



MINUTES

REGULAR MEETING OF THE GOVERNING BOARD JANUARY 16, 2019 – 5:00 P.M.

The Governing Board met on Wednesday, January 16, 2019 at 5:00 p.m. in the MHSA Office located at 2001 North Garey Avenue, Pomona, California.

CALL TO ORDER Governing Board Chair Carder called the meeting to order at 5:00 p.m.

ROLL CALL Visual Roll was taken.

GOVERNING BOARD

PRESENT: Robin Carder, City of La Verne, Chair
Ronald T. Vera, City of Claremont, Vice-Chair
Carolyn Cockrell, City of La Verne, Board Member (arrived at 5:28 p.m.)
Rubio R. Gonzalez, City of Pomona, Board Member (arrived at 5:03 p.m.)
Jed Leano, City of Claremont, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member
Mona Sparks Johnson, City of Pomona, Board Member

ABSENT: None.

STAFF: Toni Navarro, Executive Director
Darold Pieper, General Counsel
Diana Acosta, Chief Financial Officer
Nancy Gill, Chief Operations Officer
Elizabeth Owens, Director of Clinical Program Services
Angela Igrisan, Director of Clinical Program Services
Seeyam Teimoori, Medical Director
Rimmi Hundal, Director of MHSA & Ethnic Services
Natalie Majors-Stewart, Chief Compliance Officer
Trevor Bogle, Controller
Mica Olmos, JPA Administrator/Clerk

OATH OF OFFICE

City of Claremont Council Member Jed Leano introduced himself and talked about his professional life and community involvement, noting that he looks forward to following former Governing Board Joe Lyons' footsteps.

An Oath of Office was administered to newly appointed Governing Board Member Jed Leano, City of Claremont Council Member, by Tri-City's Counsel Darold Pieper.

At 5:03 p.m., Governing Board Member Rubio Gonzalez arrived at the meeting.

PRESENTATION

Former Tri-City Executive Director Jesse Duff talked about Tri-City's financial difficulties back in 2005 wherein the State would withhold a high rate of billables, resulting in a decrease in revenue for Tri-City; about Elizabeth Owens, outgoing Director of Clinical Program Services, key participation in training staff to get charts and billing systems in place which resulted in the reduction from 33% of rate return withheld from the State to 5.3% that helped Tri-City achieve financial stability, noting that she was a kind and sweet lady.

Executive Director Navarro talked about her professional relationship with Elizabeth Owens and their mutual collaboration through the years, noting that she will miss Ms. Owens tremendously; she then presented an Award of Recognition to Ms. Owens for her leadership and dedicated service to Tri-City since 2008; and highlighted her contributions to Tri-City and thanked her for her friendship and continued support.

Staff members Cindy Martinez, Lisa Dang, Rocio Bedoy, and Debbie Johnson, provided a wide range of accolades highlighting Ms. Owens great leadership.

Elizabeth Owens stated that she enjoyed her stay at Tri-City and that she is looking forward to her new journey in her life, thanking Jesse Duff, Toni Navarro, and Nancy Gill for the wonderful opportunity and experience, noting that she will miss her staff and her colleagues.

Vice-Chair Vera thanked her for everything she has done for Tri-City and the community.

Chair Carder added that Elizabeth Owens' gift was leadership, love, and compassion; that she had made a difference; and thanked her for her dedication to Tri-City.

CONSENT CALENDAR

There being no comment, Vice-Chair Vera moved, and Board Member Sparks Johnson seconded, to approve the Consent Calendar. The motion was carried by the following vote, with Board Member Jed Leano abstaining from approval of the Minutes: AYES: Board Members Gonzalez, Leano, Ontiveros-Cole, and Sparks Johnson; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: Board Member Cockrell.

1. APPROVAL OF THE MINUTES OF THE GOVERNING BOARD AND MENTAL HEALTH COMMISSION JOINT MEETING OF DECEMBER 19, 2018

Recommendation: "A motion to approve the Minutes of the Governing Board and Mental Health Commission Regular Joint Meeting of December 19, 2018."

2. APPROVAL OF RESOLUTION NO. 470 OF THE GOVERNING BOARD OF TRI-CITY MENTAL HEALTH AUTHORITY ADOPTING ITS 2019 MEETING SCHEDULE

Recommendation: "A motion to approve Resolution No. 470, adopting the Governing Board & MHC 2019 Meeting Schedule."

