



**MINUTES**

**GOVERNING BOARD AND THE MENTAL HEALTH COMMISSION  
REGULAR JOINT MEETING  
DECEMBER 20, 2023 – 5:00 P.M.**

The Regular Joint Meeting of the Governing Board and Mental Health Commission was held on Wednesday, December 20, 2023 at 5:00 p.m. in the MHSA Office located at 2001 North Garey Avenue, Pomona, California.

**CALL TO ORDER** Chair Leano called the meeting to order at 5:01 p.m.

**ROLL CALL** Roll call was taken by JPA Administrator/Clerk Olmos.

**GOVERNING BOARD**

**PRESENT:** Jed Leano, City of Claremont, Chair  
John Nolte, City of Pomona, Vice-Chair  
Carolyn Cockrell, City of La Verne, Board Member  
Paula Lantz, City of Pomona, Board Member  
Wendy Lau, City of La Verne, Board Member  
Ronald T. Vera, City of Claremont, Board Member  
Beverly Johnson, City of Pomona, Alternate Board Member

**ABSENT:** Elizabeth Ontiveros-Cole, City of Pomona, Board Member

**MENTAL HEALTH COMMISSION**

**PRESENT:** Anne Henderson, Chair  
Wray Ryback, Vice-Chair  
Clarence D. Cernal  
Joan M. Reyes  
Twila L. Stephens  
Toni L. Watson

**ABSENT:** Isabella A. Chavez  
Nichole Perry

**STAFF**

**PRESENT:** Diana Acosta, Chief Financial Officer  
Amy Grayson, Deputy General Counsel  
Elizabeth Renteria, Chief Clinical Officer  
Dana Barford, Director of MHSA & Ethnic Services  
Natalie Majors-Stewart, Chief Compliance Officer  
Micaela P. Olmos, JPA Administrator/Clerk

## **PRESENTATION**

### **A. TRI-CITY MENTAL HEALTH AUTHORITY HOUSING OVERVIEW**

Chief Clinical Officer Renteria explained that homelessness refers to an individual or a family who lacks a fixed, regular, and adequate nighttime residence, and pointed out that within, there is a subgroup of individuals who are considered unsheltered, which is living long-term in places that are not meant for habitation such as riverbeds, parks, behind buildings, etc. She distinguished between homeless individuals and individuals who are homeless that are unsheltered in order to accurately present the 2023 statistics that were gathered from the annual Point-In-Time count, that is the count of sheltered and unsheltered persons experiencing homelessness conducted by the Los Angeles County, noting that there is another one coming up and Tri-City Mental Health Authority will be participating. She provided the 2023 statistics noting that there was a 14% increase in visible identification of unsheltered individuals when compared with the 2022 statistics both nationwide and locally; that Point In Time count data from 2022 showed that Claremont identified 26 individuals, La Verne identified 41, Pomona identified 716, and 6 were identified in the unincorporated areas of Pomona. She added that the housing presentation will discuss the efforts in place by Tri-City Mental Health Authority (TCMHA) to assist individuals experiencing homelessness, including the programs provided by the Housing Program.

