL DIRECTOR STAFF REPORT

Dr. Teimoori reported on the Tri-City Mental Health Center Crisis Center, Intensive Outreach And Engagement Team (IOET) And Supplemental Crisis Teams; talked about a meeting with Pomona Police Department and City Manager during which Tri-City staff offered to provide a designated person that can write holds, noting that this is in addition to the outreach in Claremont and La Verne.

Executive Director Navarro provided an update regarding Tri-City's current recruitment efforts for psychiatrist positions which includes preparing a benefits package for retention efforts.

11. RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA and Ethnic Services Hundal invited the Governing Board to attend tomorrow's stakeholder meeting which will be offered in the morning and in the evening on October 3rd for those that cannot attend in the morning, noting that this is the beginning of the stakeholder process for next fiscal year; that the Wellness Center Manager did a presentation for the new cohort of incoming residents at the Pomona Valley Hospital, resulting having Residents interested in attending various groups at the Wellness Center and do lectures on the impact of physical health on mental health; that Tri-City in collaboration with 9 other counties, will jointly present the new Tech Suite Innovation project to the Mental Health Services Oversight and Accountability Commission (MHSOAC) on September 27th.

12. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT

Chief Compliance Officer Majors-Stewart provided a highlight from the Spring consumer satisfaction surveys held during May and June, noting that the goal is part of the continuous quality improvement; that staff gathers information from clients about their experiences with Tri-City's services; noted that surveys were administered in the lobbies, in the field, and by calling clients over the phone; that fewer than 100 surveys were collected; discussed the results of the surveys which were very favorable and spoke about the ability to continue to provide quality services despite the many changes that are taking place in the industry; and that the full outcome report is being prepared and the comprehensive results will be shared with executive leadership, clinical leadership, and clinical staff, in order to celebrate successes and to also look for ways to improve.

Vice-Chair Vera stated that the results are very encouraging and congratulated staff for the services that they provide.

There being no further comments, Board Member Gonzalez moved, and Alternate Board Member DeFrank seconded, to receive and file the month of September staff reports. The motion was carried by the following vote: AYES: Alternate Board Members DeFrank and Turner; Board Member Gonzalez; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: Alternate Board Member Aguirre. ABSENT: Board Members Cockrell, Lyons, Ontiveros-Cole, and Sparks Johnson.

PUBLIC COMMENT

James Curtis, NAMI Pomona Valley President, thanked Director of Clinical Program Services Owens and Director of MHSA and Ethnic Services Hundal for presenting Tri-City's services to NAMI; and thanked Tri-City's Executive Director and Wellness Center staff for volunteering to participate as crossing guards for the upcoming NAMI Walks.

CLOSED SESSION

At 5:32 p.m., Alternate Board Member Aguirre left the meeting; and the Governing Board recessed to a Closed Session pursuant to Government Code § 54956.8, Conference With Real Property Negotiators for property located at 1377 N. Garey Avenue, Pomona, California 91767; Agency Negotiators: Toni Navarro, Darold Pieper, Diana Acosta, Jesse H. Duff; Negotiating Parties: Dr. O. William Arana, Owner; Under Negotiation: Possible purchase including terms and price.

RECONVENE TO OPEN SESSION

At 5:58 p.m., the Governing Board reconvened to an Open Session.

CLOSED SESSION REPORT

Chair Carder stated that Governing Board gave direction for real property to negotiators. There was no reportable action.

GOVERNING BOARD COMMENTS

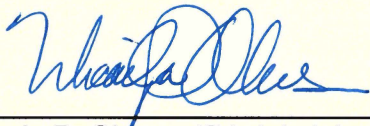
There was no Governing Board comment.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

At 5:59 p.m., the Governing Board Meeting of September 24, 2018 was adjourned. The next Regular Meeting of the Governing Board will be held on Wednesday, October 17, 2018 at 4:45 p.m., in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.



Micaela P. Olmos, JPA Administrator/Clerk