



MINUTES

REGULAR MEETING OF THE GOVERNING BOARD SEPTEMBER 21, 2022 – 5:00 P.M.

The Governing Board held on Wednesday, September 21, 2022 at 5:01 p.m. a Regular Meeting Via Teleconference pursuant to Government Code § 54953, which allows the continuation to hold meetings without gathering in a room in an effort to minimize the spread and mitigate the effects of COVID-19 (Corona Virus Disease of 2019).

CALL TO ORDER Chair Leano called the meeting to order at 5:01 p.m.

ROLL CALL Roll call was taken by JPA Administrator/Clerk Olmos.

GOVERNING BOARD

PRESENT: Jed Leano, City of Claremont, Chair
John Nolte, City of Pomona, Vice-Chair
Carolyn Cockrell, City of La Verne, Board Member
Paula Lantz, City of Pomona, Board Member
Wendy Lau, City of La Verne, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member (joined at 5:09 pm)

ABSENT: Ronald T. Vera, City of Claremont, Board Member

STAFF

PRESENT: Rimmi Hundal, Executive Director
Darold Pieper, General Counsel
Diana Acosta, Chief Financial Officer
Liz Renteria, Chief Clinical Officer
Seeyam Teimoori, Medical Director
Dana Barford, Director of MHSA & Ethnic Services
Natalie Majors-Stewart, Chief Compliance Officer
Mica Olmos, JPA Administrator/Clerk

OATH OF OFFICE

Agency Counsel Darold Pieper administered an Oath of Office to newly appointed Governing Board Member Wendy Lau, City of La Verne Council Member.

Board Member Lau shared that she has personal experience with family members who have had suffered with mental health; that she knows how important it is to care for the people in our communities and ourselves, specially through this pandemic which highlighted the importance even more; that it is necessary to be taking that into account and looking after our mental and

physical well-being; and that she was excited to be part of this illustrious group and be able to be part of the community here.

CONSENT CALENDAR

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no comment, Vice-Chair Nolte moved, and Board Member Cockrell seconded, to approve the Consent Calendar. The motion was carried by the following vote, with Board Member Lantz abstaining from approval of Items Nos. 2 and 3: AYES: Board Members Cockrell, Lantz, and Lau; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Members Ontiveros-Cole, and Vera.

1. CONSIDERATION OF RESOLUTION NO. 667 AUTHORIZING THE IMPLEMENTATION OF TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY UNDER GOVERNMENT CODE SECTION 54953 (AB 361)

Recommendation: “A motion to adopt Resolution No. 667 finding and declaring that it is unsafe to meet in person during the proclaimed state of emergency as a result of the continued threat of COVID-19, and authorizes the Executive Director, or her designee, to continue utilizing teleconferencing accessibility to conduct the Authority’s public meetings pursuant to Government Code § 54953.”

2. APPROVAL OF MINUTES FROM THE JULY 20, 2022 GOVERNING BOARD REGULAR MEETING

Recommendation: “A motion to approve the Minutes of the Governing Board Regular Meeting of July 20, 2022.”

3. APPROVAL OF MINUTES FROM THE AUGUST 17, 2022 GOVERNING BOARD REGULAR MEETING

Recommendation: “A motion to approve the Minutes of the Governing Board Special Meeting of August 17, 2022.”

NEW BUSINESS

4. CONSIDERATION OF RESOLUTION NO. 668 APPROVING A BUSINESS ASSOCIATE AGREEMENT (BAA) WITH THE CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY (CALMHSA) AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE BAA

Executive Director Hundal reported that TCMHA has an agreement with CalMSHA as project manager for Help@Hand, TCMHA’s innovation project, and that they will also train TCMHA staff on CalAIM and Peer Certification; therefore, CalMHSA was asking for TCMHA to sign a Business Associate Agreement (BAA) which will serve as an umbrella agreement to all the agreements that TCMHA enters into with CalMSHA, and avoid having to request a new one every time we need conduct business with them.

At 5:09 p.m., Board Member Elizabeth Ontiveros-Cole joined the meeting.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further comment, Board Member Cockrell moved, and Board Member Lau seconded, to adopt Resolution No. 668 authorizing the Executive Director to execute the Business Associate Agreement with CalMHSA. The motion was carried out by the following vote: AYES: Board Members Cockrell, Lantz, Lau, and Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Vera.

5. CONSIDERATION OF RESOLUTION NO. 669 ADOPTING REVISED POLICY AND PROCEDURE NO. 1.04, USE OF PERSONAL AND AGENCY VEHICLES FOR AGENCY BUSINESS, EFFECTIVE SEPTEMBER 21, 2022

Chief Financial Officer Acosta stated that staff is asking for the approval of a revised vehicle policy which had been in existence; that modifications were made to the policy to indicate that GPS equipment will be installed in all of Tri-City vehicles, as required by the insurance carrier; and that the insurance carrier will be responsible for supplying and installing the equipment into each of the Tri-City owned vehicles at no cost to Tri-City.