Housing Manager Monzon provided an overview of TCMHA Housing Program, and stated that 'housing is mental wellbeing'; that the TCMHA Housing team strives to be 'Housing First' focused; that they work with the Coordinated Entry System (CES), which does not ask about the ability to maintain housing when it comes to an individual's eligibility for a housing program. She then introduced the Housing Department Team, stating that everyone has their own specialty and there is not much overlap: 1) Jose Castaneda, ensures there is communication between the teams and certain clients within TCMHA; 2) Dwight Pennington, housing navigator who receives the open referrals; 3) Elaine Hernandez, works with the landlords hosting monthly workshops and sessions to help them better support their tenants; 4) the three Residential Services Coordinators (RSC), who although they have similar jobs, they tend different properties with a different developer and property manager and that each one of them are specialists for their specific assigned property; 5) Cynthia Vega, Housing Supervisor who oversees staff and provides direct supervision; and her position as the Housing Manager, who helps with building the programs and continues to find ways to assist the community. She then provided a timeline from the time she became Housing Manager beginning in 2017, and reported that in June 2018, TCMHA began to participate in the Coordinated Entry System, an online database system used by the Los Angeles County to coordinate and identify who are the most vulnerable individuals in the County and match them to housing, and explained the CES process to connect individuals to services and stay connected with all the other agencies. She then stated that in December of 2021, TCMHA identified a more streamlined vision for funding, and a set plan for each client; and shared different examples of crisis situations that would call for a motel voucher or assistance to catch up with rent, which TCMHA is able to help with, and at the same time ensuring that clients are also utilizing outside resources. She then stated that in 2022, the need for ROI's (Release of Information) became clear, and now it is a standard protocol between the housing team and the clinical team for added safety and client privacy protection, pointing out that a ROI must be in file before any staff member from one department can speak to the medical provider of that specific client. She added that in 2023, CARE (Community Assistance, Recovery, and Empowerment) Court was implemented, and staff is ready for any changes that need to be made.

Chair Leano inquired about the elimination of open-ended hotel stays and the status of housing stock that was used to provide housing for those who needed housing. Housing Manager Monzon replied that they eliminated motel stays that were not a definite amount of time, and that now there needs to be a subsequent coordinated plan for clients to move forward with a motel stay.

Housing Manager Monzon explained a few 'Housing First' principles that TCMHA abides by which include immediate access to permanent housing with no housing readiness requirement and harm reduction, noting that it is helping clients diminish whatever has not allowed them to maintain housing or work. She added that TCMHA staff work with the Los Angeles County to determine the assistance the clients are eligible to receive, and also work with the client to create an individualized plan; and discussed the various Permanent Supportive Housing (PSH) funded through the MHSA (Mental Health Services Act) Housing Program; that TCMHA now has a presence in housing and individuals can come to them to get services. She reported that TCMHA has 21 units reserved at Parkside; 25 units at Holt; 8 units focused on TAY (Transition-Aged Youth) at Cedar Springs; and at 10 units at Villa Esperanza.

Commissioner Watson inquired if the Transition Aged Youth must relocate after they age out. Housing Manager Monzon replied in the negative, stating that once they are in the building, it is their home until they no longer choose to live there; and explained the housing selection process for TAY, noting that the property managers assist in maintaining the housing while TCMHA staff provides support.

Chair Leano inquired about the difference between MHSA units and VASH units, and if they are also PSH. Housing Manager Monzon replied in the affirmative, noting that VASH units are PSH reserved for Veterans. Chair Leano then sought clarification regarding TCMHA having 72 units of PSH within the four properties combined. Housing Manager Monzon replied in the affirmative.

Board Member Vera inquired about the status of the waitlist. Housing Manager Monzon responded that there is no waitlist; however, it is similar to the CES matcher; that they identify everyone in the agency when they come in, and identify if anyone is homeless; and explained the various steps to confirm who matches the income requirement and the household size request.

Discussion ensued regarding how it is determined if an individual is able to live independently in supportive housing, which does not have to be established since PSH is based on the 'Housing First' principle and if someone is the next person who is eligible to apply, they are assisted in the application process and also TCMHA staff works with them to maintain their health. For situations where an individual has severe mental health issues that hinder them from being independent, TCMHA staff connects that individual with services, such as an in-home support service.

Housing Manager Monzon shared about upcoming housing projects using the No Place Like Home (NPLH) funding. She explained that TCMHA applied for the competitive NPLH funding in partnership with the Cesar Chavez Foundation that will develop a 90-unit housing project, and 9 of those units will be reserved for TCMHA, noting that the groundbreaking was this past June; and that it is expected to have the units ready to lease within the next year. She added that TCMHA also applied for non-competitive NPLH funds with Restore Neighborhoods Los Angeles (RNLA) for the Claremont Housing Project for seniors ages 60 and up; that this project will be a partnership with the City of Claremont and Genesis Los Angeles; that it will be a total of 15 units and 8 of those units will be reserved for TCMHA.