MONTHLY STAFF REPORTS

3. TONI NAVARRO, EXECUTIVE DIRECTOR REPORT

Executive Director Navarro stated that Elizabeth Owens has left another legacy in the clinical side, with the Clinical Wellness Advocate team, which is made up of experts and people in recovery which in turn, can help others in their recovery. She then introduced Angela Igrisan, the new Director of Clinical Program Services, and talked about her professional experience.

Angela Igrisan LCSW, stated that she is happy to be part of Tri-City and hoped to follow Elizabeth Owens' tradition and put those roots further down in the community.

Executive Director Navarro announced that staff just finalized the final edits of Tri-City's No Place Like Home Homelessness Strategic Plan; that it will be distributed to the Board on Friday January 18th, in order to provide ample time for its review; that the Plan will presented for Board approval at its February meeting; that the Plan is required to submitted with the application to draw the NPLH noncompetitive funds by August 2019; and thereafter, Tri-City will have 2-1/2 years to present to the State a plan on how those funds will be spent.

At 5:28 p.m., Governing Board Member Carolyn Cockrell arrived at the meeting.

Executive Director Navarro then reported that CBHDA has been working closely with the current legislative session to stay abreast of all that may possibly impact counties and the two cities during this legislative calendar, noting that in its first week of session California lawmakers had put forth five bills directly related to mental health service policy and funding, noting that she has distributed with her report a synopsis of Governor Newsom's budget announcement of last week, noting that he is focused on social services, mental health, and criminal justice.

Vice-Chair Vera referred to Governor Newsom's budget summary and inquired how much Tri-City can participate in that funding that is being allocated to the counties. Executive Director Navarro replied at this point it is a proposal and there is no funding attached; however, CBHDA will advocate on Tri-City's behalf before funding is finalized.

4. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer Acosta stated that the finance department is preparing for budget season and it is currently working on the MHSA budget and Agency wide budget; that Tri-City was able to make another bankruptcy payment in the amount of \$575,000; and that the total bankruptcy liability balance is currently \$2.2 million.

Vice-Chair Vera inquired when Tri-City will receive information from the State in how to expend the excess prudent reserves.

Chief Financial Officer Acosta replied that staff still waiting to hear from the State.

5. NANCY GILL, CHIEF OPERATIONS OFFICER REPORT

Chief Operations Officer Gill stated that a safety survey was distributed to employees and clients to find out their opinions about how Tri City is doing in regards to safety and security of their work environment; reported the results of the survey pointing out that a high percentage 96% (clients) and 85% (employees) feel that safety and security are a high priority at Tri-City and feel safe while visiting and working here; and that the Executive Team and Safety Committee will focus on the recommendations for more fire/earthquake drills and more outdoor lighting and security guard training.

6. ELIZABETH OWENS, DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT

There was no comment.

7. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT

Medical Director Teimoori discussed the on-going collaboration with Pomona Valley Hospital (PVH) and reported that the IOET provided an in-service presentation for staff at the PVH Psychiatric Assessment Treatment and Healing (PATH) unit regarding Tri-City's referral process, noting that it was well received. He then stated that during last month's Board meeting, Dr. Kim, PVH Emergency Department Medical Director, stated that he and his staff are not able to write involuntary holds for patients with a psychiatric crisis, and this has been causing delays in patients' placements; therefore, Tri-City's staff is looking for ways to assign Tri-City staff to help writing those holds at PVH and he hopes to soon provide this service during Tri-City's business hours.

8. RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA & Ethnic Services Hundal stated that NAMI is requesting stakeholders to approve replacing the current NAMI Parents and Teachers as Allies (PTAA) program with a new program 'Ending the Silence'; that during the holidays staff focused in celebrating with clients and checking in with those in housing; and she then shared a success story.

9. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT

Chief Compliance Officer Majors-Stewart provided an update regarding the Department of Mental Health (DMH) Triennial review that she talked about last month, and reported that Tri-City did have one client chart selected which will be reviewed by DHCS during the audit; that all LACDMH legal entities were asked to submit their Service Request Data for the service request audit period of January - March 31, 2018, which will also be reviewed by the State during the audit and will be on-site in February; and announced that she will provide the results to the Board after Tri-City receives the audit results and feedback from the State & DMH.

There being no further discussion, Board Member Sparks Johnson moved, and Board Member Ontiveros-Cole seconded, to receive and file the month of January staff reports. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leano, Ontiveros-Cole, and Sparks Johnson; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

NEW BUSINESS

10. ELECTION OF OFFICERS FOR THE 2019 CALENDAR YEAR AS REQUIRED BY THE JOINT POWERS AGREEMENT BETWEEN THE CITIES OF POMONA, CLAREMONT, AND LA VERNE

There was Governing Board consensus to re-elect City of La Verne Council Member Robin Carder as Chairperson, and to re-elect Claremont Community Representative Ronald T. Vera as the Vice-Chairperson, to Tri-City's Governing Board.