Board Member Lau inquired if the insurance carrier had any requirement or recommended any protective measures to prevent the theft of the catalytic converters. Chief Financial Officer Acosta replied that at this time, the insurance carrier only asked to install the GPS in all Tri-City owned vehicles.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further comment, Board Lantz moved, and Board Member Cockrell seconded, to adopt Resolution No. 669 revising the Authority's Policy and Procedure No. 1.04, Use of Personal and Agency Vehicles for Agency Business, Effective September 21, 2022. The motion was carried by the following vote: AYES: Board Members Cockrell, Lantz, Lau, and Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Vera.

6. CONSIDERATION OF RESOLUTION NO. 670 APPROVING THE SUBCONTRACTOR AGREEMENT FOR THE HUD CONTINUUM OF CARE PROGRAM WITH THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY (LACDA); AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT

Chief Clinical Officer Renteria stated that staff was recommending the Governing Board authorize a Subcontractor Agreement with the Los Angeles County Development Authority (LACDA) for the HUD Continuing of Care (CoC) Program, noting that this was a renewal of the long-standing agreement that Tri-City has with LACDA to provide care coordination supportive services to thirteen Tri-City clients that receive a HUD CoC housing voucher.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further comment, Board Member Nolte moved, and Board Member Ontiveros - Cole seconded, to adopt Resolution No. 670 Authorizing the Executive Director to execute the Subcontractor Amendment with LACDA for the HUD Continuum of Care Program. The motion was carried out by the following vote: AYES: Board Members Cockrell, Lantz, Lau, and Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Vera.

7. CONSIDERATION OF RESOLUTION NO. 671 AUTHORIZING TO ACCEPT THE AUTHORITY'S NON-COMPETITIVE ALLOCATION AWARD IN THE AMOUNT OF \$1,140,000 UNDER THE NO PLACE LIKE HOME (NPLH) PROGRAM FOR THE CLAREMONT GARDENS PROJECT

Executive Director Hundal reported that on August 29, 2022, the California Department for Housing and Community Development (CDHCD) notified Tri-City of the designation of No Place Like Home (NPLH) Program funds in the amount of \$1,140,000 for the Claremont Gardens Project. Accordingly, the CDHCD requested an updated Resolution that shows all the Notice of Funds Available (NOFA) dates to continue to move forward with the Standard Agreement required for the distribution of Tri-City's NPLH Non-Competitive Funds. She then indicated that Tri-City will assign its \$1,140,000 in NPLH funds to the Claremont Gardens Housing Project; and staff recommend that the governing Board authorizes Resolution No. 671 to receive Tri-City's non-comparative allocation funds under the NPLH program.

Board Member Ontiveros-Cole inquired for the location of the project.

Chair Leano replied that the project would be at 956 W Baseline Road in Claremont. He then opened the meeting for public comment; and there was no public comment.

There being no further comment, Board Member Lantz moved, and Board Member Lau seconded, to adopt Resolution No. 671 authorizing the Executive Director to act on behalf of TCMHA, to enter into, execute, and deliver and all documents required to be awarded, and for receipt of, Noncompetitive Allocation funds in the amount of \$1,140,000 under the No Place Like Home Program. The motion was carried out by the following vote: AYES: Board Members Cockrell, Lantz, Lau, and Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Vera.

AGENDA ITEM NO. 8 WAS PULLED FROM THE AGENDA.

MONTHLY STAFF REPORTS

9. RIMMI HUNDAL, EXECUTIVE DIRECTOR REPORT

Executive Director Hundal introduced and welcomed Tri-City's new Director of MHSA and Ethnic Services, Dana Barford, noting that she is not new to Tri-City and has been working here for twelve years, and had taken care of MHSA public hearings and stakeholder meetings, and also written the MHSA plans and the cultural competency plans. She then reported that the former Chief Information Officer was not in attendance as he had resigned due to personal reasons; and that Brian Cesario will be taking the lead in the IT Department until a new CIO is hired, and that Brian has been with Tri-City approximately seventeen years. She then provided an update on 988, the new 3-digit number for mental health, substance use, and suicide crisis lifeline that was

launched for active use on July 16, 2022, known as the Suicide and Crisis Lifeline; that in support of the launch, PEI program staff has created social media postings and a blog article that is posted on Tri-City's website that informs community members about 988, what to expect when you call/text/chat 988, and the vision for 988. She also reported that for the past two months, she has been out in the community; that she has met with the three city managers of the three cities to ask them what would they would like to see it for mental health services and their residents; that she attended a regular NAMI meeting and met with community members and had given the her cell phone number and email address; that she, Chief Clinical Officer Renteria, and Director of MHSA and Ethnic Services Barford did a presentation to the Police Commission in Claremont, in partnership with Moms Demand Action, noting that it was very well received by the Police Commission and the audience in that evening.