Housing Manager Monzon continued to share how TCMHA staff helps clients maintain housing; that they do not expect clients or individuals to live in the housing permanently, but they allow it to be a space where they can figure out plan to maintain housing on their own. She pointed out that they work with Continuum of Care, which is in both Los Angeles County and Pomona; that they have housing certificates that allow people who have a disability to be able to find housing where they only pay 30% of their income; and discussed the difference between the Continuum of Care Certificate and the Housing Choice Voucher (or Section 8 housing) and how individuals qualify for each. She then stated that the property located on Park Avenue in Pomona is owned by TCMHA and it was converted into 8 apartment units; that a property management company manages the property; and those housed have either a voucher or certificate. She then talked about Hope for Home (H4H), stating that TCMHA pays for 31 beds and 28 of these beds are for active clients that are enrolled in services such as AOP, FSP, or TAY; and that three beds are reserved for the Intensive Outreach And Engagement Team for when they work with individuals who are not fully in services, they place them in one of those beds while working on getting them into services. She also stated that in 2022, the TCMHA team began to work closely to bridge some of the communication gaps between TCMHA and H4H due to the difference in housing terminology and clinical terminology, and by having access to the Homeless Management Information System (HMIS), an online database for all individuals who are homeless; and explained how it is utilized to connect individuals to services. She then talked about the various housing opportunities that come through SPA Los Angeles County; provided the Fiscal Year 2022-23 TCMHA housing referrals.

Discussion ensued regarding referrals within TCMHA, from the clinical team to the housing team; about the increase in housing referrals; about identifying resources when it is not possible to provide housing and connect individuals with health advocates to apply for SSI or to the wellness center employment specialists; and about how overall, the housing team can assist the individual in working towards their goal; and about the increase in the number of people who are homeless is a direct result of the moratorium, the financial assistance and the Covid-19 pandemic.

Housing Manager Monzon continued with her presentation and provided the fair market rent for each county developed by the Housing and Urban Development (HUD), noting that it increases annually.

Commissioner Ryback inquired about the San Bernardino County rates. Housing Manager Monzon responded that she does not have those numbers, but they are not far off from the Los Angeles County rates; that staff makes sure to have housing listings available for anyone who is interested and sometimes they will include housing in the neighboring areas such as San Bernardino County.

Commissioner Reyes inquired about what determines a fair market rate. Housing Manager Monzon stated that HUD determines the fair market rate. Chief Clinical Officer Renteria shared from the HUD website that a fair market rate is generally calculated as the 40th percentile of gross rents for regular standard quality units in a local housing market. Discussion ensued and it was concluded that although the numbers are 10% lower than the midpoint, real rents run higher than the numbers shown.

Housing Manager Monzon shared about the Housing Stability Project, which is a way to create positive relationships between mental health providers, landlords, property managers, and clients

with a focus on TAY; and indicated that there are three groups that they host for the community: 1) Open Door; 2) the Roommate 101 class; and 3) the Good Tenant Curriculum.

Discussion ensued regarding tenant programs being available to the community and not only for TCMHA clients, which are also hosted at non-TCMHA associated properties; about other agencies that offer similar kinds of housing opportunities in the area beside TCMHA, such as the Union Station Homeless Services, Volunteers of America, Prototypes, Foothill Aids Project and David and Margaret; and about how funding can be set aside for TCMHA housing since there is no money designated for housing at this time.

Chair Leano thanked Housing Manager Monzon for the presentation and shared that a similar presentation was given by the previous Executive Director in the Summer of 2019; that in the previous presentation, an appropriate number of housing units was shared and inquired about the optimum number of permanent supportive housing units TCMHA should have for the next 5 and 10 years, since it looks like TCMHA is in need of increasing capacity as well as increasing capacity for those in FSP who have no capacity to pay; and that that increasing capacity should be the focus; and requested that this information be presented at the next stakeholder process.

