



MINUTES

REGULAR MEETING OF THE GOVERNING BOARD OCTOBER 19, 2022 – 5:00 P.M.

The Governing Board held on Wednesday, October 19, 2022 at 5:02 p.m. a Regular Meeting Via Teleconference pursuant to Government Code § 54953, which allows the continuation to hold meetings without gathering in a room in an effort to minimize the spread and mitigate the effects of COVID-19 (Corona Virus Disease of 2019).

CALL TO ORDER Vice-Chair Nolte called the meeting to order at 5:02 p.m.

ROLL CALL Roll call was taken by JPA Administrator/Clerk Olmos.

GOVERNING BOARD

PRESENT: Jed Leano, City of Claremont, Chair
John Nolte, City of Pomona, Vice-Chair
Carolyn Cockrell, City of La Verne, Board Member
Paula Lantz, City of Pomona, Board Member
Wendy Lau, City of La Verne, Board Member
Elizabeth Ontiveros-Cole, City of Pomona, Board Member
Ronald T. Vera, City of Claremont, Board Member (joined at 5:04 pm)

ABSENT: None.

STAFF

PRESENT: Rimmi Hundal, Executive Director
Darold Pieper, General Counsel
Liz Renteria, Chief Clinical Officer
Seeyam Teimoori, Medical Director
Dana Barford, Director of MHSA & Ethnic Services
Natalie Majors-Stewart, Chief Compliance Officer
Trevor Bogle, Controller
Mica Olmos, JPA Administrator/Clerk

CONSENT CALENDAR

Vice-Chair Nolte opened the meeting for public comment; and there was no public comment.

There being no comment, Chair Leano seconded, and Vice-Chair Nolte, to approve the Consent Calendar. The motion was carried out by the following vote, with Board Members Lantz and Vera abstaining from approval of Agenda Item No. 2: AYES: Board Members Cockrell, Lantz, Lau, Ontiveros-Cole, and Vera; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: None.

1. CONSIDERATION OF RESOLUTION NO. 672 AUTHORIZING THE IMPLEMENTATION OF TELECONFERENCING REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY UNDER GOVERNMENT CODE SECTION 54953 (AB 361)

Recommendation: “A motion to adopt Resolution No. 672 finding and declaring that it is unsafe to meet in person during the proclaimed state of emergency as a result of the continued threat of COVID-19, and authorizes the Executive Director, or her designee, to continue utilizing teleconferencing accessibility to conduct the Authority’s public meetings pursuant to Government Code § 54953.”

2. APPROVAL OF MINUTES FROM THE SEPTEMBER 21, 2022 GOVERNING BOARD REGULAR MEETING

Recommendation: “A motion to approve the Minutes of the Governing Board Regular Meeting of September 21, 2022.”

3. CONSIDERATION OF RESOLUTION NO. 673 ADOPTING REVISED POLICY AND PROCEDURE NO. PP-13, DOCUMENTATION OF DISCLOSURES AND HIPAA/PRIVACY RECORDS RETENTION, EFFECTIVE OCTOBER 19, 2022

Recommendation: “A motion to adopt Resolution No. 673 revising the Authority’s Policy and Procedure No. PP-13: Documentation of Disclosures and HIPAA/Privacy Records Retention, Effective October 19, 2022.”

4. CONSIDERATION OF RESOLUTION NO. 674 ADOPTING REVISED POLICY AND PROCEDURE NO. II-18, WORKFORCE MEMBERS ABILITY TO PROVIDE GOODS AND SERVICES UNDER FEDERALLY FUNDED HEALTH CARE PROGRAMS, EFFECTIVE OCTOBER 19, 2022

Recommendation: “A motion to adopt Resolution No. 674 revising the Authority’s Policy and Procedure No. II-18: Workforce Members Ability to Provide Goods and Services Under Federally Funded Health Care Programs, Effective October 19, 2022.”

NEW BUSINESS

5. CONSIDERATION OF RESOLUTION NO. 675 AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO PARTICIPANT AGREEMENT WITH THE CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY (CalMHSA) TO PROVIDE SUPPORTIVE SERVICES, MATERIALS, AND RESOURCES UNDER TRI-CITY’S MHSA PREVENTION AND EARLY INTERVENTION PLAN (PEI)

Director of MHSA and Ethnic Services Barford reported that the agreement between CalMHSA, California Mental Health Services Authority, and Tri-City, is an ongoing agreement that has existed for a while; that CalMHSA provide resources and technical assistance for stigma reduction, and suicide prevention; that this agreement is a continuation and this time it will be for three years instead of one year; and discussed the cost breakdown which will total \$158,000.00 and will be funded from PEI Plan.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further comment, Vice-Chair Nolte, and Board Member Lantz seconded, to adopt Resolution No. 675 authorizing the Executive Director to execute the Participant Agreement with CalMHSA. The motion was carried by the following vote: AYES: Board Members Cockrell, Lantz, Lau, Ontiveros-Cole, and Vera; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: None.