Chair Leano congratulated Executive Director on hiring Ms. Barford, and inquired when her former position will be filled. Executive Director Hundal replied that the position had been posted and to date only three applications had been received.

10. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

Chief Financial Officer Acosta reported that Tri-City is the middle of its annual independent external audit of financial statements; that because of a new Governmental Accounting Standard Board (GASB 87) there is a new liability implemented this year on the financial statements for the Royalty Building Lease, which has been in existence for several years, and leases are required to be disclosed as an actual liability, instead of just being disclosed as a lease. She also stated that there was a significant decrease to salaries and benefits expense as a result of GASB 68, which requires the net pension liability to be recorded on the face of our financial statements; she explained that although there was not an actual decrease in salaries and benefits, this was as a result of a decrease in actuarial calculations that are prepared in about a year in arrears, that experienced a significant benefit or an increase in the investment returns, which resulted in a decrease in the liability, which means that the salaries and benefits expense also decreases.

11. LIZ RENTERIA, CHIEF CLINICAL OFFICER REPORT

Chief Clinical Officer Renteria stated that Tri-City is transitioning to its new Electronic Health Record Cerner, which when it is finalized, staff will be able to report on some of the data. She also reported that included in her report is the finished product of Octopod Solutions stakeholder engagement process, noting that staff members Erin Sapinoso, Program Analyst, and Debbie Johnson, Program Manager for Children and Family Services, would share and provide an overview of the reports. She indicated that Tri-City was the recipient of two grants: 1) the Crisis Care Mobile Unit Grant, a planning grant set to sunset in February 14, 2023, in the amount of \$200,000 was earmarked for Tri-City to engage in a planning process, which was facilitated by Octopod solutions; and the 2) the Mental Health Student Services Act.

Program Analyst Erin Sapinoso stated that the Crisis Care Mobile Units (CCMU) was a \$200,000 grant for 1-year long planning set to end February 14, 2023, when Tri-City should have submitted an Action Plan for what we are going to do for a local CCMU Project. She then explained that the grant and project focuses on youth, individuals ages 25 and younger; that its purpose is to provide mobile behavioral health crisis services to prevent and divert involvement in the criminal justice system; and that the second grant for Mental Health Student Services Act (MHSSA), Tri-City received \$3.8 million dollars; however, an additional \$1.03 million dollars, granted earlier this year

totaling \$4.8 million from the Mental Health Services Oversight and Accountability Commission (MHSOAC); that this grant is a four-year planning and implementation Grant project for children, youth and young adults, and also to foster school and community partnerships to provide access to mental health services where they feel comfortable, such at the schools sites, noting that the three school districts and charter schools, are Tri-City's major partners for this Grant project. She stated that Tri-City contracted Consultant Octopod Solutions to facilitate community stakeholder engagement, which was required under the grants, and explained the engagement process and mentioned the target groups that participated.

Deborah Johnson, Children's Program Manager, reported that Consultant Octopod Solutions wrote a final report about the community stakeholder engagement for each of the two Grants which included finding major themes, key findings, what works and does not work, potential initiatives, and plausible next steps, noting that these reports will be posted in Tri-City's Website. She then discussed some of the themes, such as difficulty navigating the mental health system and crisis response; mental health systems and services need to be more inclusive and accessible to provide culturally competent services and response; efforts to reduce stigma and criminalization around in mental health and behavioral health crisis; and location-based and co-located peer support programs and services. Accordingly, Tri-City has been having partner meetings, continuing to collect data, and has met with other grantees, stating that discussions include assessing how the landscape/community looks, what resources there are, where gaps exist, and how to utilize these grants to help improve these findings; and shared that design of project plans are in progress with community partners and internal Tri-City staff.

Board Member Lantz stated that one of the recurring themes was the need for emergency assistance outside of regular business hours for both youth and adults, and inquired if part of the planning process for the mobile unit will be to include services outside normal business hours as part of their program.

Chief Clinical Officer Renteria replied in the affirmative, pointing out the plan requirement is for a 365, 24/7 mobile crisis unit, which is the reason for a long planning process to make sure to think about future of a crisis response for our communities that hopefully be able to provide the most top-notch service to the three cities.

Board Member Lantz commented that she noticed that parochial High Schools did not participate in the community process, noting that parochial schools in the area do serve large numbers of our community and she wants to make sure that they are included in the school assessment component.