11. APPROVAL OF RESOLUTION NO. 471 APPROVING AN AGREEMENT WITH LUCAS AND HOLLINGSWORTH REAL ESTATE MANAGEMENT COMPANY FOR PROPERTY MANAGEMENT SERVICES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT

Executive Director Navarro reported that Lucas & Hollingsworth has been Tri-City's permanent supportive housing manager since 2011; that following good business practices, staff issued a request for proposals for property management services; that Lucas & Hollingsworth has one of the lowest fees in the area for these type of housing; and that its owner Kevin Hollingsworth was in attendance to answer any questions the Board might have.

There being no further discussion, Board Member Gonzalez moved, and Board Member Sparks Johnson seconded, to adopt Resolution No. 471 approving the Agreement with Lucas and Hollingsworth and authorizing the Executive Director to execute the Agreement. The motion was carried by the following vote: AYES: Board Members Cockrell, Gonzalez, Leano, Ontiveros-Cole, and Sparks Johnson; Vice-Chair Vera; and Chair Carder. NOES: None. ABSTAIN: None. ABSENT: None.

12. DISCUSSION ABOUT THE FORMAT FOR THE EXECUTIVE DIRECTOR EVALUATION FORM

There was no action taken by the Governing Board.

GOVERNING BOARD COMMENTS

Chair Carder asked for an update on the recent issues taking place at the Holt Family Apartments.

For the public's benefit, Vice-Chair Vera stated that this discussion follows up concerns that were brought up during last Board's meeting regarding issues that are taking place in the neighborhood near the East Holt Family Apartments, noting that as result, its tenants were concerned about their safety.

Executive Director Navarro added that it also was the first time that Tri-City staff became aware of the situation and that Board Member Ontiveros-Cole had reported that she, Pomona Mayor Sandoval, and the Pomona Chief of Police had met with the residents of the East Holt Family Apartments to listen to their concerns; therefore, the following day Tri-City staff followed up and also met with the residents of the Holt Family Apartments.

Director of MHSA & Ethnic Services Hundal stated that she and Housing Manager Gilbert Saldate met with the property manager, maintenance staff, and some residents; that they found out that the gate was broken and allowed people who do not live at the apartment to enter the property from the park, as well a door from the stairwell that did not lock properly which also allowed outsiders to enter the property. She then reported that Clifford Beers Housing will be fixing these issues. She also stated that the Pomona PD encouraged the tenants to call them if they did not feel safe.

Executive Director Navarro added that she and Tri-City staff have been discussing ways to engage the neighboring community to address these issues and also to let them know that Tri-City is also available for them and not just for the tenants of the Holt Family Apartments.

Discussion ensued regarding the various incidents and possible solutions.

Housing Manager Saldate announced that Tri-City will host a community event wherein various community service providers will be in attendance to show support of the neighboring community and also to provide information about where the community members can get assistance to meet their needs.

Board Member Ontiveros-Cole affirmed her commitment in supporting her district and shared that the Pomona City Council also support and want to help rehabilitating the area and make it more attractive and safer.

Governing Board Member Rubio stated that he appreciates Tri-City being a well-oiled machine; and thanked Elizabeth Owens for her service and that he likes her style because she is publicly quite but incredible effective.

PUBLIC COMMENT

James Curtis, Executive Director of NAMI Pomona Valley, publicly acknowledged and thanked Elizabeth Owens for coming to one of NAMI's monthly events to provide information, and for her contributions to Tri-City and the community; and wished her well.

CLOSED SESSION

At 6:03 p.m., the Governing Board recessed to a Closed Session pursuant to Government Code § 54957, Public Employee Performance Evaluation; Title of Position of Employee Being Evaluated: Executive Director.

RECONVENE TO OPEN SESSION

At 6:32 p.m., the Governing Board reconvened to an Open Session.

CLOSED SESSION REPORT

Chair Carder stated that there was no reportable action.

GOVERNING BOARD COMMENTS

There was no Governing Board comment.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

At 6:32 p.m., the Governing Board Meeting of January 16, 2019 was adjourned. The next Regular Meeting of the Governing Board will be held on Wednesday, February 20, 2019 at 5:00 p.m., in the MHSA Administrative Office, 2001 North Garey Avenue, Pomona, California.



Micaela P. Olmos, JFA Administrator/Clerk