

Tricitymhs.org

Tri-City Mental Health Services
Administration Office
1717 North Indian Hill Boulevard, Suite B,
Claremont, CA 91711-2788
909.623.6131 p / 909.623.4073 f

Founded by Pomona, Claremont, and La Verne
in 1960



Paula Lantz (Pomona), Chair
Chuck Leeb, Ph.D. (Claremont), Vice-Chair
Robin Carder (La Verne), Board Member
Carolyn Cockrell (La Verne), Board Member
Joseph M. Lyons, Ph.D. (Claremont), Board Member
Edina Martinez, Psy.D. (Pomona), Board Member
John Nolte (Pomona), Board Member

GOVERNING BOARD AGENDA

WEDNESDAY, SEPTEMBER 16, 2015

ADMINISTRATION BUILDING

1717 N. INDIAN HILL BLVD, SUITE B, CLAREMONT, CA

4:45 P.M.

Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Governing Board on any item of interest to the public, before or during the Governing Board's consideration of the item, that is within the subject matter jurisdiction of the Governing Board. Therefore, members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board less than 72 hours prior to this meeting are available for public inspection at 2008 N. Garey Avenue in Suite 1C during normal business hours.

In compliance with the American Disabilities Act, any person with a disability who requires an accommodation in order to participate in a meeting should contact Executive Assistant Mica Olmos at (909) 451-6421 at least 48 hours prior to the meeting.

Regular meetings are held on the 3rd Wednesday of every month.

CALL TO ORDER

ROLL CALL

Board Member Carder, Board Member Cockrell, Board Member Lyons, Board Member Martinez, Board Member Nolte, Vice-Chair Leeb, and Chair Lantz.

POSTING OF AGENDA

The Agenda is posted 72 hours prior to each meeting at the following Tri-City locations: Administrative Office, 1717 N. Indian Hill Blvd. #B in Claremont; Clinical Facility, 2008 N. Garey Avenue in Pomona; Wellness Center, 1403 N. Garey Avenue in Pomona; Royalty Offices, 1900 Royalty Drive #180/280 in Pomona; and on the Tri-City's website: <http://www.tricitymhs.org>

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be enacted at one time by one motion. Governing Board members may pull an item for discussion and remove the item from the Consent Calendar for separate consideration. Anyone wishing to speak to items on the Consent Calendar, whether a member of the Board or public, is requested to do so at this time.

1. APPROVAL OF MINUTES FROM THE JULY 15, 2015 GOVERNING BOARD MEETING

Recommendation: “A motion to approve the Minutes of July 15, 2015.”

2. APPROVAL OF RESOLUTION NO. 408 REVISING EXECUTIVE MANAGEMENT SALARY & BENEFITS

Recommendation: “A motion to approve and adopt Resolution No. 408 revising salary and benefits for Executive Management effective September 16, 2015.”

CLOSED SESSION

The Governing Board will recess to a Closed Session pursuant to:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)

Property: 956 West Baseline Road, Claremont, CA 91711 (APN 8669-019-029)

Agency Negotiators: Toni Navarro, Darold Pieper, Jesse H. Duff, Diana Acosta, Donald Pruy

Negotiating Parties: Thurman Keith Schisler, Successor Trustee of The Herbert and Constance Schisler Living Trust, dated December 11, 1990

Under Negotiation: Possible purchase including terms and price

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)

Property: 15-foot deep strip of property (2,273 sf) at the east boundary line of 2008 N. Garey Avenue, Pomona, CA 91767 (APN 8362-002-902)

Agency Negotiators: Toni Navarro, Darold Pieper, Jesse H. Duff, Diana Acosta, Donald Pruy

Negotiating Parties: City of Pomona Water Department

Under Negotiation: Possible purchase including terms and price

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code § 54956.8)

Property: 15-foot deep strip of property (1,125 sf) at the east boundary line of 2018 N. Garey Avenue, Pomona, CA 91767 (APN 8362-002-903)

Agency Negotiators: Toni Navarro, Darold Pieper, Jesse H. Duff, Diana Acosta, Donald Pruy

Negotiating Parties: City of Pomona Water Department

Under Negotiation: Possible purchase including terms and price

RECONVENE TO OPEN SESSION

The Governing Board will reconvene to an Open Session.

CLOSED SESSION REPORT

Any reportable action taken is announced.

NEW BUSINESS

3. APPROVAL OF RESOLUTION NO. 409 APPROVING THE PURCHASE OF 956 W. BASELINE RD, CLAREMONT, CALIFORNIA, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE ALL NECESSARY ACTIONS AND EXECUTE ALL NECESSARY DOCUMENTS

Recommendation: “A motion to approve and adopt Resolution No. 409 effectuating the purchase of the Property, APN 8669-019-029.”

4. APPROVAL OF RESOLUTION NO. 410 APPROVING THE PURCHASE OF 15-FOOT DEEP STRIP OF PROPERTY LOCATED EAST OF APN 8362-002-902 & APN 8362-002-903, RESPECTIVELY, IN POMONA, CALIFORNIA, AND AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE ALL NECESSARY ACTIONS AND EXECUTE ALL NECESSARY DOCUMENTS

Recommendation: “A motion to approve and adopt Resolution No. 410 effectuating the purchase of the Property.”

5. APPROVAL OF AMENDED PURCHASING POLICY

Recommendation: “A motion to approve Purchasing Policy No. IX.1 effective September 16, 2015.”

6. APPROVAL OF AMENDED TRAVEL POLICY

Recommendation: “A motion to approve Travel Policy No. IX.4 effective September 16, 2015.”

MONTHLY STAFF REPORTS

7. EXECUTIVE DIRECTOR REPORT

8. CHIEF FINANCIAL OFFICER REPORT

9. CHIEF OPERATIONS OFFICER REPORT

10. **DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT**
11. **MEDICAL DIRECTOR REPORT**
12. **DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT**
13. **MANAGER OF BEST PRACTICES REPORT**

Recommendation: “A motion to receive and file the month of September staff reports.”

GOVERNING BOARD COMMENTS

Members of the Governing Board may make brief comments or request information about mental health needs, services, facilities, or special problems that may need to be placed on a future Governing Board Agenda.

PUBLIC COMMENT

The Public may at this time speak regarding any Tri-City related issue, provided that no action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

ADJOURNMENT

The next Regular Meeting of the Governing Board will be held on **Wednesday, October 21, 2015 at 4:45 p.m.**, in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.

MICA OLMOS
EXECUTIVE ASSISTANT