Discussion ensued regarding census data and how it might be used to determine the need for housing; about the current housing stock and about how any new development opportunities for consideration would require funding to be secured for the acquisition, or a TCMHA collaboration with a landowner that wants Permanent Supportive Housing.

Board Member Vera shared that the Los Angeles County is encouraging a network of licensed adult residential care facilities to treat the homeless and mentally ill; that they are trying to get legislation to increase subsidies for individuals who do that.

## **MENTAL HEALTH COMMISSION**

### **1. APPROVAL OF MINUTES – MENTAL HEALTH COMMISSION REGULAR MEETING OF SEPTEMBER 12, 2023**

There being no discussion, Commissioner Watson moved, and Commissioner Cernal seconded, to approve the Mental Health Commission Minutes of its Regular Meeting of September 12, 2023. The motion was carried by the following vote: AYES: GB Liaison Cockrell, Commissioners Cernal, Reyes, Stephens, and Watson; Vice-Chair Ryback; and Chair Henderson. NOES: None. ABSTAIN: None. ABSENT: Commissioner Chavez and Perry.

Chair Henderson noted that there were no Minutes for the October or November Mental Health Commission meetings since there was no quorum.

### **2. SELECTION OF AN AD-HOC COMMITTEE TO PREPARE THE 2023 DATA NOTEBOOK FOR LOCAL BEHAVIORAL HEALTH BOARDS AND COMMISSIONS**

Commissioner Ryback inquired if they were asking for volunteers. Chair Henderson responded in the affirmative. Commissioner Cernal requested a summary of tasks to be completed.

Director of MHS and Ethnic Services shared that historically, they have 3-4 individuals in an ad-hoc committee who work closely with TCMHA staff because they are able to provide the

information needed. She added that they will go through the template, complete an electronic survey, and then present their findings to the Governing Board.

Chair Henderson mentioned that it is a lot easier than it used to be and she called for volunteers who would be interested.

Commissioners Watson, Reyes and Cernal, and Vice-Chair Ryback, volunteered to create the Ad-Hoc Data Notebook Committee. The motion was carried by the following vote: AYES: GB Liaison Cockrell, Commissioners Cernal, Reyes, Stephens, and Watson; Vice-Chair Ryback; and Chair Henderson. NOES: None. ABSTAIN: None. ABSENT: Commissioner Chavez and Perry.

Board Member Vera inquired about the lack of quorum for the last two Mental Health Commission meetings. Chair Henderson responded by stating that she believes it is both sickness and confusion about the notification of the meeting since JPA Clerk/Administrator Olmos was out and it came from another staff member.

Discussion ensued regarding the number needed for quorum, the number of Commissioners required to be in the MHC, and the recruitment process for Commissioners.

JPA Clerk/Administrator Olmos mentioned that she will provide an agenda report for the next meeting for the Board to create an Ad-Hoc Committee to select new Commissioners; thereafter, the Ad-Hoc Committee will make its recommendation to the Board for approval.

### **CONSENT CALENDAR**

Chair Leano pulled Agenda Item Nos. 5 and 6 from the Consent Calendar for discussion.

Board Member Lantz announced that she will abstain from Item No. 3 since she was not present. Chair Leano also noted that he will be abstaining because he did not attend the meeting.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further comment, Vice-Chair Nolte moved, and Board Member Vera seconded, to approve the Consent Calendar Items 3 and 4. The motion was carried out by the following vote, with Board Member Lantz abstaining from approval of Agenda Item No. 3: AYES: Alternate Board Member Johnson; Board Members Cockrell, Lau, and Vera; and Vice-Chair Nolte. NOES: None. ABSTAIN: Board Member Lantz; and Chair Leano. ABSENT: Board Member Ontiveros-Cole.

### **3. APPROVAL OF MINUTES FROM THE AUGUST 9, 2023 GOVERNING BOARD ADJOURNED REGULAR MEETING**

Recommendation: "A motion to approve the Minutes of the Governing Board Adjourned Regular Meeting of August 9, 2023."