6. CONSIDERATION OF RESOLUTION NO. 676 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN AMENDMENT TO THE DISPOSITION AND DEVELOPMENT (DDA) AGREEMENT WITH RESTORE NEIGHBORHOODS, LA, INC. (RNLA) FOR THE CLAREMONT GARDENS SENIOR HOUSING PROJECT AT 956 W BASELINE ROAD IN CLAREMONT, CALIFORNIA

Executive Director Hundal reported that on February 19, 2020, the Governing Board designated TCMHA's No Place Like Home (NPLH) Non-Competitive Allocation Funds in the amount of \$1,140,736 to develop a 15-unit construction/rehabilitation combined affordable housing and permanent supportive senior housing project, known as Claremont Gardens, in partnership with the City of Claremont, Genesis LA Economic Growth Corporation, and Restore Neighborhoods, LA, Inc. (RNLA); and on February 17, 2021, the Governing Board authorized a Disposition and Development Agreement (DDA) with RNLA for the development, financing, and operation of the Claremont Gardens at TCMHA's property located at 956 W Baseline Road in Claremont, California, noting that the DDA specified a closing date by June 30, 2021 which has expired. She explained that TCMHA did not receive its NPLH non-competitive funds until August 29, 2022; and on September 21, 2022, the Governing Board authorized the acceptance of the Authority's non-competitive allocation award in the amount of \$1.1 million under the NPLH program for the Claremont Gardens Project. She also stated that the loan contributions for the Garden Project are split as follows: City of Claremont \$1,750,000 (28%); County of Los Angeles \$750,000 (12%); TCMHA Non-Competitive NPLH Funds \$1,140,000 (18%); TCMHA Land Contribution \$1,260,000 (20%); and San Gabriel Valley Regional Housing Trust \$554,750 (9%); that if the project does not go through, Tri-City will always be first in line, and the property will revert back to Tri-City, noting that staff has already given instructions to the Escrow Company to not close escrow until Tri-City authorizes it; and that staff recommends that the Governing Board approve the Amendment to the DDA Agreement in order to extend the escrow closing deadline and approve a Subordination and Intercreditor Agreement for the Claremont Garden Senior Project.

Board Member Lantz inquired if the amounts that were indicated were loans or grants, or which are expected to be repaid.

Executive Director Hundal stated that the NPLH funding is a grant, and if the project does not go forward, the money reverts to the State.

Chair Leano stated that the funding from the City of Claremont is a grant; however, it is technically a loan because it will be forgiven only if the developer maintains fifteen units of Permanent Supportive Housing (PSH) at the qualified income levels; and if they fail to provide the PSH, then the money is due back.

Board Member Lantz further inquired if those are these conditions are similar to the other entities involved. Executive Director Hundal replied in the affirmative.

Board Member Vera inquired for the reason not being able to close escrow on the previously agreed date. Executive Director Hundal stated because Tri-City did not receive the NPLH funds in time.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further discussion, Board Member Lantz moved, and Board Member Ontiveros-Cole seconded, to adopt Resolution No. 676 authorizing the Executive Director to execute an Amendment to the DDA with RNLA to extend the escrow closing deadline and approve a "Subordination and Intercreditor Agreement" for the Claremont Garden senior housing project, at 956 W. Baseline Road in Claremont, California. The motion was carried by the following vote: AYES: Board Members Cockrell, Lantz, Lau, Ontiveros-Cole, and Vera; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: None.

7. CONSIDERATION OF RESOLUTION NO. 677 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE BONITA UNIFIED SCHOOL DISTRICT (BUSD) TO PROVIDE DROP-IN MENTAL HEALTH SERVICES TO STUDENTS IN ITS DISTRICT

Director of MHSA and Ethnic Services Barford reported that the over the past fifteen years, Tri-City has entered into an MOU with the Bonita Unified School District, for Tri-City to provide interns, which are 2nd-year Master level Therapists, to work with elementary and high school students at the schools sites; and that Tri-City will be reimbursed \$20,000.