Children Program Manager Johnson asked Board Member Lantz to share if she had connections with the other schools in the three cities, pointing out that in addition to the grant funding, we have a solution program to be the bridge for students in the three cities to Tri-City mental health services, which includes outreach and engagement, communication, and collaboration with our schools, noting that it was an ongoing process.

Chief Clinical Officer Renteria commented that one of the biggest gains of having a planning process is the collaboration, the buy-in, and the relationships that are being formed in the community; thus, it would be great to have more schools from the three cities involved in the community process.

12. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT

Hundal reported that Medical Director Teimoori was not in today, but she can answer any questions about his report.

13. DANA BARFORD, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA and Ethnic Services Barford thanked everyone for the warm welcome and stated that she was honored to have this position and expressed excitement about it. She then shared a couple of success stories, point out the perseverance of community navigators; she also provided an under ethnic services stating that our previous Cultural Advisory Councils have been struggling to re-establish and re-build their membership, decided to host an event in celebration Hispanic Heritage month and of Suicide Prevention month with fun activities and games, which was a great success. She then reported that in September, Tri-City launched its MyStrength app, and thanked Chair Leano, who helped staff by creating his own PSA by personally talking to the audience, stating how easy it was to download the app, sharing the results of his assessment, and indicating how it is for everyone not just for someone with a diagnosis; she noted that it was a very powerful message and it was posted on Instagram and Facebook.

14. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT

Chief Compliance Officer Majors-Stewart reported that over the last two years staff had been talking about the transition to Cerner, a new Electronic Health Record system, noting that in the last year it was the primary focus in best practices, in close collaboration with the IT Department, to prepare staff for the agency-wide transition into the new electronic health record; that the Go Live was pretty significant and it had a huge agency-wide impact, specially to the Clinical Department, and any accompanying supportive administrative departments that support clinic operations, because these are the primary users in the electronic health records. She explained that the Go Live process was a tremendous undertaking because it had many layers and levels of development and building that required training, and a significant amount of time, effort, flexibility, and adaptability by our staff; and that she was happy to report that overall, the Go Live, and the initial project Stabilization was very successful. She commended staff across all the various departments because staff had to learn and adapt to the new EHR system pretty quickly with not as much training as they wanted; that everyone showed what true teamwork was like across the teams and witnessed an amazing perseverance in the midst of learning something new, and saw the heart of Tri City come out this project. She then stated that there are still more phases to carry out, but will be accomplished through the next year.

Executive Director Hundal commented that it was a smooth transition because of the leadership of Natalie Majors, pointing out that she and her team took the leadership in this whole process; and expressed thanks for her leadership. Chief Compliance Officer Majors-Stewart indicated that she had help from the core team and Chief Information Officer.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further comment, Board Member Lantz moved, and Board Member Lau seconded, to receive and file the month of September staff reports. The motion was carried by an unanimously vote. The motion was carried out by the following vote: AYES: Board Members

Cockrell, Lantz, Lau, and Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Vera.

GOVERNING BOARD COMMENTS

Board Member Lau expressed gratitude to the Navigators who attended the Youth and Family Action Committee meeting for the City of La Verne a week ago, noting that they did a great job; and that she appreciates their engagement, enthusiasm, and their participation with the schools in the school district.

Chair Leano encouraged the Governing Board to download the MyStrength App and do a little 3-second video sharing what they think about it; and thanked Tri-City staff for helping him navigate the App.

PUBLIC COMMENT

Edward Strickland commented that he had the pleasure of speaking at the last Governing Board meeting to share his experience with his son's multiple 5150s over a six-month period this year, and his subsequent incarceration. He added that LA Times released an article today about his struggles with his son's mental illness; that he and his wife were just humbled that we had the opportunity to share their story with many barriers that their son is facing right now in connection with involuntary care ordered by the Mental Health Court and the shortage of hospital beds to get care.

Executive Director Hundal commented that she had read the article and shared it with the executive team; that she will share it with the Governing Board, noting that it was very touching and moving for all of us; that she wished him the best and that Tri-City is here for them.

Board Member Nolte thanked Mr. Strickland for his comment, and echoed Executive Director's comment in solidarity with Mr. Strickland; and expressed appreciation for Mr. Strickland's willingness to share his story.

ADJOURNMENT

At 5:59 p.m., Chair Leano adjourned the Governing Board meeting of September 21, 2022 in honor of the memory of Governing Board Member Ron Vera's mother who passed away this month and her memorial services were held yesterday. The next Regular Meeting of the Governing Board will be held on Wednesday, October 19, 2022 at 5:00 p.m., via teleconference pursuant to Government Code § 54953.



Micaela P. Olmos, JPA Administrator/Clerk