### **4. APPROVAL OF MINUTES FROM THE NOVEMBER 15, 2023 GOVERNING BOARD REGULAR MEETING**

Recommendation: "A motion to approve the Minutes of the Governing Board Regular Meeting of November 15, 2023."

**NEW BUSINESS**

**5. CONSIDERATION OF RESOLUTION NO. 727 ESTABLISHING THE 2024 MEETING SCHEDULE OF THE TRI-CITY MENTAL HEALTH AUTHORITY GOVERNING BOARD AND MENTAL HEALTH COMMISSION**

Chair Leano explained that he pulled Agenda Item No. 5 due to the addition of a June 19th meeting, which is on a federal holiday. He asked if all the Board Members were in favor of meeting on June 12th instead of Wednesday, June 19th. No one was opposed, therefore, he proposed to amend the meeting schedule to add to the June 12th meeting instead of June 19th.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further comment, Board Member Lau moved, and Vice-Chair Nolte seconded, to adopt Resolution No. 727 establishing the dates, time, and place where the Governing Board and the Mental Health Commission Meetings are held. The motion was carried by the following vote: AYES: Alternate Board Member Johnson; Board Members Cockrell, Lantz, Lau, and Vera; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Ontiveros-Cole.

**6. CONSIDERATION OF RESOLUTION NO. 728 ADOPTING TRI-CITY MENTAL HEALTH AUTHORITY'S PUBLISHED RATES EFFECTIVE FY 2022-23**

Board Member Lantz sought clarification about the rates being listed as Fiscal Year 2022-2023. Chief Financial Officer Acosta responded by stating that it has been a standard practice over the last several years because under the previous arrangement and due to Cal AIM, they are under a different arrangement. She explained that prior to Cal AIM being implemented, they were not on a cost reimbursement type of basis with the County of Los Angeles; that at the end of every fiscal year, they are to complete a cost report; that at this time, the 2023 report has not been submitted, but it has been completed by TCMHA but the County has yet to provide the final form for TCMHA to complete; that because of TCMHA's rates, the published rates need to be higher than rates they actually submit or claim to the county; that they need to publicize the rates and make them effective as of the beginning of last fiscal year.

Discussion ensued about the process of receiving cost reports and reimbursements from LA County.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further comment, Board Member Lantz moved, and Vice-Chair Nolte seconded, to adopt Resolution No. 728 establishing TCMHA's Published Rates effective Fiscal Year 2022-23. The motion was carried by the following vote: AYES: Alternate Board Member Johnson; Board Members Cockrell, Lantz, Lau, and Vera; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Ontiveros-Cole.

**7. CONSIDERATION OF RESOLUTION NO. 729 AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A SUBORDINATION AND INTERCREDITOR AGREEMENT WITH RESTORE NEIGHBORHOODS, LA, INC. (RNLA) AND THE LENDERS OF THE CLAREMONT GARDENS SENIOR HOUSING PROJECT AT 956 W BASELINE ROAD IN CLAREMONT, CALIFORNIA**

Chief Financial Officer Acosta shared that this is a document that has been brought to the Board in the past. She added that it is for the Claremont Gardens project on Baseline Road that was mentioned earlier; that they recently had a groundbreaking ceremony a couple weeks ago. She expressed that the document has gone through some changes; that the project has gone through a long pause due to a gap in funding. She mentioned that the developer reached out to a couple of the funders, and he was able to get the funding; that the document has now been updated and revised to include those changes. She concluded by adding that nothing has been changed on TCMHA's end; that she was hoping to have the developer join the meeting to answer any questions, but she noted that he is not present due to illness.