Board Member Lantz stated that the staff report indicated two high schools and eight elementary schools; however, the MOU list three high schools: Bonita, Chaparral and Vista. Wellness Center Manager Gamaliel Polanco explained that it is only two high schools Bonita, and Vista & Chaparral Continuation School.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further discussion, Board Member Cockrell moved, and Board Member Lau seconded, to adopt Resolution No. 677 approving the MOU with the BUSD and authorizing Executive Director to execute the MOU. The motion was carried by the following vote: AYES: Board Members Cockrell, Lantz, Lau, Ontiveros-Cole, and Vera; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: None.

8. CONSIDERATION OF RESOLUTION NO. 678 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE MEMORANDUM OF UNDERSTANDING WITH NATIONAL ALLIANCE OF MENTAL HEALTH GREATER LOS ANGELES COUNTY (NAMI GLAC) TO PROVIDE PEER-LED SUPPORT SERVICES AND EDUCATION CLASSES UNDER TCMHA'S MHSA COMMUNITY SERVICES AND SUPPORTS (CSS) PLAN

Board Member Vera recused himself, by turning off his audio and camera, due to conflict of interest since NAMI is his client.

Director of MHSA and Ethnic Services Barford reported that Tri-City's partnership with NAMI has just continued to grow over the years, and staff really cherish the mutual collaboration that exists; she then expressed being proud to present the renewal of a MOU which has been in existence

since 2011 with NAMI Pomona Valley, now known as the National Alliance of Mental Health Greater Los Angeles County (NAMI GLAC), which will be \$14,300 for NAMI to provide Peer-led Support Services, in the form of support groups throughout the Tri-City area.

Chair Leano opened the meeting for public comment; and there was no public comment.

Chair Leano recognized Mr. David Estrada, from NAMI Greater Los Angeles, and expressed gratitude for Mr. Estrada and the advocates he works with, noting that Tri-City is always excited to partner with NAMI.

There being no further comment, Board Member Cockrell moved, and Vice Chair Nolte seconded, to adopt Resolution No. 678 authorizing the Executive Director to execute a MOU with NAMI GLAC for Peer-Led Support Services Classes. The motion was carried out by the following vote: AYES: Board Members Cockrell, Lantz, Lau, and Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Vera.

9. CONSIDERATION OF RESOLUTION NO. 679 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH NATIONAL ALLIANCE OF MENTAL HEALTH GREATER LOS ANGELES COUNTY (NAMI GLAC) TO PROVIDE PRESENTATIONS AND TRAINING ON MENTAL HEALTH UNDER TCMHA MENTAL HEALTH SERVICES ACT (MHSA) PREVENTION AND EARLY INTERVENTION (PEI) PLAN

Board Member Vera recused himself, by turning off his audio and camera, due to conflict of interest since NAMI is his client.

Director of MHSA and Ethnic Services Barford stated that this MOU will continue Tri-City's collaboration with NAMI, which will be funded through the Prevention and Early Intervention (PEI) Plan, in the amount of \$35,500 for NAMI volunteers to go to our schools and meet with parents, teachers, and students and provide trainings through two different programs: 1) Ending the Silence, a program that has a comprehensive suicide prevention component, and 2) NAMI 101, a nuts and bolts program recognizing science.

Chair Leano again expressed his gratitude for NAMI GLAC; and then opened the meeting for public comment; and there was no public comment.

There being no further comment, Board Member Lantz moved, and Board Member Cockrell seconded, to adopt Resolution No. 679 authorizing the Executive Director to execute a MOU with NAMI GLAC to provide presentations and training on Mental Health under TCMHA MHSA PEI Plan. The motion was carried by the following vote: AYES: Board Members Cockrell, Lantz, Lau, and Ontiveros-Cole; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Vera.

MONTHLY STAFF REPORTS

10. RIMMI HUNDAL, EXECUTIVE DIRECTOR REPORT

Executive Director Hundal thanked Chair Leano and Vice-Chair Nolte for joining Tri-City staff and attend the Gala event hosted by the Pomona Pride Center, noting that Tri-City received an award that night for Organizational Impact, and a Certificate of Recognition from Supervisor Hilda Solis,

also for organizational impact; and that Senator Connie Leyva approached her to thank Tri-City for its services; she noted that also present were Board Member Ontiveros-Cole and several staff members, and that the festivities had a very good and positive atmosphere. She then reported that Tri-City is excited to support staff who are now becoming officially Certified Peer Specialists, noting that they are going through a rigorous training process to become certified; and that they will be able to bill for their services in recognition of their work in partnership with clinicians. Lastly, she stated that last month there were eight new hires and only two separations, pointing out that turnover numbers are in the positive.

11. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT

On behalf of Chief Financial Officer Acosta, Controller Trevor Bogle reported that in the monthly unaudited financial statement of the fiscal year, the first two months we experience a lot of upfront costs combined with the delayed payments from LACDMH, which resulted in negative cash flow as of August 31st, but through the end of September \$2.2 million dollars were received in payments from LACDMH, noting that as a result of timing there would not be negative. He also indicated that the final draft of Tri-City's audited financial statements are with the auditors; that the audited financial statements, along with the governance letter, and the opinions will be presented to the Governing Board in the November Agenda packet; that there will be two new items GASB (Governmental Accounting Standard Board) 87, which requires to classify leases as a liability; and GASB 31, which requires a fair market value adjustment; that Tri-City's investments are in LAIF, noting that for the first time that he can recall, LAIF has had a fair market value adjustment of less than one, which means we experience a net investment loss, and then cash is presented on the financial statement, is reduced; that with Pacific Western Bank, there was a deposit that basically brought the interest rate down back when there was a mortgage, but now that the mortgage is no longer there, the accounts are not earning interest, thus, staff is in the process of closing that account, and the money will be transferred to Wells Fargo Bank.

12. LIZ RENTERIA, CHIEF CLINICAL OFFICER REPORT

Chief Clinical Officer Renteria stated that she will share each month about clinical operations and how they currently function; that included in the report the Access To Care Program, which is the in-taking coordination of care, and that for some time they were not fully staffed and some of the network adequacy numbers were not where she had hoped they would be, and that staff is really working diligently to improve Tri-City's access numbers and discussed the strategies; that we are very much in line with other agencies as we are trying to climb out of the pandemic and turnover, and expressed confidence that Tri-City will be able to turn this number around. She then referred to the data provided in her report and indicated that the first part is the number of intakes or contacts that must be made before a referral can be closed, and discussed the arduous process to get somebody into an appointment.

Board Member Cockrell thanked Chief Clinical Officer Renteria for the transparency and the information provided, noting that it helps her when she interfaces with Tri-City through her work to get a better understanding of the nuts and bolts of what is going on.

13. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT

Medical Director Teimoori reported that Tri-City is committed to provide whole person care; and pointed out that he provided data related to a wide variety of services that Tri-City provides.

14. DANA BARFORD, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT

Director of MHSA and Ethnic Services Barford announced that tomorrow is Global Peer Support Day when peers all across the world are recognized; that Tri-City also has provided zoom backgrounds to all staff to utilize, to recognize peers, and to thank them for their service. She then reported that staff is completing interviews for the MHSA Projects Manager; and discussed the five new positions that will be filled in the MHSA department, including three community navigators and one administrative assistant.

Board Member Cockrell inquired if the three community navigators are new positions. Director of MHSA and Ethnic Services Barford replied that they are vacant positions, noting that we have seven positions, but only four positions are currently filled.

15. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT

Chief Compliance Officer Majors-Stewart reported that in November Tri-City will have a medical recertification audit for the children's system of care by LACDMH, noting that it already had the adult system of care audit in August. She explained that LACDMH will be on site and they will perform a physical plan inspection of the site, review clinical operations and service delivery policies; and indicated that she will provide an update to the Board after staff receive the results of the certification. She then reported that the next phase of the Electronic Health Records transition is data accuracy, making sure that patient data and charts got migrated properly so that reports can be created and be distributed to staff and to leadership; that some key data accuracy areas to focus is billing, patient tracking, and county and state reporting; that this will also ensure that revenues are generating the way they are supposed to, noting that these activities are a very important facet of the quality, monitoring, and assurance that it is performed at best practices which is important to support the clinical operations.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further comment, Vice-Chair Nolte moved, and Board Member Lau seconded, to receive and file the month of October staff reports. The motion was carried by the following vote: AYES: Board Members Cockrell, Lantz, Lau, Ontiveros-Cole, and Vera; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: None.

GOVERNING BOARD COMMENTS

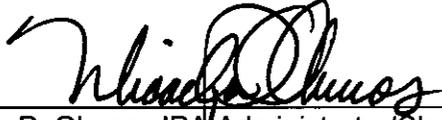
Board Member Nolte commented about the awful crash that happened on Holt Avenue and the father who passed away; noting that he reached out to Executive Director Hundal, and in turn, she has reached out to the police; and that mayor has made contact with the family; and that they are taking steps to make sure that their physical needs as well as their mental health needs and counseling are met.

PUBLIC COMMENT

There was not public comment.

ADJOURNMENT

At 5:49 p.m., on consensus of the Governing Board its meeting of October 19, 2022 was adjourned. The next Regular Meeting of the Governing Board will be held on Wednesday, November 16, 2022 at 5:00 p.m., via teleconference pursuant to Government Code § 54953.



Micaela P. Olmos, JPA Administrator/Clerk