

Tricitymhs.org

Tri-City Mental Health Services
Administration Office
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Founded by Pomona, Claremont, and La Verne
in 1960



Robin Carder (La Verne), Chair
Ronald T. Vera (Claremont), Vice-Chair
Carolyn Cockrell (La Verne), Board Member
Rubio R. Gonzalez (Pomona), Board Member
Joseph M. Lyons, Ph.D. (Claremont), Board Member
Elizabeth Ontiveros-Cole (Pomona), Board Member
Mona Sparks Johnson (Pomona), Board Member

GOVERNING BOARD AGENDA

WEDNESDAY, JUNE 20, 2018

ADMINISTRATION BUILDING

1717 N. INDIAN HILL BLVD, SUITE B, CLAREMONT, CA

4:45 P.M.

Public Participation. Section 54954.3 of the Brown Act provides an opportunity for members of the public to address the Governing Board and or the Mental Health Commission on any item of interest to the public, before or during the consideration of the item, that is within the subject matter jurisdiction of the Governing Board and/or Mental Health Commission. Therefore, members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board and Mental Health Commission less than 72 hours prior to this meeting are available for public inspection at 1717 N. Indian Hill Blvd., Suite B, in Claremont during normal business hours.

In compliance with the American Disabilities Act, any person with a disability who requires an accommodation in order to participate in a meeting should contact JPA Administrator/Clerk Mica Olmos at (909) 451-6421 at least 48 hours prior to the meeting.

CALL TO ORDER

ROLL CALL

Board Member Cockrell, Board Member Gonzalez, Board Member Lyons, Board Member Ontiveros-Cole, Board Member Sparks Johnson; Vice-Chair Vera, and Chair Carder.

POSTING OF AGENDA

The Agenda is posted 72 hours prior to each meeting at the following Tri-City locations: Administrative Office, 1717 N. Indian Hill Blvd. #B in Claremont; Clinical Facility, 2008 N. Garey Avenue in Pomona; Wellness Center, 1403 N. Garey Avenue in Pomona; Royalty Offices, 1900 Royalty Drive #180/280 in Pomona; MHSA Office, 2001 N. Garey Avenue in Pomona; and on the Tri-City's website: <http://www.tricitymhs.org>

CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be enacted at one time by one motion. Governing Board members may pull an item for discussion and remove the item from the Consent Calendar for separate consideration. Anyone wishing to speak to items on the Consent Calendar, whether a member of the Board or public, is requested to do so at this time.

1. APPROVAL OF MINUTES FROM THE APRIL 18, 2018 GOVERNING BOARD MEETING

Recommendation: “A motion to approve the Minutes of the Meeting of April 18, 2018.”

2. APPROVAL OF MINUTES FROM THE MAY 16, 2018 GOVERNING BOARD AND MENTAL HEALTH COMMISSION JOINT MEETING AND MHSA ANNUAL PUBLIC HEARING

Recommendation: “A motion to approve the Minutes of the Joint Meeting with the Mental Health Commission and Annual MHSA Public Hearing of May 16, 2018.”

3. APPROVAL OF RESOLUTION NO. 449 ADOPTING CLASSIFICATION AND SALARY RANGE FOR THE WORKFORCE, EDUCATION AND TRAINING SUPERVISOR

Recommendation: “A motion to approve and adopt Resolution No. 449 establishing the Classification and Salary Range for the WET Supervisor.”

4. APPROVAL OF RESOLUTION NO. 450 ADOPTING REVISED JOB DESCRIPTIONS FOR CLINICAL THERAPIST I & II; PROGRAM SUPPORT ASSISTANT I, II, III & IV; SUPPORT SYSTEMS MANAGER; INFORMATION TECHNOLOGY SPECIALIST I, II, III & SENIOR; AND INFORMATION TECHNOLOGY MANAGER/HIPAA SECURITY OFFICER

Recommendation: “A motion to approve and adopt Resolution No. 450 Revising the Job Descriptions Clinical Therapist I & II; Program Support Assistant I, II, III & IV; Support Systems Manager; Information Technology Specialist I, II, III & Senior; and Information Technology Manager/HIPAA Security Officer; and adding Pay Grade Structure N9 and N10 for the Information Specialist III & Senior job classifications to the Rules and Regulations.”

5. APPROVAL FOR THE DONATION OR DESTRUCTION OF I.T. EQUIPMENT

Recommendation: “A motion to approve the donation or destruction of items on the Surplus I.T. Equipment List for Disposal or Donation –June 2018.”

NEW BUSINESS**6. APPROVAL OF THE COMMUNITY WELLBEING GRANTS FOR FY 2018-19 UNDER THE COMMUNITY CAPACITY BUILDING PROJECT OF THE PREVENTION AND EARLY INTERVENTION (PEI) PLAN**

Recommendation: “A motion to award the selected Community Wellbeing Grants totaling \$79,920.00 to be funded under the PEI Plan in FY 2018-19”

7. APPROVAL OF MENTAL HEALTH COMMISSION’S RECOMMENDATION TO ADOPT THE MHSA ANNUAL UPDATE FISCAL YEAR 2018-19

Recommendation: “A motion to approve and adopt the MHSA Annual Update for Fiscal Year 2018-19.”

8. APPROVAL OF MENTAL HEALTH COMMISSION’S RECOMMENDATION TO ADOPT THE INNOVATION PLAN FOR FY 2018-19 THROUGH FY 2020-21

Recommendation: “A motion to approve and the Innovation Plan for Fiscal Year 2018-19 through Fiscal Year 2020-21.”

9. APPROVAL OF MENTAL HEALTH COMMISSION’S RECOMMENDATION TO ADOPT THE PROGRAM EXPENDITURE PLAN FOR FY 2018-19 THROUGH FY 2019-20

Recommendation: “A motion to approve and adopt the Program Expenditure Plan for Fiscal Year 2018-19 through FY 2019-20.”

10. APPROVAL OF RESOLUTION NO. 451 ADOPTING THE PROPOSED OPERATING BUDGET AND CASH FLOW BUDGET FOR FY 2018-19

Recommendation: “A motion to approve Resolution No. 451 adopting Tri-City’s FY 2018-19 Operating Budget and Cash Flow Budget.”

MONTHLY STAFF REPORTS**11. TONI NAVARRO, EXECUTIVE DIRECTOR REPORT****12. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT****13. NANCY GILL, CHIEF OPERATIONS OFFICER REPORT****14. ELIZABETH OWENS, DIRECTOR OF CLINICAL PROGRAM SERVICES REPORT**

15. **SEYAM TEIMOORI, MEDICAL DIRECTOR REPORT**
16. **RIMMI HUNDAL, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT**
17. **NATALIE MAJORS, MANAGER OF BEST PRACTICES REPORT**

Recommendation: “A motion to receive and file the month of June staff reports.”

GOVERNING BOARD COMMENTS

Members of the Governing Board may make brief comments or request information about mental health needs, services, facilities, or special problems that may need to be placed on a future Governing Board Agenda.

PUBLIC COMMENT

The Public may at this time speak regarding any Tri-City related issue, provided that no action shall be taken on any item not appearing on the Agenda. The Chair reserves the right to place limits on duration of comments.

ADJOURNMENT

The next Regular Meeting of the Governing Board will be held on **Wednesday, July 18, 2018** at 4:45 p.m., in the Administration Building, 1717 North Indian Hill Boulevard #B, Claremont, California.

MICAELA P. OLMOS
JPA ADMINISTRATOR/CLERK