Board Member Lantz inquired about the order of the subordination or if the ranking is based on the amount of the loan. Chief Financial Officer Acosta responded in the affirmative and stated that it is due to not only the amounts but also the requirements for the funders and parties to the project; that TCMHA is third; that one of the things that came up were specific requirements that the City of Claremont needed in order to move forward. She added that they had the document reviewed by their legal counsel as well.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no further comment, Board Member Vera moved, and Board Member Lau seconded, to adopt Resolution No. 729 authorizing the Executive Director to execute a new "Subordination and Intercreditor Agreement" for the Claremont Gardens senior housing project. The motion was carried by the following vote: AYES: Alternate Board Member Johnson; Board Members Cockrell, Lantz, Lau, and Vera; Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Ontiveros-Cole.

**8. CONSIDERATION OF RESOLUTION NO. 730 APPROVING THE SUBCONTRACTOR AGREEMENT FOR THE HUD CONTINUUM OF CARE PROGRAM WITH THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY (LACDA); AND AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT**

Board Member Lantz inquired if she was required to recuse from discussion on this item because her position on the LA County Continuum Board. JPA Clerk/Administrator Olmos replied in the negative and then explained that this contract is to receive the housing vouchers that Housing Manager Monzon referred to earlier during the housing presentation; that the contract is renewed annually in order to receive the vouchers for the Continuum of Care Program.

Chair Leano opened the meeting for public comment; and there was no public comment.

There being no comment, Vice-Chair Nolte moved, and Chair Leano seconded, to adopt Resolution No. 730 Authorizing the Executive Director to execute the Subcontractor Amendment with LACDA for the HUD Continuum of Care Program. The motion was carried by the following vote: AYES: Alternate Board Member Johnson; Board Members Cockrell, Lantz, Lau, and Vera;

Vice-Chair Nolte; and Chair Leano. NOES: None. ABSTAIN: None. ABSENT: Board Member Ontiveros-Cole.

## **MONTHLY STAFF REPORTS**

### **9. RIMMI HUNDAL, EXECUTIVE DIRECTOR REPORT**

Chair Leano noted that Executive Director Hundal was absent and Chief Financial Officer Acosta will be sharing the report in her absence.

Chief Financial Officer Acosta updated the Governing Board regarding the SB 43 implementation; that she attended the Board of Supervisor meeting, and it was indicated that Los Angeles County will not be implanting the legislation until 2026. She concluded by informing the Board that she can pass along any further questions to Executive Director Hundal.

### **10. DIANA ACOSTA, CHIEF FINANCIAL OFFICER REPORT**

Chief Financial Officer Acosta updated the Governing Board regarding cash flow and the latest payments received from Los Angeles County; that they identified that as of December 14, they received \$970,000 from LA County and that is for payment for services they provided for 2022-2023. She added that they also received an additional \$1 million a few days ago.

She updated the Board regarding the status of the financial audit for TCMHA. She mentioned that although they typically bring forth their independent audit financial statements in the October meeting, they are not able to do that as of yet. She explained that they are still working on the implementation of the new governmental accounting standard (GASB 96); that they hope to bring another update next month; that the hope is to get the financial statements issued and presented to the Governing Board closer to the March meeting. She noted that after a certain timeline, auditors tend to get busy with other clients and they may not have the opportunity to come back to TCMHA and finish when they are ready; that it is a matter of scheduling but she will continue to update the Governing Board.

Board Member Vera inquired if there is a government code provision that government agencies have to submit and audit by a certain date. Chief Financial Officer Acosta responded by stating that it is based on funding; that at this point, TCMHA is beholden to provide financial statements to TCMHA partners, such as the city of Claremont, La Verne, and Pomona; that they have been in contact with each partner to let them know of the delays they are experiencing.

Board Member Vera inquired if other County mental health agencies are experiencing similar delays. Chief Financial Officer Acosta responded in the affirmative, stating that she believes there are delays in government agencies nationwide due to the brand-new standard being implemented.

### **11. LIZ RENTERIA, CHIEF CLINICAL OFFICER REPORT**

Chief Clinical Officer Renteria highlighted the work that the Therapeutic Community Garden has been doing. She shared about a few of the outreach events in November including one at the Wellness Center where they provided a workshop as well as the Fall in the Farm highlight event, and an event at Garon Elementary School. She shared that they provided a workshop called 'Finding your Calm' and they were able to work with students there on integrating their sensory to

prepare for things like stressful events and mindfulness. She concluded by stating that it was a good month of outreach; that the Therapeutic Community Garden team is continually trying to outreach to the TAY (Transition Aged Youth) and the young population for these types of activities.

Board Member Lantz commented about the low attendance at the Garon Elementary School workshop. She inquired if they were planning to host any more workshops at other local schools. Chief Clinical Officer Renteria mentioned she would check with her team and get back to Board Member Lantz.

## **12. SEEYAM TEIMOORI, MEDICAL DIRECTOR REPORT**

Chair Leano noted that Medical Director Teimoori was not present and asked if there was a replacement. Chief Financial Officer Acosta shared that Crisis Intervention and Medication Support Manager Smith is present. There were no questions.

## **13. DANA BARFORD, DIRECTOR OF MHSA AND ETHNIC SERVICES REPORT**

Director of MHSA and Ethnic Services Barford highlighted a few stakeholder meetings that have happened. She shared that they have been successful; that they have connected with up to 126 individuals; that they are going about it with a different approach with smaller stakeholder gatherings, but the conversations have been full of great feedback. She also shared that they are currently collaborating with NAMI (National Alliance of Mental Illness); that they hosted a virtual presentation called Our Own Voice; that although there was low participation, there were still great conversations with staff and the speakers. She mentioned that there is another upcoming webinar that is a shorter version of Mental Health First Aid; that they have flyers to share with anyone who is interested.

Board Member Lau thanked Director of MHSA and Ethnic Services Barford for the increased outreach efforts. Director of MHSA and Ethnic Services Barford added that they also have upcoming presentations with Sustainable Claremont and a pending date with Pomona Valley Hospital Medical Center and the BFW; that if anyone else has any other suggestions to let TCMHA staff know.

Chair Leano suggested connecting with the Claremont Interfaith Council; that they know TCMHA well and that hopefully, staff can attend one of their meetings.

## **14. NATALIE MAJORS-STEWART, CHIEF COMPLIANCE OFFICER REPORT**

Chief Compliance Officer Majors-Stewart provided an update for two projects. She shared that they are nearing completion of the Group Treatment Module; that it is a critical piece that assists with access and is also beneficial to the overall treatment for clients. She added that they are also almost done with Incident Reports; that they have been working with the Facilities department and Human Resources to optimize incident reporting; to make it easier to report incidents, track them and have a better follow up system in place. She concluded that they are very near completion for both projects.

Commissioner Ryback commended Chief Compliance Officer Majors-Stewart for the work they are doing to improve incident reporting.

**GOVERNING BOARD / MENTAL HEALTH COMMISSION COMMENTS**

Governing Board Member Cockrell inquired about the Mental Health Commissioner recruitment and the specific criteria.

JPA Clerk/Administrator Olmos responded by sharing that all the requirements are listed on the application, which can be found on the website.

Commissioner Reyes inquired about the job recruitment process for TCMHA. JPA Clerk/Administrator Olmos stated that she will refer her to the Human Resources Department for any questions.

Executive Director Hundal wished everyone a happy holiday.

Chair Leano wished everyone a happy holiday and thanked the staff for their hard work.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

At 6:34 p.m., on consensus of the Governing Board and the Mental Health Commission, its meeting of December 20, 2023, was adjourned. The next Regular Meeting of the Mental Health Commission will be held on Tuesday, January 9, 2024, at 3:30 p.m., in the MHSA Administrative Office, 2001 North Garey Avenue, Pomona, California. The next Regular Meeting of the Governing Board will be held on Wednesday, January 17, 2024, at 5:00 p.m., in the MHSA Administrative Office, 2001 North Garey Avenue, Pomona, California.



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Micaela P. Olmos, JPA Administrator/Clerk

